

To be approved at the Board of Education meeting February 14, 2017.

MINUTES OF THE JANUARY 10, 2017 ORGANIZATIONAL AND REGULAR BOARD OF EDUCATION MEETING.

The Shaker Heights Board of Education met in organizational and regular session on Tuesday, January 10, 2017, at 6:00 p.m. in the small auditorium of Shaker Heights High School, 15911 Aldersyde Drive, Shaker Heights, Ohio 44120.

1. ORGANIZATIONAL MEETING SECTION

1.1 CALL TO ORDER

At 6:00 p.m. Immediate Past Board President William Clawson, who presided over this portion of the meeting, called the meeting to order, at which time he welcomed the audience and gave a brief explanation of the purpose and protocol for the Organizational and Regular Board Meeting.

1.2 PLEDGE OF ALLEGIANCE

Superintendent Gregory C. Hutchings, Jr., introduced a student from Lomond Elementary School who spoke briefly of her 4th grade year experience at Lomond. She then led the Board of Education in the pledge of allegiance.

In honor of Board Appreciation month, Dr. Hutchings then introduced 4th grade students from El Sistema Orchestra who performed. Two High school students then spoke about their Shaker experiences and shared their gratitude to the Board for the environment and opportunities they work to provide.

Principal Carina Freeman then gave an update on Lomond Elementary School. Ms. Freeman reported that Lomond now has a 4th grade student group called L-MAC Sisters (Lomond Minority Achievement Committee) led by Dr. Nicole Patterson. This group is designed to empower young women of color to understand and achieve their full potential. Also, this year the El Sistema Orchestra has been able to purchase another 20 violins and cellos thanks to the fundraising efforts of the Shaker Schools Foundation and, specifically, the Night for the Red and White.

1.3 ROLL CALL

Immediate Past Board President Clawson directed the Treasurer to call the roll.

Members present :

Todd C. Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland and William L. Clawson II.

1.4 NOMINATION AND ELECTION OF THE PRESIDENT

Upon receiving nominations, the Board of Education elected the Board President for calendar 2017.

In accordance with Section 3313.14 of Ohio Revised Code, Mr. Clawson called for nominations for President of the Board of Education for a term of one year. Mr. Clawson nominated Mr. Alex Liston Dykema and provided a statement of endorsement. Mr. Isaacs seconded the nomination. There being no further nominations, Mr. Clawson called for the vote.

Motion by William Clawson II, second by Jeffrey Isaacs.
Final Resolution: Motion Carries

Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson II.

17-01-01

1.5 PRESIDENT TAKES THE CHAIR

The newly-elected President, Mr. Alex Liston Dykema, took the President's chair and presided over the remainder of the meeting. During this transition, Superintendent Hutchings expressed his gratitude to Mr. Clawson for his years of service as Board President and specifically cited Mr. Clawson's willingness to extend his term as President by an additional year. Mr. Dykema also shared his appreciation for Mr. Clawson's commitment.

1.6 NOMINATION AND ELECTION OF THE VICE PRESIDENT

Upon receiving nominations, the Board of Education elected the Board Vice President for calendar 2017.

In accordance with Section 3313.14 of Ohio Revised Code, President Dykema called for nominations for Vice President of the Board of Education for a term of one year. Ms. Sutherland nominated Mr. Jeffrey Isaacs and Dr. Davidson seconded the nomination. There being no further nominations, President Dykema called for the vote.

Motion by Annette Tucker Sutherland, second by Todd Davidson.

Final Resolution: Motion Carries

Yes: William Clawson II, Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema.

17-01-02

Following the vote, Mr. Dykema expressed his enthusiasm for the nomination and for his future working relationship with Mr. Isaacs.

1.7 SET DATE AND TIME OF REGULAR MONTHLY MEETING

Upon receiving a motion and a second, the Board of Education voted to Set the Date and Time of the Regular Monthly Meeting.

In accordance with Section 3313.15 of the Ohio Revised Code, the Board of Education shall fix the time and dates for holding its monthly meetings. It is recommended that regular meetings be set for 6:00 p.m. on the second Tuesday of each month.

Motion by William Clawson II, second by Todd Davidson.

Final Resolution: Motion Carries

Yes: William Clawson II, Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema.

17-01-03

1.8 APPOINTMENTS

Upon receiving a motion and a second, the Board of Education voted on approving the following Appointments.

A. HEARING OFFICER

It is recommended that the Board of Education appoint the Superintendent, or his designee, as the Board of Education's Hearing Officer for student discipline suspension matters, and Wilkerson & Associates Co., L.P.A. or John Burkholder for student discipline expulsion matters.

B. OHIO HIGH SCHOOL ATHLETIC ASSOCIATION REPRESENTATIVE

It is recommended that the Board of Education appoint the Superintendent, or his designee, as the Board of Education's representative to the Ohio High School Athletic Association for matters including but not limited to student transfers.

C. BOARD'S DESIGNEE TO ATTEND HOUSE BILL NO. 9 PUBLIC RECORDS TRAINING

It is recommended that the Board of Education, in accordance with Ohio Revised Code, appoint the Treasurer as the Board's official designee to attend House Bill No. 9, *Public Records Training*.

Motion by Todd Davidson, second by Annette Tucker Sutherland.

Final Resolution: Motion Carries

Yes: William Clawson II, Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema.

17-01-04

1.9 DISPENSING WITH ADOPTION OF RESOLUTIONS APPROVING CHECKS

Upon receiving a motion and a second, the Board of Education voted on the following resolution Dispensing with Adoption of Resolutions Approving Checks.

BE IT RESOLVED, by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio:

Section 1. This Board does hereby dispense with the adoption of resolutions authorizing the purchase or sale of property other than real estate, the payment of debts or claims, salaries of superintendent, teachers or other employees, and does hereby dispense with the adoption of resolutions approving warrants for the payment of any claim from school funds, if provision therefore is made in the annual appropriation resolution, unless otherwise required by law.

Section 2. This Board hereby directs the Treasurer to include in the monthly financial statement to the Board a listing of all checks paid.

Motion by William Clawson II, second by Todd Davidson.

Final Resolution: Motion Carries

Yes: William Clawson II, Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema.

17-01-05

1.10 ESTABLISHING THE SERVICE FUND

Upon receiving a motion and a second, the Board of Education voted on the following resolution Establishing the Service Fund.

WHEREAS Section 3315.15 of the Revised Code of Ohio provides that any board of education may by resolution set aside each year from the General Fund a sum, not to exceed two dollars per pupil enrolled or \$20,000, whichever is greater, to be used for paying the expenses incurred by board members, their official representatives or members-elect in the performance of their official duties; and

WHEREAS the Shaker Heights Board of Education has in the past and expects to continue to provide in its general operation fund an appropriation for the Service Fund;

NOW, THEREFORE, BE IT RESOLVED, that the Shaker Heights Board of Education hereby establishes a Service Fund for year 2017 with an appropriation in the amount of \$20,000 made to expenditure category Fund 001, Function 2300, Object 800 to be used as indicated by Section 3315.15 of the Revised Code of Ohio.

Motion by Jeffrey Isaacs, second by William Clawson II.

Final Resolution: Motion Carries

Yes: William Clawson II, Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema.

17-01-06

1.11 AUTHORIZATIONS

Upon receiving a motion and a second, the Board of Education voted on approving the following Authorizations.

A. MEMBERSHIPS

It is recommended that the Board of Education approve the following memberships including the payment of membership fees for the new calendar or ensuing school year as applicable:

Ohio School Boards Association Membership

In accordance with Section 3313.87 of the Ohio Revised Code, by a majority vote of its members, the Board of Education may join the Ohio School Boards Association.

Legal Assistance Fund Membership

In accordance with Section 3313.171 of the Ohio Revised Code, the Board of Education has in past years entered into a consultant service contract with the Ohio School Boards Association as part of the Legal Assistance Fund.

National School Boards Direct Affiliation

In accordance with Section 3313.87 of the Ohio Revised Code, the Board of Education has in past years been a direct affiliate of the National School Boards Association.

Ohio High School Athletic Association

The Board of Education has historically agreed to, and abided by, the rules, regulations and obligations of membership in the Ohio High School Athletic Association that govern the conduct of the school's interscholastic program.

Ohio Schools Council

The Board of Education has historically participated in the Ohio Schools Council Cooperative Purchasing Program, which provides cost savings for the District.

B. PARTICIPATION IN OHIO SCHOOLS COUNCIL LAKE ERIE EDUCATIONAL MEDIA CONSORTIUM

It is recommended that the Board of Education approve the District's participation in the Ohio Schools Council Lake Erie Educational Media Consortium for the ensuing school year.

