

To be approved at the Board of Education meeting April 11, 2017.

## MINUTES OF THE MARCH 20, 2017 REGULAR BOARD OF EDUCATION MEETING.

The Shaker Heights Board of Education met in rescheduled regular session on Monday, March 20, 2017, at 5:00 p.m. in the small auditorium of Shaker Heights High School, 15911 Aldersyde Drive, Shaker Heights, Ohio 44120.

### **1. OPENING OF MEETING**

#### **1.1 CALL TO ORDER**

At 5:01 p.m. Board President Alex Liston Dykema, who presided over the meeting, called the meeting to order.

#### **1.2 ROLL CALL**

President Dykema directed Treasurer Bryan C. Christman to call the roll.

#### **Members present:**

Todd C. Davidson, Jeffrey Isaacs, Annette Tucker Sutherland and Alex Liston Dykema. William L. Clawson II was unable to attend due to an out-of-town business commitment.

#### **1.3 PLEDGE OF ALLEGIANCE**

Superintendent Gregory C. Hutchings, Jr., introduced two students from Onaway Elementary School who led the Board of Education in the Pledge of Allegiance followed by brief remarks on school events/projects from Eric Forman, Onaway Elementary Principal. Mr. Forman pointed out that during the state-mandated testing period, Onaway students will also be participating in activities such as a multi-cultural performance of dance and music for 3<sup>rd</sup> graders; an artist in residence program; weekly chess club and garden club meetings; a mindfulness and yoga program; and the annual Onaway Little Theater performances in which 56 of 58 4<sup>th</sup> graders participate in some way. Mr. Forman stated his appreciation for the importance our district places on these programs and activities in addition to the required testing which does provide useful information related to student academic growth.

#### **1.4 APPROVAL OF BOARD MEETING MINUTES**

At the recommendation of the Board President, and upon receiving a motion and a second, the Board of Education voted on approving the unofficial minutes for the February 14, 2017 Regular Board Meeting and the February 28, 2017 Special Board Meeting/State of the Schools, as presented in the attachments below.

Motion by Jeffrey Isaacs, second by Todd Davidson.

Final Resolution: Motion Carries

Yes: Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

17-03-31

#### **1.5 RECOGNITION/HONORS OF STAFF AND STUDENTS**

At this time Superintendent Hutchings acknowledged staff and/or students for special recognition and/or honors as follows:

The Shaker Heights High School students and staff have done so many great things that we sent out a special email to the High School community highlighting their

accomplishments. Because of the volume, I will mention some of these accomplishments briefly:

By now, most people in our community are aware of our **Chamber Orchestra's** tremendous performance in New York City. Under the direction of **Donna Jelen**, the orchestra won second runner-up (third in the nation) on March 3 in the **National Orchestra Cup** competition at Alice Tully Hall in Lincoln Center.

**Our bands** turned in another great performance in the **Ohio Music Educators Association (OMEA)** competition. All five bands received excellent or superior ratings, with the **Wind Ensemble** receiving a top rating of "1" from all the judges.

Our **String Orchestra** received an "Excellent" (II) rating at the **OMEA** contest in Strongsville. The group received these kudos while playing Class A music, which is the most difficult classification available.

Shaker students again were dominant in the **National History Day** competition. Shaker swept three categories and won seven first-place spots. Twenty-seven Shaker projects, representing 48 students, will advance to the State Competition April 29.

Likewise, Shaker picked up a staggering number of individual and school awards from the **Ohio Junior Classical League Convention 2017** in Columbus. Senior **Sam Katz** finished first in overall academic ranks and third in overall points.

Junior **Ethan Vodrey** has won an Emerging Artist Award in the **2D3D National Art + Design Competition**, a program sponsored by the Cleveland Institute of Art. Ethan received a Craft category award for his jewelry portfolio.

The **Shaker Wrestling Team** sent six wrestlers to the **OHSAA Division I District Tournament** this year. Tyson Long qualified for the State Tournament for the second straight year, and **Jaivon Jones** and **Farouq Muhammed** as alternates.

After winning their District Semifinal game Thursday against Maple Heights, the **Shaker Boys Basketball Team** advanced to the Finals Saturday.

Our amazing sophomore diver **Lyle Yost** won **the Division I State Diving Championship** February 25 in Canton. The win came just one year after Yost finished second in the event as a freshman.

The **Shaker Heights Indoor Track Team** had 14 individuals compete this past in the **OATCCC State Indoor Championships** at the University of Akron. Nine of our runners qualified for the state championship.

Our **Figure Skating Team** took top prize in the **2017 Ohio High School Team Figure Skating Competition**.

