

To be approved at the Board of Education meeting April 10, 2018.

## MINUTES OF THE MARCH 13, 2018 REGULAR BOARD OF EDUCATION MEETING.

The Shaker Heights Board of Education met in regular session on Tuesday, March 13, 2018, at 6:00 p.m. in the small auditorium of Shaker Heights High School, 15911 Aldersyde Drive, Shaker Heights, Ohio 44120.

### **1. OPENING OF MEETING**

#### **1.1 CALL TO ORDER**

At 6:02 p.m. Board President Jeffrey Isaacs, who presided over the meeting, called the meeting to order

#### **1.2 ROLL CALL**

President Isaacs directed Treasurer Bryan C. Christman to call the roll.

#### **Members present:**

William L. Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, and Jeffrey Isaacs

#### **1.3 PRINCIPAL AND STUDENT WELCOME**

Superintendent Gregory C. Hutchings, Jr. introduced two 4th-grade students from Onaway Elementary School who performed a selection from the upcoming Onaway Little Theater production of "Seussical Jr". The musical performance was followed by brief remarks on school events/projects from Eric Forman, Onaway Elementary School Principal. Mr. Forman expressed his appreciation for new OLT Director Kelly Monaghan and gave special recognition to Lisa Welsh and other Onaway parents who volunteered their time and talents to the OLT program.

#### **1.4 APPROVAL OF BOARD MEETING MINUTES**

At the recommendation of the Board President, and upon receiving a motion and a second, the Board of Education voted on approving the unofficial minutes for the February 13, 2018 Regular Meeting.

Motion by Lisa Cremer, second by William Clawson II.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, Jeffrey Isaacs

18-03-42

#### **1.5 RECOGNITION/HONORS OF STAFF AND STUDENTS**

At this time, the Superintendent acknowledged staff and/or students for special recognition and/or honors as listed below.

#### **Congrats to Shaker's 39 National History Day Award Winners**

Congratulations to the following students who competed as well as those who won recognition at the Regional National History Day event Saturday, March 3. Of the 97 High School students and 21 Middle school students who competed this past weekend, 24 of these students will be continuing to compete at the State Championship April 21 at Ohio Wesleyan University. A total of 39 Shaker students were recognized at this event for their outstanding work as historians.

### **Middle Schools Students Earn Honors at 2018 VEX IQ Robotics State Competition**

In only its second year, the Shaker Heights Middle School Robotics Club had two teams qualify for the VEX IQ Robotics State Competition which took place in Marion, Ohio last weekend. The students who advanced to this level represented the best from all of the regions around Ohio. Shaker's Middle School students were challenged in a variety of arenas. The eighth-grade team of Katy Christian and Ben Schattinger won the Create award for the original and unique design of their robot. The seventh-grade team of Hannah Whitney and Sarah Marcus brought so much excitement and enthusiasm to the group.

### **Sankofa Performance Receives Rave Reviews**

Sankofa went on with the performance on Friday, March 2 despite the school closure. Sankofa 2018's performance was titled "The Black Paradigm" and a portion of the proceeds will be donated to the Kent State University Devin C.G. Moore Memorial Scholarship.

### **Middle School Performance of 'Seussical' Went On Despite School Closure**

The Shaker Heights Middle School Theater department put on "Seussical" despite the school closure on March 9. A second showing was on Saturday, March 10. Admission was free and the students worked hard on the show!

### **Shaker's Pre-K Programs Featured on Cleveland 19 News for Anti-Bullying Program**

Channel 19 News highlighted "My Mad Feelings" the anti-bullying prevention curriculum in place in Pre-K classrooms at Onaway and Mercer through a partnership between Shaker Heights Schools and the Hanna Perkins Center for Child Development. The program helps children understand the strong feelings of anger or frustration that are part of any school day. The goal is to prevent students from becoming bullies or victims.

### **Raider Track Athletes Shine in State Competition**

Shaker Heights High School's Sophie Carrier finished in 2nd place and Alexa Jankowsky placed 7th in the 3200m at the OATCCC State Indoor Track Championships.

### **Raider Wrestlers Compete at State Championships**

Junior Jaivon Jones finished strong in the 2018 OHSAA State Wrestling Championships; placing 5th at 126 lbs. in Division I. Senior Sam Meinhard also represented the Raiders in his upset of the #1 seed Derrick Bowman in his opening match before dropping his next two at 220 lbs.

### **Raider Boys Basketball Team Advances to Regional Semifinals vs. Solon**

Raider Boys Basketball defeated Garfield Heights on Saturday, March 10 in the Division I District Championship to advance to the Regional Semifinals for the first time since 2015. The Raiders will take on reigning GCC champion the Solon Comets (24-1) at 8 p.m. on Wednesday, March 14 at the Wolstein Center.

### **1.6 PUBLIC COMMUNICATION TO THE BOARD**

Board policy permits the President to invite public comment. The President designates the total time allotted and will limit the individual time to three minutes per speaker so as to be respectful of all who desire to offer public comment. Extensions to the three minute limit may be granted by the President. Anyone who wishes to speak at the time designated by the President should raise his or her hand and, when called upon, stand and state his or her name and address for the record. Because comments sometimes concern complex topics requiring research,

an immediate response should not be expected. Board and staff members may be contacted for follow-up.

