

To be approved at the Board of Education meeting February 10, 2015.

MINUTES OF THE JANUARY 13, 2015 ORGANIZATIONAL AND REGULAR BOARD OF EDUCATION MEETING.

The Shaker Heights Board of Education met in organizational and regular session on Tuesday, January 13, 2015, at 6:00 p.m. in the small auditorium of Shaker Heights High School, 15911 Aldersyde Drive, Shaker Heights, Ohio 44120.

1. ORGANIZATIONAL MEETING SECTION

1.1 CALL TO ORDER

Immediate Past President William Clawson II, who presided over this portion of the meeting, called the meeting to order. Mr. Clawson gave a brief explanation of the purpose and protocol for the Organizational and Regular Board Meeting.

1.2 PLEDGE OF ALLEGIANCE

A 2nd grader at Lomond Elementary School led the Board of Education in the pledge of allegiance, after which Superintendent Gregory C. Hutchings, Jr., asked Principal Carina Freeman to give an update on Lomond Elementary School. Mrs. Freeman spoke about the international students that are currently attending Lomond. Before and after school scholars are working with students to help with upcoming testing. On January 24th a pancake breakfast will kick off the Saturday scholars program. This program has been useful in giving the students needing extra help with testing. The father/daughter dance will be held on February 13th, a tradition at Lomond Elementary.

1.3 ROLL CALL

Immediate Past President Clawson directed Treasurer Bryan C. Christman to call the roll.

Members present:

Alex L. Dykema, Amy H. Fulford, Reuben Harris, Jr., Annette Tucker Sutherland, and William L. Clawson II.

1.4 NOMINATION AND ELECTION OF THE PRESIDENT

In accordance with Section 3313.14 of Ohio Revised Code, Mr. Clawson called for nominations for President of the Board of Education for a term of one year. Ms. Sutherland nominated Mr. William Clawson and provided a statement of endorsement. Mrs. Fulford seconded the nomination and provided a statement of endorsement.

Motion by Annette Tucker Sutherland, second by Amy Fulford.

Final Resolution: Motion Carries

Yes: Alex Dykema, Amy Fulford, Reuben Harris, Jr., Annette Tucker Sutherland, William Clawson II

15-01-01

1.5 PRESIDENT TAKES THE CHAIR

The newly-elected President, Mr. William Clawson, remained in the chair and presided over the remainder of the meeting.

1.6 NOMINATION AND ELECTION OF THE VICE PRESIDENT

Upon receiving nominations, the Board of Education elected the Board Vice President for calendar 2015.

In accordance with Section 3313.14 of Ohio Revised Code, President Clawson called for nominations for Vice President of the Board of Education for a term of one year. Mr. Clawson nominated Mr. Reuben Harris and provided a statement of endorsement for Mr. Harris to serve as Vice President. Mr. Dykema seconded the nomination and provided a statement of endorsement.

Motion by William Clawson II, second by Alex Dykema.

Final Resolution: Motion Carries

Yes: Alex Dykema, Amy Fulford, Reuben Harris, Jr., Annette Tucker Sutherland, William Clawson II

15-01-02

1.7 SET DATE AND TIME OF REGULAR MONTHLY MEETING

Upon receiving a motion and a second, the Board of Education voted to Set the Date and Time of the Regular Monthly Meeting.

In accordance with Section 3313.15 of Ohio Revised Code, the Board of Education shall fix the time and dates for holding its monthly meetings. It is recommended that regular meetings be set for 6:00 p.m. on the second Tuesday of each month.

Motion by Amy Fulford, second by Alex Dykema.

Final Resolution: Motion Carries

Yes: Alex Dykema, Amy Fulford, Reuben Harris, Jr., Annette Tucker Sutherland, William Clawson II

15-01-03

1.8 APPOINTMENTS

Upon receiving a motion and a second, the Board of Education voted on approving the following Appointments.