C. PARTICIPATION IN CUYAHOGA COUNTY EDUCATIONAL PROGRAMS

It is recommended that the Board of Education approve the District's participation in the following Educational Service Center of Cuyahoga County Educational Programs for the ensuing school year:

City-County Funding Program

In accordance with Section 3313.843 of the Ohio Revised Code, the District has historically agreed to and utilized the various services including, but not limited to: supervision in the special education, general education, and gifted & talented education areas; professional development, research & development, and placement of children with disabilities as provided by the Educational Service Center.

Special Education State Support Services

The District has historically participated in the component projects comprising the Educational Service Center of Cuyahoga County under the terms and conditions specified for use of Federal Education Grant Funds issued through Part B of the Education for All Handicapped Children Act P.L. 94-142, as amended by the Individuals with Disabilities Education Act (IDEA) and further amended by the Individuals with Disabilities Education Improvement Act (IDEIA), and that the District incurs no financial obligation for the activities carried out under the terms of the Project as a Participating Agency.

D. NON-SALARY REMUNERATION FOR EMPLOYEES

It is recommended that the Board of Education adopt the following resolution:

WHEREAS, the Attorney General of the State of Ohio has issued formal opinions (OAG 81-052 and 82-006) with regard to the authority of a school board to grant certain non-salary employee benefits; and

WHEREAS, OAG 81-052 and 82-006 broadened the scope of a school board's authority to compensate its employees with those benefits that are not otherwise specifically circumscribed by statute; and

WHEREAS, it is a determination of the Board of Education that it is in the best interests of the Shaker Heights City School District and its employees to grant certain non-salary benefits to its employees to further the objectives and goals of the Shaker Heights City School District;

NOW, THEREFORE, BE IT RESOLVED, that under authority of and in accordance with OAG 81-052 and 82-006, the Shaker Heights Board of Education now authorizes the following non-salary benefits to employees of the Shaker Heights City School District:

Meals or refreshments at some meetings, formal and informal, of district employees that further the objectives of the Shaker Heights City School District;
Free admission to certain School District events; and Awards in recognition of service (e.g. pins, plaques, certificates, etc);

BE IT FURTHER RESOLVED, that this resolution shall be effective during the period from January 1 through December 31, 2017.

E. SUPERINTENDENT TO ACCEPT RESIGNATIONS

It is recommended that the Board of Education adopt the following resolution:

BE IT RESOLVED, that the Superintendent, on behalf of this Board, be hereby authorized to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations

shall be deemed effective as of the date and time of the Superintendent's acceptance; and

BE IT FURTHER RESOLVED, that this resolution shall be effective during the period from January 1 through December 31, 2017.

F. STUDENT ACTIVITY PROGRAM CONTRACTS

It is recommended that the Board of Education adopt the following resolution:

WHEREAS, certain student activity and other public school support function programs require that contracts be entered into with vendors, and

WHEREAS, the Treasurer's signature on the requisition/purchase order and contract indicates that there is a sufficient appropriation and sufficient monies available to honor that contract, and

WHEREAS, Board Policy IGDG - Student Activities Funds Management provides for maintaining a system of both accounting and internal controls including the use of administrative procedures and guidelines that anticipates the need for financial commitments for the calendar year;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Shaker Heights City School District that authorization be given to building principals and the Treasurer to enter into on behalf of the Board during 2017 student activity and other public school support program contracts involving financial commitments, providing such contracts are consistent with the Ohio Revised Code, with Policy IGDG - Student Activities Funds Management - and fall within the scope of activity program goals, purposes and budget as approved by the District.

G. EMERGENCY ACTION

It is recommended that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio, that the Superintendent or his designee may, if an emergency or urgent necessity exists, act to repair or replace property or otherwise make possible the continuous operation of schools outside of competitive bidding or procurement requirements; and

BE IT FURTHER RESOLVED, that the Superintendent may close, dismiss or otherwise alter hours of school operations in the event of hazardous weather or other emergencies that threaten the safety or health of students or staff members. The district's contingency plan will be to make up those canceled school days or hours to the extent required by the Ohio Department of Education, using the scheduled school breaks (ie. spring break, Good Friday or professional days) to make up entire days or a flexible school day(s) to make up hours.

H. ADOPTION OF INSTRUCTIONAL MATERIALS, COURSEWARE AND TEXTBOOKS

It is recommended that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio, that in accordance with Ohio Revised Code and Administrative Code, the Board of Education hereby adopts the instructional materials, courseware and textbooks as proposed, selected and implemented by the Superintendent, after having been jointly developed by the Superintendent

in consultation with faculty and other sources as needed and in furtherance of the key components of the District's curriculum, mission statement, and strategic plan. Such instructional materials, courseware and textbooks may be updated at the Superintendent's discretion.

I. PARENTAL NOTIFICATION OF CORE CURRICULUM REQUIREMENTS

It is recommended that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio, that in accordance with Ohio Revised Code, the Board of Education hereby adopts the Superintendent recommended procedure for notifying the parent, guardian, or custodian of each student enrolled in the Shaker Heights High School as to the requirements of the Ohio core curriculum as prescribed in Ohio Revised Code Section 3313.603, including the fact that one consequence of not completing that curriculum is ineligibility to enroll in most state universities in Ohio without further coursework. Such notification procedure may be updated at the Superintendent's discretion.

Motion by Todd Davidson, second by Annette Tucker Sutherland.

Final Resolution: Motion Carries

Yes: William Clawson II, Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema.

17-01-07

1.12 AUTHORIZING THE FILING OF REAL ESTATE COMPLAINT DOCUMENTS

Upon receiving a motion and a second, the Board of Education voted on the following resolution Authorizing the Filing of Real Estate Complaint Documents.

WHEREAS, O.R.C. 5715.19 provides that the Board of Education may file complaints as to the valuation or assessment of real estate property; and

WHEREAS, it is necessary that the Board of Education duly exercise said complaints; and

WHEREAS, in connection with the valuation of real property within the Shaker Heights City School District, it is necessary for tax purposes, to review actions of the Cuyahoga County Board of Revision, Common Pleas Court and the Board of Tax Appeals of the State of Ohio;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Shaker Heights City School District that appearances before the Cuyahoga County Board of Revision, the filing of complaints therein, and the filing of prosecution of appeals from orders of the Cuyahoga County Board of Revision by Charles P. Braman & Co., Inc. and/or the law firm of Brindza McIntyre & Seed LLP, on behalf of the Shaker Heights Board of Education during 2017 be authorized; and

BE IT FURTHER RESOLVED, that the Treasurer be authorized on behalf of the Shaker Heights Board of Education to execute, or cause to be executed, all complaint documents as determined by the Treasurer, upon the advice of Charles P. Braman & Co., Inc. and/or Brindza McIntyre & Seed LLP to be necessary pursuant to O.R.C. 5715.19 to be filed with appropriate Cuyahoga County or State offices during the calendar year 2017.

Motion by Annette Tucker Sutherland, second by William Clawson II.

Final Resolution: Motion Carries

Yes: William Clawson II, Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema.

17-01-08

1.13 AUTHORIZING THE EMPLOYMENT OF LEGAL COUNSEL

Upon receiving a motion and a second, the Board of Education voted on the following resolution Authorizing the Employment of Legal Counsel.

BE IT RESOLVED by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio:

Section 1. The law firms of Squire Patton Boggs (US) LLP; Brindza McIntyre & Seed LLP; Walter|Haverfield LLP; Smith Peters Kalail Co., L.P.A.; Taft, Stettinius & Hollister LLP; and Wilkerson & Associates Co., L.P.A.; and the City of Shaker Heights Law Department, and/or their successor firms are hereby employed as legal counsel for this Board.

Section 2. The duties of said legal counsel shall be to prepare resolutions, notices, certificates and other legal papers in connection with the issuance of notes or bonds by this Board, to prepare legal opinions, to act as legal advisor to this Board and its administrative personnel and to represent this Board as this Board may from time to time require.

Section 3. The compensation of the legal counsel for services in connection with the issuance of notes or bonds and the preparation of certificates and transcripts in connection herewith, and for the handling of settlement of any litigation involving this Board, or other legal services performed shall be upon reasonable basis.

Motion by Todd Davidson, second by Jeffrey Isaacs.

Final Resolution: Motion Carries

Yes: William Clawson II, Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema.

17-01-09

1.14 AUTHORIZING SUPERINTENDENT TO ESTABLISH SCHOOL LUNCH PRICES, CLASS FEES, STUDENT FEES AND OTHER APPROPRIATE FEES

Upon receiving a motion and a second, the Board of Education voted on Authorizing Superintendent to Establish School Lunch Prices, Class Fees, Student Fees and Other Appropriate Fees.

It is recommended that in accordance with Section 3313.642 and Section 3313.813 the Superintendent be authorized to establish school lunch and milk prices, class fees, student fees and other appropriate school fees.

Motion by William Clawson II, second by Todd Davidson.