Tameka Rashid resides at 18708 Van Aken Blvd and is a SHCSD parent. Ms. Rashid thanks the Board for their contributions and commends the newest Board members on the job they are doing. She would like to advocate for better communication as to what determines when a school day is cancelled vs. delayed. Ms. Rashid hopes this will be given consideration prior to the start of the 2018-2019 school year in order to preserve valuable in-class instructional time, state testing schedules, and various school activities.

Cielle Brady is a SHHS Senior. Miss Brady reminded the audience that, on March 14, there will be a walkout as a memorial for the 17 Parkland, Florida Marjory Stoneman Douglas High School shooting victims. She appreciates the support the SHCSD administration has shown for student activism related to gun violence which she feels is such a critical topic right now. Furthermore, Miss Brady is hopeful that student activism and subsequent support from the community and the administration will continue and will extend to other important issues such as Black Lives Matter and equality for transgender individuals.

### **1.7 EQUITY TASK FORCE UPDATE**

At this time, Equity Task Force committee members Michael Summers, Adam Roth and Onaway Principal Eric Forman provided an update. Superintendent Hutchings also spoke to emphasize the importance of the work the Task Force is currently taking on and the impact it will have on the future of our district. Dr. Hutchings recommended that issues related to race and equity must play a significant role in our next strategic plan. The update lasted until 6:36 p.m.

### **1.8 SECURITY UPDATE**

At this time Dr. Stephen Wilkins, Assistant Superintendent of Business and Operations, and Mr. Victor Ferrell, Supervisor of Safety and Security, provided an update on security which lasted from 6:37 p.m. until 7:11 p.m.

### **1.9 FACILITIES UPDATE**

At this time Dr. Stephen Wilkins, Assistant Superintendent of Business and Operations, and Paul Garland with Legat Architects, gave an update on facilities which lasted from 7:11 p.m. until 7:26 p.m.

## **2. APPROVAL OF ALL ACTION ITEMS AND REPORTS - PERSONNEL**

### **2.1 APPROVAL OF ALL CERTIFIED AND CLASSIFIED PERSONNEL ITEMS**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving all personnel items included in Category Sections 3 and 4 below. Note-Category Sections 3. Personnel and 4. Addendum-Personnel of the agenda may be acted on in one motion. Note-all personnel actions are for the 2017-2018 school year unless otherwise noted.

## **3. ACTION ITEMS AND REPORTS-PERSONNEL**

### **3.1 APPOINTMENTS**

Cavucci, Lois - (Director of Human Resources/Administration) - Class F, grade 5 of the Certified Administrative Salary Schedule - effective March 14, 2018

Tillman, Carla - (Project Coordinator/Administration) - per Hourly and Unit Rate Sheet - effective February 14, 2018 through June 30, 2018

### **3.2 TEMPORARY EMPLOYEES**

#### Lunch Aide

Carson, Rhonda  
Eaton, Patricia  
Fox, Barbara

Hughes, Willie  
Koubek, Courtney  
Peterson, Patricia

#### Substitute Security

Cloud, William

#### Substitute Special Education Aides

Bojanic, Mira

### **3.3 SPECIAL ASSIGNMENTS**

Authorization is requested for staff members to participate in the following listed activities.

#### Curriculum and Instruction Leadership Council (CILC) Work Team Member per Project

| <u>Last Name</u> | <u>First Name</u> | <u>Building</u> | <u>Team</u>          | <u>Stipend</u> |
|------------------|-------------------|-----------------|----------------------|----------------|
| Andrzejewski     | Erin              | District        | Formative Assessment | \$400.00       |
| Clark            | Kristin           | District        | Formative Assessment | \$400.00       |
| Gainford         | Karen             | District        | Co-teaching          | \$600.00       |
| Hegele           | Robyn             | District        | Math 8               | \$900.00       |
| Holmes           | Katrina           | District        | Co-teaching          | \$600.00       |
| Martin           | Larissa           | District        | Formative Assessment | \$400.00       |
| Mason            | Aisha             | District        | Co-teaching          | \$600.00       |
| Shiner           | Windy             | District        | Co-teaching          | \$600.00       |
| Thompson         | Tana              | District        | Co-teaching          | \$600.00       |
| Rao              | Anjali            | District        | Co-teaching          | \$600.00       |
| Weisbarth        | Jennifer          | District        | Formative Assessment | \$400.00       |

#### Peer Evaluators for the 2017-2018 School Year

Corrections to the October 10, 2017 board agenda

#### Lomond

Smith, Steve - \$400

#### High School

Moore, John - \$400

#### Middle School

Collier, Jevette - \$300

Stipend and corresponding benefits funded by the sponsoring college or university after receipt of funds from sponsor.

#### Student Teacher Mentor

Allen-Jackson, Krystal                      Cleveland State University                      \$344 (correction to  
December 11, 2017 Board Agenda)

