

To be approved at the Board of Education meeting March 13, 2018.

MINUTES OF THE FEBRUARY 13, 2018 REGULAR BOARD OF EDUCATION MEETING.

The Shaker Heights Board of Education met in regular session on Tuesday, February 13, 2018, at 6:00 p.m. in the small auditorium of Shaker Heights High School, 15911 Aldersyde Drive, Shaker Heights, Ohio 44120.

1. OPENING OF MEETING

1.1 CALL TO ORDER

At 6:00 p.m. Board President Jeffrey Isaacs, who presided over the meeting, called the meeting to order

1.2 ROLL CALL

President Isaacs directed Treasurer Bryan C. Christman to call the roll.

Members present:

William L. Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, and Jeffrey Isaacs

1.3 PRINCIPAL AND STUDENT WELCOME

Superintendent Gregory C. Hutchings, Jr. introduced a 4th-grade student from Mercer Elementary School who gave a presentation followed by brief remarks on school events/projects from Lindsay Florence, Mercer Elementary School Principal.

1.4 APPROVAL OF BOARD MEETING MINUTES

At the recommendation of the Board President, and upon receiving a motion and a second, the Board of Education voted on approving the unofficial minutes for the following meetings as presented in the attachments below: January 6, 2018, Special Board Meeting; January 9, 2018, Organizational & Regular Board Meeting; and January 23, 2018 Special Board Meeting.

Motion by Ayesha Bell Hardaway, second by William Clawson II.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, Jeffrey Isaacs

18-02-29

1.5 RECOGNITION/HONORS OF STAFF AND STUDENTS

At this time, the Superintendent will acknowledge staff and/or students for special recognition and/or honors listed in the addendum attachment below.

Senior Rachel Podl Earns Honors in MLK Essay Contest

Shaker Heights High School senior and student body president Rachel Podl earned third place in the 28th Annual Martin Luther King, Jr. Essay Contest, sponsored by East View United Church of Christ. Rachel was one of nine students from Greater Cleveland to earn a scholarship award for writing an essay that answered the question: What would Martin Luther King, Jr. say about NFL players taking a knee during the National Anthem? For her work, Rachel earned a \$100 scholarship. Since the contest began, the Church has donated \$37,000 in scholarships to local high school students who write essays on topics that pertain to relevant social issues. Congratulations Rachel!

Fernway Artwork on Display in Columbus

Artwork by two Fernway students will be displayed in Columbus, Ohio from February 17-March 16. Both artists are students of Fernway Art Teacher Wendy McGuffin-Cawley. Second-grade student Zara Craig's drawing of two surfers was selected for exhibition at the 38th Annual Youth Art Month Exhibition at the State Teachers Retirement Systems Building. Third-grade student Elliott Hannah's colorful mandala, a circular symbol used in Buddhism and Hinduism, was selected by the 2018 Ohio Art Education Association's Young People's Art Exhibition. His artwork will be on display in the Rhodes State Office Tower. Elliott's mandala is one of 130 pieces created by students in grades K-8 selected for the statewide juried art show.

Sign Up for Woodbury Creating Change

It's not too early to reserve a spot to make or glaze a clay planter for our "Woodbury Creating Change" event. More than 1,000 finished products will be available for purchase the evening of Monday, April 23rd, 2018. All proceeds will go towards charities that the students have voted on. For more information please visit the following link.

Foundation Lauds Shaker's First Class

The Martha Holden Jennings Foundation—a Cleveland-based organization that promotes more effective teaching in Ohio's secular schools by supporting a wide variety of projects for students and teachers from pre-K through high school—featured Shaker's First Class in a recent issue of its newsletter. The Jennings Foundation was a private donor to Shaker's First Class when it launched at Mercer and Onaway elementary schools in the fall of 2016. You can read the feature, which includes comments from Shaker's own Assistant Superintendent of Curriculum and Instruction, Dr. Terri Breeden, Onaway Principal, Eric Forman, Mercer Principal, Lindsay Florence, and Director of Development for the Shaker Schools Foundation, Sue Starrett, on www.shaker.org.

Onaway Class Meets Google Hangout Partners

Earlier this month, students in Cissy Burns' first-grade class at Onaway met their long-time fourth-grade Google Hangout partners from Anne DiFranco's class at Citizens Academy in Cleveland. The two groups have had virtual meetings since November, swapping knowledge about coding, programming, robotics and the engineering design process. To date, the first graders have written more than 5,000 lines of code. The collaboration was all about inquiry, thinking, being knowledgeable, and communicating. Just another example of IB in action at Shaker Schools!

