

To be approved at the Board of Education meeting December 13, 2016.

MINUTES OF THE NOVEMBER 9, 2016 REGULAR BOARD OF EDUCATION MEETING.

The Shaker Heights Board of Education met in regular session on Wednesday, November 9, 2016 at 6:00 p.m. in the small auditorium of Shaker Heights High School, 15911 Aldersyde Drive, Shaker Heights, Ohio 44120.

1. OPENING OF MEETING

1.1 CALL TO ORDER

At 6:00 p.m., President William L. Clawson II, who presided over the meeting, called the meeting to order.

1.2 ROLL CALL

President Clawson directed Treasurer Bryan C. Christman to call the roll.

Members present:

Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland and William L. Clawson II. Todd C. Davidson was unable to attend due to a business commitment.

1.3 PLEDGE OF ALLEGIANCE

Superintendent Dr. Gregory C. Hutchings, Jr., introduced a student from Fernway Elementary who led the Pledge of Allegiance. Fernway Elementary Principal Chris Hayward then updated the Board on various activities taking place at Fernway. These include a recent 91% participation from families in parent/teacher conferences; consideration of adopting additional conference times to accommodate more schedules; re-authorization of IB status; preparation for a visit from IB evaluators in January 2017 with the expectation that all will go smoothly; and gratitude for the grant that made possible additional cameras installed at Fernway that have increased safety and efficiency.

1.4 PUBLIC COMMUNICATION TO THE BOARD

Board policy permits the President to invite public comment. The President designates the time for any comment and will limit the time to three minutes per speaker so as to be respectful of all who desire to offer public comment. Extensions to the three minute limit may be granted by the President. Anyone who wishes to speak at the time designated by the President should raise his or her hand and, when called upon, stand and state his or her name and address for the record. Because comments sometimes concern complex topics requiring research, an immediate response should not be expected. Board and staff members may be contacted for follow-up.

There being no public comments the meeting continued.

1.5 APPROVAL OF BOARD MEETING MINUTES

At the recommendation of the Board President, and upon receiving a motion and a second, the Board of Education voted on approving the unofficial minutes for the October 11, 2016, Regular Board Meeting; the October 24, 2016 Special Board

Meeting Joint Session with Shaker Heights City Council; and the October 25, 2016 Special Board Meeting Work Session as presented in the attachments below.

Motion by Alex Liston Dykema, second by Annette Tucker Sutherland.

Final Resolution: Motion Carries

Yes: Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson

16-11-130

1.6 RECOGNITION/HONORS OF STAFF AND STUDENTS

At this time, the Superintendent acknowledged staff and/or students for special recognition and/or honors as follows:

Shaker Foundation Welcomes Holly Coughlin

We are very happy to welcome Holly Coughlin as our new Executive Director of the Shaker Schools Foundation. Ms. Coughlin was the consensus choice after a very thorough and rigorous search that yielded a number of very strong candidates. As the Foundation's new Executive Director, Ms. Coughlin will be responsible for the successful leadership and management of all projects and activities that relate to securing external funding for the District. Many of you are aware that Ms. Coughlin is a Shaker Heights resident. She has 20 years of marketing and management experience in both the for-profit and nonprofit sectors, most recently for the Visiting Nurse Association of Ohio. She begins later this month. As we welcome Holly to the Shaker team, we need to acknowledge the great work done by Chris Auginas, who has retired.

Shaker Students Excel in National Merit Scholarship Competition

Thirty-three members of the Shaker Heights High School Class of 2017 have been named Semifinalists and Commended Students in the National Merit Scholarship Program. The High School had 13 National Merit Semifinalists who will have the opportunity to continue in the competition for National Merit Scholarship awards that will be offered next spring, and will be candidates for other scholarships as well. The High School also had 20 National Merit Commended Students. Congratulations to these very talented students.

Job Fair Nets Wide Variety of Applicants

Our Job Fair, which took place Saturday, October 22 at the Stephanie Tubbs Jones Community Building, was a great success. Representatives from our school buildings as well as our Transportation Department, Service Center and Security were on hand to review applications and conduct on-site interviews. The three-hour fair resulted in the on-boarding of 29 on-call substitutes that included special education aides, security, custodians, nurses, clerical, administration and teachers, and an additional six have been on-boarded since for a total of 35. Those numbers represent an increase since our March job fair. Congratulations to Human Resources Director Darlene Bushley and her staff.