### 3.4 SUPPLEMENTAL CONTRACTS

#### HIGH SCHOOL SUPPLEMENTALS

|                   |      |  |     |   |   |
|-------------------|------|--|-----|---|---|
| CALHOUN, CHARLES  | 9121 | TRACK ASSISTANT COACH-(INCLUDED INDOOR TRACK)-SPRING | 8.5 | x | 1 |
| FERRETTI, TYLER   | 9431 | BASEBALL ASSISTANT COACH-SPRING                      | 9   | x | 1 |
| FRANKE, CAROLINE  | 9452 | LACROSSE ASSISTANT COACH (GIRLS)-SPRING              | 8   | x | 1 |
| GOODRUM, ANGELA   | 9451 | TRACK ASSISTANT COACH-(INCLUDED INDOOR TRACK)-SPRING | 9.5 | x | 1 |
| MALDONADO, TAYLOR | 9440 | LACROSSE ASSISTANT COACH (GIRLS)-SPRING              | 8   | x | 1 |
| MILLILO, DAVID    | 9781 | LACROSSE HEAD COACH (GIRLS)-SPRING                   | 13  | x | 1 |
| REESE , JEFFREY   | 9741 | LACROSSE ASSISTANT COACH (BOYS)-SPRING               | 8   | x | 1 |
| SUMERAK, SCOTT    | 8342 | WINTER PRODUCTION COSTUMER                           | 2.3 | x | 1 |
| SUMMERS,MICHAEL   | 9771 | TRACK ASSISTANT COACH-INDOOR ONLY-SPRING             | 1.5 | x | 1 |
| WATKINS, ANTHONY  | 9772 | TRACK ASSISTANT COACH - BOYS AND GIRLS-SPRING        | 8   | x | 1 |

### 3.5 CHANGES IN RATE FOR INDIVIDUAL LONG TERM SUBSTITUTE TEACHERS

Candel, Charles - (Grade 5 Teacher/Woodbury) - Class M.A., step a in accordance with the applicable Salary and Rate Schedule - effective April 9, 2018

Grimberg, Kerry - (Science Teacher/High School) - Class M.A., step a in accordance with the applicable Salary and Rate Schedule - effective April 9, 2018

Lopez-Gonzalez, Andrea - (Spanish Teacher/Middle School) - Class B.A., step a in accordance with the applicable Salary and Rate Schedule - effective February 26, 2018

### 3.6 LEAVES OF ABSENCE

Hall-Bennett, Arnita - (Bus Monitor/Transportation)- effective March 7, 2018- June 5, 2018 (medical)

Middlebrook, Robert- (Custodian/Woodbury) -effective January 8, 2018- April 27, 2018 (medical)

Regal, Howard - (Maintenance/Grounds) - effective February 21, 2018 through March 13, 2018 (medical)

Singleton, Tyler - (Custodian/ Lomond) - effective February 28, 2018 - April 20, 2018 (medical)

### 3.7 RESIGNATIONS

Ayers, Michelle - (Educational Support Specialist/Woodbury) - effective at the end of the 2017-2018 school year - 3 years of service (resignation)

Berry, Berthia - (Special Education Aide/Mercer) - effective February 9, 2018 - 3 months of service (resignation)

Henry, James - (IB Coordinator/Lomond) - effective at the end of the 2017-2018 school year - 29 years of service (retirement)

Lucci, Marlene - (Reading Support Teacher/Lomond) - effective at the end of the 2017-2018 school year - 42 years of service (retirement)

McCandless, Christine - (Math Teacher/High School) - effective at the end of the 2017-2018 school year - 11 years of service (resignation)

McDonald, Lester - (Building Assistant/Boulevard) - effective March 7, 2018 - 9 years of service (resignation)

#### **4. ADDENDUM – PERSONNEL**

##### **4.1 CHANGES IN ASSIGNMENT**

Cavucci, Lois - (Director of Human Resources/Administration) - from Interim Director of Human Resources/Administration to Director of Human Resources/Administration, Class F, grade 9 of the Certified Administrative Salary Schedule - effective March 14, 2018 (correction to the March 13, 2018 board agenda)

Dean, James - (Day Head Custodian III/Lomond) - from Day Head Custodian III/Mercer to Day Head Custodian III/Lomond, step 9 of the Local 200 Salary Schedule - effective April 2, 2018

Swain, Ronald - (Assistant Head Custodian II/Woodbury) - from Building Assistant/Mercer to Assistant Head Custodian II/Woodbury, step 9 of the Local 200 Salary Schedule - effective April 2, 2018

Ugrinic, Anthony - (Custodian with License/District) - from Supervisor of Grounds and Facilities/Service Center to Custodian with License/District, Step C of the Local 200 Salary Schedule - effective March 14, 2018

##### **4.2 TEMPORARY EMPLOYEES**

###### Substitute Nurse

Taylor, Heather

##### **4.3 SUPPLEMENTAL CONTRACTS**

###### **MIDDLE SCHOOL SUPPLEMENTALS**

BLISS, ALESSANDRA                      7693    LACROSSE ASSISTANT COACH (WOMEN)                      7        x    1

##### **4.4 PERSONNEL ACTION FOR EMPLOYEES NOT COVERED BY COLLECTIVE BARGAINING AGREEMENT**

Board approval is requested for amending the Hourly & Unit Rate Schedule to reflect:

- the new Off Duty Police wage rate of \$37.50 per hour effective February 1, 2018, increasing the current rate from \$30.00 to \$37.50 per hour for the On-call High School Security (Off-Duty Police Officer)
- the new Off Duty Police wage rate of \$37.50 per hour effective February 1, 2018, increasing the current rate from \$20.20 to \$37.50 per hour for the Bus Garage Traffic Control (Off-Duty Police Officer)
- the new Off Duty Police wage rate of \$150.00 per session effective February 1, 2018, increasing the current rate from \$120.00 to \$150.00 per session for the Security for Athletic Events (Off-Duty Police Officer)

##### **4.5 LEAVES OF ABSENCE**

Regal, Howard - (Maintenance/Grounds) - effective February 21, 2018 through March 16, 2018 (medical) (correction to the March 13, 2018 board agenda)

Motion by Ayesha Bell Hardaway, second by Heather Weingart.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, Jeffrey Isaacs

## **5. ACTION ITEMS AND REPORTS - BUSINESS**

### **5.1 RESOLUTION APPROVING THE PROCUREMENT OF BOILERS FOR SHAKER HEIGHTS HIGH SCHOOL FROM D. B. JOHNSEN COMPANY**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the resolution authorizing the lowest bid for boilers at Shaker Heights High School from D. B. Johnsen Company.