Final Resolution: Motion Carries

Yes: William Clawson II, Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema,

17-01-10

1.15 AUTHORIZING PARTICIPATION IN GRANTS AND FUNDING PROGRAMS

Upon receiving a motion and a second, the Board of Education voted on the following resolution Authorizing Participation in Grants and Funding Programs.

BE IT RESOLVED, that the Shaker Heights Board of Education authorize the Superintendent of Schools to seek grants and contracts for various funded programs from outside sources including the federal, state, and other governments, foundations, private sector corporations, and other funding sources that would be of benefit to the Shaker Heights City School District. Such grants and contracts include, **but are not limited to**, the Every Student Succeeds Act (ESSA) and the No Child Left Behind Act, historically referred to as the Elementary and Secondary Education Act (aka Title I), Title IIA-Improving Teacher Quality, Title III-Limited English Proficiency/Immigrant, the Individuals with Disabilities Education Act (IDEA), Pre-School Special Education, Charter Schools, Community Schools, Conversion Schools, and other federal programs and/or their successor programs; and Auxiliary Service Funds, Data Communication, Alternative Education, Parent Mentor Program, and other state or private grant programs and/or their successor programs.

Motion by Todd Davidson, second by Annette Tucker Sutherland.

Final Resolution: Motion Carries

Yes: William Clawson II, Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

17-01-11

2. REGULAR MEETING SECTION

2.1 PUBLIC COMMUNICATION TO THE BOARD

Board policy permits the President to invite public comment. The President designates the time for any comment and will limit the time to three minutes per speaker so as to be respectful of all who desire to offer public comment. Extensions to the three minute limit may be granted by the President. Anyone who wishes to speak at the time designated by the President should raise his or her hand and, when called upon, stand and state his or her name and address for the record. Because comments sometimes concern complex topics requiring research, an immediate response should not be expected. Board and staff members may be contacted for follow-up.

The Board heard from 14 people who were either SHCSD teachers, residents, graduates, parents of students currently enrolled, or a combination of these. Many teachers spoke in support of the use of future funds in the investment of 'flexible furniture' and have been very impressed in the related presentations and the ways in which the furniture supports the IB learning environment. Many residents and parents of students past and present spoke in support of the indoor swimming pools at our schools. Those who spoke cited the important life-saving skills, the opportunities for college scholarships to those who excel in competitive swimming, and the many community benefits that these pools provide.

Others spoke to address the proposed plans for the Middle School, some in support of a plan that allows for a newly constructed building that might enable better flow as well as more offerings and a more comfortable learning environment; and several others who do not support new construction and plan instead to support more creative thinking and funding alternatives.

A resident also made the Board aware that a longtime resident and former English teacher at SHCSD, Mrs. Carol Posner, had recently passed away.

2.2 APPROVAL OF BOARD MEETING MINUTES

At the recommendation of the Board President, and upon receiving a motion and a second, the Board of Education voted on approving the unofficial minutes for the December 13, 2016 regular meeting, as presented in the attachment below.

The Board approved the minutes with a correction to be made to section 1.7 as pointed out by President Dykema.

Motion by Todd Davidson, second by Jeffrey Isaacs.

Final Resolution: Motion Carries

Yes: William Clawson II, Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

17-01-12

2.3 RECOGNITION/HONORS OF STAFF AND STUDENTS

At this time Superintendent Hutchings acknowledged staff and/or students for special recognition and/or honors as follows:

Shaker Students Excel in Regional Art and Writing Competition

Art students from Shaker Heights Middle School and Shaker Heights High School won 84 awards in the 2017 Regional Scholastic Art + Writing Competition and Exhibition. The awards included 19 Gold Keys, 20 Silver Keys and 45 Honorable Mentions. The Gold Key winners are forwarded to New York for national adjudication. Regional students are recognized with Gold Key pins, certificates and are recognized during an award ceremony at the Cleveland Institute of Art this coming Saturday, January 14, 2017. For a complete list of winners and a sample of some of their work, go to www.shaker.org.

Rotary Club Donates Dictionaries to Third Graders

The Rotary Club of Shaker Heights has provided every third-grade student in the Shaker Heights City School District with a copy of *A Student's Dictionary & Gazeteer*, which includes facts about the solar system, biographies, the U.S. Constitution, the Declaration of Independence, maps and sign language. Members of the organization distributed dictionaries in person at Boulevard, Fernway, Lomond, Mercer, and Onaway schools as part of Rotary International's Literacy Project. During each visit, students participated in a dictionary exercise. Thank you as always to the Rotary Club for this generous donation.

Shaker Students Participate in Shakespeare Competition

Eight of our High School students participated in the 9th Annual English Speaking Union In-School Shakespeare Competition. Our first-through-third-place winners this year were Gus Mahoney '17, Sydney Keller '17 and Lillie Baum '17. As the first-place winner, Gus will advance to the Cleveland Shakespeare Competition at Westlake High School on Saturday, February 25th at 9am.

Shaker Students to Honor Dr. King with Day of Service

Hundreds of Shaker Heights City School District students from every grade level will honor the memory of Dr. Martin Luther King Jr. next Monday by serving the homeless and the home-insecure in their community and throughout Greater Cleveland. The first district-wide MLK Day of Service will take place on Martin Luther King Day, January 16, 2017, at the High School. The event is sponsored by

PTO Council CommUnity Builders, the Shaker Schools Foundation and Game On! Sports 4 Girls. Students and their families from all eight district school communities will participate in one of three grade-based service projects that including knotting blankets, assembling care kits and assembling hygiene kits for the homeless and others in need. This event shows that we not only produce outstanding scholars, but also outstanding citizens.

2.4 APPROVAL OF ALL CERTIFIED AND CLASSIFIED PERSONNEL ITEMS

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving all personnel items included in Category Sections 3 and 4 below. Note-Category Sections 3. Personnel and 4. Addendum-Personnel of the agenda may be acted on in one motion. Note-all personnel actions are for the 2016-2017 school year unless otherwise noted.

3. ACTION ITEMS AND REPORTS-PERSONNEL

3.1 APPOINTMENTS

Gentry, Leanesia – (Custodian/Middle School) – step 2 of the Local 200 Salary Schedule – effective January 9, 2017

Shaw, Stacie - (Administrative Assistant I/Middle School) - step 11 of the OAPSE Local 149 Salary Schedule - effective January 9, 2017

Williams, Raquel – (Bus Driver/Transportation) – step 2 of the Local 200 Salary Schedule – effective January 3, 2017

3.2 TEMPORARY EMPLOYEES

Lunch Aide

Burnside, Kelsey
Jones, Christiana

Rogers, Ernestine

Proctor

Arndt, Danielle
Fishman, Kyle
Grimes, Joseph
Henley, Marcus
Howard, Betty

Jackson, Lisa
Kessler, Mark
Petsche-Sims, Audrey
Watkins, Kim

Student Aide

Locigno, Fiona

Suresh, Aishwarya

Substitute Nurse

Harrison, Jacqueline

Substitute Special Education Aide

Johnson, Jerome

Tabak, Chaya

Substitute Teacher

Whitsett, Ciera

3.3 SPECIAL ASSIGNMENTS

Authorization is requested for staff members to participate in the following activities. A unit refers to approximately one-half day of service at \$65.

Advanced Placement U.S. History (APUSH) Recruitment and Retention

Up to 12 units per individual

Berger, Brian (7)

Davis, Sarah

Ersek, Amanda (8)

Kelly, Paul (8)

Konopinski, Joseph

3.4 SUPPLEMENTAL CONTRACTS

FERNWAY SUPPLEMENTALS

	TYPE	DESCRIPTION		
HASELL, ANDREE	2230	ACTION CLUB/TAKE ACTION	1	x 1
JAMES, KARA	2013	RECORDER CLUB	0.05	x 10
QUARTERMAN, ANGELL	2011	COOKING CLUB	1	x 1

SPECIAL FERNWAY SUPPLEMENTALS

MOHNEY, KATHLEEN	2009	TEACHER IN CHARGE (\$100 per diem)		
MORRIS, SEAN	2010	TEACHER IN CHARGE (\$100 per diem)		
ZUCCA, MATTHEW	2008	TEACHER IN CHARGE (\$100 per diem)		

HIGH SCHOOL SUPPLEMENTALS

ENIE, MARK	9935	WRESTLING ASSISTANT COACH	10	x 1
GOLDSMITH, ELIZABETH S	9371	GIRLS SOCCER CO-HEAD COACH	4	x 1
MCBURNEY, CHRISTINE	8340	FALL PLAY ASSISTANCE	0.1	x 30
MCBURNEY, CHRISTINE	8362	ENSEMBLE PRODUCTION	0.1	x 16
MCBURNEY, CHRISTINE	8387	PRODUCTIONS CONSULTING	0.1	x 15
MCBURNEY, CHRISTINE	8374	PRODUCTIONS SUPPORT	0.1	x 9
MCBURNEY, CHRISTINE	8383	SHAKESPEARE COMPETITION FALL	0.1	x 7.5
SCHULZ, NICHOLAS	9405	ICE HOCKEY ASSISTANT COACH	6	x 1