Fifth-grader Kellen Young Wins Woodbury Geo Bee

Congratulations to Woodbury fifth-grader Kellen Young, who received a gold medal as the winner of the Geography Bee on January 25. Kellen advanced to the final round of the Geo Bee after beating out a field of 62 fifth- and sixth- grade students, who were nominated after winning a mini-Bee in each of their classrooms. A total of 15 students competed in the Geo Bee finals, with four students advancing to the final round. Kellen was the only student to answer all three final round questions correctly.

School Counselors Celebrated

Last week was National School Counseling Week, an event designed to build awareness about the crucial role and unique contributions impact of school counselors across the nation. We all share an appreciation to our Shaker Heights counselors for the tremendous impact they have in helping our students achieve school success and plan for a career. If you haven't done so already, please take a moment to show our school counselors how much we appreciate their great work.

1.6 PUBLIC COMMUNICATION TO THE BOARD

Board policy permits the President to invite public comment. The President designates the total time allotted and will limit the individual time to three minutes per speaker so as to be respectful of all who desire to offer public comment. Extensions to the three minute limit may be granted by the President. Anyone who wishes to speak at the time designated by the President should raise his or her hand and, when called upon, stand and state his or her name and address for the record. Because comments sometimes concern complex topics requiring research, an immediate response should not be expected. Board and staff members may be contacted for follow-up.

Scott Stewart resides at 2872 Broxton Road and is a parent of a student at Onaway Elementary and Woodbury Elementary Schools. Mr. Stewart would like to see more honest and thoughtful communication, more accountability to 3rd party metrics, and more transparency in taxation. Mr. Stewart feels that the Board and community are often failing to engage in thoughtful and sometimes dissonant discourse. He plans to research these three areas of concern and will return for further comment at future meetings.

1.7 EQUITY TASK FORCE UPDATE

At this time Herlinda Bradley, member of the Equity Task Force, and David Peake, Co-Chair of the Task Force and High School Guidance Counselor, gave an update on the Equity Task Force which lasted until approximately 6:35 p.m.

At this time, President Isaacs proposed moving agenda item 7.1 ahead in the timeline to accommodate the schedules of Shaker Heights Teachers' Association representatives who were in attendance. Hearing no opposition, the meeting proceeded with SHTA President Dr. John Morris joining the Board at the table.

President Isaacs, Superintendent Hutchings, and Dr. Morris offered comments of praise for the interest-based bargaining negotiation process utilized for the second time that led to the successful agreement.

7.1 COLLECTIVE BARGAINING AGREEMENT-SHTA

It is recommended that the new three-year negotiated collective bargaining agreement between the Shaker Heights Board of Education and the Shaker Heights Teachers' Association, effective January 1, 2018, through December 31, 2020, be ratified.

The attached Tentative Agreement items reflect changes in the CBA from the previous contract, including salary increase of 2% on each of January 1, 2018, January 1, 2019, and January 1, 2020; and an increase in the employee shared premium percentage from 12% to 13% effective January 1, 2020.

Motion by Lisa Cremer, second by Heather Weingart.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, Jeffrey Isaacs

18-02-30

2. APPROVAL OF ALL ACTION ITEMS AND REPORTS - PERSONNEL

2.1 APPROVAL OF ALL CERTIFIED AND CLASSIFIED PERSONNEL ITEMS

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving all personnel items included in Category Sections 3 and 4 below. Note-Category Sections 3. Personnel and 4. Addendum-Personnel of the agenda may be acted on in one motion. Note-all personnel actions are for the 2017-2018 school year unless otherwise noted.

3. ACTION ITEMS AND REPORTS-PERSONNEL

3.1 APPOINTMENTS

LeSure, Chandace - (Special Education Aide/High School) - step 5 of the OAPSE 153 Salary Schedule - effective January 23, 2018

O'Keefe, Mark - (District Courier/Administration) - Class CC, grade 7 - effective January 31, 2018 (correction to the January 9, 2018 board agenda)

Tucker, Michael - (Security Monitor/Middle School) - step 6 of the OAPSE 152 Salary Schedule - effective November 27, 2017 (correction to the December 11, 2017 board agenda)

Wilson, Jared - (Special Education Aide/High School) - step 5 of the OAPSE 153 Salary Schedule - effective January 17, 2018

3.2 CHANGES IN ASSIGNMENT

Harris, Jerome - (Day Head Custodian II/Woodbury) - from Day Head Custodian III/Lomond to Day Head Custodian II/Woodbury, step 10 - effective January 29, 2018