**WHEREAS**, pursuant to Section 3313.46 of the Revised Code, after advertising for bids, this Board received competitive bids for the Boiler Pre-purchase at Shaker Heights High School (the "Project"); and

**WHEREAS**, the Board has determined to accept the bid received from D.B. Johnsen Company as the lowest responsible and responsive bid for the work.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio, that:

Section 1. Award of Contract. The bid of D. B Johnsen Company in the amount of \$278,000 is determined to be the lowest responsible and responsive bid for the work described above and is accepted by this Board.

Section 2. Approval of Contract. The President or Vice-President and Treasurer of this Board are authorized and directed to execute, on behalf of this Board, a contract with the successful bidder substantially in the form set forth in the Project Manual. That contract is approved, together with any changes or amendments that are not inconsistent with this Resolution and not substantially adverse to the School District and that are approved by the Treasurer on behalf of the School District, all of which shall be conclusively evidenced by the signing of the contract by the President or Vice-President and Treasurer of this Board.

Section 3. Designation of Authorized Representatives. This Board hereby authorizes the Treasurer or the Assistant Superintendent of Business and Operations to act on behalf of the Board with respect to resolution of contractor claims on the Project and to consider and approve modifications to the Contract Documents, including a change order, construction change directive or a minor change in the Work, and increases in any contract sum payable to the contractor up to an aggregate cap of \$20,000. No modification shall be approved, signed or delivered that would require the Board to spend an additional amount for costs of the Project unless the Treasurer of this Board shall certify that there is available, or in the process of collection, to the credit of an appropriate fund and not encumbered for any other purpose the amount needed to meet the Board's additional obligations incurred by virtue of the modification. The Board further authorizes the authorized representatives to act on behalf of the Board with respect to decisions required by the Board for the Project, which includes the authority to approve the Project schedule and amendments to the Project schedule.

Section 4. Approval and Execution of Related Documents and Related Actions. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents,

and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

Section 5. Notification to Successful Bidder. The Treasurer is authorized and directed to give written notice of the acceptance to the successful bidder at the address specified on the bid form submitted by that bidder.

Section 6. Return of Bid Security to Unsuccessful Bidders. The Treasurer is authorized and directed to return the bid security submitted by each unsuccessful bidder.

Section 7. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 8. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 9. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 10. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion by William Clawson II, second by Lisa Cremer.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, Jeffrey Isaacs

18-03-44

## **6. ADDENDUM - BUSINESS**

### **6.1 A RESOLUTION AUTHORIZING A FOURTH AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES WITH VAN AUKEN AKINS ARCHITECTS LLC IN CONNECTION WITH THE REPLACEMENT OF THE PARKING LOTS AT ONAWAY ELEMENTARY SCHOOL AND THE HIGH SCHOOL SOUTH**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the resolution authorizing a fourth amendment to agreement for architectural services with Van Auken Akins LLC in connection with the replacement of the parking lots at Onaway Elementary School and the High School South.

**WHEREAS**, the District entered into an architectural agreement with Van Auken Akins Architects LLC (the "Architect") for various facilities improvements; and

**WHEREAS**, the District intends to amend the architectural agreement so that the Architect may provide services for parking lot lighting improvements at Onaway Elementary School.



**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Shaker Heights City School District, County of Cuyahoga, Ohio, that:

Section 1. Approval and Execution of Fourth Amendment to Agreement for Architectural Services. The President or Vice-President and Treasurer of this Board are hereby authorized to sign, acknowledge and deliver, in the name of and on behalf of the School District, the Fourth Amendment to Agreement for architectural services with Van Auken Akins Architects LLC substantially in the form now on file with the Treasurer. The form of the Fourth Amendment to Agreement is approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law and shall be approved by the Superintendent and Treasurer. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by the signing of the Fourth Amendment to Agreement by those officials.

Section 2. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution and the Fourth Amendment to Agreement.

Section 3. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 4. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 6. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion by Heather Weingart, second by Lisa Cremer.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, Jeffrey Isaacs

18-03-45

**6.2 RESOLUTION AUTHORIZING A FIRST AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES WITH LEGAT ARCHITECTS, INC. IN CONNECTION WITH ASBESTOS AND HAZARDOUS MATERIALS ABATEMENT**

## **CONSULTING AND DESIGN SERVICES RELATED TO THE IMPROVEMENTS AT SHAKER HEIGHTS HIGH SCHOOL**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the resolution authorizing a first amendment to agreement for architectural services with Legat Architects, Inc. in connection with asbestos and hazardous materials abatement consulting and design services related to the improvements at Shaker Heights High School.