MIDDLE SCHOOL SUPPLEMENTALS

BISHKO, JEREMY	7082	7TH GRADE TEAM LEADER	2	x 1
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SUPPLEMENTAL CORRECTIONS

CANADY, REGINA	7841	TRACK HEAD COACH- WOMEN	9.5	x 1	December 13, 2016
CAMPBELL, BETTY	6323	GIRLS CLUB	0.05	x 10	November 8, 2016
RICE, JONATHAN	7082	ICE HOCKEY ASSISTANT COACH	7	x 1	Rescind-July 12, 2016

3.5 CHANGES IN RATE FOR INDIVIDUAL LONG TERM SUBSTITUTE TEACHERS

Coggins, Meagan - (Intervention Specialist Teacher/Middle School) - Class B.A., step a per the Hourly and Unit Rate Schedule - effective January 3, 2017

Cummins, Dana – (Physical Education Teacher/Woodbury) – Class M.A., step a of the Hourly and Unit Rate Schedule – effective February 7, 2017

Gromek, Colleen - (Grade 6 Teacher/Woodbury) - Class M.A., step a of the Hourly and Unit Rate Schedule - effective January 3, 2017

Hughes, Johnita - (Intervention Specialist Teacher/Middle School) - Class B.A., step a of the Hourly and Unit Rate Schedule - effective January 3, 2017 (Rescind, December 13, 2016 board agenda)

Leftwich, Carmita – (40% Spanish Teacher/Woodbury) – Class B.A., step a of the Hourly and Unit Rate Schedule – effective January 3, 2017

3.6 TUITION REIMBURSEMENT

Group I - Credit Toward First Masters Degree (SHTA Collective Bargaining Agreement)

Andrzejewski, Erin	Bowling Green University	6
Bauer, Halle	Cuyahoga Community College	3
Brooks, Lyndon	Grand Canyon University	16
Bullard, Bradley	National Louis University	6
Cole, Kady	Notre Dame	6
Doles, Rebecca	American College of Education	9
Exum, Vanessa	Cleveland State	9
Gehring, Brittany	Baldwin Wallace	22
Hernan, Joseph	Ursuline College	12
Holmes, Katrina	John Carroll	3
James, Kara	Cleveland State	6
Kempton, Caitlin	John Carroll	3
Kempton, Caitlin	Heidelberg University	6
Lesak, Jennifer	Notre Dame	6
Lesak, Jennifer	Dominican	3
Lesak, Jennifer	Lake Erie College	4
McInnerney, Lori	Notre Dame	12
Mohney, Kathleen	Lake Erie College	5
Saluga, David	American College of Education	9
Stouffer, Christina	John Carroll	6
Sumerak, Scott	Central Washington	13
Thomas, Adam	University of Akron	6
Ukleja, Dana	Ashland University	1
Volbers, Blaine	Notre Dame	3
Walter, Kristina	Cleveland State	8
Welsch, Joseph	Cleveland State	4

Group II - Credit Beyond Masters Degree (SHTA Collective Bargaining Agreement)

Agee-Barney, Kendra	John Carroll	9
Baker, Maria	Ursuline	3
Bates, Elizabeth	Upper Iowa University	3

Bates, Elizabeth	Upper Iowa University	3
Bendersky, Mara	Notre Dame College	3
Bihuniak, Beth	Augustana University	6
Boris, Laura	Ashland University	3
Carter, James	Notre Dame	3
Child, Michelle	Lake Erie College	6
Chumney, Jessica	Loyola Marymount Extension	2
Cohen, Marci	Lourdes University	3
Cox, Travis	Notre Dame	3
DeJohn, Daniel	Loyola Marymount Extension	2
DeJohn, Daniel	LMU Extension	2
Doersen, Valerie	Dominican University	5
Farinacci, Daniel	Upper Iowa University	1
Freeman, Laura	Notre Dame	3
Gosses, Anna Jo	Morningside College	3
Grey, Aimee	Dominican University	3
Hammer, Francine	Lourdes University	3
Hannah, Amy	Notre Dame	3
Hannah, Amy	Lake Erie College	1
Harrell, Angela	Ashland University	2
Knisely, Amy	Lake Erie College	1
Koenigsberger, Kristen	John Carroll	3
Konopinki, Megan	Dominican University	6
Krantz, Stacey	John Carroll	3
Lever, Jennifer	Cleveland State	2
Lever, Jennifer	Ashland University	1
Lever, Jennifer	Notre Dame	6
Li, Xuemeng	Notre Dame College	6
Litterst, Nicole	Akron University	1
Litterst, Nicole	Notre Dame College	6
Litterst, Nicole	Ashland University	2
Litterst, Nicole	Concordia	3
Loomis, Megan	John Carroll	3
Loomis, Megan	John Carroll	3
Luther, Rachel	Baldwin Wallace	4
Malone, Veronica	Bowling Green State University	6
Manuel, Renee	Ashland University	1
Markel, Caroline	Cleveland State	13
Martin, Larissa	Ashland University	6
Martin, Larissa	Lake Erie College	3
McCandless, Christine	Kent State University	1
Meek, Lauren	John Carroll	3
Miller, Meredith	Lourdes University	3
Moisio, Mitchell	Lake Erie College	1

Moore, John	Cleveland State	3
Motelka, Cara	Ashland University	1
Motelka, Cara	Dominican University	2
Mulligan, Sarah	Upper Iowa University	3
Nieves, Ilka	Kent State University	1
Paskewitz, Lena	John Carroll	3
Peake, David	Kent State University	7
Perry, Juliet	Lake Erie College	3
Petsche, Lauren	Ashland University	6
Quarles, Debra	Walsh University	3
Rao, Anjali	Upper Iowa University	3
Rathbone, Joel	Notre Dame	6
Roach, Jocelyn	John Carroll	3
Roach, Jocelyn	Ashland University	3
Roach, Jocelyn	Notre Dame	1
Roberts, Ellen	Dominican University	6
Roberts, Tana	Kent State University	6
Rollins, Lauren	John Carroll	3
Royal, Alexandria	Notre Dame	3
Scanlon, William	Ashland University	1
Schmidt, James	Lake Erie College	3
Starks, Bobby	Ursuline	9
Stoller, Stacey	Kent State University	1
Szalay, Keith	North Central University	12
Vargas, Lumar	Indiana Wesleyan	3
Weisbarth, Jennifer	John Carroll	3
Weiss-Flynn, Penny	Ashland University	1
Wilkes, Jessica	Ashland University	6
Zuzik, Evan	Cleveland State	3

SHTA Support Teacher - (SHTA-ST Collective Bargaining Agreement)

Campbell, Jason	Heidelberg College	6
Filippakis, John	University of Dayton	3
Lasheen, Jill	American College of Education	13
Nockengost, Kevin	Ashland University	6
Schmidt, Victoria	Lake Erie College	6
Varricchio, Christine	John Carroll University	9
Young, Khadijah	Kent State University	18

Regularly Employed Certified and Classified Non-Bargaining Employees Eligible for Tuition Reimbursement

Auginas, Christine	Kent State	1
Chowdhry, Nadia	John Carroll	3
Domoracki, Matthew	Cleveland State	2
Gillombardo, Valerie	Notre Dame	6

Glasner, David	Ashland	3
Glasner, David	Cleveland State	19
Hart, Lynette	Notre Dame	3
Slovikovski, Karen	Domincian	3
Stonebraker, Megan	Cleveland State	3
Wilkins, Stephen	Walden University	6

Local 200 Collective Bargaining Agreement

Edwards-Lindsay, Shermaine	Cuyahoga Community College	14
Rudolph, Chari	Bryant & Stratton	18
Rutledge, Barbara	Cuyahoga Community College	9

3.7 LEAVES OF ABSENCE

Dickson, Christine – (KRP Support Teacher/Mercer) – effective January 28, 2017 through the end of the 2016-2017 school year (caregiver)

Wylie, Antonia – (Grade 6 Language Arts & Social Studies Teacher/Woodbury) – effective December 6, 2016 through April 3, 2017 (medical)

3.8 RESIGNATIONS

Mason, Elaine - (English Teacher/High School) - effective at the end of the 2016-2017 school year - 12 years of service (retirement)

Tomasik, David - (School Psychologist/Middle School) - effective January 13, 2017 - 1 year, 4 months of service (resignation)

4. ADDENDUM – PERSONNEL (no items)

Motion by William Clawson II, second by Annette Tucker Sutherland.