A. HEARING OFFICER

It is recommended that the Board of Education appoint the Superintendent, or his designee, as the Board of Education's Hearing Officer for student discipline suspension matters, and Wilkerson & Associates Co., L.P.A. and John Burkholder for student discipline expulsion matters.

B. OHIO HIGH SCHOOL ATHLETIC ASSOCIATION REPRESENTATIVE

It is recommended that the Board of Education appoint the Superintendent, or his designee, as the Board of Education's representative to the Ohio High School Athletic Association for matters including but not limited to student transfers.

C. BOARD'S DESIGNEE TO ATTEND HOUSE BILL NO. 9 PUBLIC RECORDS TRAINING

It is recommended that the Board of Education, in accordance with Ohio Revised Code, appoint the Treasurer as the Board's official designee to attend House Bill No. 9, *Public Records Training*.

Motion by Annette Tucker Sutherland, second by Amy Fulford.

Final Resolution: Motion Carries

Yes: Alex Dykema, Amy Fulford, Reuben Harris, Jr., Annette Tucker Sutherland,
William Clawson II

15-01-04

1.9 DISPENSING WITH ADOPTION OF RESOLUTIONS APPROVING CHECKS

Upon receiving a motion and a second, the Board of Education voted on the following resolution Dispensing with Adoption of Resolutions Approving Checks.

BE IT RESOLVED, by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio:

Section 1. This Board does hereby dispense with the adoption of resolutions authorizing the purchase or sale of property other than real estate, the payment of debts or claims, salaries of superintendent, teachers or other employees, and does hereby dispense with the adoption of resolutions approving warrants for the payment of any claim from school funds, if provision therefore is made in the annual appropriation resolution, unless otherwise required by law.

Section 2. This Board hereby directs the Treasurer to include in the monthly financial statement to the Board a listing of all checks paid.

Motion by Reuben Harris Jr, second by William Clawson II.

Final Resolution: Motion Carries

Yes: Alex Dykema, Amy Fulford, Reuben Harris, Jr., Annette Tucker Sutherland,
William Clawson II

15-01-05

1.10 ESTABLISHING THE SERVICE FUND

Upon receiving a motion and a second, the Board of Education voted on the following resolution Establishing the Service Fund.

WHEREAS Section 3315.15 of the Revised Code of Ohio provides that any board of education may by resolution set aside each year from the General Fund a sum, not to exceed two dollars per pupil enrolled or \$20,000, whichever is greater, to be used for paying the expenses incurred by board members, their official representatives or members-elect in the performance of their official duties; and

WHEREAS the Shaker Heights Board of Education has in the past and expects to continue to provide in its general operation fund an appropriation for the Service Fund;

NOW, THEREFORE, BE IT RESOLVED, that the Shaker Heights Board of Education hereby establishes a Service Fund for year 2015 with an appropriation in the amount of \$20,000 made to expenditure category Fund 001, Function 2300, Object 800 to be used as indicated by Section 3315.15 of the Revised Code of Ohio.

Motion by Alex Dykema, second by Amy Fulford.

Final Resolution: Motion Carries

Yes: Alex Dykema, Amy Fulford, Reuben Harris, Jr., Annette Tucker Sutherland,
William Clawson II

15-01-06

1.11 AUTHORIZATIONS

Upon receiving a motion and a second, the Board of Education voted on approving the following Authorizations.

A. MEMBERSHIPS

It is recommended that the Board of Education approve the following memberships including the payment of membership fees for the new calendar or ensuing school year as applicable:

Ohio School Boards Association Membership

In accordance with Section 3313.87 of the Ohio Revised Code, by a majority vote of its members, the Board of Education may join the Ohio School Boards Association.

Legal Assistance Fund Membership

In accordance with Section 3313.171 of the Ohio Revised Code, the Board of Education has in past years entered into a consultant service contract with the Ohio School Boards Association as part of the Legal Assistance Fund.

National School Boards Direct Affiliation

In accordance with Section 3313.87 of the Ohio Revised Code, the Board of Education has in past years been a direct affiliate of the National School Boards Association.