3.3 TEMPORARY EMPLOYEES

Lunch Aides

Corbin, Jacqueline
Eaton, Patricia
Hannah, Barbara

Silberberg, Mariela
Wilson, Andru

Off-Duty Police Officer

Cacic, Ante

Proctors

Graves, Melda
Hicks, Antoinette
Rzepka, Elana

Smith, Yvonne
Wanjiku, John
Wonson, Mary Ann

Project Assistant

Johnson, Kathryn

Substitute Administrator

Webster, Lettie

Substitute Clerical

Horrigan, Barbara

Kouthroumanis, Maria

Substitute Security

Wilson, Nicole

Substitute Special Education Aides

Barnett, Michelle
 DelGreco, Angela
 Holzheimer, Andrea
 Hungate, Katharine

Mathis, Crystal
 Moorehead, Jon
 Morgan, Adam

Tutoring Center Student Tutors (High School)

Baltan-Brunet, Melis

Deneris, Andrew

3.4 SPECIAL ASSIGNMENTS

Authorization is requested for staff members to participate in the following listed activities. A unit refers to approximately one-half day of service at \$65.

Curriculum and Instruction Leadership Council (CILC) Work Team Member per Project

<u>Last Name</u>	<u>First Name</u>	<u>Building</u>	<u>Team</u>	<u>Stipend</u>
Grahl	Kelly	Lomond	4th Grade	\$400.00
Isaacs	Shifa	Lomond	3rd Grade	\$400.00
Petsche	Lauren	Lomond	2nd Grade	\$600.00
Tildsley	Adrienne	Lomond	2nd Grade	\$600.00

Google Hybrid Training Spring 2018

Up to 1 unit per individual

Cotton, Christopher
 Grams, Colleen

Mendelson, Joshua
 Rainier, Susan

High School Bridges Work with Students and Families During School Year

Up to 25 units per individual

<u>Name</u>	<u>Units</u>	<u>Name</u>	<u>Units</u>
Babcock, Eric	2	Kelly, Paul	8
Bailey, Jayce	10	Konopinski, Joseph	20
Berger, Brian	20	Manary, Sarah	2
Blattner, Eileen	2	Manuel, Renee	2
Bonner, Shaunna	3	Peakes, David	3
Bourisseau, Mary	2	Peterjohn, David	2
Craig, Sharon	2	Shrestha, Emily	2
Davis, Sarah	25	Szendrey, Catherine	2
DeWeerd, Jameson	2	Thomas, Adam	10
Ersek, Amanda	10	Vokes, Elizabeth	10
Grey, Aimee	2	Wadsworth, Rebecca	2
Hernan, Joseph	2		

Peer Evaluators for the 2017-2018 School YearHigh School

Konopinski, Joseph - \$100
 Peterjohn, David - \$100

Performing and Assessing Diploma Programme Interactive Oral Commentaries

Up to 6 units per individual

Cotton, Christopher

Saturday Scholars Tutors - Lomond

Ayers, Michelle
 Freeman, Sherida
 Kalich-Paley, Roberta
 Pierce, Kathleen

Rainier, Susan
 Schaner, Brittany
 Tildsley, Adrienne

3.5 SUPPLEMENTAL CONTRACTS**HIGH SCHOOL SUPPLEMENTALS**

ALLEN, BRIANNA	9750	TRACK ASST COACH –BOYS & GIRLS-SPRING	7	x	1
BERTELONE, MELISSA	8340	PRODUCTION SPECIALIST	3	x	1
BROWN, DEBORAH	9740	TRACK ASST COACH -INDOOR TRACK)-SPRING	8.5	x	1
DORLAND, BRADFORD	9680	TENNIS ASSISTANT COACH (BOYS)-SPRING	8	x	1
GRIFFITH, JASON	9420	LACROSSE HEAD COACH (BOYS)-SPRING	13	x	1
HARNISH, SEAN	9562	SOFTBALL ASSISTANT COACH-SPRING	10	x	1

MIDDLE SCHOOL SUPPLEMENTALS

CHUMNEY, JESSICA	7840	TRACK ASSISTANT COACH BOYS-SPRING	8	x	1
HINDESMILLER, SYLVESTER	7232	MEN'S LOCKER ROOM SUPERVISOR-SPRING	4.5	x	1
KNEBEL, BROCK	7027	DEPARTMENT COCHAIRPERSON: MATH	1.68	x	1
LINDSEY, DEXTER	7761	SOFTBALL ASSISTANT COACH-SPRING	8	x	1