Schools Host Positive IB, Preschool Site Visits

We had very positive visits at both Mercer and Lomond relating to International Baccalaureate reauthorization. Both schools have completed the self-study process,

and both received positive feedback from the visiting reauthorization team. Our preschool program at Onaway also received a five-star rating—the highest rating possible—from Step Up to Quality, a five-star quality rating and improvement system administered by the Ohio Department of Education and the Ohio Department of Job and Family Services. Our preschool program at Mercer will be visited next. Congratulations to the administrators, faculty and staff at these schools for these very successful visits.

Fall Sports Teams Enter Post-Season Competition

Finally, the World Series wasn't the only sports story last week. It was a very exciting week in Shaker athletics as three of our fall sports teams were in post-season competition! On Wednesday, our 18-1 Boys Soccer team took on the St. Ignatius Wildcats in an OHSAA Division I Regional Semifinal contest at Brush High School. Although we came up a little short against the former state champs, it was the third straight "Sweet 16" Regional appearance for Shaker. On Thursday, we held a Shaker Pep Rally after school in the stadium at 3:10pm to "send off" the Field Hockey and Girls Cross Country teams on their way to States! The Shaker Pep Band, the Raiderettes, our cheerleaders and our wonderful student body came together to make this a great event. On Friday morning, the Shaker Fan Bus for Shaker students took students to cheer on our field hockey team at the OHSAA State Semifinal game at Upper Arlington High School. There was a Shaker Fan Bus Saturday for students cheering on our girls cross country squad at the State Cross Country Meet near Columbus.

1.7 CAPITAL PROJECT PLANNING UPDATE

At this time Stephen Wilkins, Assistant Superintendent of Business and Operations, gave an update on Capital Project Planning which lasted from approximately 6:15 p.m. until 7:02 p.m. Mr. Wilkins was joined in his presentation (see attachments) by Keith Wagner, Director of Operations; Anthony Ugrinic, Facilities Supervisor; and Chris Dewey of Van Auken Akins Architects LLC.

2. APPROVAL OF ALL ACTION ITEMS AND REPORTS - PERSONNEL

2.1 APPROVAL OF ALL CERTIFIED AND CLASSIFIED PERSONNEL ITEMS

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving all personnel items included in Category Sections 3 and 4 below. Note-Category Sections 3. Personnel and 4. Addendum-Personnel of the agenda may be acted on in one motion. Note-all personnel actions are for the 2016-2017 school year unless otherwise noted.

3. ACTION ITEMS AND REPORTS-PERSONNEL

3.1 APPOINTMENTS

Coughlin, Holly - (Executive Director of the Shaker Schools Foundation) - Class F, grade 5 of the Certified Administrator Salary Schedule - effective November 28, 2016

Glasener, Jennifer - (Assistant Security Supervisor/High School) - Class XX, grade 1 of the Classified Administrator Salary Schedule - effective November 28, 2016

Palinski, Kathleen - (Special Education Aide/Mercer) - step 9 of the OAPSE 153 Salary Schedule - effective October 19, 2016

Schrump, Diane - (50% Special Education Aide/50% Instructional Aide/Onaway/Mercer) - step 12 of the OAPSE 153 Salary Schedule - effective October 13, 2016

Simmons, Virginia - (Special Education Aide/High School) - step 7 of the OAPSE 153 Salary Schedule - effective October 31, 2016

3.2 TEMPORARY EMPLOYEES

Lunch Aide

Alvarez, Vincent
Barker, Pauline
Holloway, Margaret
Hubbard, Jerry
Kellogg,Carolynn