Ohio High School Athletic Association

The Board of Education has historically agreed to, and abided by, the rules, regulations and obligations of membership in the Ohio High School Athletic Association that govern the conduct of the school's interscholastic program.

Ohio Schools Council

The Board of Education has historically participated in the Ohio Schools Council Cooperative Purchasing Program, which provides cost savings for the District.

B. PARTICIPATION IN OHIO SCHOOLS COUNCIL LAKE ERIE EDUCATIONAL MEDIA CONSORTIUM

It is recommended that the Board of Education approve the District's participation in the Ohio Schools Council Lake Erie Educational Media Consortium for the ensuing school year.

C. PARTICIPATION IN CUYAHOGA COUNTY EDUCATIONAL PROGRAMS

It is recommended that the Board of Education approve the District's participation in the following Educational Service Center of Cuyahoga County Educational Programs for the ensuing school year:

City-County Funding Program

In accordance with Section 3313.843 of the Ohio Revised Code, the District as historically agreed to and utilized the various services including, but not limited to: supervision in the special education, general education, and gifted & talented education areas; professional development, research & development, and placement of children with disabilities as provided by the Educational Service Center.

Special Education State Support Services

The District has historically participated in the component projects comprising the Educational Service Center of Cuyahoga County under the terms and conditions specified for use of Federal Education Grant Funds issued through Part B of the Education for All Handicapped Children Act P.L. 94-142, as amended by the Individuals

with Disabilities Education Act (IDEA) and further amended by the Individuals with Disabilities Education Improvement Act (IDEIA), and that the District incurs no financial obligation for the activities carried out under the terms of the Project as a Participating Agency.

D. NON-SALARY REMUNERATION FOR EMPLOYEES

It is recommended that the Board of Education adopt the following resolution:

WHEREAS, the Attorney General of the State of Ohio has issued formal opinions (OAG 81-052 and 82-006) with regard to the authority of a school board to grant certain non-salary employee benefits; and

WHEREAS, OAG 81-052 and 82-006 broadened the scope of a school board's authority to compensate its employees with those benefits that are not otherwise specifically circumscribed by statute; and

WHEREAS, it is a determination of the Board of Education that it is in the best interests of the Shaker Heights City School District and its employees to grant certain non-salary benefits to its employees to further the objectives and goals of the Shaker Heights City School District;

NOW, THEREFORE, BE IT RESOLVED, that under authority of and in accordance with OAG 81-052 and 82-006, the Shaker Heights Board of Education now authorizes the following non-salary benefits to employees of the Shaker Heights City School District:

Meals or refreshments at some meetings, formal and informal, of district employees that further the objectives of the Shaker Heights City School District; Free admission to certain School District events; and Awards in recognition of service (e.g. pins, plaques, certificates, etc);

BE IT FURTHER RESOLVED, that this resolution shall be effective during the period from January 1 through December 31, 2015.

E. SUPERINTENDENT TO ACCEPT RESIGNATIONS

It is recommended that the Board of Education adopt the following resolution:

BE IT RESOLVED, that the Superintendent, on behalf of this Board, be hereby authorized to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance; and

BE IT FURTHER RESOLVED, that this resolution shall be effective during the period from January 1 through December 31, 2015.

F. STUDENT ACTIVITY PROGRAM CONTRACTS

It is recommended that the Board of Education adopt the following resolution:

WHEREAS, certain student activity and other public school support function programs require that contracts be entered into with vendors, and

WHEREAS, the Treasurer's signature on the requisition/purchase order and contract indicates that there is a sufficient appropriation and sufficient monies available to honor that contract, and

WHEREAS, Board Policy IGDG - Student Activity Programs and Their Fiscal Management provides maintaining a system of both accounting and internal controls including the use of administrative procedures and guidelines that anticipates the need for financial commitments for the calendar year;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Shaker Heights City School District that authorization be given to building principals and the Treasurer to enter into on behalf of the Board during 2015 student activity and other public school support program contracts involving financial commitments, providing such contracts are consistent with the Ohio Revised Code, with Policy IGDG - Student Activity Programs and their fiscal management - and fall within the scope of activity program goals, purposes and budget as approved by the District.