SUPPLEMENTAL CORRECTIONS

SWEIGERT, KARLEE A	7026	DEPARTMENT COCHAIRPERSON: MATH	4.32	x	1	Correction- 8.17.17 board agenda
WELLS, ANTHONY	7840	TRACK ASSISTANT COACH-BOYS-SPRING	8	x	1	Rescind 12.11.17 board agenda

3.6 CHANGES IN RATE FOR INDIVIDUAL LONG TERM SUBSTITUTE TEACHERS

Manista, Jasmine - (School Psychologist/Middle School) - Class M.A., step a in accordance with the applicable Hourly and Unit Rate Schedule - effective January 25, 2018

Song, Xuan - (Chinese Teacher/Woodbury) - Class M.A., step a in accordance with the applicable Hourly and Unit Rate Schedule - effective February 5, 2018

3.7 TUITION REIMBURSEMENT

Corrections to the January 9, 2018 Board Agenda

Group II - Credit Beyond Masters Degree (SHTA Collective Bargaining Agreement)

Konopinski, Megan - Dominican University - 2

Overko, John - Lake Erie College - 1

Regularly Employed Certified and Classified Non-Bargaining Employees Eligible for Tuition Reimbursement

Glasner, David - Cleveland State University - 21

Wilkins, Stephen - Walden University - 12

3.8 LEAVES OF ABSENCE

Bendezu, Mallory - (School Psychologist/Middle School) - effective January 29, 2018 thru February 23, 2018 (caregiver)

Cicconetti-Smith, Nicole - (Grade 3 Teacher/Mercer) - effective February 26, 2018 thru March 30, 2018 (caregiver)

3.9 RESIGNATIONS

Adams-Driscall, Toya - (40% Study Center Support Teacher/High School) - effective February 9, 2018 - 6 weeks of service (resignation)

Blattner, Eileen - (Guidance Counselor/High School) - effective at the end of the 2017-2018 school year - 47 years of service (retirement)

Hutchings, Jr., Gregory - (Superintendent of Schools/Administration) - effective June 30, 2018 - 5 years of service (resignation)

McGovern, Mary Lynn - (Academic Advisor/High School) - effective at the end of the 2017-2018 school year - 41 years of service (retirement)

Preston, Tiffany - (Executive Assistant to the Superintendent/Administration) - effective at the end of the day February 13, 2018 - 4 years of service (resignation)

White, Sheila - (Special Education Aide/Lomond) - effective February 6, 2018 - 4 years of service (resignation)

3.10 PERSONNEL ACTION FOR EMPLOYEES NOT COVERED BY COLLECTIVE BARGAINING AGREEMENT

Christman, Bryan - (Treasurer/Administration Building) - To increase contract provision providing for mileage allowance in lieu of mileage reimbursement to \$111 per month to reflect increase in District-wide mileage reimbursement rate, effective 8/1/17.

4. ADDENDUM – PERSONNEL

4.1 APPOINTMENTS

English, Michele - (Special Education Aide/Mercer) - step 10 of the OAPSE 153 Salary Schedule - effective February 14, 2018

4.2 TEMPORARY EMPLOYEES

Substitute Special Education Aides

Bojanic, Mira

Motion by William Clawson II, second by Lisa Cremer.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, Jeffrey Isaacs

18-02-31

5. ACTION ITEMS AND REPORTS - BUSINESS

5.1 RESOLUTION APPROVING THE PROCUREMENT OF FERNWAY ELEMENTARY SCHOOL ROOFING IMPROVEMENTS FROM GARLAND/DBS, INC. THROUGH PARTICIPATION IN A CONTRACT OF U.S. COMMUNITIES

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the attached resolution authorizing the procurement of Fernway Elementary School roof

improvements from Garland/DBS, Inc. through participation in a contract with U.S. Communities.

Motion by Heather Weingart, second by Ayesha Bell Hardaway.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, Jeffrey Isaacs

18-02-32

5.2 RESOLUTION APPROVING THE PROCUREMENT OF ELEVATOR MODERNIZATION PROJECT AT SHAKER HEIGHTS HIGH SCHOOL

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the attached resolution authorizing the lowest bid for elevator modernization at Shaker Heights High School.

Motion by Heather Weingart, second by Ayesha Bell Hardaway.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, Jeffrey Isaacs

18-02-33

5.3 RESOLUTION APPROVING THE PROCUREMENT OF ONAWAY ELEMENTARY SCHOOL ROOFING IMPROVEMENTS FROM GARLAND/DBS, INC. THROUGH PARTICIPATION IN A CONTRACT OF U.S. COMMUNITIES (Correction)

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the attached resolution authorizing the procurement of Onaway Elementary School roof improvements from Garland/DBS, Inc. through participation in a contract with U.S. Communities. This action corrects the January 9, 2018 resolution amount from \$215,420 to \$224,044.