Norwood, Charmayne
Owens, Nordine
Robinson, Jan
Tuttle, Nicole

Proctors

Lowe, Paige
McElrath-Bey, Gloria

Turner, Brenda

Substitute Bus Driver

Robinson, Jan

Thompson Jr., Darryl

Substitute Custodian

Burt, Sheila
Gentry, Leanesia
Johnson, Pamela
Nollie, Rachel

Rodgers, Cora
Smith-Taylor, DeAndrick
Wilson, Lenita

Substitute Nurse

Zuik, Jessica

Substitute Secretary

Buford-Miller, Alysalane
Bruzas, Kristina
Carpenter, Holly
Lowe, Paige

Mason, Jennifer
Nichols, Vanessa
Sevier-Thomas, Elissa
Woodring, Betsy

Substitute Security

Johnson, Moneecia

Zdanowicz, Michael

Substitute Special Education Aide

Bloch, Cori

Overstreet, Karen

Carpenter, Holly
 Green, Sabrina
 Henderson-Threat, Dorlisa
 Issacson, Lawrence
 Lowe, Paige
 Lund, Kirsten
 McElrath-Bey, Gloria
 McDonnell, Kathleen
 Moore, Daphne

Peeples, Anita
 Pippins, Donna
 Richards, Patricia
 Sevier-Thomas, Elissa
 Stead, Kathryn
 Stone, Kenneth
 Taylor, Kimberly
 Watkins, Kimberly
 Willingham, Desiree

Substitute Support Teacher

Lowe, Paige

Tutor (Boulevard)

Schrager, Martin

Tutoring Center Study Aide (High School)

Brown, Zachary
 Claytor, Kayin
 Davis, Kim
 Duncan, Edith
 Hassanali, Muizz
 Jalango, Noah

Khatri, Rakhsha
 Manning, Simon
 Maytin, Andrew
 O'Connor, Declan
 Sekeres, Gabriel
 Spadoni, Nora

Tutoring Center Tutors (High School)

Harley, Matthew
 McIntyre, Hubert
 Rosemond, Vincent

Turner, Brenda
 Volbers, Blaire
 Woody, Carmen

Tutoring Center Tutor (Woodbury)

Arnstine, Miriam
 Gutin, David

Relic, Mariane
 Singerman, Donita

3.3 SUBSTITUTE ADMINISTRATORS/SUPERVISORS

Petsche Sims, Audrey
 Turner, Brenda

3.4 SALARY RECLASSIFICATIONS

Reclassification in accordance with SHTA contract, section 27.10, effective August 15, 2016

Bullard, Bradley - B.A.+15, step b to M.A., step b
 Child, Michelle - M.A.+30, p-2 to M.A.+45, p-2
 DeJohn, Daniel - M.A., step e to M.A.+15, step e
 Gehring, Brittany - B.A., step f to B.A.+15, step f
 Gest, Kenya - B.A.+15, step a to M.A., step a
 Hernan, Joseph - B.A., step d to M.A., step d
 Holmes, Katrina - B.A., step g/h to B.A.+15, step g/h

Strategic Plan Chats

Up to 1 unit per individual

Hernan, Joseph
Keener, Lauren

Miles, Molly

Student Teaching Mentor

Stipend and corresponding benefits funded by the sponsoring college or university after receipt of funds from sponsor.

Brazalovich, Beth	Ursuline College	\$430.00
Chung, Carmen	John Carroll University	\$73.00
Clopton, Mario	Baldwin Wallace	\$129.00
Colquitt, Elizabeth	Notre Dame College	\$129.00
Deep, Debra	John Carroll University	\$73.00
Dejohn, Daniel	John Carroll University	\$215.00
Doersen, Valerie	John Carroll University	\$73.00
Enie, Marc	John Carroll University	\$37.00
Enie, Marc	Cleveland State University	\$129.00
Grieshop, Catherine	John Carroll University	\$73.00
Lipovic, Darlene	John Carroll University	\$37.00
Lipovic, Darlene	Cleveland State University	\$129.00
Meek, Lauren	Notre Dame College	\$258.00
Rollins, Lauren	John Carroll University	\$73.00
Shepherd, Aquita	Miami University	\$258.00
Shrestha, Emily	Notre Dame College	\$129.00
Sweeney, James	John Carroll University	\$73.00
Townsend, Donita	Notre Dame College	\$258.00
Weiss-Flynn, Penny	John Carroll University	\$73.00

