

To be approved at the Board of Education meeting March 8, 2016.

## MINUTES OF THE FEBRUARY 9, 2016 REGULAR BOARD OF EDUCATION MEETING.

The Shaker Heights Board of Education met in regular session on Tuesday, February 9, 2016, at 6:00 p.m. in the small auditorium of Shaker Heights High School, 15911 Aldersyde Drive, Shaker Heights, Ohio 44120.

### **1. OPENING OF MEETING**

#### **1.1 CALL TO ORDER**

At 6:04 p.m., President William L. Clawson II, who presided over the meeting, called the meeting to order.

#### **1.2 ROLL CALL**

President Clawson directed Treasurer Bryan C. Christman to call the roll.

#### **Members present :**

Todd C. Davidson, Alex L. Dykema, Jeffrey Isaacs, Annette Tucker Sutherland and William L. Clawson II.

#### **1.3 PLEDGE OF ALLEGIANCE**

Superintendent Gregory C. Hutchings, Jr., introduced a 4<sup>th</sup> grade student from the Mercer Elementary School who led the Board of Education in the pledge of allegiance, after which Principal Lindsay Florence gave an update on Mercer Elementary School. Mr. Florence reported that in accordance with the Strategic Plan and International Baccalaureate initiative, they strive to make each and every day meaningful. They are implementing an action plan to improve student participation and best teacher practices. They continue to focus their preparation efforts for the International Baccalaureate visit in 2017. It's been a great year so far and they look forward to continuing.

#### **1.4 PUBLIC COMMUNICATION TO THE BOARD**

Board policy permits the President to invite public comment. The President designates the time for any comment and will limit the time to three minutes per speaker so as to be respectful of all who desire to offer public comment. Extensions to the three minute limit may be granted by the President. Anyone who wishes to speak at the time designated by the President should raise his or her hand and, when called upon, stand and state his or her name and address for the record. Because comments sometimes concern complex topics requiring research, an immediate response should not be expected. Board and staff members may be contacted for follow-up.

#### **1.5 APPROVAL OF BOARD MEETING MINUTES**

At the recommendation of the Board President, and upon receiving a motion and a second, the Board of Education will vote on approving the unofficial minutes for the January 12, 2016, Organizational and Regular Board Meeting, the January 15, 2016, Special Board Meeting and the January 26, 2016, Special Board Meeting as presented in the attachments below.

Motion by Annette Tucker Sutherland, second by Todd Davidson.

Final Resolution: Motion Carries  
Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker  
Sutherland, William Clawson II

16-02-27

### **1.6 RECOGNITION/HONORS OF STAFF AND STUDENTS**

At this time Superintendent Hutchings acknowledged staff and/or students for special recognition and/or honors as follows:

#### **Shaker Students Win Medusa Mythology Exam**

Six Shaker Heights High School students are award winners for the 2015-2016 Medusa Mythology Exam, an international, standardized exam for students who are enthusiastic about mythology.

Junior Sam Katz repeats as a Gold Medal winner this year. The Laurel Crown winners are sophomores Jacob Good and Jocelyn Ting. The Olive Crown winners are juniors Blake Himes and Vishnu Kasturi and senior Allison Kao.

This year's exam theme was "Hercules - The First Avenger."

Congratulations to Shaker's honorees!

#### **Mercer Library Tree House**

Thanks to the generosity of the PTO, Mercer Elementary School students can read and relax in their library's new tree house.

The structure will showcase a variety of literary themes and will be used for quiet reading times, reflection and instruction.

The Mercer PTO has one fundraiser a year, the Mercer Olympics. This year, there was a surplus amount of money raised, so the students voted to support building a library tree house and to put on a play.

If you have not had a chance to see the tree house, check out the photograph of it on our web site.

#### **Middle School Winners in Regional Art Show**

Two Shaker Heights Middle School students were honored with awards in the 2016 Cuyahoga County Regional Scholastic Art Exhibition.

Eighth-graders Sedona Jolly and Elisa Schwartz-Katz were Gold Key and Silver Key winners, respectively.

Sedona's piece, titled "Sedona Unfinished" is a split-face self-portrait done as a graphite drawing. Elisa's piece is titled "3 hour Sketch of Me" and was done as a charcoal drawing.

A panel of local professional artists and art educators juried the exhibit and selected the awarded pieces.

Artwork receiving Portfolio Awards and Gold Key Awards will continue to the national competition held in the spring in New York City.

### **Woodbury Creating Change**

I had the pleasure of joining my daughter at Woodbury recently where I made my own ceramic tapas plate.

Parents, students, local artists and staff joined us to make the plates, which will be available for sale at the Woodbury Creating Change event on April 28.

A variety of delicious tapas donated by local chefs, restaurants, and markets will also be available for sale.

The event is now in its third year, and the proceeds will help to support student-selected charitable organizations.

#### **1.7 STUDENT SUPPORTS UPDATE**

At this time Tim Gesing, Special Education Supervisor, and Sara Cole, Special Education Supervisor, gave an update on Student Support Services. The presentation, followed by a question and answer session, lasted from about 6:13 p.m. until 6:49 p.m.