**WHEREAS**, the District entered into an architectural agreement with Legat & Kingscott, LLC, n/k/a Legat Architects, Inc. (the "Architect") for District Wide Facility Improvements; and

**WHEREAS**, the District intends to amend the architectural agreement so that the Architect may provide asbestos and hazardous materials abatement consulting and design services related to the improvements at Shaker Heights High School.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Shaker Heights City School District, County of Cuyahoga, Ohio, that:

Section 1. Approval and Execution of First Amendment to Agreement for Architectural Services. The President or Vice-President and Treasurer of this Board are hereby authorized to sign, acknowledge and deliver, in the name of and on behalf of the School District, the First Amendment to Agreement for architectural services with Legat Architects, Inc. substantially in the form now on file with the Treasurer. The form of the First Amendment to Agreement is approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law and shall be approved by the Superintendent and Treasurer. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by the signing of the First Amendment to Agreement by those officials.

Section 2. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution and the First Amendment to Agreement.

Section 3. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 4. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or

describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 6. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion by William Clawson II, second by Heather Weingart.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, Jeffrey Isaacs

18-03-46

## **7. ACTION ITEMS - BOARD OF EDUCATION**

### **7.1 SHAKER HEIGHTS PUBLIC LIBRARY BOARD OF TRUSTEES APPOINTMENT**

At the recommendation of the Board of Education's Shaker Heights Public Library Board Liaisons, and upon receiving a motion and a second, the Board of Education voted to appoint the recommended candidate to the Shaker Heights Public Library Board of Trustees for a seven-year term commencing April 1, 2018 and ending March 31, 2025.

#### **Board of Education Policy BCJ states in part as follows:**

Trustee vacancies for full terms or unexpired terms will be publicized by the Board of Education so that all residents may have an opportunity to apply. All trustees are eligible for reappointment which may be made by the Board of Education in consultation with the Library Board of Trustees, without posting a vacancy. All applications will be kept on file for one year. Should an additional vacancy occur during that time, the vacancy may be filled by a current applicant mutually agreed upon by the President of the Board of Education and the President of the Library Board.

**Recommended Appointee:** Mr. Tom Cicarella (resume attached), currently serving an unexpired term ending March 31, 2018.

Motion by William Clawson II, second by Heather Weingart.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, Jeffrey Isaacs

18-03-47

### **7.2 ADOPTION AND/OR REVISION OF BOARD POLICIES**

**WHEREAS**, a Board Policy Review Committee was appointed to review the District's entire set of Board Policies and present suggested revisions as appropriate to the entire Board; and

**WHEREAS**, the Board Policy Review Committee has conducted a complete review of all existing Board policies working with the Ohio School Boards Association to revise and compile a new all-inclusive set of Board policies which were adopted on December 7, 2015; and

**WHEREAS**, the Board Policy Review Committee was also charged with reviewing and editing newly-required or recently-revised proposed policies, and has a set of such proposed policies to be submitted for the approval of the Board;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education that the Board Policy Review Committee's recommended proposed policies be hereby approved.

### **SECOND OF THREE READINGS**

(Note: In accordance with Board Policy, no action is required at this time for this the second of three required readings of these policies. The first reading was February 13, 2018.

ACA/ACAA – Nondiscrimination on the Basis of Sex/Sexual Harassment

ACA-R/ACAA-R – Nondiscrimination on the Basis of Sex/Sexual Harassment

ACA-E/ACAA-E – Nondiscrimination on the Basis of Sex/Sexual Harassment

BDDJ – Broadcasting and Taping of Board Meetings

BF – Board Policy Development & Adoption

EEA – Student Transportation Services

IGBI – English Learners

IGD – Co-curricular and Extracurricular Activities

IGDJ – Interscholastic Athletics

IKF – Graduation Requirements

JEDA - Truancy

## **8. ACTION ITEMS AND REPORTS - TREASURER - FINANCE & BUDGET**

### **8.1 MONTHLY FINANCIAL REPORT**

At the recommendation of Treasurer Bryan C. Christman, and upon receiving a motion and a second, the Board of Education voted on approving the Monthly Financial Report consisting of the Financial Statements and Interim Investments for the month and year-to-date ended February 28, 2018 (attached Exhibit T-1 in Subject Section 8.2).

### **8.2 FINANCIAL STATEMENTS**

It is recommended that the attached monthly financial statements for the month and year-to-date ended February 28, 2018 (Exhibit T-1) be accepted and placed on file for audit, and that in accordance with Section 135.14 of the Ohio Revised Code, the interim investments also included with the monthly financial statements (Exhibit T-1) be ratified.

At this time, Mr. Christman reported on the following financial items:

### **FEBRUARY 2018 FINANCIAL OVERVIEW**

The revenue activity for the month and for the fiscal year-to-date February 2018 has been similar to the same reporting period for the prior year with the following exceptions:

- The real estate tax advances received in January and February were \$4.3 million more than last year, all attributable to the acceleration of property tax payments at the end of December due to the Federal Tax Reform legislation. This is simply a shift from the second half of calendar 2018 collections to the first half and thus is a timing difference that crosses fiscal year end. This timing difference is partially offset by the 2nd half of 2017 tax collection

variances as described in the next bullet point resulting in a net increase of \$3.8 million over the prior YTD period.