Translator for Tests

Special work fee will be paid at \$60 per test

Griffin, Renauta

3.6 SUPPLEMENTAL CONTRACTS

NAME	TYPE	DESCRIPTION			
DISTRICT					
SUPPLEMENTALS					
HORVAT, KARA	0438	RESIDENT EDUCATOR MENTOR	2	x	1
LASHEEN, JILL	0377	MENTOR - 1 YEAR	4	x	1
PELTZ, JENNA	0437	RESIDENT EDUCATOR MENTOR	2	x	1
SWEENEY, JAMES	0408	RESIDENT EDUCATOR MENTOR	2	x	1
SWEENEY, JAMES	0411	RESIDENT EDUCATOR MENTOR	1.5	x	1
SWEENEY, JAMES	0405	RESIDENT EDUCATOR MENTOR	1.5	x	1
WEISS-FLYNN, PENNY	0426	RESIDENT EDUCATOR MENTOR	1.5	x	1

SPECIAL PER DIEM DISTRICT

KRAWCZAK, COLLEEN	0211	SCHOOL PSYCHOLOGIST - 8 DAYS		
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HIGH SCHOOL SUPPLEMENTALS

DOHLEN, KYLE	9801	BOYS CREW ASSISTANT COACH-ALL	5	x	1
CLOPTON, MARIO	8337	FALL PLAY CONDUCTOR	3.2	x	1
CLOPTON, MARIO	8366	MUSICAL PIT ORCHESTRA SUPPORT- WINTER	1.4	x	1
LOVE, AMANDA	9520	SOCCER HEAD COACH (GIRLS)	13	x	1
MCINTYRE, HUBERT	0679	HOMEWORK TUTORING CENTER COORDINATOR	4.95	x	1
SANDMAN, BARRIE	8351	SEASON BOX OFFICE MANAGER	0.1	x	64
STACK, BENJAMIN	9610	SWIMMING ASSISTANT COACH	10	x	1

MIDDLE SCHOOL SUPPLEMENTALS

DOLES, REBECCA	7277	HOMEWORK TUTORING CENTER COORDINATOR	4.95	x	1
HILL, RAY	7631	FOOTBALL ASSISTANT COACH	10	x	1
KNEBEL, BROCK	7256	HOMEWORK TUTORING CENTER COORDINATOR	4.95	x	1
LOPEZ GONZALEZ, ANDREA	7742	SOCCER ASSISTANT COACH-GIRLS	8	x	1
RATCLIFFE, RAY	7640	FOOTBALL ASSISTANT COACH	10	x	1
SALUGA, DAVID	7058	DEPT CO-CHAIRPERSON: SOCIAL STUDIES	0.84	x	1

WOODBURY SUPPLEMENTALS

BROOKS, LYNDON	6594	TAKE ACTION- MATH	1.34	x	1
PORTA, KATHRYN	6604	HOMEWORK TUTORING CENTER	4.95	x	1
WEBB, BRITTANY	6600	RISING STARS TUTOR	0.05	x	30

SUPPLEMENTAL CORRECTIONS

CAMPBELL, BETTY	6323	GIRLS CLUB	0.05	x	1	October 11, 2016
KNEBEL, SARAH	7054	DEPT CO-CHAIRPERSON: SOCIAL STUDIES	4.17	x	1	July 12, 2016
WEISS-FLYNN, PENNY	0408	RESIDENT EDUCATOR MENTOR	2	x	1	Rescind-October 11,2016

3.7 CHANGES IN RATE FOR INDIVIDUAL LONG TERM SUBSTITUTES

Bloch, Cori - (Grade 4 Teacher/Mercer) - Class B.A., step a per the Hourly and Unit Rate Schedule - effective October 24, 2016

Coggins, Megan - (Grade 7 Teacher/Middle School) - Class B.A., step a per the Hourly and Unit Rate Schedule - effective November 1, 2016

3.8 SUMMER WRITING AND INSTRUCTIONAL PLANNING

Authorization is requested for staff members to participate in summer writing and instructional planning. A unit refers to approximately one-half day of service at \$65.