Motion by William Clawson II, second by Lisa Cremer.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, and Jeffrey Isaacs.

18-02-34

5.4 OHIO SCHOOLS COUNCIL COOPERATIVE ADVERTISING AND RECEIVING BIDS FOR SCHOOL BUS PURCHASES

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the resolution authorizing the participation in the Ohio Schools Council Cooperative School Bus Purchasing Program for the 2018-2019 school year.

Ohio Schools Council Cooperative Advertising and Receiving Bids for School Bus Chassis and Bodies Purchases

WHEREAS, the Shaker Heights City Schools Board of Education wishes to advertise and receive bids for the purchase of up to three school bus chassis and bodies.

THEREFORE, BE IT RESOLVED the Shaker Heights City Schools Board of Education wishes to participate and authorizes the Ohio Schools Council to advertise and receive bids on behalf of said Board as per the specifications to be

submitted for the cooperative purchase of up to three school bus chassis and bodies.

Motion by William Clawson II, second by Lisa Cremer.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, Jeffrey Isaacs

18-02-35

6. ADDENDUM - BUSINESS (no items)

7. ACTION ITEMS - BOARD OF EDUCATION

7.2 RESOLUTION TO DISPOSE OF BOARD OWNED PERSONAL PROPERTY VALUED UNDER \$10,000 WHICH IS NO LONGER NEEDED FOR SCHOOL PURPOSES

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the attached resolution to sell Shaker Heights CSD property to the Shaker Schools Foundation.

Motion by William Clawson II, second by Heather Weingart.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, Jeffrey Isaacs

18-02-36

7.3 ADOPTION AND/OR REVISION OF BOARD POLICIES

WHEREAS, a Board Policy Review Committee was appointed to review the District's entire set of Board Policies and present suggested revisions as appropriate to the entire Board; and

WHEREAS, the Board Policy Review Committee has conducted a complete review of all existing Board policies working with the Ohio School Boards Association to revise and compile a new all-inclusive set of Board policies which were adopted on December 7, 2015; and

WHEREAS, the Board Policy Review Committee was also charged with reviewing and editing newly-required or recently-revised proposed policies, and has a set of such proposed policies to be submitted for the approval of the Board;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education that the Board Policy Review Committee's recommended proposed policies be hereby approved.

FIRST OF THREE READINGS

(Note: In accordance with Board Policy, no action is required at this time for this the first of three required readings of these policies.)

ACA/ACAA – Nondiscrimination on the Basis of Sex/Sexual Harassment

ACA-R/ACAA-R – Nondiscrimination on the Basis of Sex/Sexual Harassment

ACA-E/ACAA-E – Nondiscrimination on the Basis of Sex/Sexual Harassment

BDDJ – Broadcasting and Taping of Board

IGBI – English Learners

IGD – Co-curricular and Extracurricular Activities

IGDJ – Interscholastic Athletics

IKF – Graduation Requirements

Meetings

BF – Board Policy Development & Adoption JEDA – Truancy

EEA – Student Transportation Services

8. ACTION ITEMS AND REPORTS - TREASURER - FINANCE & BUDGET

8.1 MONTHLY FINANCIAL REPORT

At the recommendation of Treasurer Bryan C. Christman, and upon receiving a motion and a second, the Board of Education voted on approving the Monthly Financial Report consisting of the Financial Statements and Interim Investments for the month and year-to-date ended January 31, 2018 (attached Exhibit T-1 in Subject Section 8.2).

8.2 FINANCIAL STATEMENTS

It is recommended that the attached monthly financial statements for the month and year-to-date ended January 31, 2018 (Exhibit T-1) be accepted and placed on file for audit, and that in accordance with Section 135.14 of the Ohio Revised Code, the interim investments also included with the monthly financial statements (Exhibit T-1) be ratified.