- The real estate tax advances received in July & August earlier this fiscal year were \$0.5 million lower than last year. This difference less the \$126,000 favorable timing difference in the early 2nd half advance received last May, nets to a \$345,176 2nd half settlement permanent unfavorable variance.
- State Foundation funding in Fiscal 2018 is expected to be the same as in Fiscal 2017 due to the District's transition to being on the "guarantee" since having reached the previous "gain cap" limit now no longer in effect due to declining enrollment.
- Included in Other Local Revenue YTD is the receipt of \$1.7 million of capital expenses (primarily the Middle School flat roof and cafeteria ceiling projects) paid for by the General Fund prior to the issuance of the bonds, reimbursed from the bond issuance proceeds received in late December.
- Revenues are \$5.6 million or 6.8% more than prior year; and
- \$5.9 million or 7.2% above budget for YTD due to larger tax advance and capital expense reimbursement; and
- \$1.2 million above budget as projected through the end of the fiscal year.
- Although not reflected in the General Fund financial statement (other than in the "Total General Obligation Debt Outstanding" line 46 of page 1 of the Monthly Financial Statement), we received \$9.9 million from the issuance of the bond anticipation notes on December 28th that was recorded in the Capital Projects Fund 004. The funds are maintained in a separate investment trust account at U.S. Bank and are being invested by our investment advisors, Redtree Investment Group. The BAN's, which will be outstanding for 194 days, mature on July 12, 2018. They were issued with a coupon of 3.0%, with a yield of 1.4%, thereby generating a gross premium of \$84,645, \$27,735 of which was used to pay issuance costs, leaving an excess premium of \$56,910 which, in accordance with Ohio Revised Code, was recorded in the Bond Retirement Fund 002 and will be used to pay a part of the interest payment at maturity.
- The bond issuance process continues with the completion of the Official Statement (the public funds equivalent of a corporate prospectus) and the ratings calls with Moody's and Standard & Poor's on March 8th.
- Also not reflected in the General Fund financial statements are the \$498,000 Permanent Improvement taxes collected YTD in January and February.

The expenditure activity for the month and for the fiscal year-to-date February 2018 was \$4.0 million or 6.6% more than the prior year amount, partially due to \$1.8 million of payments related to the Middle School roof project along with expected increases in costs as well as timing differences in payment of expenditures. Expenditures were \$1.8 million or 2.8% more than budget fiscal year-to-date, but only \$0.8 million or 0.87% more than budget as projected through fiscal yearend. In summary the District's overall finances are on target with expectations at this time.

#### **Calendar 2018 Collections for the New Bond Issue and PI Levy:**

The District began collecting taxes for both the new bond issue and the PI levy with the receipt of the January tax advances. The PI fund (Fund #003) has a balance of \$498,000 as of the end of February. The new bond fund account has collected \$997,000 as of the end of February.

#### **Favorable Auditor Reports for Fiscal 2017:**

Two representatives of the District's audit firm, the Ohio Auditor of State, met with the Finance & Audit Committee on February 22nd to review the final audited financial statements for the fiscal year ended June 30, 2017. The audit

reports, which were all “unmodified” or “clean”, noted that there were **NONE** of the following identified as a result of the Auditors work:

- Material Control Weaknesses in internal control reported at the financial statement level;
- Significant Internal Control Deficiencies reported at the financial statement level;
- Instances of Material Non-Compliance Matters at the financial statement level;
- Material Internal Control Weaknesses for Major Federal Programs;
- Significant Internal Control Deficiencies for Major Federal Programs;
- Reportable Findings under 2 CFR Section #200.516(a); Findings related to the financial statements required to be reported in accordance with *Generally Accepted Government Auditing Standards (GAGAS)*; and
- Findings or Questioned Costs for Federal Awards.

Additionally, the District was a low risk auditee. This year’s Comprehensive Annual Financial Report has again been submitted for award consideration to both the Association of School Business Officials (ASBO) and the Government Finance Officers’ Association (GFOA). Each of our last nineteen CAFR’s was awarded both of these awards as well as (at least each year since 2006) Auditor of State awards for excellence in financial reporting, now entitled “Ohio Auditor of State Award with Distinction”.

There was one comment this year regarding the fact that the District’s capitalization threshold policy is \$2,000, but in practice the District capitalizes at a \$1,000 level. The District has continued to capitalize at the lower threshold in order to capture all computer purchases. The District will consider modifying the capitalization policy and adjusting useful lives where appropriate in consultation with the Auditor of State. There were no prior year comments to address.

#### **Bond Issuance Process:**

We continue working on the bond issuance process in consultation with our bond counsel, John Larson of Squire Patton Boggs and our underwriter, Al Bauccho of Stifel Nicolaus. We completed the Preliminary Official Statement (POS) and provided to the ratings agencies (Moody’s and Standard & Poor’s) and held the ratings calls with them on March 8th. We should get the ratings mid-week of March 12th. Pricing for the \$20.1 million Series 2018A is scheduled for March 20th and for the \$9.9 million Series 2018B on April 5th. Closing for Series A is scheduled for April 11th and for Series B on April 25th.

#### **Enterprise Resource Planning System Status Update:**

We are still in process of scheduling a SunGard webinar demonstration for the Finance & Audit Committee meeting later in March and for a Shaker team to visit the Brunswick City School District, which has been using SunGard since the summer of 2017.

#### **Medicaid Final Settlement for Fiscal 2015:**

We recently received the Order of Adjudication for the final settlement of District Medicaid claims reimbursement for Fiscal 2015. The settlement which is expected to be received before the end of June, totals \$260,597, or \$78,403 below the budgeted amount of \$339,000. The unfavorable variance is reflected in the projected through fiscal year-end statement in Section 4 of this report.

**Submission of Excess Costs SF-6 Billing Report for Fiscal 2017:**

At the end of January, the Treasurer's office submitted to ODE the annual Excess Costs SF-6 billing report for Fiscal 2017. The SF-6 is a mechanism for the District to obtain reimbursement from other school districts for excess costs incurred by us to educate students with special needs that are court-placed in a residence within the Shaker School District. The total submitted for reimbursement amounted to \$126,964, a \$65,486 reduction from the Fiscal 2016 submission of \$192,450. The amount varies from year-to-year due to mobility of the students.