Final Resolution: Motion Carries

Yes: William Clawson II, Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

17-01-13

5. ACTION ITEMS AND REPORTS - BUSINESS

5.1 CAPITAL PROJECT PLANNING UPDATE

At this time, Superintendent Hutchings introduced Stephen Wilkins, Assistant Superintendent of Business and Operations. Mr. Wilkins then introduced his team which included Keith Wagner, Director of Operations and Anthony Ugrinic, Supervisor of Facilities. Joining the team was Chris Dewey of Van Auken Akins Architects and Jeff Tuckerman of Hammond Construction, special advisors to the OSFC. Mr. Dewey presented a Capital Project Planning update from approximately 7:06 p.m. until 7:30 p.m. This was followed by a presentation of the Community Attitude Survey findings from Kathy Severinski of Triad Research Services from approximately 7:30 p.m. until 7:50 p.m., after which a question, answer and discussion session with the Board took place, ending at 8:10 p.m.

6. ADDENDUM - BUSINESS (no items)

7. ACTION ITEMS - BOARD OF EDUCATION

7.1 FINANCE & AUDIT COMMITTEE REPORT PRESENTATION

At this time, Mr. Anthony Peebles, Chair of the District's Finance & Audit Committee, presented the Committee's levy recommendation report to the Board (see attached). The presentation lasted from approximately 8:10 p.m. to 8:45 p.m., including questions, answers and discussion.

President Dykema announced a brief break at 8:44 p.m.

The meeting resumed at 8:55 p.m.

7.2 RESOLUTION OF NECESSITY REGARDING PLACEMENT OF A BOND ISSUE AND PERMANENT IMPROVEMENT LEVY ON THE MAY 2017 BALLOT

At this time one of the two attached bond issue/permanent improvement levy resolutions (Option A, a \$30 million bond issue and a 1.25 mill continuing permanent improvement levy; or Option B, a \$50 million bond issue and a 1.5 mill continuing permanent improvement levy) of necessity was considered by the Board of Education.

Before proceeding, President Dykema inquired about the ramification to the District if we went into a "lapsed" status (i.e. no funding obtained prior to the end of August 2017). Mr. Jeff Tuckerman of Hammond Construction, special advisor to the OFCC, clarified that as a lapsed district, we can go to the ballot at any regularly scheduled ballot date and if successful would have priority over other districts and thus would be in the State funding que for that funding period, but would be required to update both the enrollment projections and facility assessment cost estimates. The other potentially significant impact of lapsing is that the newest annual equity ranking, which determines the State's percentage funding of the District's qualifying projects, would apply to funded projects in the next OFCC capital project funding cycle and could be at a lesser rate than the current 24%. And although the State's funding is subject to re-authorization each biennium as part of the State budget process, the State is in its 18th year of funding school capital projects. President Dykema pointed out that the next operating levy as projected on the current five-year forecast is for 2020.

Mr. Clawson reminded the Board (and Mr. Christman confirmed) that due to final payments under expiring previous bond issues, the bond millage rate currently being levied (3.3 mills) would drop by 1.0 mill in 2020 while the remaining 2.3 mills would drop off in 2026, thereby leaving only a minor net increase in bond millage from either new bond issue option.

At this time, Board Member Annette Tucker Sutherland provided the following statement:

Tonight presents the most difficult decision I have had to make as a Board member in more than 11 years. I am weighing my responsibility to today's students and tomorrow's students against fears and political pressure from an influential minority of Shaker residents.

On the one hand, the District has recommendations from many types of experts regarding urgent repairs and preventive maintenance for all eight legacy school buildings, plus the conclusion of a group of citizens with finance expertise that replacing the middle school is the most prudent fiscal use of our funds. On the other hand, we are all concerned with how our overall tax rates – a perennial fact for Shaker – affect our ability to attract and retain residents and commerce.

For my entire period of Board service I have felt responsible to the entire community, to every resident and taxpayer, and to students who deserve the best education we can provide. Most of all, I feel responsible to the students of today and tomorrow, and to the long-term health of Shaker Heights public schools.

Therefore, I vote to pursue the facility plan we need: to perform vital repairs and preventive maintenance in seven legacy school buildings, and to raze a ticking time bomb and build a new middle school with a better facility design that costs less to operate, does not need \$16MM in immediate patch-ups, and will also support a better learning environment.

Our \$50MM proposal budgets for a new middle school that does not have bells & whistles. As the Board's liaison to the Shaker Schools Foundation where we have a talented new director, and as an alumna, I pledge to work with the Foundation to seek private funding for building enhancements that will serve the entire community, such as: an attractive performing arts center, a swimming pool that can serve our entire community as well as host competitions (which our current pool is too small to accommodate), and a Fab Lab or maker space akin to the CWRU Think Box.

I understand the concerns of many regarding high residential taxes. All Shaker board members and a very high percentage of Shaker administrators own Shaker homes. We also own this concern.

In the past three plus years we have trimmed \$1MM each year from the annual budget, for cumulative ongoing savings. Our last operating levy was the smallest in 32 years, and our next operating levy is projected to occur at the longest interval between levies in Shaker history. Our Shaker teachers are paid competitively, but they are no longer the most highly compensated in our region, and we ask a great deal of them as professionals. The District has depleted all capital bond funds from the 2004 ballot issue. In other words, we are running a lean machine, too lean to preserve eight aging school buildings without additional revenue.

Our school buildings were well built and have been carefully maintained. They serve thousands of students and staff every day. They must support safety, relative comfort, and excellent education. Our public education program is, in fact, remarkable. While retrofitting classic buildings is difficult, we have managed to adapt in many ways. Today, however, we urgently need improved infrastructure to support online education resources, ensure temperature control, replace roofs to protect against water invasion, and carry out other basic building preservation. Prospective homebuyers typically tour our public schools before making decisions, and we must not look poorly maintained or offline.

Our present middle school was, unfortunately, poorly designed for our climate. It has aged more markedly and poorly than our other buildings. We are already retrofitting and purchasing custom parts and materials for basic repairs. A perimeter of single paned windows leaks heat in some hours and in others create a greenhouse effect so intense that linoleum tiles in the hallways slip when the heat dissolves the glue underneath them. Our staff fears the ventilation system in the pool will fail any day, and replacement would be so expensive that we will probably have to close the pool. That pool supports many community athletes in addition to what I consider a vital learn-to-swim program for our students. I have only listed some of the factors that lead me to call that building a ticking time bomb. Estimates for functional repairs total \$31MM, which is more than what it would cost

to raze the building and replace it with one that is superior, both in operating costs and design.

In addition, the District will need to make difficult choices in the future regarding other aging buildings. A new structure for grades 7-8 furthers us toward a long-term capacity for future consolidation of grades on our largest District campus. Finally, if we do not replace the middle school now, the District would need to return to the voters very soon for additional facility funding, and I think that would roll out into an extremely difficult sequence of ballot measures.

I am of course concerned about whether our community will support 4.7 new mills (i.e. \$165 per \$100K property value, per year). This proposal is different from what we have historically requested. But I think it would be irresponsible to further delay the repairs we have prioritized after nearly two years of studying a great deal of information, expert advice, and an initial list of projects costing \$180MM. I believe the District has worked hard and well to arrive at this bond proposal. I hope that our colleagues among City leaders trust us to have done our job. I trusted them when they said the City had trimmed its budget but needed additional income tax.

For all of the above reasons, I tonight support a \$50MM bond issue proposal to District voters. This proposal is the right path forward. I urge my Board colleagues to join me in this. I urge all Shaker voters to seek to be fully informed and to support our students of today and tomorrow.

Additional statements were also made by Board President Alex Liston Dykema, Board Vice-President Jeffrey Isaacs and Board Members Todd Davidson and William Clawson:

Both Mr. Isaacs and Dr. Davidson expressed their appreciation for Ms. Sutherland's heartfelt statement.

Mr. Isaacs felt that either option represents a success as it is quite an accomplishment to pass a bond levy at either level and doing so represents a great commitment from our community to care for our facilities and our students.

Dr. Davidson acknowledged the organized opposition to the \$50 million option and the long-term damage that the Board's recommendation of this option despite the opposition could do to our community in this political climate. He feels he must consider the potential fallout. He wished that the numbers from the Triad survey showing support for this option had been higher and, although he feels that the \$50 million option is the sensible solution, he must consider the political and fiscal implications of that option to taxpayers. He echoed Mr. Isaacs' point that whatever choice the Board makes should be considered a "win" for the District and for the future of our community.