Our **A Cappella Mixed Choir** earned a high rating in the **OMEA District 7 Large Group Adjudicated Event** held in Mentor. Shaker was one of only three choral ensembles in District 7 to perform at the Class AA level.

Last month, Shaker junior **Ben Cawley** was one of only 24 junior golfers from across the nation participating in the **Chubb Classic's 2017 Golf to Paradise – First Tee Champions Challenge** at the Twin Eagles Club in Naples, Fla.

The **Shaker Heights Show Choir "The Chanticleers"** earned the Judge's Choice award in the **Northcoast Show Choir Invitational** in Twinsburg. The unit competed in its final competition of the school Saturday in Fairfield.

Senior **Gus Mahoney** won the Tom Joynes Peer Award given to the student most likely to be in Shakespeare's Company. Gus represented Shaker beautifully at the regional **Cleveland Shakespeare Competition**.

Last but not least, **Darby Grant** and her team won a unanimous first place at the **Irish Dancer Championships** held in Chicago. She is going to represent the U.S. at the World Championships in Dublin Ireland in mid-April.

### **1.6 PUBLIC COMMUNICATION TO THE BOARD**

Board policy permits the President to invite public comment. The President designates the time for any comment and will limit the time to three minutes per speaker so as to be respectful of all who desire to offer public comment. Extensions to the three minute limit may be granted by the President. Anyone who wishes to speak at the time designated by the President should raise his or her hand and, when called upon, stand and state his or her name and address for the record. Because comments sometimes concern complex topics requiring research, an immediate response should not be expected. Board and staff members may be contacted for follow-up.

Lisa Vahey, 18915 Oxford Road, is leading the Equity Task Force along with Rev. Colin Jones. They have received 69 final applicants for this task force and, because of the high level of interest and the number of qualified applicants, Ms. Vahey and Rev. Jones are still in the selection process. In light of the fact that the committee will be comprised of only 18 members total – and only 6 community members – Ms. Vahey is concerned that many residents may be disappointed when not selected. Ms. Vahey and Rev. Jones plan to make their selection process transparent and will also offer other opportunities for community members to engage such as book studies, community circles, and listening meetings. Ms. Vahey requests that the Board please direct people to her and Rev. Jones with any concerns they may have and to please make them aware of these additional opportunities to be involved and contribute. Ms. Vahey also reported that there will be 2 students on the task force whose names will be shared at a later date.

Keith Wilson, 3100 Woodbury Road, reported that a group of Shaker residents has been meeting monthly to discuss racial equity issues. Also, there is a movement for a sanctuary ordinance in Shaker Heights which will be discussed at the April 6, 2017 City Council meeting. Mr. Wilson invited any interested residents to attend both of these events.

## **2. APPROVAL OF ALL ACTION ITEMS AND REPORTS - PERSONNEL**

### **2.1 APPROVAL OF ALL CERTIFIED AND CLASSIFIED PERSONNEL ITEMS**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving all personnel items included in Category Sections 3 and 4 below. Note-Category Sections 3. Personnel and 4. Addendum-Personnel of the agenda may be acted on in one motion. Note-all personnel actions are for the 2016-2017 school year unless otherwise noted.

### **3. ACTION ITEMS AND REPORTS-PERSONNEL**

#### **3.1 APPOINTMENTS**

Kuhel, Jennifer - (Communications Specialist/Administration) - Class AA, grade 4 of the Supervisor, Classified Specialist, and Administrative Secretary Salary Schedule - effective March 6, 2017

#### **3.2 CHANGES IN ASSIGNMENT**

McDonald, Lester - (Building Assistant/Boulevard) - from Day Head Custodian II/Administration/Onaway to Building Assistant/Boulevard, step 13 of the Local 200 Salary Schedule - effective February 28, 2017

#### **3.3 SUPPLEMENTAL CONTRACTS**

##### **TYPEDESCRIPTION**

##### **HIGH SCHOOL SUPPLEMENTALS**

BOYER, DONNELL	9123 BASEBALL ASSISTANT COACH	9	x	1
CHUMNEY, JESSICA	9190 BASKETBALL ASSISTANT COACH	11	x	1
CLAWSON, KYLE	9680 TENNIS ASSISTANT COACH (BOYS)	8	x	1
DAVIS, SARAH	8633 STUDY CIRCLE	0.1	x	38.85
DUNCAN, SHERRY	9175 BASKETBALL HEAD COACH	14	x	1
ENGLISH, STEFAN	9120 BASEBALL ASSISTANT COACH	9	x	1
EVANS, JAMES	9742 TRACK ASSISTANT COACH	7	x	1
RAINIER, DAVID	9100 BASEBALL HEAD COACH	13	x	1
VERNE, KEVIN	9121 BASEBALL ASSISTANT COACH	9	x	1