Mr. Christman also reported on the following legislative items:

- **House Bill No. 87:** H.B. No. 87, which was recently passed 94-2 in the State House, would return funds recouped from charter schools to the resident school district from which the funds were originally taken.
- **House Bill No. 512:** H.B. No. 512, which is supported by the Governor, would transfer many State School Board and Ohio Department of Education powers to a new Governor supervised cabinet-level Department of Learning & Achievement that would also include the Ohio Department of Higher Education. The State Board of Education is planning to propose a resolution of opposition to H.B. No. 512.
- **House Bill No. 488:** H.B. No. 488 is being presented as legislation requiring more transparency with regards to local property tax levies including how they are presented and/or described on the ballot.
- **State Issue 1-Congressional Redistricting:** Final language was approved by the Ohio Ballot Board for State Issue 1 on the May 2018 ballot that would revise the Congressional redistricting process.
- **Fiscal 2018-19 State Budget Status:** State General Revenue Fund revenues YTD through January 2018 ended with a \$166 million favorable variance while expenditures ended with a \$179 million favorable variance, for a net favorable variance of \$344 million. A significant portion of the revenue variance is presumed to be attributable to tax repayments resulting from the new Federal tax law approved in late December.

Mr. Christman also updated the Board on the Treasurer's Department activities since the last meeting:

- administrative meetings covering various matters including update and renewal process for insurance, legal, contract reviews and executions, policy review, employee benefits, collective bargaining, payroll processing and public records requests;
- various other meetings including OSU tuition, banking contact, SunGard/eFinancePlus, financial model review with Finance & Audit Committee member, Finance & Audit Committee meeting, and auxiliary schools fund invoicing;
- staffing analysis meeting;
- attended Treasurer's First Ring meeting;
- attended NEOASBO Winter meeting;
- attended NEOASBO Joint Conference;
- conducted mid-year evaluation of Assistant Treasurer;
- met with League of Women Voters' Library Committee;
- met with Treasurer's Liaison Board Member;
- held Treasurer's Finance Review with new board members;
- participated in panel interview for Operations Director;
- Bond Issuance Ratings Calls;
- Submitted Excess Cost applications to ODE; and

- Attended "Night for the Red & White".

Motion by Lisa Cremer, second by Jeffrey Isaacs.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, Jeffrey Isaacs

18-03-48

### **8.3 ADOPTION OF TAX RATE RESOLUTION**

At the recommendation of Treasurer Bryan C. Christman, and upon receiving a motion and a second, the Board of Education voted on adopting the Tax Rate Resolution for the ensuing tax year.

**WHEREAS**, this Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2018; and

**WHEREAS**, the Budget Commission of Cuyahoga County, Ohio, has certified its action thereon to this Board, together with an estimate by the County Fiscal Officer of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and

**BE IT FURTHER RESOLVED**, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A**  
**Summary of Amounts Required from General Property Tax Approved**  
**by Budget Commission and County Fiscal Officer's Estimated Tax Rates**

| FUND                  | COUNTY FISCAL OFFICER'S<br>ESTIMATE OF TAX<br>RATE TO BE LEVIED |                       |
|-----------------------|---|-----------------------|
|                       | INSIDE 10 MILL LIMIT  | OUTSIDE 10 MILL LIMIT |
| Bond Retirement       |   | 5.80                  |
| General               | 4.10  | 179.33                |
| Library               |   | 4.00                  |
| Permanent Improvement |   | 1.25                  |
| Total                 | 4.10  | 190.38                |

**AND BE IT FURTHER RESOLVED**, that the Treasurer of this Board be and is hereby directed to certify a copy of this resolution to the Cuyahoga County Fiscal Officer.

Motion by Ayesha Bell Hardaway, second by Jeffrey Isaacs.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, Jeffrey Isaacs

18-03-49



## **9. SUPERINTENDENT'S REPORT**

### **9.1 SUPERINTENDENT'S REPORT**

At this time, the Superintendent provided a report on various district matters including a status update on the Shaker Heights Schools' Strategic Plan as follows:

#### **Evanston Township High School Site Visit**

Last week, the Shaker Schools took a delegation of District leaders to Evanston Township High School in Illinois to learn about their district's equity initiatives from different perspectives, gain an in-depth view of their practices and to gain a view of the complexities of equity initiatives. For me, the trip validated the equity work Shaker Heights Schools is doing and reinforced that we are on the right path to ensuring all students receive a high-quality education. We must stay the course with our work. In Evanston, you cannot distinguish a class level just by looking at the demographic makeup of its students. All students take Honors English and Honors Social Studies in their freshman year—and they earn honors credit by achieving a specific GPA. I would like to recommend the Board of Education send a team to Evanston for a site visit. It was truly a rewarding experience and one everyone should experience to glimpse the rewards Shaker can experience by staying the course in our equity work.

#### **State of the Schools**

I am looking forward to delivering my final State of the Schools address to an audience of Shaker Heights High School freshmen and sophomores at 9 a.m. this Thursday, March 15. Students and staff throughout the District, and families and community members also may live stream the address on our website. My address this year will be a call-to-action for all students to inspire, create, achieve and sustain positive change here in the Shaker Heights Schools community and beyond. I also will share a five-year review of the accomplishments and initiatives implemented by the District's talented faculty and staff. Guided by the District's Strategic Plan, this work upholds our commitment to our aspirations of excellence, equity and exploration for all students. A recorded version of the State of the Schools address will also be available for viewing on the District's YouTube channel.