Mr. Clawson noted the two years spent gathering data, soliciting input and consulting with District teachers as to how to create an environment that supports our strategic plan. He advised that, due to the hard work and meticulous maintenance by our custodial staff, our buildings may appear at first glance to be in much better condition than they actually are. Building staff are also using creative solutions to work around problems so that students are minimally affected. The reality is that our buildings, most notably our Middle School, are in need of immediate and major repairs as well as ADA updates so that we may continue to provide a safe and comfortable environment where our students can thrive. The

Middle School in particular was of an architectural design unsuited to this part of the country. He cited many examples of deficiencies in the Middle School building including excessive and uneven temperature control due to enormous amounts of single pane windows and no air conditioning; leaking roof sections due to saturated membranes on significant portions of the building's flat roof areas and the required custom roof replacement tiles for other portions of the roof; lack of ADA accessibility throughout the building necessitating the relocation of entire classrooms to accommodate temporary pupils' physical needs; and aged air handling systems for the swimming pool. Mr. Clawson feels we do indeed need to find ways to educate the voting community as to the actual condition of our buildings and the urgent repairs that are needed. The survey indicates that the \$50 million bond issue could pass, but additional time to educate the community is needed. He also expressed his desire to make this a positive effort. A new building enables all the things Dr. Hutchings has envisioned including educational enhancements like a "fabrication lab", not to mention the improvement to the physical flow of students throughout the building which are important improvements to the students and community. Although it would be ideal if the Board had more time to educate the community, the reality is that if the Board is to take advantage of the significant State funds available, a difficult decision must be made now.

Mr. Dykema believes that a new Middle School would serve our students and staff better than the existing structure and makes sense from a pure cost standpoint. However, he has been disappointed to see "battle lines" being drawn by many influential residents and is concerned about what will happen if, in fact, the Board has not done enough to garner community support for a new Middle School building. Our community has not had the benefit of the 18-month education on this issue as the Board has had. He noted that Shaker Heights is historically a community that remodels and refurbishes, not rebuilds. The mindset of the typical Shaker resident is that, once our older home no longer accommodates us, we move to another one that does. This is not an option with a school building. Mr. Dykema does feel hopeful that we will see real fundraising success from the Shaker Schools Foundation which could provide some of things that go beyond the immediate and necessary such as a new, improved pool and auditorium which would benefit the entire community. The District's reputation and the approval of future needed levies could be at risk if an effort is undertaken now that results in opposition factions within the District. Beyond the need for a new Middle School, the District still has significant capital needs that we must address now.

Mr. Isaacs agrees that the entire Shaker Heights community needs to be on board if we are to opt to build a new Middle School and we simply aren't there yet. We need greater community support in order to build the type of Middle School building that we really want that might include a new pool, "fab labs", etc. and we need time to educate the community to create that kind of support. Right now, the priority needs to be securing funding for the immediate need improvements such as boilers, roofing, and ADA compliance focusing on the Middle School. Mr. Isaacs referenced other buildings designed by the same architectural firm that designed our Middle School and are located in this part of the country that are still in use. He is also hopeful that there still may be alternative fundraising ideas that arise in the future. He feels that we would be wise to obtain the funding that we can to address the key priority items including boiler at the High School, security and technology upgrades and ADA compliance issues.

Mr. Dykema noted that this process of assessing building needs and soliciting input from staff and community has been entirely new and he commends everyone

involved in the process. We are now in a better position moving forward as we have a real sense of our buildings and their needs that we didn't have before.

Mr. Clawson noted the importance of generating support and excitement for the \$30 million option throughout the community while still educating the community as to the fact that this will be a temporary fix. The fact that the perception in the community is that our buildings appear to be in good shape creates a challenge in educating the community to the reality. The Middle School will still need to be replaced at some point as there is no reasonable cost plan to renovate it that incorporates the desired educational enhancements. The \$30 million option will only provide patch/repair and not permanent long-lasting solutions. Finding ways to encourage donations and fundraising efforts along with educating the public about the building will be crucial.

Ms. Sutherland acknowledged that, although she considered only voting for the \$50 million option she recognizes the political realities in our community and understands that we have to act now to address immediate and urgent needs in our buildings. She whole-heartedly supports a facility bond proposal for the May 2017 ballot. It is smart and important that we act now on other essential capital projects including the infrastructure improvements for information technology this summer. Therefore, she reluctantly supports the \$30 million option. However, she pointed out that the Board is merely postponing the inevitable need for a new Middle School building and any patch repairs will be a waste of public resources. Accordingly, she will oppose any preventative maintenance measures at the Middle School but pledges her commitment to the campaign when we are ready to raise funds for a new Middle School building.

Following up on Ms. Sutherland's comments, Mr. Clawson asked "...do you put good money in a spot that you know will be wasted"? This is the dilemma that the Board must address and deal with.

Mr. Isaacs agreed with Mr. Clawson's comments, but indicated additional time would be needed to garner the support necessary. He also doesn't want to build a new Middle School that is a much scaled-down or a bare-bones facility.

Mr. Dykema summarized the conversation by indicating that he believes there is more comfort with the support of the \$30 million option as long as there is acknowledgment that this is merely a first step in an attempt to address immediate urgent needs; but we need time to educate the community further as well as to create fundraising opportunities and build beneficial relationships. Although he feels that a \$50 million option could ultimately win, it would not win with widespread community support and enthusiasm which would be damaging in the long-term.

At President Dykema's request, Treasurer Christman clarified the two ballot issue options being considered: a \$50 million bond issue at an estimated weighted average interest rate of 3.75% over a 30-year period, combined with a 1.5 mill permanent improvement levy; or a \$30 million bond issue at an estimated weighted average interest rate of 3.5% over a 20-year period, combined with a 1.25 mill permanent improvement levy.

Mr. Clawson stated that deferring a ballot issue until November would provide additional time to educate the community, but it would move the District into a lapsed status as well as expose the District to a reduced funding percentage with

regard to State funding, and would further delay the District's ability to undertake capital projects during the summer of 2017 when the buildings are empty.

Dr. Davidson moved to approve the \$30 million bond issue combined with a 1.25 mill permanent improvement levy. Mr. Isaacs seconded the motion.

With a motion on the floor, President Dykema expressed concern about being too specific about designating the specific uses of the bond proceeds noting that we shouldn't tie the hands of the Administration with regards to dealing with projects as they arise. He also questioned the use of the bond funds for flexible furniture given that the Finance & Audit Committee recommended that such not be financed out of the bonds. Ms. Sutherland pointed out that flexible furniture would be an excellent opportunity for fund raising given the tangible and visible nature of the furniture and thus enable the removal from the bond-funded project list. Mr. Clawson pointed out (and Mr. Christman confirmed) that there would be no detailed description of how the funds would be expended on either the Board resolutions or on the ballot issue, thus enabling the Board to proceed without making spending decisions this evening.

There being no further discussion, President Dykema called for the vote on approving Option A, a \$30 million bond issue and a 1.25 mill continuing permanent improvement levy Resolution of Necessity. Treasurer Christman clarified that there would be no specific breakdown on the resolution or ballot issue as to how the funds will be used and that the figures presented by the Administration are merely estimates. Mr. Clawson inquired and Mr. Christman confirmed that for ballot issue resolutions, a "super majority" or four (4) affirmative votes would be required for passage of the resolution.

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

A RESOLUTION DECLARING THE NECESSITY OF SUBMITTING TO THE ELECTORS OF THE SCHOOL DISTRICT THE SINGLE QUESTION OF THE ISSUANCE OF SCHOOL FACILITIES IMPROVEMENT BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF \$30,000,000 AND THE LEVYING OF AN ADDITIONAL 1.25-MILL TAX TO PROVIDE FUNDS FOR THE ACQUISITION, CONSTRUCTION, ENLARGEMENT, RENOVATION, AND FINANCING OF GENERAL PERMANENT IMPROVEMENTS, PURSUANT TO SECTION 5705.218 OF THE REVISED CODE.

WHEREAS, pursuant to Section 5705.218 of the Revised Code and as provided in this resolution, this Board has determined to submit to the electors of this School District, at an election to be held on May 2, 2017, the single question of (i) issuing bonds for the purpose stated in Section 1 of this resolution and levying a tax to pay debt charges on such bonds and any securities issued in anticipation thereof, and (ii) levying a tax outside the ten-mill limitation to provide funds for the acquisition, construction, enlargement, renovation, and financing of general permanent improvements;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Shaker Heights City School District, County of Cuyahoga, Ohio, not less than two-thirds (2/3) of all members thereof concurring, that:

Section 1. Declaration of Necessity of Issuing School Facilities Improvement Bonds. This Board finds, determines and declares that it is necessary to issue general obligation bonds of the Shaker Heights City School District in the aggregate principal amount of \$30,000,000 for the purpose of constructing, adding to, renovating, remodeling, furnishing, equipping and otherwise improving School District buildings and facilities and acquiring, improving and equipping sites for such buildings and facilities (the Bonds), and to levy a tax outside of the ten-mill limitation imposed by Section 2 of Article XII of the Ohio Constitution to pay the debt charges on the Bonds and any anticipatory securities. The approximate date of the Bonds will be July 1, 2017, and it is estimated accordingly that the tax for debt charges will first be levied in tax year 2017 and first be collected in calendar year 2018. The maximum number of years over which the principal of the Bonds may be paid is 20, and the Bonds will bear interest at a rate now estimated at 3.50% per year, payable semiannually.