##### **MIDDLE SCHOOL SUPPLEMENTALS**

FOSTER, KEVIN	7540 7TH GRADE BASKETBALL HEAD COACH	9	x	1
SHEERER, ALYCE	7781 SWIMMING ASSISTANT COACH	6.5	x	1
SHENKELMAN, NOLAN	7760 SOFTBALL HEAD COACH	8	x	1
WELLS, ANTHONY	7840 TRACK ASSISTANT COACH BOYS	8	x	1

##### **WOODBURY SUPPLEMENTALS**

APPEL, LEE	6598 WPBS STUDENT LEADERS	0.58	x	1
KAMINSKI, ROBERT	6597 WPBS STUDENT LEADERS	0.58	x	1

##### **SUPPLEMENTAL CORRECTIONS**

BURRELL, JONATHAN	7843 TRACK ASSISTANT COACH (BOYS)	8	x	1	
HENNING, MARK	9680 TENNIS ASSISTANT COACH (BOYS)	7	x	1	RESCIND-October 11, 2016
MEEK, LAUREN	6597 WPBS STUDENT LEADERS	0.58	x	1	RESCIND- July 12, 2016
MEEK, LAUREN	6579 GIRLS SCIENCE ENRICHMENT	0.58	x	1	RESCIND- July 12, 2016
RAINIER, DAVID	9121 BASEBALL ASSISTANT COACH	9	x	1	RESCIND-August 9, 2016

#### **3.4 SPECIAL ASSIGNMENTS**

Authorization is requested for staff members to participate in the following listed activities. A unit refers to approximately one-half day of service at \$65.

Grading of 4th Grade Writing Samples  
Up to 2 units per individual

Brewster, Katherine  
Brindza, Elizabeth

DeYoung, Stacey

Response to Intervention/Multi-Tiered System of Supports Committee  
Up to 2 units per individual

Allen-Jackson, Krystal

Student Teaching Mentor

Stipend and corresponding benefits funded by the sponsoring college or university after receipt of funds from sponsor.

Brindza, Elizabeth	Notre Dame College	\$129.00
Meek, Lauren	Notre Dame College	\$129.00 (Correction to November 9, 2016 Board Agenda)

**3.5 CHANGES IN RATE FOR INDIVIDUAL LONG TERM SUBSTITUTES**

Bloch, Cori - (Reading Support Teacher/Mercer) - Class B.A., step a per the Hourly and Unit Rate Schedule - effective February 22, 2017

DiFranco, Natalie - (Skill Support Teacher/Woodbury) - Class B.A., step a per the Hourly and Unit Rate Schedule - effective March 6, 2017

Milligan, Kristine - (Support Teacher/Fernway) - Class B.A., step a per the Hourly and Unit Rate Schedule - effective March 3, 2017

Minto, Jessica - (40% Social Studies Teacher/High School) - Class B.A., step a per the Hourly and Unit Rate Schedule - effective February 21, 2017

Tuttle, Nicole - (Grade 3 Teacher/Fernway) - Class B.A., step a per the Hourly and Unit Rate Schedule - effective March 13, 2017

**3.6 TEMPORARY EMPLOYEES**

Proctor

Daunch, Michelle  
Minto, Jessica  
Owens, Megan

Spence, Dolores  
Tillman, Carla

Substitute Nurse

Polk, Mattie

Substitute Secretary

Hren, Stacey

Substitute Special Education Aide

Downey, Veronica  
Frank, Stacey  
Gould, Philip

Hren, Stacey  
Wesolek, Ed  
Whitsett, Ciera

### **3.7 LEAVES OF ABSENCE**

Rodgers, Carol - (Special Education Aide/Middle School) - effective February 27, 2017 through the end of the 2016-2017 school year (caregiver)

White, Sheila - (Special Education Aide/Lomond) - effective February 14, 2017 through the end of the 2016-2017 school year (general)

### **3.8 RESIGNATIONS**

D'Amico, Michael - (Special Education Aide/Middle School) - effective February 10, 2017 - 3 months of service (resignation)

McCloud, Stacy - (Permanent Part Time Bus Driver/Transportation) - effective March 10, 2017 - 6 months of service (resignation)

McNally, Karen - (Grade 2 Teacher/Onaway) - effective February 16, 2017 - 25 years of service (retirement)

Reid, Jewel - (English Teacher/High School) - effective March 2, 2017 - 10 years of service (resignation)

Schmoltdt, William - (Security Monitor/Middle School) - effective February 27, 2017 - 7 years and 11 months of service (retirement)

### **3.9 TERMINATIONS**

Cole, Karmen - (Special Education Aide/Woodbury) - effective at the end of the day February 21, 2017 - 3 months of service

## **4. ADDENDUM – PERSONNEL (no items)**

Motion by Todd Davidson, second by Jeffrey Isaacs.