#### **A Conversation with Leon Bibb**

Planning is underway for an event in May featuring a one-on-one conversation between myself and Shaker Heights' own Leon Bibb. We will reflect on my time in Shaker, our accomplishments, the District's continued goals. More details will be announced as we craft what this evening event will entail.

#### **Student-led Protest Honoring Parkland Victims**

Shaker Heights High School student leaders, with the full support of this Board, myself, High School Principal Jonathan Kuehnle and SHTA, have formed a core committee and will lead local events tomorrow, March 14, aligning them with national events on the same day. The students plan to walk out of the High School at 10 a.m. and proceed to the football stadium where they plan to stay for 17 minutes, one minute each for the victims at Marjory Stoneman Douglas High School in Parkland, Florida. The event is intended to be silent and somber in memoriam. On March 24, the student committee will join the Cleveland version of the March on Washington and students are planning further activities at the High school on April 20. This event will coincide with the anniversary of Columbine. Students are tentatively planning to invite elected officials and guest speakers, as well as focus on voter registration and initiate a letter-writing campaign.

Prior to March 14, each Woodbury classroom will hold a community circle to select a way that they can show empathy, called a #whatsyour17. Then, on March 14, students again will meet in classroom community circles at 10 a.m. when each classroom's #whatsyour17 will be read aloud over the public address system. At the end of the reading, students will reflect on the #whatsyour17 to use as a goal to carry forward to continue to show empathy.

Middle School students and staff who wish to participate in a walkout will meet in the auditorium at 10 a.m. for a student-led and staff-supervised commemoration of the Parkland shooting victims, followed by a walkout march around the building. Administrators and safety personnel will supervise the route. The Middle School has planned an after-school work session on Tuesday for students to make signs to hold during the march. Any students and staff who do not wish to participate will remain in classrooms.

### **Successful Red & White Launches Innovation Fund**

Congratulations to the Shaker Schools Foundation team, led by Holly Coughlin, on a remarkable Red & White on Saturday, March 10. Launching the Innovation Fund at Red & White was an outstanding idea and, judging by the money raised, was also well-received. I'm so impressed by our Foundation team and their efforts to host a terrific event and to raise money that benefits the young people of our District. The Innovation Fund is off to a strong start: Saturday night raised \$20,265, and with the donor match and pre-event one-on-one meetings, the total for the fund now is \$57,530. I look forward to learning more about the STEAM projects it supports. Kudos to our faculty, staff, and students who participated in the Innovation Fund videos—they captured the importance of STEAM and how valuable it is for the futures of our students.

## **10. BOARD MEMBERS' REPORTS AND HIGHLIGHTS**

### **10.1 BOARD MEMBERS' REPORTS AND HIGHLIGHTS**

At this time, the Board Members provided reports on various district matters including on the following Committee and Liaison Role assignments:

Ms. Weingart reported that the Gifted Workgroup held their final meeting on March 7, 2018 and will present final action plans to Dr. Breeden by March 30, 2018. The group expects to have a board policy in place in April, 2018 which will outline the new gifted program. As liaison with the Treasurer, Ms. Weingart also met with Treasurer Christman to put in place a structure as to how she and Mr. Christman will be meeting throughout the year. Finally, Ms. Weingart reported that she and Ms. Cremer are currently working with Superintendent Hutchings as well as Executive Director of Communications & Public Relations Scott Stephens and his staff to assemble a community outreach program.

Ms. Cremer reported that she and other district and city representatives recently participated in a mock interview program with Shaker Heights High School football team players in which they helped to prepare the players for college and beyond.

## **11. EXECUTIVE SESSION**

### **11.1 EXECUTIVE SESSION**

At the recommendation of the Board President, and upon receiving a motion and a second, the Board of Education voted on recessing the meeting and entering into executive session to discuss employee personnel matters under Ohio Revised Code

(ORC) Section 121.22(G)(1) and to discuss matters relative to the preparation for collective bargaining negotiations under ORC Section 121.22(G)(4).

Motion by William Clawson II, second by Lisa Cremer.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, Jeffrey Isaacs

18-03-50

The Board recessed the public session at 8:05 p.m.

After a brief break, the executive session convened at 8:20 p.m. with Superintendent Hutchings, Treasurer Christman and district counsel Eric Johnson of Walter Haverfield in attendance.

Mr. Johnson departed at 9:28 p.m.

Superintendent Hutchings and Treasurer Christman departed at 10:30 p.m.

At 10:59 p.m., President Isaacs declared the end of the executive session, at which time the public session reconvened.

## **12. ADJOURNMENT**

### **12.1 NEXT MEETING**

The next regular meeting of the Shaker Heights Board of Education will take place on Tuesday, April 10, 2018, at 6:00 p.m. in the Shaker Heights High School small auditorium

### **12.2 ADJOURN THE MEETING**

There being no further business to come before the Board, and upon receiving a motion and a second, the Board of Education voted on adjourning the meeting.

Motion by William Clawson II, second by Heather Weingart.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, and Jeffrey Isaacs.

18-03-51

The regular meeting of the Shaker Heights Board of Education adjourned at 11:00 p.m.

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Jeffrey Isaacs, President

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Bryan C. Christman, Treasurer