Curriculum Writing (IB) Standards Alignment (Summer 2016)

Up to 4 units per individual

Beney, Susan
Dickson, Christine
Diemer, Susan
Feinstein, Robyn
Jowers, Jane

Lesak, Jennifer
Martin, Larissa
Nosse, Margaret
Rose, Barbara

3.9 PERSONNEL ACTION FOR EMPLOYEES NOT COVERED BY COLLECTIVE BARGAINING AGREEMENT

Slovikovski, Karen - (9-12 District Testing Coordinator/District) - Class M.A.+15 training credit - effective July 1, 2016

3.10 PERSONNEL ACTION FOR EMPLOYEES NOT COVERED BY COLLECTIVE BARGAINING AGREEMENT

Board approval is requested for amending the Hourly & Unit Rate Schedule (see revised schedule attached) to reflect:

- the new Ohio mandated minimum wage rate of \$8.15 per hour effective January 1, 2017, increasing the current rate from \$8.10 to \$8.15 per hour for the Student Aide, Student Technology Aide, Student Technology Aide-Leader, and the Tutoring Center Study Aide positions.

3.11 LEAVES OF ABSENCE

Lum, Karen - (Grade 4 Teacher/Onaway) - effective for the 2016-2017 school year (medical)

3.12 RESIGNATIONS

Cone, Teri - (Kindergarten Teacher/Boulevard) - effective at the end of the 2016-2017 school year - 20 years of service (retirement)

Hamilton, Lisa - (Special Education Aide/Onaway) - effective October 28, 2016 - 1 month of service (resignation)

Howard, Clinton - (Bus Monitor/Transportation) - effective November 4, 2016 - 1 month of service (resignation)

Loges, Naomi - (Art Teacher/Boulevard/Onaway) - effective at the end of the 2016-2017 school year - 23 years of service (retirement)

Whittington, Dale - (Director of Research & Accountability/Administration) - effective at the end of the day June 30, 2017 - 17 years of service (retirement)

4. ADDENDUM – PERSONNEL (no items)

4.1 TEMPORARY EMPLOYEES

OGT Tutors

Sauerland, Leanne

Seballos, Sandy

Substitute Nurse

Knapik, Kathryn

Substitute Special Education Aide
Thomas, Breanna

Tutor
DelGreco, Angela
Maclin, Crystal

Opaskar, Marguerite
Tuttle, Nicole

Tutoring Center Study Aide (High School)
Thompson, Eugene

Motion by Alex Liston Dykema, second by William Clawson.

Final Resolution: Motion Carries

Yes: Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson

16-11-131

5. ACTION ITEMS AND REPORTS - BUSINESS

5.1 APPROVING CHANGE ORDER WITH GARLAND/DBS, INC. FOR THE MERCER ROOFING PROJECT

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the change order for the Mercer Roofing Project (see attachment).

<u>Change Order No</u>	<u>Description</u>	<u>Amount</u>
1	Unforeseen Conditions – Decking, nailer and drains	\$7,854.60
2	Damages from Roof Leak	(\$60,315.95)
3	Freight Refund – Under Budget	(\$2,500.00)
	Total	(\$54,961.35)

Motion by Jeffrey Isaacs, second by Alex Liston Dykema.

Final Resolution: Motion Carries

Yes: Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson

16-11-132

5.2 APPROVING CHANGE ORDER WITH ENVIROCOM CONSTRUCTION, INC. FOR THE WOODBURY CLOCK TOWER REPLACEMENT PROJECT

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving a change order for the Woodbury Clock Tower Replacement Project. (see attachments).

<u>Change Order No.</u>	<u>Description</u>	<u>Amount</u>	
01	Installation of Plywood	\$2,667.68	
02	Woodbury Clock Tower Gutter Replacement	\$34,481.85	(Correction to the August 9, 2016 board agenda) (Adjustment from \$29,491.88 to \$34,481.85 or delta of \$4,989.97)

Motion by Alex Liston Dykema, second by Jeffrey Isaacs.

Final Resolution: Motion Carries

Yes: Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson

16-11-133

5.3 PAYMENT IN LIEU OF TRANSPORTATION

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the Payment in Lieu of Transportation resolution listed below.

This resolution to declare transportation impractical for certain identified student(s) is presented pursuant to the requirements of Ohio Revised Code Chapter 3327 and the procedures set forth by the Ohio Department of Education. The resolution follows careful evaluation of all other available options prior to consideration of impracticality.