Section 2. Declaration of Necessity of Tax Levy for General Permanent Improvements. This Board hereby finds, determines and declares that the amount of taxes that may be raised within the ten-mill limitation by levies on the current tax list and duplicate will be insufficient to provide an adequate amount for the present and future requirements of the School District, and that it is necessary to levy, for a continuing period of time, an additional ad valorem property tax in excess of that limitation at the rate of 1.25 mills to provide funds for the acquisition, construction, enlargement, renovation, and financing of general permanent improvements, commencing in tax year 2017, for first collection in calendar year 2018.

Section 3. Submission of Single Question to the Electors. Pursuant to Section 5705.218 of the Revised Code, the single question of (i) the issuance of the Bonds and the levying of a tax to pay debt charges on the Bonds and any anticipatory securities and (ii) the levying of an additional 1.25-mill tax to provide funds for the acquisition, construction, enlargement, renovation, and financing of general permanent improvements for a continuing period of time shall be submitted to the electors of the School District at an election to be held in the School District on May 2, 2017.

Section 4. Certification and Delivery of Resolution to County Fiscal Officer. The Treasurer of this Board is directed to certify a copy of this resolution to the Cuyahoga County Fiscal Officer, and, in accordance with Sections 5705.03(B) and 5705.218 of the Revised Code, this Board hereby requests the Cuyahoga County Fiscal Officer to certify to it (i) the total current tax valuation of this School District, (ii) the estimated average annual property tax levy, expressed in dollars and cents for each one hundred dollars of tax valuation and in mills for each one dollar of tax valuation, that the County Fiscal Officer estimates to be required throughout the stated maturity of the Bonds to pay debt charges on the Bonds, assuming that they are all issued in one series and bear interest and mature in substantially equal principal amounts in each year over the maximum number of years over which the principal of the Bonds may be paid, both as stated in Section 1, and that the amount of the tax valuation of this School District for the current year (or, if that amount is not determined, the estimated amount of that tax valuation submitted by the County Fiscal Officer to the County Budget Commission) remains the same throughout the maturity of the bonds (except as may otherwise be provided in Section 133.18(C)(2) of the Revised Code), and (iii) the dollar amount of revenue that would be generated annually by the additional 1.25-mill tax levy referred to in Section 2.

Section 5. Requests for Consents. This Board hereby confirms its request for the consents of the State Tax Commissioner and the State Superintendent of Public Instruction to the submission of this question, as the School District's net indebtedness after the issuance of the Bonds will exceed four percent of the total value of all property in the School District as listed and assessed for taxation. The President and Treasurer of this Board and the Superintendent are each authorized to prepare and sign any letters and other materials and documents that must be filed with the State Tax Commissioner and the State Superintendent of Public Instruction to obtain their consents for the submission of the question of the issuance of the Bonds to the electors in accordance with Section 133.06(C) of the Revised Code and State Board of Education Policy No. SF-A-04.

Section 6. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 7. Effective Date. This resolution shall be in full force and effect from and immediately upon its adoption.

Motion by Todd Davidson, second by Jeffrey Isaacs.

Final Resolution: Motion Carries

Yes: William Clawson II, Todd Davidson, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

17-01-14

Due to a commitment, Board Member Davidson departed the meeting at 9:55 p.m. after the vote on the Bond Issue resolution.

7.3 ADOPTION AND/OR REVISION OF BOARD POLICIES

At the recommendation of the Board Policy Committee, and upon receiving a motion and a second, the Board of Education voted on approving the Adoption and/or Revision of Board Policies as listed and attached below.

WHEREAS, a Board Policy Review Committee was appointed to review the District's entire set of Board Policies and present suggested revisions as appropriate to the entire Board; and

WHEREAS, the Board Policy Review Committee has conducted a complete review of all existing Board policies working with the Ohio School Boards Association to revise and compile a new all-inclusive set of Board policies which were adopted on December 7, 2015; and

WHEREAS, the Board Policy Review Committee was also charged with reviewing and editing newly-required or recently-revised proposed policies, and has a set of such proposed policies to be submitted for the approval of the Board;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education that the Board Policy Review Committee's recommended proposed policies be hereby approved.

THIRD OF THREE READINGS

(Note: In accordance with Board Policy, this is the third of three required readings of these policies. The first reading was November 9, 2016 and the second reading was December 13, 2016.)

BBFA	BOARD MEMBER CONFLICT OF INTEREST
GBE	STAFF HEALTH & SAFETY
GBE-R	STAFF HEALTH & SAFETY
GBL	PERSONNEL RECORDS
GBP	DRUG-FREE WORKPLACE
IGBM	CREDIT FLEXIBILITY
IGEE	AWARDING OF HIGH SCHOOL DIPLOMAS TO VETERANS OF WAR
JO	STUDENT RECORDS
KBA	PUBLIC'S RIGHT TO KNOW

Complete policies delineated in attachments below.

Motion by William Clawson II, second by Alex Liston Dykema.

Final Resolution: Motion Carries

Yes: William Clawson II, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

Not Present at Vote: Todd Davidson

17-01-15

8. ACTION ITEMS AND REPORTS - TREASURER - FINANCE & BUDGET

8.1 MONTHLY FINANCIAL REPORT

At the recommendation of Treasurer Bryan C. Christman, and upon receiving a motion and a second, the Board of Education voted on approving the Monthly Financial Report consisting of the Financial Statements and Interim Investments for the month and year-to-date ended December 31, 2016 (attached Exhibit T-1 in Subject Section 8.2) and the Transfers Between Funds listed in Subject Section 8.3. Note-Subject Sections 8.2 and 8.3 of the agenda may be acted on in one motion.

8.2 FINANCIAL STATEMENTS

It is recommended that the attached monthly financial statements for the month and year-to-date ended December 31, 2016 (Exhibit T-1) be accepted and placed on file for audit, and that in accordance with Section 135.14 of the Ohio Revised Code, the interim investments also included with the monthly financial statements (Exhibit T-1) be ratified.

At this time, Mr. Christman reported on the following financial items:

DECEMBER 2016 FINANCIAL OVERVIEW

The revenue activity for the month and for the fiscal year-to-date December 2016 has been similar to the same reporting period for the prior year with the following exceptions:

- The real estate tax advances received in July this year were \$1.3 million lower than last year due to timing difference in advances received from the County, but were more than offset by a higher settlement payment in August resulting in a net increase of \$188,954 for this vs. last fiscal YTD;

- Other Local revenue was \$402,179 higher this vs. last YTD due primarily to the delayed (from prior fiscal year) receipt in July 2016 of \$237,647 of SF-6 payments from the State for Fiscal 2014 out-of-district tuition payments, thusly accounting for a portion of the low collections in Fiscal 2016, coupled with \$267,000 higher receipts of SF-14 tuition this vs. last YTD due primarily to timing of payments;
- State Foundation revenue was \$0.5 million higher this vs. last YTD in accordance with the anticipated increase in funding over the prior year in accordance with the State gain cap limitation calculation;
- Federal receipts in 2015 YTD included the non-recurring four-year interim period (2005-2009) settlement from the Ohio Department of Medicaid amounting to \$437,000; and
- Total revenue was \$0.6 million or 1.4% higher this vs. last YTD in total; \$0.3 million ahead of budget YTD, but only \$0.1 million better than budget as projected through the end of the fiscal year.

The expenditure activity for the month and for the fiscal year-to-date December 2016 was \$1.2 million or 2.6% higher this vs. last YTD due to expected growth in certain expenses coupled with timing differences in payments of other expenses. Expenditures are \$1.0 million below budget YTD, but only \$0.2 million better than budget as projected through the end of the fiscal year. In summary the District's overall finances are on target with budget expectations at this time.

At this time, revenues are \$0.1 million above budget as projected through the end of the fiscal year, while expenditures are \$0.2 million below budget as projected through the end of the fiscal year, for a net projected favorable variance of \$0.3 million.

Property Tax Schedule A Analysis:

We recently received from the County Budget Commission Schedule A information about the final tax duplicate for the property tax assessed value for tax year 2016 (tax collection year 2017). The new assessed values, which reflect the 2nd year after the triennial reappraisal, decreased \$1.0 million overall for a 0.12% decrease from the prior year level. The decrease consists of a \$1.6 million decrease in residential real estate, a \$0.2 million decrease in commercial real estate (both are net of their respective shares of a total \$0.7 million of new construction since the last year), and a \$0.8 million increase in public utility tangible. The decreases in real estate are expected in the 2nd and 3rd years of a triennium as the only real property adjustments made are to reflect the impact of settled Board of Revision and Board of Tax Appeals cases, which are typically all decrease request cases.

The total Schedule A projected general fund revenues are about \$0.1 million higher than the prior year Schedule A (before adjusting for collection rates). This increase is the net effect of slight decreases in real estate taxes due to lost inside millage on decreased assessed values that is more than offset by an increase in Public Utility Tangible assessed value, which is taxed at the full voted tax rate since it is not subject to the House Bill No. 920 reduction factor. A historical summary of the voted and effective millage rates and the assessed values including the 2017 tax collection year is attached for your reference.