At this time, Mr. Christman reported on the following financial items:

JANUARY 2018 FINANCIAL OVERVIEW

The revenue activity for the month and for the fiscal year-to-date January 2018 has been similar to the same reporting period for the prior year with the following exceptions:

- The real estate tax advances received in January were \$7.4 million more than last year due to timing difference of payments between the two fiscal years. This difference is partially offset by the 2nd half of 2017 tax collection variances as described in the next bullet point resulting in a net increase of \$6.9 million over the prior YTD period.
- The real estate tax advances received in July & August this fiscal year were \$0.5million lower than last year. This difference less the \$126,000 favorable timing difference in the early 2nd half advance received in May, nets to a \$345,176 permanent 2nd half settlement unfavorable variance.
- State Foundation funding in Fiscal 2018 is expected to be the same as in Fiscal 2017 due to the District's transition to being on the "guarantee" since having reached the previous "gain cap" limit now no longer in effect due to declining enrollment.
- Included in Other Local Revenue YTD is the receipt of \$1.7 million of capital expenses (primarily the Middle School flat roof and cafeteria ceiling projects) paid for by the General Fund prior to the issuance of the bonds, reimbursed from the bond issuance proceeds received in late December.
- Although not reflected in the General Fund financial statement (other than in the "Total General Obligation Debt Outstanding" line 46 of page 1 of the Monthly Financial Statement), we received \$9.9 million from the issuance of the bond anticipation notes on December 28th that was recorded in the Capital Projects Fund 004. The funds are maintained in a separate investment trust account at U.S. Bank and are being invested by our investment advisors, Redtree Investment Group. The BAN's, which will be outstanding for 194 days, mature on July 12, 2018. They were issued with a coupon of 3.0%, with a yield of 1.4%, thereby generating a gross premium of \$84,645, \$27,735 of which was used to pay issuance costs, leaving an excess premium of \$56,910 which, in accordance with Ohio Revised Code, was recorded in the Bond

Retirement Fund 002 and will be used to pay a part of the interest payment at maturity.

The expenditure activity for the month and for the fiscal year-to-date January 2018 was \$3.9 million or 7.4% more than the prior year amount, partially due to \$1.8 million of payments related to the Middle School roof project along with expected increases in costs as well as timing differences in payment of expenditures. Expenditures were \$2.0 million or 3.6% more than budget fiscal year-to-date, but only \$555,000 or 0.6% more than budget as projected through fiscal yearend. In summary the District's overall finances are on target with expectations at this time.

Forms W-2 and 1099 Statements:

In compliance with federal law, the District issued in January 1,440 (1,482 the Year before) Forms W-2 and 218 (218 the year before) Forms 1099 Miscellaneous Earnings Statements. W-2's are required to be issued for all employees who earned wages during calendar year 2017 including all substitute employees. 1099's are required to be issued for all accounting payments in excess of \$600 for services rendered that were made to non-corporate entities during calendar year 2017.

Casino Revenue:

Included in January receipts was the District's share of the semi-annual casino tax distribution to school districts. \$122,060 (\$120,200 in the prior year) was received by the District in January, and is included in line 10, Other State revenue on the financial summary in Section 4 of this monthly financial report. The increase from the January 2017 amount is due to the combination of a higher per pupil payment amount (\$24.88 vs \$23.82) and a lower pupil count (4,905 vs 5,047). Such payments are distributed to school districts twice per year in January and August. The amount of such payments is contingent upon the amount of the gross casino revenue (gross revenue net of payments to winners) during the previous six-month period. The District has received \$255,373 or a blended \$51.27 per pupil in Fiscal 2018, as compared to \$255,214, or a blended \$49.71 per pupil in Fiscal 2017.

Enterprise Resource Planning System Status Update:

- a. On February 5th, District representatives (Board President Isaacs, Superintendent Hutchings, Assistant Superintendent Wilkins, Executive Director Rizzo, H.R. Director Cavucci, and Treasurer Christman) visited Berea City School District and met with their Superintendent, H.R. Director and Treasurer to review the Tyler Munis system.
- b. On February 7th, Treasurer Christman met with Beachwood City School District's Treasurer Michelle Mills to discuss their recent conversion to SunGard Financial Software. The District's ITC, Connect is in process of scheduling a SunGard demonstration for Shaker viewing in the near future. We are also in process of scheduling a visit to the Brunswick City School District, which has been using SunGard since the summer of 2017.
- c. On February 15, Treasurer Christman met with the Brunswick City School District's Treasurer Mark Pepera who has been using SunGard since July, 2017
- d. Treasurer Christman is in the process of scheduling an appointment to visit Brunswick CSD to review.

Mr. Christman also reported on the following legislative items:

- **ECOT:** As expected, ECOT shut its doors end of day January 19, 2018. The Ohio Department of Education certified the second year of "overpayments" in the amount of \$19.3 million, bringing the two-year total to \$79.3 million.

Meanwhile, the Ohio Supreme Court oral arguments in the ECOT lawsuit were scheduled for today, February 13, 2018.