#### **1.8 ENROLLMENT UPDATE**

At this time Ouimet Smith, Director of Student Affairs, gave an update on student enrollment. The presentation, followed by a question and answer session, lasted from about 6:50 p.m. until 7:05 p.m.

#### **1.9 FACILITIES UPDATE**

At this time Stephen Wilkins, Assistant Superintendent of Business and Operations, and Jill Akins from Van Auken Akins Architects, LLC. gave an update on the Master Planning Facilities Project. The presentation, followed by a question and answer session, lasted from about 7:05 p.m. until 8:15 p.m.

## **2. REGULAR MEETING SECTION**

### **2.1 APPROVAL OF ALL CERTIFIED AND CLASSIFIED PERSONNEL ITEMS**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving all personnel items included in Category Sections 3 and 4 below. Note-Category Sections 3. Personnel and 4. Addendum-Personnel of the agenda may be acted on in one motion. Note-all personnel actions are for the 2015-2016 school year unless otherwise noted.

## **3. ACTION ITEMS AND REPORTS-PERSONNEL**

### **3.1 APPOINTMENTS**

Carter, Jamisha – (Permanent Part Time Bus Driver/Transportation) – step 1 of the Local 200 Salary Schedule – effective January 14, 2016

Colvin, La'Shawn - (Bus Monitor/Transportation) - step 1 of the Teacher Aide/Assistant Salary Schedule - effective January 11, 2016 (correction to the January 12, 2016 board agenda)

Parker, Luvirt – (Education Support Specialist/Lomond) – Class EE, grade 3 of the Supervisor, Classified Specialist, and Administrative Secretary Salary Schedule – effective January 27, 2016

Sumpter, Wayne – (Permanent Part Time Bus Driver/Transportation) – step 1 of the Local 200 Salary Schedule – effective January 13, 2016

### **3.2 CHANGES IN ASSIGNMENT**

Conkey, Ellen - (50% Intervention Specialist Teacher/50% Intervention Specialist Tutor/Onaway) - from 100% Intervention Specialist Tutor/Onaway/High School, to 50% Intervention Specialist Teacher, Class B.A., step b of the Teachers' Salary Schedule and 50% Intervention Specialist Tutor, Class B.A., step 1 of the Non-Bargaining/Non-Administrative Certificated Salary Schedule - effective January 26, 2016

Harville, Brooksandra - (Administrative Assistant I/Innovative Learning Center/Family and Community Engagement) - from Administrative Assistant II/Innovative Learning Center/Family and Community Engagement, step 19 to Administrative Assistant I/Innovative Learning Center/Family and Community Engagement, step 19 - effective January 4, 2016

Slusar, Megan - (Temporary Long Term Substitute Teacher/Mercer) - from Reading Skills Tutor/Mercer to Temporary Long Term Substitute Teacher/Mercer, Class M.A. - effective January 11, 2016

Swain, Ronald - (Building Assistant/Mercer) - from Custodian/Lomond to Building Assistant/Mercer, step 7 of the Local 200 Salary Schedule - effective January 25, 2016

Weed, Lindsey - (Temporary Reading Skills Tutor/Mercer) - from Special Education Aide/Mercer to Temporary Reading Skills Tutor/Mercer, Class B.A.+30, step 0 of the Non-Bargaining/Non-Administrative Certificated Staff Salary Schedule - effective January 11, 2016

### **3.3 TEMPORARY EMPLOYEES**

#### Lomond Saturday School Aide

Freeman, Sherida  
Graves, Carlene

White, Shelia

#### Lomond Saturday School Tutor

Bradt-Perry, Raven  
Deblock, Heather  
Parker, Luvirt

Pierce, Kathleen  
Rivers, Dawn  
Wells, David

#### Lunch Aide

Braunsdorf, Gerette

Peakcock, Mary

#### Proctor

Castillo, Aaron  
Fishman, Kyle

Jennings, Richard  
Kessler, Mark

Howard, Betty

Substitute Band Teacher

Janowitz, Michael  
Ro, Angela

Substitute Bus Driver

Gaston, Ronald

Substitute Custodian

Howard, Tevin

Substitute Special Education Aide

Dancy, Jo  
Davidson, Melanie

Jennings, Richard

Tutoring Center Tutor (Woodbury)

Hill, Kevin

**3.4 SPECIAL ASSIGNMENTS**

Authorization is requested for staff members to participate in the following activities. A unit refers to approximately one-half day of service at \$65.

Calendar Committee

Up to 2 units per individual

Davis, Sara  
Dean, James  
Heide, Ruth

Morris, John  
Schwartz, Hylah  
Schmoltdt, William

SHTA Supplemental Committee

Up to 6 units per individual

Bradd, Andrea  
Brown, Katherine  
Mason, Elaine  
Pocaro, Adrian

Sears, Michael  
Sheppard, Silvia  
Sweeney, Eileen (10)  
Tournoux, Gene

**3.5 CURRICULUM AND INSTRUCTIONAL PLANNING**

Authorization is requested for staff members to participate in curriculum writing and instructional planning. A unit refers to approximately one-half day of service at \$65.