Real Estate Tax Bills:

As you are aware, the semi-annual real estate tax bills were mailed to taxpayers in late December for payments due in January. A copy of the County Treasurer's insert enclosed with the tax bill entitled "Levy Impacts on Your Current Bill" lists those Cuyahoga County communities that were subject to new tax levies approved

in 2016 and their respective tax increase amounts payable in 2017 for a \$100,000 market value home. A copy is attached for your reference.

Property Tax % Allocation:

The total (District plus all other property tax levying authorities) residential effective rate for the 2017 collection year has increased to 129.09 mills from its 128.91 level in 2016. The 0.18 mill increase is due to the House Bill No. 920 effect of a \$1.0 million decrease in assessed value from the prior year. See also Section II, C.1. Property Tax Schedule A Analysis above for additional details. A summary of the historical property tax percentage allocation is attached for your reference.

Mr. Christman also reported on the following legislative items:

- **ECOT:** is asking the Court to accelerate consideration of its case appealing the Franklin County Common Pleas Court ruling against it.

Mr. Christman also updated the Board on the Treasurer's Department activities since the last meeting:

- various administrative meetings;
- various insurance matters;
- various legal matters;
- various employee benefit matters;
- various collective bargaining matters including preparation for January SHTA contract salary adjustments;
- Finance & Audit Committee Meeting;
- work with committee chairperson on draft F&A Committee report;
- Finance & Audit Sub Committee meeting by telephone;
- publish Tax Budget notice;
- file Tax Budget for FY 2018;
- calendar yearend accounting and payroll processing;
- finalize annual financial audit process;
- finalize CAFR and file with State and ASBO & GFOA;
- preparation for change in health insurance rates and notification to employees; and
- filing of the State consent documents regarding District's levy intention.

8.3 TRANSFERS BETWEEN FUNDS

It is recommended that the Board of Education approve the following Transfers Between Funds:

FROM:

<u>FUND</u>	<u>SPCC</u>	<u>FUNC.</u>	<u>OBJ.</u>	<u>OPU</u>	<u>AMOUNT</u>
001	0000	7200	910	000	\$60,000

TO:

<u>FUND</u>	<u>SPCC</u>	<u>RECEIPT</u>	<u>OPU</u>	<u>AMOUNT</u>
300	9601	5100	120	\$30,000
300	9603	5100	120	\$20,000
300	9602	5100	100	\$10,000

Reason: To provide funds for the athletic departments at the High School and Middle School.

<u>FROM:</u>					
<u>FUND</u>	<u>SPCC</u>	<u>FUNC.</u>	<u>OBJ.</u>	<u>OPU</u>	<u>AMOUNT</u>
001	0000	7200	910	000	\$5,000

<u>TO:</u>					
<u>FUND</u>	<u>SPCC</u>	<u>RECEIPT</u>		<u>OPU</u>	<u>AMOUNT</u>
020	0000	5100		000	\$5,000

Reason: To provide funds for Shaker Shop inventory purchases.

Motion by Jeffrey Isaacs, second by William Clawson II.

Final Resolution: Motion Carries

Yes: William Clawson II, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

Not Present at Vote: Todd Davidson

17-01-16

8.4 ADOPTION OF THE 2017-2018 TAX BUDGET

This portion of the Board meeting serves as the District's tax budget hearing in compliance with the Ohio Revised Code (ORC). At this time, Mr. Christman presented the proposed Tax Budget for the fiscal year 2017-2018 (Exhibit T-2) to the Board and the public audience, discussing the following aspects of the process:

1. ORC requirements:
 - a. Prepare a Tax Budget for the fiscal year ended June 30, 2018;
 - b. Advertise date of the hearing and availability of Budget document for public inspection;
 - c. Have a public hearing open to public participation;
 - d. Adopt the Tax Budget prior to the 15th of January; and
 - e. File with the County Budget Commission prior to January 20th.
2. I certify that the District is in compliance with such requirements.
3. Tax Budget Process:
 - a. Preliminary step for governmental budgeting process;
 - b. More perfunctory than substantive in nature, nonetheless a statutory requirement;
 - c. District must request a level of tax revenues that will at least equal the amount of tax revenue generated when the maximum voter-approved level of taxes are levied. The current tax budget meets such requirement.
 - d. The tax budget mirrors the District's most recent five-year forecast.
4. Synopsis of Document:
 - a. Schedule 1 - Tax levies and requested tax revenues.
 - b. Schedule 2 - All Funds summary page of revenues and expenditures for the projected fiscal year.
 - c. Schedules 3&4 - Principal and Interest Debt Schedules-used to determine the need for assessing the property tax rate for the calendar year as tax is only levied to satisfy debt service requirements for voted district debt general obligations.
5. General Fund: \$78,800,000
6. Bond Fund: \$2,323,317

7. Other Funds: No assurance that we will be awarded these amounts.
8. Opening up to the floor for questions and/or comments.
9. Motion, second and vote.

Mr. Christman clarified that this document only requests tax revenues from all previously voter-approved tax levies. It does not include any future tax levy requests yet to be approved by the electorate.

At this time, the floor was opened for questions and/or comments from the audience and the Board pertaining to the proposed tax budget. There being no questions or comments from the audience, Mr. Christman then fielded questions from the Board, after which President Dykema called for a motion to approve the tax budget as presented.

At the recommendation of Treasurer Bryan C. Christman, and upon receiving a motion and a second, the Board of Education voted on adopting the 2017-2018 Tax Budget (attached Exhibit T-2) and directed the Treasurer to file the Tax Budget with the Cuyahoga County Budget Commission.

Motion by Annette Tucker Sutherland, second by Alex Liston Dykema.

Final Resolution: Motion Carries

Yes: William Clawson II, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

Not Present at Vote: Todd Davidson

17-01-17

9. SUPERINTENDENT'S REPORT

9.1 SUPERINTENDENT'S REPORT

At this time, the Superintendent provided a report on various district matters including a status update on the Shaker Heights Schools' Strategic Plan as follows:

We continue to make good progress on the planning stages of our Equity Task Force. As I previously reported, Lisa Vahey, a Shaker parent and resident who is recognized as a national expert in this area, made a presentation at our Senior Executive Team meeting on December 6, 2016, to help us get started. I had previously asked Ms. Vahey to facilitate this process for us. We are in the process of interviewing possible candidates to serve as a co-facilitator with Ms. Vahey.

Our plan at this point is to have one-third of the task force chosen by the Superintendent, one-third by our senior leadership team and one-third by our community. We hope to introduce the task force members at the February 28, 2017, State of the Schools presentation.

As you recall, the core mission is to convene a committee or task force to identify and understand equity issues—with a specific focus on race—in our schools through engagement and dialogue with a broad base of stakeholders. The group would then come up with specific recommendations to our Board of Education to consider for policies that will assist us in removing barriers to student success. This effort very much ties in to our Five-Year Strategic Plan.

10. BOARD MEMBERS' REPORTS AND HIGHLIGHTS

10.1 BOARD MEMBERS' REPORTS AND HIGHLIGHTS

No committee reports at this time.

Ms. Sutherland commented on the passing of Mrs. Carol Posner and reiterated that she would like to see the passing of any district staff members – past or present – be mentioned in Board Docs in addition to the district-wide email notification.

Ms. Sutherland also began a conversation about the need for a “key communicator system”, reaching out to influential residents who may not currently have children enrolled in the schools and therefore need to receive updated information. We need to find ways to reach these residents and bring them up to speed on current issues facing the district.

Mr. Clawson reminded the Board to share information they learned during Capital Conference and to do so via Board Docs.

Mr. Clawson also thanked the Board and Administration for all of their efforts in getting the District to this point in the Bond Levy process.

11. EXECUTIVE SESSION

None needed.

12. ADJOURNMENT

12.1 NEXT MEETINGS

A special work session Board meeting will take place on Tuesday, January 17, 2017 at 5:00 p.m. in the small auditorium of the Shaker Heights High School.

The next regular meeting of the Shaker Heights Board of Education will take place on Tuesday, February 14, 2017 at 6:00 p.m. in the Shaker Heights High School small auditorium.

12.2 ADJOURN THE MEETING

There being no further business to come before the Board, and upon receiving a motion and a second, the Board of Education voted on adjourning the meeting.

Motion by William Clawson II, second by Alex Liston Dykema.

Final Resolution: Motion Carries

Yes: William Clawson II, Jeffrey Isaacs, Annette Tucker Sutherland, Alex Liston Dykema

Not Present at Vote: Todd Davidson

17-01-18

The organizational and regular meeting of the Shaker Heights Board of Education adjourned at 10:27 p.m.

Alex Liston Dykema, President

Bryan C. Christman, Treasurer