- **Senate Joint Resolution # 5:** The issue, approved by both the House and the Senate, provides for congressional redistricting reform and will appear on the May ballot. Under the terms of the issue, the revised process would prohibit any splitting of 65 counties; 18 counties could only be split once while 5 could be split twice. Cleveland and Cincinnati would be required to remain whole within their respective districts.
- **SERS COLA Freeze:** A state employee union has sued the State and SERS over the recent SERS COLA freeze, alleging the funding difficulties that drove it arose from poor investment decisions and extravagant payments to actuaries and investment professionals.
- **Union Fair Share Fees:** Such fees are the topic of a U.S. Supreme Court case that is expected to rule in June.
- **State Budget Results:** State tax revenues in January increased \$200 million. The increase is believed to be due to tax prepayments resulting from the new Federal tax law approved in late December.

Mr. Christman also updated the Board on the Treasurer's Department activities since the last meeting:

- administrative meetings covering various matters including insurance, legal, contract reviews and executions, policy review, employee benefits, payroll processing and public records requests;
- various other meetings including technology, copier contract, Tyler Munis, Finance & Audit Committee meeting, and Policy Review Committee meeting;
- attended Treasurer's First Ring meeting;
- attended meeting with Mayor and other representatives of the City of Shaker Heights regarding delinquent property taxes;
- attended OSC Central Advisory Committee meeting;
- led Treasurer's quarterly "Chat";
- held budget & finance meetings with all K-8 building principals and admin assistants; and
- held Excel professional development training for Treasurer's Department.

Motion by Lisa Cremer, second by Jeffrey Isaacs.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, Jeffrey Isaacs

18-02-37

At this time, Mr. Christman reviewed the following two bond resolutions with the Board. These resolutions are in accordance with the District's bond issuance plan as discussed at the combined November Board of Education and Finance & Audit Committee meeting. As you recall, we issued \$9.9 million of short-term bond anticipation notes in late December. The debt financing plan includes issuing the remaining \$20,100,000 of the \$30 million bond authority as Series 2018A later this spring. Approximately two weeks later, we will issue Series 2018B for the long-term bonds, the proceeds of which will be used to repay the \$9.9 million short-term notes that come due in July. By separating the two issuances, we are able to maintain the special "bank qualified" status of the \$9.9 million of bonds issued in December, while minimizing the issuance costs. The ratings calls with Moody's and Standard & Poor's will be held on March 8th. We anticipate maintaining our current ratings with the respective ratings agencies.

8.3 AUTHORIZING ISSUANCE AND SALE OF SERIES 2018A BONDS IN THE AMOUNT OF \$20,100,000

It is recommended that the Board of Education approve the attached resolution authorizing the issuance and sale of Series 2018A Bonds in the amount of \$20,100,000.

Motion by Jeffrey Isaacs, second by William Clawson II.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, Jeffrey Isaacs

18-02-38

8.4 AUTHORIZING ISSUANCE AND SALE OF SERIES 2018B BONDS IN THE AMOUNT OF \$9,900,000

It is recommended that the Board of Education approve the attached resolution authorizing the issuance and sale of Series 2018B Bonds in the amount of \$9,900,000.

Motion by William Clawson II, second by Lisa Cremer.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, Jeffrey Isaacs

18-02-39

9. SUPERINTENDENT'S REPORT

9.1 SUPERINTENDENT'S REPORT

At this time, the Superintendent provided a report on various district matters including a status update on the Shaker Heights Schools' Strategic Plan as follows:

Tyler Munis Visit

Last week, the Shaker Schools took a delegation of District leaders to the Berea City School District to gain a first-hand understanding of the Tyler Munis Enterprise Resource Planning System. The system offers both an Accounting/Budgeting and an HR/Payroll Module that would replace the antiquated state software system. I visited Berea with our Board President, Jeff Isaacs and our Treasurer, Bryan Christman, as well as our Assistant Superintendent of Business and Operations, Stephen Wilkins, our Executive Director of Technology, John Rizzo, and our Interim Human Resources Director, Lois Cavucci. I was impressed with the Tyler Munis system, but we will also be visiting a district that uses SunGuard K-12, a competing system that manages accounting, finance, procurement, human resources, payroll and other business functions.

State of the Schools

I will deliver my final State of the Schools address to an audience of Shaker Heights High School freshmen and sophomores at 9 a.m. on Thursday, March 15. The State of the Schools address will be streamed live at each school building, while our families and community members also may stream the address on our website. My address this year will be a call-to-action for all students to inspire, create, achieve and sustain positive change here in the Shaker Heights Schools community and beyond. I also will share a five-year review of the accomplishments and initiatives implemented by the District's talented faculty and staff. Guided by the District's Strategic Plan, this work upholds our commitment to our aspirations of excellence,

equity and exploration for all students. A recorded version of the State of the Schools address will also be available for viewing on the District's YouTube channel.