English Language Arts (ELA)

Up to 3 units per individual

Brown, Selena  
DiLeo, Jennifer  
Gehring, Brittany  
Neelon, Karie

Scott, Connie  
Smith, Nichole  
Strachan, Tara  
Whalen, Kathleen

Peterjohn, Susanne

### **3.6 SUPPLEMENTAL CONTRACTS**

#### District

#### Peer Evaluators

Roth, Linda - \$300  
Tobey, Addie - \$600  
Glasier, Andrew \$600

#### District Liaisons

Damm, Paula - Nurse - 4.25 x 1  
Quarles, Debra - Library - 4.25 x 1

#### High School

Beckenbach, Kate - Crew Coach (Men) Winter) - .10 x 16  
Dohlen, Kyle - Crew Coach (Men) (Winter) - .10 x 16  
Gang, Theresa - Crew Coach (Women) (Winter) - 2.0 x 1

#### Onaway

Grant, Emily - Jump Rope Club - 1.0 x 1

#### Woodbury

Webb, Brittany - LEGO Robotics - .58 x 1

### **3.7 CHANGES IN RATES FOR INDIVIDUAL LONG TERM SUBSTITUTE TEACHERS**

Schwartz, Georgeta – (Intervention Specialist Teacher/Mercer) – Class M.A. – effective December 7, 2015

Stead, Kathryn - (Library Media Teacher/High School) - Class M.A. - effective January 18, 2016

Tillman, Carla - (Design Teacher/Middle School) - Class B.A. - effective January 6, 2016

Wyman, Matthew – (Science Teacher/Middle School) – Class B.A. – effective January 25, 2016

### **3.8 TUITION REIMBURSEMENT**

Group II - Credit Beyond Masters Degree  
(SHTA Collective Bargaining Agreement)

Morris, Sean - Notre Dame University - 3

Regularly Employed Certified and Classified, Non-Bargaining Employees Eligible for Tuition Reimbursement

Santoro, Gabriella - Heidelberg University - 6

### **3.9 LEAVES OF ABSENCE**

Colquitt, Elizabeth- (English Teacher/High School) - effective December 10, 2015 through June 3, 2016 (medical)

### **3.10 RESIGNATIONS**

Clemons, Deandre - (Permanent Part Time Bus Driver/Transportation) - effective February 19, 2016 - 2 months of service (resignation)

Crook, Curtis - (Special Education Aide/High School) - effective January 25, 2016 - 2 months of service (resignation)

Eline, Kathleen - (Pre-K Intervention Specialist Teacher/Onaway) - effective January 12, 2016 - 5 years of service (resignation)

Johnston, Nancy - (Kindergarten Teacher/Onaway) - effective at the end of the 2015-2016 school year - 34 years of service (retirement)

Sanders, Gina - (Accounting Specialist/Administration) - effective January 15, 2016 - 4 months of service (resignation)

## **4. ADDENDUM - PERSONNEL**

### **4.1 APPOINTMENTS**

Bowers, Samantha - (Special Education Aide/High School) - step 4 of the Teacher Aide/Assistant Salary Schedule - effective February 16, 2016

### **4.2 CHANGES IN ASSIGNMENT**

Weed, Lindsey - (Temporary Reading Skills Tutor/Mercer) - from Special Education Aide/Mercer to Temporary Reading Skills Tutor/Mercer, Class M.A., step 0 of the Non-Bargaining/Non-Administrative Certificated Salary Schedule - effective January 11, 2016 (correction to the February 9, 2016 board agenda)

### **4.3 TEMPORARY EMPLOYEES**

#### Lunch Aide

Bahl, Nicole

#### Substitute Security Monitor

Ledyard, James

### **4.4 CHANGES IN RATE FOR INDIVIDUAL SUBSTITUTE TEACHERS**

Lavine, Tracey - (Library Media Teacher/Lomond) - Class M.A. - effective February 9, 2016

Price, Janice - (Instructional Coach/Onaway/Boulevard) - Class M.A. - effective February 9, 2016

### **4.5 RESIGNATIONS**

Kanaga, Glenn - (Head Grounds Maintenance Worker/Service Center) - effective February 8, 2016 - 3 months of service (resignation)

Motion by Todd Davidson, second by Jeffrey Isaacs.

Final Resolution: Motion Carries

Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson II

16-02-28

## **5. ACTION ITEMS AND REPORTS – BUSINESS (no items)**

### **6. ADDENDUM – BUSINESS**

#### **6.1 RESOLUTION ACCEPTING THE LOWEST RESPONSIBLE AND RESPONSIVE BID OF ENVIROCOM CONSTRUCTION, INC. FOR THE WOODBURY ELEMENTARY SCHOOL CLOCK TOWER REPLACEMENT**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving a resolution authorizing acceptance of the lowest responsible and responsive bid of Envirocom Construction, Inc. for the Woodbury Elementary School Clock Tower Replacement.