Final Resolution: Motion Carries

Yes: Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

17-03-32

## **5. ACTION ITEMS AND REPORTS - BUSINESS**

### **5.1 CAPITAL PROJECT PLANNING UPDATE**

At this time, Superintendent Hutchings introduced Stephen Wilkins, Assistant Superintendent of Business and Operations. Joining Mr. Wilkins was Chris Dewey of Van Auken Akins Architects, Allan Renzi of Richard L. Bowen & Associates Architects, and Timothy Hollo of The Garland Company. The presentation, which lasted from approximately 5:15 p.m. until after 6:00 p.m., included a question, answer and discussion session with the Board including the following topics:

- options for either temporary or permanent repair of the Middle School cafeteria ceiling;
- options for repair and/or replacement of the Middle School roof;
- overview of the \$30 million capital program predicated on the passage of the upcoming bond issue;
- an update on the project for renovation and furniture replacement in eleven pilot classrooms throughout the District; and
- the 2017 summer project schedule.

## **5.2 OHIO SCHOOLS COUNCIL COOPERATIVE ADVERTISING AND RECEIVING BIDS FOR SCHOOL BUS PURCHASES**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the resolution authorizing the participation in the Ohio Schools Council Cooperative School Bus Purchasing Program for the 2017-2018 school year.

**WHEREAS**, the Shaker Heights City Schools Board of Education wishes to advertise and receive bids for the purchase of up to four (4), seventy-two (72) passenger school buses.

**THEREFORE, BE IT RESOLVED** that the Shaker Heights City Schools Board of Education wishes to participate and authorizes the Ohio Schools Council to advertise and receive bids on behalf of said Board as per the specifications submitted for the cooperative purchase of up to four (4), seventy-two (72) passenger school buses.

Motion by Todd Davidson, second by Jeffrey Isaacs.

Final Resolution: Motion Carries

Yes: Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

17-03-33

## **6. ADDENDUM - BUSINESS**

### **6.1 FIRST AMENDMENT TO OWNER'S REPRESENTATIVE AGREEMENT**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the resolution authorizing the first amendment to the Owner's Representative Agreement (see attached.)

Motion by Alex Liston Dykema, second by Annette Tucker Sutherland.

Final Resolution: Motion Carries

Yes: Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

17-03-34

### **6.2 SECOND AMENDMENT TO STANDARD FORM OF AGREEMENT BETWEEN OWNER AND ARCHITECT (AIA DOCUMENT B101 - 2007)**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the resolution authorizing the second amendment (see attached) to standard form of agreement between owner and architect (AIA document B101-2007).

Motion by Todd Davidson, second by Jeffrey Isaacs.

Final Resolution: Motion Carries

Yes: Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

17-03-35

## **7. ACTION ITEMS - BOARD OF EDUCATION**

### **7.1 ADOPTION AND/OR REVISION OF BOARD POLICIES – NO ACTION**

**WHEREAS**, a Board Policy Review Committee was appointed to review the District's entire set of Board Policies and present suggested revisions as appropriate to the entire Board; and

**WHEREAS**, the Board Policy Review Committee has conducted a complete review of all existing Board policies working with the Ohio School Boards Association to revise and compile a new all-inclusive set of Board policies which were adopted on December 7, 2015; and

**WHEREAS**, the Board Policy Review Committee was also charged with reviewing and editing newly-required or recently-revised proposed policies, and has a set of such proposed policies to be submitted for the approval of the Board;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education that the Board Policy Review Committee's recommended proposed policies be hereby approved.

### **SECOND OF THREE READINGS**

(Note: In accordance with Board Policy, no action is required at this time for this the second of three required readings of these policies. The first reading was February 14, 2017.)