Strategic Planning Update

In June 2014, the Board of Education adopted the District's current Five-Year Strategic Plan. The plan was adopted after a planning process that stressed community involvement and transparency. Driving the process was a 44-member Strategic Planning Team composed of a diverse group of community members, students, parents, faculty and staff. We are now in the fourth year of that plan, meaning that the 2018-2019 school year will be the plan's fifth and final year. As a result, we are beginning the process for our next strategic plan. This month, we will solicit requests for proposals from consultants to assist us in this process. In March, we will review those proposals and announce an application window for a new Strategic Planning Team. Like before, the team will be diverse and will represent all District stakeholders. The new 44-member team will consist of 22 appointed members, and 22 applicants. By April 1, we plan to have chosen a consultant and finalized an agreement. Also in April, we will review the pool of applicants and, if determined necessary, conduct interviews. The planning team will meet in May and June, and again in September, October and November. A 2019-24 Strategic Plan will be presented for the Board's consideration in December 2018.

10. BOARD MEMBERS' REPORTS AND HIGHLIGHTS

10.1 BOARD MEMBERS' REPORTS AND HIGHLIGHTS

At this time, the Board Members provided reports on various district matters including on the following Committee and Liaison Role assignments:

Mr. Isaacs reported that the Director of the Shaker Heights Public Library has asked the Board to consider renewing the appointment of Board Member Tom Cicarella who was appointed last year to fill an unexpired term which will end on March 31, 2018. This item will be listed on the agenda of the March 13, 2018 Regular Board Meeting.

Ms. Bell Hardaway reported that the PTO of Mercer Elementary is advocating for a crossing guard to be stationed at the intersection of South Woodland and Green Road so that families wishing their students to walk alone to and from school may cross this intersection safely. Ms. Bell Hardaway was also pleased to attend the meeting of the Shaker Schools Foundation on February 1, 2018 where she was impressed by a SHHS Senior who spoke excitedly about her efforts to insure that a design and engineering curriculum will be made available in the future. She has started a club which raised \$1000.00 – matched by the SSF – toward a robotics club/program.

Ms. Weingart is the liaison with the Gifted Workgroup which meets for a second time on February 14, 2018. The Workgroup will have an action plan in place by March 7, 2018 and plans to present the Board with a policy on gifted education.

Ms. Cremer serves on the Recreation Committee of the City of Shaker Heights with Dr. Breeden. The parks will be updated in the next year and will have more uniform and consistent branding throughout. There was also a discussion as to the need for pristine playing fields vs. the desire not to use potentially environmentally unfriendly pesticides.

Due to a scheduling conflict, Mr. Clawson was unable to attend the most recent meeting of the City of Shaker Heights' Marketing/Communications Committee.

However, he did wish to promote and encourage participation in the “Woodbury Creating Change” event which will be held on April 23, 2018.

11. EXECUTIVE SESSION

11.1 EXECUTIVE SESSION

At the recommendation of the Board President, and upon receiving a motion and a second, the Board of Education voted on recessing the meeting and entering into executive session to discuss employee personnel matters under Ohio Revised Code (ORC) Section 121.22(G)(1) and to discuss matters relative to the preparation for collective bargaining negotiations under ORC Section 121.22(G)(4).

Motion by Heather Weingart, second by Lisa Cremer.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, Jeffrey Isaacs

18-02-40

The Board recessed the public session at 7:54 p.m.

After a brief break, the executive session convened at 8:12 p.m. with Superintendent Hutchings and Treasurer Christman in attendance.

Superintendent Hutchings and Treasurer Christman departed at 9:00 p.m.

At 9:49 p.m., President Isaacs declared the end of the executive session, at which time the public session reconvened.

12. ADJOURNMENT

12.1 NEXT MEETINGS

The next regular meeting of the Shaker Heights Board of Education will take place on Tuesday, March 13, 2018, at 6:00 p.m. in the Shaker Heights High School small auditorium

12.2 ADJOURN THE MEETING

There being no further business to come before the Board, and upon receiving a motion and a second, the Board of Education voted on adjourning the meeting.

Motion by William Clawson II, second by Lisa Cremer.

Final Resolution: Motion Carries

Yes: William Clawson II, Lisa Cremer, Ayesha Bell Hardaway, Heather Weingart, and Jeffrey Isaacs.

18-02-41

The regular meeting of the Shaker Heights Board of Education adjourned at 9:50 p.m.

Jeffrey Isaacs, President

Bryan C. Christman, Treasurer