G. EMERGENCY ACTION

It is recommended that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio, that the Superintendent or his designee may, if an emergency exists, act to repair or replace property or otherwise make possible the continuous operation of schools; and

BE IT FURTHER RESOLVED, that the Superintendent may close, dismiss or otherwise alter hours of school operations in the event of hazardous weather or other emergencies that threaten the safety or health of students or staff members. The district's contingency plan will be to make up those canceled school days or hours to the extent required by the Ohio Department of Education, using the scheduled school breaks (i.e. spring break, Good Friday or professional days) to make up entire days or a flexible school day(s) to make up hours.

H. ADOPTION OF INSTRUCTIONAL MATERIALS, COURSEWARE AND TEXTBOOKS

It is recommended that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio, that in accordance with Ohio Revised Code and Administrative Code, the Board of Education hereby adopts the instructional materials, courseware and textbooks as proposed, selected and implemented by the Superintendent, after having been jointly developed by the Superintendent in consultation with faculty and other sources as needed and in furtherance of the key components of the District's curriculum, mission statement, and strategic plan. Such instructional materials, courseware and textbooks may be updated at the Superintendent's discretion.

I. PARENTAL NOTIFICATION OF CORE CURRICULUM REQUIREMENTS

It is recommended that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio, that in accordance with Ohio Revised Code, the Board of Education hereby adopts the Superintendent recommended procedure for notifying the parent, guardian, or custodian of each student enrolled in the Shaker Heights High

School as to the requirements of the Ohio core curriculum as prescribed in Ohio Revised Code Section 3313.603, including the fact that one consequence of not completing that curriculum is ineligibility to enroll in most state universities in Ohio without further coursework. Such notification procedure may be updated at the Superintendent's discretion.

Motion by Annette Tucker Sutherland, second by Reuben Harris, Jr.

Final Resolution: Motion Carries

Yes: Alex Dykema, Amy Fulford, Reuben Harris, Jr., Annette Tucker Sutherland, William Clawson II

15-01-07

1.12 AUTHORIZING THE FILING OF REAL ESTATE COMPLAINT DOCUMENTS

Upon receiving a motion and a second, the Board of Education voted on the following resolution Authorizing the Filing of Real Estate Complaint Documents.

WHEREAS, O.R.C. 5715.19 provides that the Board of Education may file complaints as to the valuation or assessment of real estate property; and

WHEREAS, it is necessary that the Board of Education duly exercise said complaints; and

WHEREAS, in connection with the valuation of real property within the Shaker Heights City School District, it is necessary for tax purposes, to review actions of the Cuyahoga County Board of Revision, Common Pleas Court and the Board of Tax Appeals of the State of Ohio;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Shaker Heights City School District that appearances before the Cuyahoga County Board of Revision, the filing of complaints therein, and the filing of prosecution of appeals from orders of the Cuyahoga County Board of Revision by Charles P. Braman & Co., Inc. and/or the law firm of Brindza McIntyre & Seed LLP, on behalf of the Shaker Heights Board of Education during 2015 be authorized; and

BE IT FURTHER RESOLVED, that the Treasurer be authorized on behalf of the Shaker Heights Board of Education to execute, or cause to be executed, all complaint documents as determined by the Treasurer, upon the advice of Charles P. Braman & Co., Inc. and/or Brindza McIntyre & Seed LLP to be necessary pursuant to O.R.C. 5715.19 to be filed with appropriate Cuyahoga County or State offices during the calendar year 2015.

Motion by Amy Fulford, second by Alex Dykema.