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

#### **A RESOLUTION ACCEPTING THE LOWEST RESPONSIBLE AND RESPONSIVE BID OF ENVIROCOM CONSTRUCTION, INC. FOR THE WOODBURY ELEMENTARY SCHOOL CLOCK TOWER REPLACEMENT.**

**WHEREAS**, pursuant to Section 3313.46 of the Revised Code, after advertising for bids for a period of two or more weeks, this Board received competitive bids for the Woodbury Elementary School Clock Tower Replacement (the "Project"); and

**WHEREAS**, the Board has determined to accept the bid received from EnviroCom Construction, Inc. as the lowest responsible and responsive bid.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio, that:

Section 1. **Award of Contract.** The bid of EnviroCom Construction, Inc. in the base bid amount of \$389,000 is determined to be the lowest responsible and responsive bid for the work described above and is accepted by this Board.

Section 2. **Approval of Contract.** The President or Vice-President, Superintendent and Treasurer of this Board are authorized and directed to execute, on behalf of this Board, a contract with the successful bidder substantially in the form set forth in the Project Manual. That contract is approved, together with any changes or amendments that are not inconsistent with this Resolution and not substantially adverse to the School District and that are approved by the Treasurer on behalf of the School District, all of which shall be conclusively evidenced by the signing of the contract by the President or Vice-President, Superintendent and Treasurer of this Board.



Section 3. **Approval and Execution of Related Documents and Related Actions.** The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

Section 4. **Notification to Successful Bidder.** The Treasurer is authorized and directed to give written notice of the acceptance to the successful bidder at the address specified on the bid form submitted by that bidder.

Section 5. **Return of Bid Security to Unsuccessful Bidders.** The Treasurer is authorized and directed to return the bid security submitted by each unsuccessful bidder.

Section 6. **Prior Acts Ratified and Confirmed.** Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 7. **Compliance with Open Meeting Requirements.** This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 8. **Captions and Headings.** The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 9. **Effective Date.** This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion by Alex Liston Dykema, second by William Clawson II.

Final Resolution: Motion Carries

Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker  
Sutherland, William Clawson II

16-02-29

## **7. ACTION ITEMS - BOARD OF EDUCATION**

### **7.1 APPROVING AN AMENDED TAX INCREMENT FINANCING COMPENSATION AGREEMENT FOR SHAKER PLAZA**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the resolution below authorizing the Amended Tax Increment Financing (TIF) Compensation Agreement for Shaker Plaza (see attachments).

**WHEREAS**, Shaker Plaza, Ltd., an Ohio limited liability company, is considering the renovation and reconstruction of an existing shopping center in connection with the re-tenanting thereof (the "Project") at a location within the School District, provided

that certain incentives can be provided to contribute to the economic viability of the Project; and

**WHEREAS**, the Project will result in substantial economic improvement within the School District and within the City of Shaker Heights, Ohio (the "City") if it is completed; and

**WHEREAS**, the Board adopted a resolution on July 14, 2015 authorizing the City to exempt 100% of the real estate taxes resulting from the increase in value from the Project for a period not to exceed thirty (30) years (the "TIF Exemption") and authorizing the School District to enter into a compensation agreement with the City that would compensate the School District for a portion of the real estate taxes that would have been paid to the School but for the TIF Exemption; and

**WHEREAS**, the School District and the City subsequently entered into a Compensation Agreement dated August 3, 2015 (the "Prior Compensation Agreement"); and

**WHEREAS**, the School District and the City now desire to enter into an Amended and Restated Compensation Agreement (the "New Compensation Agreement") in order to amend and restate the Prior Compensation Agreement in its entirety for the purposes of increasing the compensation payable to the School District;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SHAKER HEIGHTS CITY SCHOOL DISTRICT, CUYAHOGA COUNTY, OHIO:**

**Section 1.** This Board authorizes the School District to enter into the New Compensation Agreement, substantially in the form and under the terms and conditions set forth in Exhibit A attached to this resolution, with the City.

**Section 2.** The President and Treasurer of this Board and the Superintendent of the School District are authorized to execute and deliver the Compensation Agreement and any other agreements, document or certificates or take all other actions necessary to accomplish the purposes of this Resolution, with such completions and changes which are not adverse to the School District and which shall be approved by those officials authorized to execute the Compensation Agreement, or such other documents or agreements, as the case may be.

**Section 3.** The Treasurer is directed to certify a copy of this resolution to the City.

Board President Clawson made the following statement before the vote:

To begin, I want to thank RMS and the City, especially Mayor Leiken and the Director of Economic Development, Tania Menesse, for their work and partnership to bring this improved proposal to the Board.

Specifically, the resolution included today has three significant enhancements:

- Immediate improvement in District income from Shaker Plaza and the Van Aken District redevelopment;
- Inclusion of a protection of income through a minimum valuation of the property while also providing the developer with options if vacancies were to reach a financially unacceptable level; and

- Participation in the project upside through shared income taxes for new employment created through the project with the City.

The Shaker Heights Board of Education remains enthusiastic in our support for the new Van Aken District and look forward to a new day for the community.

Ms. Menesse provided answers to Board questions before the vote was taken.

Motion by William Clawson II, second by Annette Tucker Sutherland.