AC	NONDISCRIMINATION
ACA/ACAA	NONDISCRIMINATION ON THE BASIS OF SEX/SEXUAL HARASSMENT
ACA-R/ACAA	NONDISCRIMINATION ON THE BASIS OF SEX/SEXUAL HARASSMENT GRIEVANCE PROCEDURES
AFC-1 (Also GCN-1)	EVALUATION OF CERTIFIED STAFF
DLC-R	EXPENSE REIMBURSEMENTS
JEC	SCHOOL ADMISSION
JECAA	ADMISSION OF HOMELESS STUDENTS
JECAA-R	ADMISSION OF HOMELESS STUDENTS
JFCF	HAZING AND BULLYING (HARASSMENT, INTIMIDATION AND DATING VIOLENCE)
JFCF-R	HAZING AND BULLYING (HARASSMENT, INTIMIDATION AND DATING VIOLENCE)
JFG	INTERROGATIONS AND SEARCHES
JFG-R	INTERROGATIONS AND SEARCHES
JHCB	IMMUNIZATIONS

Complete policies delineated in attachments.

### **7.2 PUBLIC HEARING ON THE DISTRICT'S INTERNET SAFETY POLICY**

In accordance with requirements outlined in the Children's Internet Protection Act (CIPA), all school districts that receive Category One and/or Category Two federal E-rate funding must comply with all program regulations, which include a requirement to have an adopted Internet Safety Policy and an opportunity for public discussion on said policy. The Shaker Heights City School District adopted a CIPA-compliant Internet Safety Policy in December 2015 as part of a District-wide policy update and adoption initiative. The public hearing this evening will provide for public discussion and an opportunity for the public to ask questions about the District's Internet Safety Policy, Board Policy EDE and its related regulation EDE-R (see attached). At this time, the public will be invited to ask questions or comment on the District's Internet Safety Policy.

At this time, John Rizzo, Executive Director of Technology and Media Services, provided background information about the CIPA requirement for the hearing, after which the floor was opened for questions and/or comments from the audience and the Board pertaining to the CIPA policy. There were no questions or comments from the audience and since the policy had already been adopted by the Board in December 2015, the meeting continued.



### **7.3 ADDITIONAL HOLIDAYS-OAPSE LOCAL #149-SECRETARIAL/CLERICAL MEMORANDUM OF UNDERSTANDING**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the Additional Holidays-OAPSE Local #149-Secretarial/Clerical Memorandum of Understanding (see attachment).

Motion by Annette Tucker Sutherland, second by Todd Davidson.

Final Resolution: Motion Carries

Yes: Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

17-03-36

### **7.4 ADDITIONAL HOLIDAYS-LOCAL #200- MEMORANDUM OF UNDERSTANDING**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the Additional Holiday-National Conference of Firemen and Oilers, Local 200, SEIU, AFL-CIO, CLC (Local 200) Memorandum of Understanding (see attachment).

Motion by Todd Davidson, second by Jeffrey Isaacs.

Final Resolution: Motion Carries

Yes: Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

17-03-37

### **7.5 SUMMER HOURS -OAPSE LOCAL #149-SECRETARIAL/CLERICAL MEMORANDUM OF UNDERSTANDING**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the Summer Hours - OAPSE Local #149-Secretarial/Clerical Memorandum of Understanding (see attachment).

Motion by Annette Tucker Sutherland, second by Alex Liston Dykema.

Final Resolution: Motion Carries

Yes: Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

17-03-38

### **7.6 SUMMER HOURS -LOCAL #200- MEMORANDUM OF UNDERSTANDING**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the Summer Hours -National Conference of Firemen and Oilers, Local 200, SEIU, AFL-CIO, CLC (Local 200) Memorandum of Understanding (see attachment).

Motion by Annette Tucker Sutherland, second by Todd Davidson.

Final Resolution: Motion Carries

Yes: Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

17-03-39

## **8. ACTION ITEMS AND REPORTS - TREASURER - FINANCE & BUDGET**

### **8.1 MONTHLY FINANCIAL REPORT**

At the recommendation of Treasurer Bryan C. Christman, and upon receiving a motion and a second, the Board of Education voted on approving the Monthly Financial Report

consisting of the Financial Statements and Interim Investments for the month and year-to-date ended February 28, 2017 (attached Exhibit T-1 in Subject Section 8.2).

## **8.2 FINANCIAL STATEMENTS**

It is recommended that the attached monthly financial statements for the month and year-to-date ended February 28, 2017 (Exhibit T-1) be accepted and placed on file for audit, and that in accordance with Section 135.14 of the Ohio Revised Code, the interim investments also included with the monthly financial statements (Exhibit T-1) be ratified.