WHEREAS, the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS, after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS, the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation;
2. The number of pupils to be transported;
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration;
4. Whether and to what extent the additional service unavoidably disrupts current transportation schedules; and

WHEREAS, the option of offering payment in lieu of transportation is provided in Revised Code;

NOW THEREFORE, BE IT RESOLVED that the Shaker Heights City School District Board of Education hereby approves the declaration of "impractical to transport" for the identified student(s), and offering them payment in lieu of transportation. The state per pupil annual reimbursement amount is estimated to approximate \$250.00.

SCHOOL**STUDENT/GRADE**

Corpus Christi Academy
(formerly Sacred Heart of Jesus Academy)
4478 Rushton Road
South Euclid OH 44121

Brianna Williams (8)

Cleveland Montessori
12009 Mayfield Road
Cleveland OH 44106

Alexandra Avril (K)
Jack Keating (K)
Benjamin Eilbeck (1)
Madeleine Lester (K)
Catherine Schmitt Palumbo (4)

Motion by William Clawson, second by Jeffrey Isaacs.

Final Resolution: Motion Carries

Yes: Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson

16-11-134

6. ADDENDUM - BUSINESS (no items)**7. ACTION ITEMS - BOARD OF EDUCATION****7.1 ADDITIONAL HOLIDAYS-OAPSE LOCAL #149-SECRETARIAL/CLERICAL MEMORANDUM OF UNDERSTANDING**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the Additional Holidays-OAPSE Local #149-Secretarial/Clerical Memorandum of Understanding (see attachment).

Motion by Annette Tucker Sutherland, second by William Clawson.

Final Resolution: Motion Carries

Yes: Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson

16-11-135

7.2 ADDITIONAL HOLIDAYS-LOCAL #200 MEMORANDUM OF UNDERSTANDING

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the Additional Holiday-National Conference of Firemen and Oilers, Local 200, SEIU, AFL-CIO, CLC (Local 200) Memorandum of Understanding (see attachment).

Motion by Alex Liston Dykema, second by Annette Tucker Sutherland.

Final Resolution: Motion Carries

Yes: Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson

16-11-136

7.3 ADOPTION AND/OR REVISION OF BOARD POLICIES - NO ACTION

WHEREAS, a Board Policy Review Committee was appointed to review the District's entire set of Board Policies and present suggested revisions as appropriate to the entire Board; and

WHEREAS, the Board Policy Review Committee has conducted a complete review of all existing Board policies working with the Ohio School Boards Association to revise and compile a new all inclusive set of Board policies which were adopted on December 7, 2015; and

WHEREAS, the Board Policy Review Committee was also charged with reviewing and editing newly-required or recently-revised proposed policies, and has a set of such proposed policies to be submitted for the approval of the Board;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education that the Board Policy Review Committee's recommended proposed policies be hereby approved.

FIRST OF THREE READINGS

(Note: In accordance with Board Policy, no action is required at this time for this the first of three required readings of these policies.)

KBA	PUBLIC'S RIGHT TO KNOW
IGEE	AWARDING OF HIGH SCHOOL DIPLOMAS TO VETERANS OF WAR
IGBM	CREDIT FLEXIBILITY
JO	STUDENT RECORDS
GBL	PERSONNEL RECORDS
BBFA	BOARD MEMBER CONFLICT OF INTEREST
GBE	STAFF HEALTH AND SAFETY
GBE-R	STAFF HEALTH AND SAFETY
GBP	DRUG FREE WORKPLACE

Complete policies delineated in attachments below.

8. ACTION ITEMS AND REPORTS - TREASURER - FINANCE & BUDGET

8.1 MONTHLY FINANCIAL REPORT

At the recommendation of Treasurer Bryan C. Christman, and upon receiving a motion and a second, the Board of Education voted on approving the Monthly Financial Report consisting of the Financial Statements and Interim Investments for the month and year-to-date ended October 31, 2016 (attached Exhibit T-1 in Subject Section 8.2).