Final Resolution: Motion Carries

Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson II

16-02-30

## **7.2 APPROVING A TAX INCREMENT FINANCING COMPENSATION AGREEMENT FOR VAN AKEN PLAZA**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the resolution below authorizing the proposed Tax Increment Financing (TIF) Compensation Agreement for Van Aken Plaza (see attachments).

**WHEREAS**, Van Aken Shopping Center, Ltd., an Ohio limited liability company ("Owner") is considering constructing certain commercial improvements (the "Project") at a location within the School District, provided that certain incentives can be provided to contribute to the economic viability of the Project; and

**WHEREAS**, the Project will result in substantial economic improvement within the School District and within the City of Shaker Heights, Ohio (the "City") if it is completed; and

**WHEREAS**, the City proposes to pass an ordinance that will exempt for thirty (30) years 100% of the real estate taxes resulting from the increase in the assessed value of the Project; and

**WHEREAS**, O.R.C. §5709.41 permits the City to exempt the taxes associated with the increase in value of the Project in excess of 75% of the increase in value for periods in excess of 10 years if approved by the affected school district, which approval may contain conditions under which the board of education of such school district would approve the abatement; and

**WHEREAS**, pursuant to Ohio Revised Code (O.R.C.) §§5709.41 through 5709.43 and 5709.82, the City may negotiate with the Board to compensate the School District for a portion of the taxes that it would have received with respect to the Project but for the exemption to be provided in the proposed ordinance; and

**WHEREAS**, O.R.C. §§5709.41 and 5709.83 require that the City give notice of its proposed action with respect to the Project to each school district affected by the proposed exemption not less than 45 business days, or 14 days, respectively, prior to approving the exemption, unless the board of education has adopted a resolution waiving its right to receive the notice; and

**WHEREAS**, the District wishes to approve conditionally the incentive addressed in those documents, and further desires to waive the 45 business days' notice

required by O.R.C. §5709.41 and the 14-day notice requirement of O.R.C. §5709.83.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SHAKER HEIGHTS CITY SCHOOL DISTRICT, CUYAHOGA COUNTY, OHIO:**

**Section 1.** In the event that the proposed ordinance is passed by the City, the Board approves a tax exemption for 100% of the increase in value from the Project for a period not to exceed thirty (30) years, provided that the School District and the City enter into a Compensation Agreement as provided in Section 3. This resolution shall be deemed the conditional approval provided by O.R.C. §5709.41.

**Section 2.** The Board waives the 45 business day notice requirement of O.R.C. §5709.41 and the 14-day notice requirement of O.R.C. §5709.83, but only with respect to this proposal.

**Section 3.** This Board authorizes the School District to enter into a Compensation Agreement, substantially in the form and under the terms and conditions set forth in Exhibit A attached to this resolution, with the City.

**Section 4.** The President and Treasurer of this Board and the Superintendent of the School District are authorized to execute and deliver the Compensation Agreement and any other agreements, document or certificates or take all other actions necessary to accomplish the purposes of this Resolution, with such completions and changes which are not adverse to the School District and which shall be approved by those officials authorized to execute the Compensation Agreement, or such other documents or agreements, as the case may be.

**Section 5.** The Treasurer is directed to certify a copy of this resolution to the City.

Motion by Todd Davidson, second by Alex Liston Dykema.

Final Resolution: Motion Carries

Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker  
Sutherland, William Clawson II

16-02-31

**7.3 APPROVING 2016-17 ACADEMIC PROGRAM PLANNING GUIDE**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the 2016-17 Academic Planning Guide for the Shaker Heights Middle School and Shaker Heights High School.

**WHEREAS**, Board Policy IAA: *Instructional Objectives* requires Board adoption of the evaluated courses of study that are presented to the Board for adoption or re-adoption; and

**WHEREAS**, Board Policy IF: *Curriculum Development* requires Board consideration and approval of new courses of study for all subjects and programs as recommended by the Superintendent and as required by State and Federal law; and

**WHEREAS**, Board Policy IJA: *Career Advising* requires the District to identify and publicize courses of study in which students can earn both traditional academic and career-technical credit; and

**WHEREAS**, the Academic Planning Guide incorporates all three of these required curriculum related matters;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education hereby adopts and approves the 2016-17 Academic Planning Guide for the Shaker Heights Middle School and Shaker Heights High School.

Before the vote, Assistant Superintendent Terri Breeden provided background information to the Board regarding this matter.

Motion by Annette Tucker Sutherland, second by William Clawson II.

Final Resolution: Motion Carries

Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson II

16-02-32

#### **7.4 ADOPTION AND/OR REVISION OF BOARD POLICIES**

**WHEREAS**, a Board Policy Review Committee was appointed to review the District's entire set of Board Policies and present suggested revisions as appropriate to the entire Board; and

**WHEREAS**, the Board Policy Review Committee has conducted a complete review of all existing Board policies working with the Ohio School Boards Association to revise and compile a new all inclusive set of Board policies which were adopted on December 7, 2015; and

**WHEREAS**, the Board Policy Review Committee was also charged with reviewing and editing newly-required or recently-revised proposed policies, and has a set of such proposed policies to be submitted for the approval of the Board;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education that the Board Policy Review Committee's recommended proposed policies be hereby approved.