At this time, Mr. Christman reported on the following financial items:

### **FEBRUARY 2017 FINANCIAL OVERVIEW**

The revenue activity for the month and for the fiscal year-to-date February 2017 has been similar to the same reporting period for the prior year with the following exceptions:

- Real Estate Taxes difference represents a \$0.2 million favorable variance for the second half of 2016 settlement vs. prior YTD;
- Investment Earnings higher by \$136,730 due to higher interest rates;
- Other Local revenue was \$536,480 higher this vs. last YTD due primarily to the delayed (from prior fiscal year) receipt in July 2016 of \$237,647 of SF-6 payments from the State for Fiscal 2014 out-of-district tuition payments, thusly accounting for a portion of the low collections in Fiscal 2016, coupled with increases in other miscellaneous items including: ESI prescription rebates (\$149,000 higher YTD), AMEX credit card rebates (\$31,000 higher YTD), 1<sup>st</sup> Class tuition payments (\$85,000 YTD), Ohio Schools Security Grant (\$15,000), payments in lieu of taxes (PILOT) (\$27,000 higher YTD), and EBC final payout (\$18,000);
- State Foundation revenue was \$0.4 million higher this vs. last YTD in accordance with the anticipated increase in funding over the prior year in accordance with the State gain cap limitation calculation; **however receipts are \$0.4 million below budget as projected through the end of the fiscal year primarily due to the interaction of the reduced enrollment this fiscal year (currently amounting to 170 fewer paid FTE students) coupled with the District having reached the "gain cap" limit of calculated funding.**
- Federal receipts in 2015 YTD included the non-recurring four-year interim period (2005-2009) settlement from the Ohio Department of Medicaid amounting to \$437,000; and
- Total revenue was \$730,823 or 0.9% higher this vs. last YTD; \$0.5 million above budget YTD, but \$0.1 million below budget as projected through the end of the fiscal year.

The expenditure activity for the month and for the fiscal year-to-date February 2017 was \$1.1 million or 1.8% higher this vs. last YTD due to expected growth in certain expenses coupled with lagging timing differences in payments of other expenses. Expenditures are \$2.1 million below budget YTD, but only \$0.9 million below budget as projected through the end of the fiscal year (due to expected timing differences in payment and recording of various expenses). In summary the District's overall finances on a net basis are better than budget expectations at this time.

### **Favorable Auditor Reports for Fiscal 2016:**

A representative of the District's audit firm, the Ohio Auditor of State, met with the Finance & Audit Committee on February 23rd to review the final audited financial

statements for the fiscal year ended June 30, 2016. The audit reports, which were all “unmodified” or “clean”, noted that there were **NONE** of the following identified as a result of the Auditors work:

- Material Control Weaknesses in internal control reported at the financial statement level;
- Significant Internal Control Deficiencies reported at the financial statement level;
- Instances of Material Non-Compliance Matters at the financial statement level;
- Material Internal Control Weaknesses for Major Federal Programs;
- Significant Internal Control Deficiencies for Major Federal Programs;
- Reportable Findings under the Uniform Guidance;
- Findings related to the financial statements required to be reported in accordance with *Generally Accepted Government Auditing Standards (GAGAS)*;
- Findings or Questioned Costs for Federal Awards, and
- The District was a low risk auditee.

This year’s Comprehensive Annual Financial Report has again been submitted for award consideration to both the Association of School Business Officials (ASBO) and the Government Finance Officers’ Association (GFOA). Each of our last eighteen CAFR’s was awarded both of these awards as well as (at least each year since 2006) Auditor of State awards for excellence in financial reporting, now entitled “Ohio Auditor of State Award with Distinction”. The District recently received the Auditor of State Award for the fiscal year ended June 30, 2016 CAFR, which is awarded Statewide to only 5% of school districts and local governments.

There were no comments this year and the one comment from last year pertaining to Capital Asset Management was resolved to the Auditor’s satisfaction, thus there was no Management Letter issued by the Auditor of State for this fiscal year.

#### **EBC Final Payout Received:**

In June 2015, the District received an \$80,000 dividend payment in partial liquidation of operations from the Employee Benefits Consortium (the independent prescription drug consortium created by Euclid, Cleveland Heights/University Heights, and Shaker Heights City School Districts over 20 years ago). In February we received the final liquidation payment of \$18,185, which is included in the Other Local revenue line of the financial statements.

Mr. Christman also reported on the following legislative items:

- **Fiscal 2016-17 State Budget Status:** State General Revenue Fund revenues YTD through January 2017 ended with a \$906.1 million unfavorable variance while expenditures ended with a \$782.7 million favorable variance, for a net unfavorable variance of \$123.5 million.
- **ESSA:** Ohio will delay the submission of its Every Student Succeeds Act (ESSA) plan until September. Shaker Heights City School District Superintendent, Dr. Gregory C. Hutchings Jr., recently provided testimony at a General Assembly Committee in this regard.
- **Sales Tax Holiday:** Ohio lawmakers are again proposing the back-to-school sales tax holiday for August.
- **BWC 3<sup>rd</sup> Billion Back Proposed:** The Bureau of Workers’ Compensation is proposing another one-time rebate of employer premiums program estimated to total \$1 billion for private and public employers. If approved in late April, most rebates would amount to 66% of employers’ premiums paid. Because the rebate will be based on the calendar 2015 premium for the District, which was during the transition period of the switch to premiums paid in advance, which is also

when the District changed to the Group Retro plan option, the amount the District will be rebated is uncertain at this time.