8.2 FINANCIAL STATEMENTS

It is recommended that the attached monthly financial statements for the month and year-to-date ended October 31, 2016 (Exhibit T-1) be accepted and placed on file for audit, and that in accordance with Section 135.14 of the Ohio Revised Code, the interim investments also included with the monthly financial statements (Exhibit T-1) be ratified.

OCTOBER 2016 FINANCIAL OVERVIEW

The revenue activity for the month and for the fiscal year-to-date October 2016 has been similar to the same reporting period for the prior year with the following exceptions:

- The real estate tax advances received in July this year were \$1.3 million lower than last year due to timing difference in advances received from the County, but

- were more than offset by a higher settlement payment in August resulting in a net increase of \$188,954 for this vs. last fiscal YTD;
- Other Local revenue was \$466,406 higher this vs. last YTD due primarily to the delayed (from prior fiscal year) receipt in July 2016 of \$237,647 of SF-6 payments from the State for Fiscal 2014 out-of-district tuition payments, thusly accounting for a portion of the low collections in Fiscal 2016 coupled with \$221,000 higher receipts of SF-14 tuition this vs. last YTD due primarily to timing of payments;
 - State Foundation revenue was \$0.5 million higher this vs. last YTD attributable to the continuation (until Fiscal 2017 funding amounts are determined based upon enrollment counts) of the Fiscal 2016 final payment amount which was higher than the Fiscal 2015 annual funding amount that was continued in July 2015. It is anticipated that the District will receive an increase in funding over the prior year in accordance with the State gain cap limitation calculation; and
 - Total revenue was \$1.1 million higher this vs. last YTD in total, but only \$0.6 million ahead of budget YTD.

The expenditure activity for the month and for the fiscal year-to-date October 2016 was \$21,694 higher this vs. last YTD due primarily to expected growth in certain expenses offset by timing differences in payments of other expenses. Expenditures are \$1.3 million below budget YTD, due primarily to timing differences in payments. In summary the District's overall finances are on target with expectations at this time.

GFOA, ASBO and Auditor of State Awards:

The District has recently received notification that it has been awarded the Certificate of Achievement for Excellence in Financial Reporting award from the Government Finance Officers Association (GFOA) and the Certificate of Excellence in Financial Reporting award from the Association of School Business Officials (ASBO) for the fiscal year ended June 30, 2015 Comprehensive Annual Financial Report (CAFR) that was submitted in December 2015. We will again be submitting this year's CAFR at the end of December. Such awards tend to be viewed by the investment community as an indicator of an entity with a higher level of financial sophistication thereby improving the entities rating, which in turn results in reduced interest costs associated with the issuance of general obligation bonds.

The District also was recently awarded the *Auditor of State Award with Distinction* which recognizes excellence in financial reporting for the District's Comprehensive Annual Financial Report for the fiscal year ended 2015.

Mr. Christman also reported on the following legislative items:

State Budget Status: State revenues through September 2016 show a \$238 million unfavorable variance while expenditures show a \$198 million favorable variance, for a net unfavorable variance of \$40 million.

Shortfalls in F16 and now in F17 will have a significant implication for the upcoming F18 & F19 biennial budget compounding the following:

- Loss of Medicaid managed care plans sales tax of \$550 million per year;
- School funding formula not fully funded at current time;
- Growing inmate population in the Department of Rehabilitation and Corrections;

- Disability Rights Ohio lawsuit challenging the State's developmental disability system; and
- General Medicaid spending.

There is also an expectation of an economic downturn in the next biennium after eight years of economic expansion.

New State Board Member for District 11: Meryl Johnson has been elected to represent our area.

ECOT vs ODE: The 10th District Court of Appeals will be ruling on jurisdictional question as it considers ECOT's appeal.

Senate Education Committee: Chairperson Peggy Lehner aims to make overhauling Ohio's truancy laws a top priority for the upcoming lame duck session.

State Superintendent: The State Superintendent reviewed the proposed F18-19 budget for ODE the with State Board of Education. It included more funding for Early Childhood Education, transportation and a reconstituted Straight A Fund.