#### **SECOND OF THREE READINGS**

(Note: In accordance with Board Policy, no action is required at this time for this the second of three required readings of these policies. The first reading was on January 12, 2016.)

Complete policies delineated in attachments below.

#### **7.5 APPOINTING MEMBER TO THE FINANCE & AUDIT COMMITTEE**

At the recommendation of President Clawson, and upon receiving a motion and a second, the Board of Education voted to approve the following resolution appointing Anthony Peebles to the Finance & Audit Committee:

**WHEREAS**, the Shaker Heights Board of Education previously created and appointed members to a Finance & Audit Committee; and

**WHEREAS**, the Board of Education desires to appoint a new member to an existing vacancy on the Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Shaker Heights Board of Education hereby appoints Anthony Peebles to fill a current Finance & Audit Committee vacancy.

Motion by Jeffrey Isaacs, second by Todd Davidson.

Final Resolution: Motion Carries

Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker  
Sutherland, William Clawson II

16-02-33

## **8. ACTION ITEMS AND REPORTS - TREASURER - FINANCE & BUDGET**

### **8.1 MONTHLY FINANCIAL REPORT**

At the recommendation of Treasurer Bryan C. Christman, and upon receiving a motion and a second, the Board of Education voted on approving the monthly financial report consisting of the financial statements for the month and year-to-date ended December 31, 2015 (attached Exhibit T-1 in Subject Section 8.2), the Interim Investments for February 2016 (attached Exhibit T-2 in Subject Section 8.3) and the Supplemental Appropriations in Subject Section 8.4. Note-Subject Sections 8.2, 8.3 and 8.4 of the agenda may be acted on in one motion.

### **8.2 FINANCIAL STATEMENTS**

It is recommended that the attached monthly financial statements for the month and year-to-date ended December 31, 2015 (Exhibit T-1) be accepted and placed on file for audit.

At this time, Mr. Christman reported on the following financial items:

#### **DECEMBER 2015 FINANCIAL OVERVIEW**

The revenue activity for the month and for the fiscal year-to-date December 2015 has been similar to the same reporting period for the prior year with the following exceptions:

- The real estate tax advances and the settlement received in July, August & September this year were \$2.4 million higher than last year's advances and settlement received July through October of 2014 due to collections on the new levy in effect for calendar 2015;
- The Personal Property Taxes are \$181,460 below prior year due to the non-recurring delinquent property tax case settlement received in the prior year;
- The Homestead Exemption & Rollback was received in October this year, but not until November last year, resulting in \$4.5 million more revenue than last YTD through October, which reversed in November;
- Other Local receipts, which through November were \$250,000 lower than last year due to a delay in receipt of the first half SF-14 tuition settlements from other districts, were received in December, albeit at a lower amount than projected;
- State Foundation payments are \$0.6 million higher than last year in conjunction with an expected increase over the prior year in accordance with the State allocation;

- Other State revenue was \$1.0 million lower than the prior year attributable to the catastrophic aid reimbursement for Fiscal 2013 delayed by the State and paid in July 2014, while the Fiscal 2014 reimbursement was received in June 2015;
- As discussed in last month's financial briefs, Federal receipts in November included the four-year interim period (2005-2009) settlement from the Ohio Department of Medicaid amounting to \$437,171.57, which accounts for the favorable variance over both last year's actual as well as this year's budgeted revenues for this item;
- The above differences combine for a net increase of \$2.4 million in revenue this vs. last YTD, but are projected through yearend to only exceed projections by a little less than \$400,000.

The expenditure activity for the month and for the fiscal year-to-date December 2015 was \$1.1 million higher than the prior year amount due primarily to timing differences, including an increase of \$0.9 million of sick leave severance payments this year-to-date under the terms of the new Fiscal 2015 Severance Pay Deferral Pay Plan, which no longer allows the option to defer such payments into subsequent calendar years. Other differences are in line with budgetary expectations. In summary the District's overall finances are on target with expectations at this time.

### **Property Tax Schedule A Analysis:**

We recently received from the County Budget Commission Schedule A information about the final tax duplicate for the property tax assessed value for tax year 2015 (tax collection year 2016). The new assessed values, which reflect the 1<sup>st</sup> year after the triennial reappraisal, increased \$35.0 million overall for a 4.5% increase from the prior year level. The increase consists of a \$34.5 million increase in residential real estate (including \$2.1 million of new construction), a \$0.3 million increase in commercial real estate, and a \$0.3 million increase in public utility tangible.

The increases reflect a partial recovery of the real estate market in the Shaker area.

The total Schedule A projected general fund revenues are about \$0.2 million higher than the prior year Schedule A (before adjusting for collection rates). This increase is attributable to the inside millage on the combined \$32.7 million increased real estate valuation coupled with the full voted tax rate applied to the Public Utility Tangible minimal growth, as neither of those are subject to the House Bill No. 920 reduction. Additionally, the effective rate applied to the \$2.1 million "new construction" generated some additional revenues.