Mr. Christman also updated the Board on the Treasurer’s Department activities since the last meeting:

- various administrative meetings;
- various insurance matters;
- various legal matters;
- various employee benefit matters;
- various collective bargaining matters;
- Finance & Audit Committee meeting;
- meetings with LOWV re: levy;
- Mayor's Financial Task Force meeting;
- Rotary Club event;
- OSC Advisory Committee meeting;
- NEOASBO workshop;
- meeting with Shaker Heights Public Library;
- Tyler Munis meetings;
- State of the Schools Address;
- Red & White annual fundraiser.
- calculate & process BWC annual true-up;
- legal update - school levy limitations;
- Forecast 5 Analytics webinar;
- review & filing of required annual SERB Health Insurance survey;
- annual copier contract review;
- annual insurance renewal meeting;
- status review of field trips & city-county funds;
- property tax valuation matter; and
- prepared for & facilitated successful ODE fiscal review for Title VI-B Funds.

**8.3 SUPPLEMENTAL APPROPRIATIONS**

It was recommended that the following supplemental appropriation be approved.

**WHEREAS**, the Shaker Heights Board of Education has received grants and awards from various funding sources; and

**WHEREAS**, the Shaker Heights Board of Education on September 13, 2016, adopted annual appropriations for the 2016-2017 budget year, which in part this appropriation will either replace or amend;

**NOW THEREFORE, BE IT RESOLVED** that the Shaker Heights Board of Education amend its previously adopted appropriation accounts:

**Funding Agency:** Ohio Department of Education  
**Funding:** State  
**Project:** Auxiliary Services (non-public schools)

<b>FUND</b>	<b>SPCC</b>	<b>FUNC.</b>	<b>OBJ.</b>	<b>OPU</b>	<b>DESC.</b>	<b>APPROP.</b>
401	Var.	Var.	Var.	Var.		\$56,000.00

Motion by Jeffrey Isaacs, second by Annette Tucker Sutherland.  
 Final Resolution: Motion Carries  
 Yes: Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

17-03-40

**8.4 ADOPTION OF TAX RATE RESOLUTION**

At the recommendation of Treasurer Bryan C. Christman, and upon receiving a motion and a second, the Board of Education voted on adopting the Tax Rate Resolution for the ensuing tax year.

**WHEREAS**, this Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2017; and

**WHEREAS**, the Budget Commission of Cuyahoga County, Ohio, has certified its action thereon to this Board, together with an estimate by the County Fiscal Officer of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and

**BE IT FURTHER RESOLVED**, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A  
 Summary of Amounts Required from General Property Tax Approved  
 by Budget Commission and County Fiscal Officer's Estimated Tax Rates**

FUND	COUNTY FISCAL OFFICER'S ESTIMATE OF TAX RATE TO BE LEVIED	
	INSIDE 10 MILL LIMIT	OUTSIDE 10 MILL LIMIT
Bond Retirement		3.30
General	4.10	179.33
Library		4.00
Total	4.10	186.63

**AND BE IT FURTHER RESOLVED**, that the Treasurer of this Board be and is hereby directed to certify a copy of this resolution to the Cuyahoga County Fiscal Officer.

Motion by Alex Liston Dykema, second by Annette Tucker Sutherland.  
 Final Resolution: Motion Carries  
 Yes: Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

17-03-41

**9. SUPERINTENDENT'S REPORT**

**9.1 SUPERINTENDENT'S REPORT**

At this time, the Superintendent provided a report on various district matters including a status update on the Shaker Heights Schools' Strategic Plan as follows:

On Thursday, March 9, 2017, I traveled to Columbus to testify before the Ohio General Assembly's Joint Education Oversight Committee concerning the state plan to implement the Every Student Succeeds Act (ESSA). About two dozen superintendents and educational leaders from across the state testified. My main message to the committee was that ESSA gives Ohio and other states an unprecedented amount of autonomy and flexibility, and that we are shortchanging ourselves—and our students—if we do not take advantage of this opportunity.