Mr. Christman also updated the Board on the Treasurer's Department activities since the last meeting:

- various administrative meetings including;
- various collective bargaining matters;
- Finance & Audit Committee meeting;
- Training for new Finance & Audit Committee members;
- Meetings with current and new administrators regarding budgets;
- Meetings with building staff regarding finance and budgets;
- Facilities Communications Meeting;
- Special Board Meeting;
- Joint Session with City Council;
- Filing of auxiliary services annual report SF230;
- Lee Road lease execution;
- E-Rate matter discussions with IT Director;
- Various insurance matters;
- Various legal matters;
- House Bill 9 training as designee for Board members;
- NEOASBO Chapter Meeting;
- OSC Advisory Committee Meeting;
- Tri-C 2016 Presidential Scholarship Luncheon;
- 5 Year Forecast filing;
- Preparation and filing of GCSSA annual salary survey; and
- Bond issue discussion.

Motion by Alex Liston Dykema, second by Jeffrey Isaacs.

Final Resolution: Motion Carries

Yes: Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson

9. SUPERINTENDENT'S REPORT

9.1 SUPERINTENDENT'S REPORT

At this time, Superintendent Hutchings provided an update on the organizational culture research being conducted in the District.

Dr. Hutchings also announced his intention to participate in a superintendents' "rally" on November 15 during the Capital Conference in Columbus. Topics will include ESSA guidelines and new graduation requirements adopted by State Board of Education. A record number of school district superintendents are expected to participate.

10. BOARD MEMBERS' REPORTS AND HIGHLIGHTS

10.1 BOARD MEMBERS' REPORTS AND HIGHLIGHTS

At this time, the Board Members provided reports on various district as listed below:

Mr. Clawson announced that the Board and various administrators will be attending the 2016 OSBA Capital Conference in Columbus from November 13 – 16. SHCSD will be presenting on 2 topics while at the conference.

Ms. Sutherland shared that the Shaker Schools Foundation is very happy to have hired a well-qualified new Director in Ms. Holly Coughlin.

Ms. Sutherland also pointed out that our schools have been adopting fundraising opportunities that relate to physical fitness. These include the Mercer Olympics, Middle School Raider Rainbow Run, and Woodbury World Records. Ms. Sutherland recently attended the Mercer Olympics closing ceremony and was impressed to find that this year they raised \$20,791.41 in a 2-week period and have a 7-year total of \$116,487.00 raised. These funds go toward special programs for PE, teacher grants, etc.

On behalf of Dr. Davidson who was unable to attend the meeting, Mr. Clawson reminded the Board that the Shaker Heights Public Library is holding public information sessions on the following dates: Bertram Woods location – November 12 at 11 a.m.; Main Branch – November 13 at 2:00 p.m. and again on November 17 at 7 p.m. The Board of the Shaker Heights Public Library is seeking community input and feedback on the on future of our libraries.

11. EXECUTIVE SESSION

11.1 EXECUTIVE SESSION

At the recommendation of the Board President, and upon receiving a motion and a second, the Board of Education voted on recessing the meeting and entering into executive session to discuss employee personnel matters under Ohio Revised Code (ORC) Section 121.22(G)(1) including the Treasurer's evaluation.

Motion by Alex Liston Dykema, second by Jeffrey Isaacs.

Final Resolution: Motion Carries

Yes: Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson

The Board recessed the public session at 7:36 p.m.

After a brief break, the executive session convened at 7:45 p.m. with Superintendent Hutchings and Treasurer Christman in attendance. Superintendent Hutchings departed at 8:20 p.m. and Treasurer Christman departed at 8:30 p.m.

At 8:44 p.m., President Clawson declared the end of the executive session.

12. ADJOURNMENT

12.1 NEXT MEETING

The next regular meeting of the Shaker Heights Board of Education will take place on Tuesday, December 13, 2016 at 5:00 p.m. in the High School small auditorium.

12.2 ADJOURN THE MEETING

There being no further business to come before the Board, and upon receiving a motion and a second, the Board of Education voted on adjourning the meeting.

Motion by William Clawson, second by Annette Tucker Sutherland

Final Resolution: Motion Carries

Yes: Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson

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The regular meeting of the Shaker Heights Board of Education adjourned at 8:45 p.m.

William L. Clawson II, President

Bryan C. Christman, Treasurer