A historical summary of the voted and effective millage rates and the assessed values including the 2015 tax collection year is attached for your reference.

### **Real Estate Tax Bills:**

As you are aware, the semi-annual real estate tax bills were mailed to taxpayers in late December for payments due in January. A copy of the County Treasurer's insert enclosed with the tax bill entitled "Levy Impacts on Your Current Bill" lists those Cuyahoga County communities that were subject to new tax levies approved in 2015 and their respective tax increase amounts payable in 2016 for a \$100,000

market value home. A copy is attached for your reference.

### **Property Tax % Allocation:**

The total (District plus all other property tax levying authorities) residential effective rate for the 2016 collection year has decreased to 128.91 mills from its 133.89 level in 2015. The 4.98 mill decrease is due to the House Bill No. 920 effect of an increase in assessed value from the prior year. See also **Section II, C.1. Property Tax Schedule A Analysis** above for additional details.

A summary of the historical property tax percentage allocation is attached for your reference.

Mr. Christman also reported on the following legislative items:

**Ohio Medicaid School Program Changes:** The Center for Medicare & Medicaid Services (CMS) sent a letter to Ohio Department of Medicaid announcing that effective later this year school based services reimbursed by Medicaid must be ordered, referred or prescribed by a physician or licensed practitioner of the healing arts. This is a departure from the current practice where a student's IEP drives the Medicaid eligible services provided to the student.

**Ohio General Assembly's** \$1.48 billion capital reappropriation bill designates the lion's share of the money to building construction and public works, followed by a third of a billion dollars to higher ed.

**Ohio Constitution Modernization Committee** was scheduled to vote on a congressional redistricting proposal but was delayed until spring.

**Senate Bill No. 264** introduced to make the Ohio sales tax holiday in August permanent.

**State Budget Status:** State revenues for the first six months of FY16 through December are \$104 million unfavorable variance, while expenditures are \$337 million favorable variance, for a net favorable variance of \$233 million;

Mr. Christman also updated the Board on the Treasurer's Department activities since the last meeting:

- Various administrative meetings;
- Google training update;
- Support Teacher Negotiations;
- NCC Treasurer Conservatorship Committee Meeting;
- Van Aken TIF agreement;
- SHTA Supplemental Committee;
- Dependent Audit planning with Human Resources;
- Financial review meeting with new Board Members;
- Facilities matters;
- Investment Advisor meeting;

### **8.3 INTERIM INVESTMENTS**

It is recommended that in accordance with Section 135.14 of the Ohio Revised Code, the interim investments listed in the attached Exhibit T-2 be ratified.

### **8.4 SUPPLEMENTAL APPROPRIATIONS**

It is recommended that the following supplemental appropriation be approved.



**WHEREAS**, the Shaker Heights Board of Education has received grants and awards from various funding sources; and

**WHEREAS**, the Shaker Heights Board of Education on September 8, 2015, adopted annual appropriations for the 2015-2016 budget year, which in part this appropriation will either replace or amend;

**NOW THEREFORE, BE IT RESOLVED** that the Shaker Heights Board of Education amend its previously adopted appropriation accounts:

**Funding Agency:** Maltz Museum

**Funding:** Local

**Project:** Stop the Hate

<b>FUND</b>	<b>SPCC</b>	<b>FUNC.</b>	<b>OBJ.</b>	<b>OPU</b>	<b>DESC.</b>	<b>APPROP.</b>
007	9976	Var.	Var.	Var.		\$10,000

Motion by Todd Davidson, second by Alex Liston Dykema.

Final Resolution: Motion Carries

Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson II

16-02-34

## **9. SUPERINTENDENT'S REPORT**

### **9.1 SUPERINTENDENT'S REPORT**

At this time, Superintendent Hutchings reported on various district matters including a status update on the Shaker Heights Schools' Strategic Plan as follows:

#### **African-American Male Teacher Initiative**

During the last week of January, Assistant Superintendent Stephen Wilkins and I traveled to Washington, D.C., and met with Howard University leaders about establishing a partnership for our African-American Male Teacher Initiative.

The meeting lasted four hours and went very well. Dr. Leslie Fenwick, the dean of the School of Education, is from Toledo, Ohio, and received her Ph.D. from the Ohio State University. Her roommate was from Shaker Heights, so she knows Shaker and what we represent and she wants our brand attached to Howard. Even our aspirations of equity, excellence and exploration are well-aligned with Howard's School of Education's mission and vision.

Dr. Fenwick and other Howard leaders offered some very good ideas and recommendations to ensure the initiative is a success. For example, they suggested that we target Howard students who come from the Midwest. Because we are seeking a six-year commitment from these young men, they believed it made sense to choose people from our broad geographic area.

Also, Howard is looking into the possibility of building in a tuition reduction for those graduate students interested in applying for our initiative. Howard has partnerships with other public school districts in the Washington, D.C. metro area, so offering a tuition break would make us better able to recruit outstanding

candidates. We also learned that the U.S. Department of Education may have funding available for research and data collection related to our initiative.

### **U.S. Department of Education Forum**

While in Washington, D.C., Mr. Wilkins and I also participated in the Our Students, Our Leaders Follow-Up Forum.