I highlighted several areas of concern in the state's draft ESSA plan:

- Because of uncertainty and change in Washington, it would serve Ohio well to wait until the fall to submit its plan to the U.S. Department of Education.
- Our plan needs to include further requirements to ensure that our charter schools provide high-quality programs to our children.
- We need to define accountability beyond the narrow confines of a single assessment. We should use multiple and alternative assessments as measurements of student mastery of material, as well as nonacademic measures such as internships, foreign travel and service projects.
- We need to change or eliminate the A-F grade ratings given to districts and schools on the State Report Card. These grades are confusing, unfair and misleading.
- Instead of "externships" for teachers, we need to enable districts to collaborate with local businesses to develop workforce development plans that would ensure our young people are prepared for good jobs after high school.
- We must ensure that the governor's budget is aligned with the state's ESSA plan in regard to adequate funding for high-quality preschool, CTE and STEM programs.
- We need an "early warning system" using indicators such as attendance, discipline and academics to identify students in danger of not completing their high school requirements in four years.
- We need to give adequate funding for professional learning to build the capacity of administrators and teachers around Ohio's new learning standards

Testimony by Dr. Hutchings can be found here:

<http://www.shaker.org/Superintendent.aspx>

The ESSA White Paper can be found here:

<http://www.shaker.org/protected/articleView.aspx?iid=6GIYY0&dasi=2YB>

## **10. BOARD MEMBERS' REPORTS AND HIGHLIGHTS**

### **10.1 BOARD MEMBERS' REPORTS AND HIGHLIGHTS**

As the Board's legislative liaison, Ms. Sutherland attended the OSBA Legislative Lobbying session in Columbus. Attendees were given updates and talking points from staffers who lobby on our behalf. Ms. Sutherland also attended the luncheon where she was able to have a discussion with State Senator Sandra Williams about funding for all day kindergarten; the importance of Pre-K programs; ESSA issues; the 25% proposed funding cut for ESC; and Senator Williams thoughts on conservative opposition to the idea of public schools. Ms. Sutherland is encouraged to hear legislators' predictions that Governor Kasich's proposal for teacher externships as well as the proposal to add business people to school boards would not be approved. Furthermore, Ms. Sutherland finds that our district legislators appear to support better funding options for public schools and are against voucher expansion.

Other topics discussed at this session included: possible tightening up of eligibility requirements for College Credit Plus as some students, although technically able to participate are actually not mature enough to be in a classroom with college students; possible availability of CFAP for infrastructure improvements for tech and safety and security; pending legislation in support of increased transparency for charter schools.

Ms. Sutherland also attended a performance of New Stages 35 at the High School and was extremely impressed with the talents of our high school students. The plays that the students have written and produced give insight into the issues which are foremost on their minds.

Ms. Sutherland recently found herself participating in an informal group discussion on the bond issue and found that people appear overwhelmingly supportive of the need for capital funding. However, many feel that the district's message is not "out there" enough and they expressed their wish to see better communication. Ms. Sutherland shared with them a link to the district newsletter.

Dr. Davidson reported that he will soon begin participating in the interview process for the vacant Shaker Heights Public Library trustee position.

Mr. Dykema indicated that, at this time, the Shaker Heights Public Library is tentatively planning to be on the ballot in May, 2018 although they are still working through issues and questions.

## **11. EXECUTIVE SESSION**

### **11.1 EXECUTIVE SESSION**

At the recommendation of Board President Dykema, and upon receiving a motion and a second, the Board of Education voted on recessing the meeting and entering into executive session to discuss employee personnel matters under Ohio Revised Code (ORC) Section 121.22(G)(1).

Motion by Todd Davidson, second by Jeffrey Isaacs.

Final Resolution: Motion Carries

Yes: Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

17-03-42

The Board recessed the public session at 7:18 p.m.

After a brief break, the executive session convened at 7:30 p.m. with Superintendent Hutchings in attendance.

At 9:09 p.m., President Dykema declared the end of the executive session, at which time the public session reconvened.

## **12. ADJOURNMENT**

### **12.1 NEXT MEETING**

The next regular meeting of the Shaker Heights Board of Education will take place on Tuesday, April 11, 2017 at 5:00 p.m. in the Shaker Heights High School small auditorium.

**12.2 ADJOURN THE MEETING**

There being no further business to come before the Board, and upon receiving a motion and a second, the Board of Education voted on adjourning the meeting.

Motion by Todd Davidson, second by Jeffrey Isaacs.

Final Resolution: Motion Carries

Yes: Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

17-03-43

The regular meeting of the Shaker Heights Board of Education adjourned at 9:10 p.m.

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Alex Liston Dykema, President

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Bryan C. Christman, Treasurer