The objectives of this two-day forum included establishing and deepening relationships with other school leaders; reflecting on the progress we've made toward the goal of increasing the number of leaders of color; identifying common interests and areas of collaboration with other participants; and deciding on one or more actions—either individually or as members of a group—to increase the number of leaders of color in our field.

Our speakers included Geoffrey Canada, the founder of the Harlem Children's Zone; Andres Alonso, the former Baltimore City Schools CEO, who now teaches at Harvard University; Joiselle Cunningham, an advisor with the U.S. Department of Education, and Education Secretary John King, among others.

### **State of the Schools Address**

You either have received or will be receiving an invitation to our annual State of the Schools address, which will take place on Monday, February 29, at 6 p.m. in the Large Auditorium of our High School.

This year, we are inviting all retired Shaker teachers to be our special guests so we can thank them for their many years of outstanding work. Also, we will have our students perform a few musical selections.

Our annual State of the Schools address gives us the opportunity to share highlights of our progress with the community at large, discuss our challenges and next steps, and answer questions.

I certainly hope all of you can join us for this important event.

### **Calendar Committee**

The District's new Calendar Committee held its first meeting February 1 and has begun the important work of establishing calendars for the 2017-2018 and 2018-2019 school years.

The committee is headed by Dr. Marla Robinson, Chief of Staff, and is comprised of a diverse and talented group of people representing all of our stakeholders.

The committee has established a timeline for its work as well as several subcommittees, including one that will analyze the impact of school start times.

The committee will develop and distribute a survey for the school community, and use those results to craft a proposed calendar. After receiving feedback from the proposed calendar, the committee will put together a draft calendar that will be presented to the Board during its May 16, 2016 meeting. A final calendar will be presented June 14, 2016 for Board approval.

## **New Website**

Our website has a new look. We are very proud of the new design, and we believe it will be a great asset to our communications efforts. Shaker is not a typical school district, and we did not want a typical-looking website. We instead aimed for something with more of a prestigious and historical university look.

As you may recall, the website was last redesigned about seven years ago. Since then, technological advances have allowed us to do many more things, including enhanced video capabilities, better graphics and improved search capabilities.

It is important to think of the redesign as a first step. Much work still needs to be done. Our Communications Staff is already meeting with departments and schools to ensure that the website meets the needs of our students, our staff, our parents, and our community.

## **ESSA Task Force**

In December 2015, President Obama signed into law a bipartisan bill to reauthorize the Elementary and Secondary Education Act (ESEA) of 1965. The new reauthorization legislation is known as the Every Student Succeeds Act (ESSA).

ESSA gives individual states greater autonomy in crafting their accountability requirements. Every state decision has a tremendous impact on us. That's why we want to be at the forefront to help lead and guide the discussion.

Last week, we had our first meeting with the steering committee for ESSA that will collaborate with the ESSA Task Force in Shaker to advocate and present recommendations to the state board of education on how our students can best be served under the reauthorization.

One of our priorities is to make sure our state utilizes multiple data points and differentiated ways to determine mastery of state learning standards to ensure that our students progress each year.

We anticipate that the task force will present its findings and recommendations to the state legislature in March 2016, and we will keep you apprised of our progress.

## **10. BOARD MEMBERS' REPORTS AND HIGHLIGHTS**

### **10.1 BOARD MEMBERS' REPORTS AND HIGHLIGHTS**

None at this time.

## **11. EXECUTIVE SESSION**

### **11.1 EXECUTIVE SESSION**

At the recommendation of Board President Clawson, and upon receiving a motion and a second, the Board of Education voted on recessing the meeting and entering into executive session to discuss employee personnel matters under Ohio Revised Code (ORC) Section 121.22(G)(1) and to discuss matters relative to the preparation for collective bargaining negotiations under ORC Section 121.22(G)(4).

Motion by Todd Davidson, second by Alex Liston Dykema.

Final Resolution: Motion Carries

Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland,  
William Clawson II

16-02-35

The Board of Education recessed the public session at 9:21 p.m.

After a short break, the executive session convened at 9:37 p.m. including  
Treasurer Christman and Superintendent Hutchings.

At 11:22 p.m. President Clawson declared the end of the executive session, at  
which time the public session reconvened.

## **12. ADJOURNMENT**

### **12.1 NEXT MEETING**

The annual *State of the Schools* will be held on Monday, February 29, 2016 at 6:00  
p.m. in the Shaker Heights High School large auditorium.

The next regular meeting of the Shaker Heights Board of Education will take place  
on Tuesday, March 8, 2016 at 6:00 p.m. in the Shaker Heights High School small  
auditorium.

### **12.2 ADJOURN THE MEETING**

There being no further business to come before the Board, and upon receiving a  
motion and a second, the Board of Education voted on adjourning the meeting.

Motion by Todd Davidson, second by Jeffrey Isaacs.

Final Resolution: Motion Carries

Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland,  
William Clawson II

16-02-36

The regular meeting of the Shaker Heights Board of Education adjourned at 11:23  
p.m.

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William L. Clawson II, President

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Bryan C. Christman, Treasurer