Final Resolution: Motion Carries

Yes: Alex Dykema, Amy Fulford, Reuben Harris, Jr., Annette Tucker Sutherland, William Clawson II

15-01-08

1.13 AUTHORIZING THE EMPLOYMENT OF LEGAL COUNSEL

Upon receiving a motion and a second, the Board of Education voted on the following resolution Authorizing the Employment of Legal Counsel.

BE IT RESOLVED by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio:

Section 1. The law firms of Squire Patton Boggs (US) LLP; Brindza McIntyre & Seed LLP; Britton Smith Peters & Kalail Co., L.P.A.; Taft, Stettinius & Hollister LLP; and Wilkerson & Associates Co., L.P.A.; and the City of Shaker Heights Law Department, and/or their successor firms are hereby employed as legal counsel for this Board.

Section 2. The duties of said legal counsel shall be to prepare resolutions, notices, certificates and other legal papers in connection with the issuance of notes or bonds by this Board, to prepare legal opinions, to act as legal advisor to this Board and its administrative personnel and to represent this Board as this Board may from time to time require.

Section 3. The compensation of the legal counsel for services in connection with the issuance of notes or bonds and the preparation of certificates and transcripts in connection herewith, and for the handling of settlement of any litigation involving this Board, or other legal services performed shall be upon reasonable basis.

Motion by Alex Dykema, second by William Clawson II.

Final Resolution: Motion Carries

Yes: Alex Dykema, Amy Fulford, Reuben Harris, Jr., Annette Tucker Sutherland, William Clawson II

15-01-09

1.14 AUTHORIZING SUPERINTENDENT TO ESTABLISH SCHOOL LUNCH PRICES, CLASS FEES, STUDENT FEES AND OTHER APPROPRIATE FEES

Upon receiving a motion and a second, the Board of Education voted on Authorizing Superintendent to Establish School Lunch Prices, Class Fees, Student Fees and Other Appropriate Fees.

It is recommended that in accordance with Section 3313.642 and Section 3313.813 the Superintendent be authorized to establish school lunch and milk prices, class fees, student fees and other appropriate school fees.

Motion by Annette Tucker Sutherland, second by Alex Dykema.

Final Resolution: Motion Carries

Yes: Alex Dykema, Amy Fulford, Reuben Harris, Jr., Annette Tucker Sutherland, William Clawson II

15-01-10

1.15 AUTHORIZING PARTICIPATION IN GRANTS AND FUNDING PROGRAMS

Upon receiving a motion and a second, the Board of Education voted on the following resolution Authorizing Participation in Grants and Funding Programs.

BE IT RESOLVED, that the Shaker Heights Board of Education authorize the Superintendent of Schools to seek grants and contracts for various funded programs from outside sources including the federal, state, and other governments, foundations, private sector corporations, and other funding sources that would be of benefit to the Shaker Heights City School District. Such grants and contracts include, but are not limited to, No Child Left Behind Act-the Elementary and Secondary Education Act (Title I), Title IIA-Improving Teacher Quality, Title III-Limited English Proficiency/Immigrant, the Individuals with Disabilities Education Act (IDEA), Pre-School Special Education, Charter Schools, Community Schools, Conversion Schools, and other federal programs and/or their successor programs; and Auxiliary Service Funds, Data Communication, Alternative Education, Parent Mentor Program, and other state or private grant programs and/or their successor programs.

Motion by Amy Fulford, second by William Clawson II.

Final Resolution: Motion Carries

Yes: Alex Dykema, Amy Fulford, Reuben Harris, Jr., Annette Tucker Sutherland,
William Clawson II

15-01-11

2. REGULAR MEETING SECTION

2.1 PUBLIC COMMUNICATION TO THE BOARD

Board policy permits the President to invite public comment. The President designates the time for any comment and will limit the time to three minutes per speaker so as to be respectful of all who desire to offer public comment. Extensions to the three minute limit may be granted by the President. Anyone who wishes to speak at the time designated by the President should raise his or her hand and, when called upon, stand and state his or her name and address for the record. Because comments sometimes concern complex topics requiring research, an immediate response should not be expected. Board and staff members may be contacted for follow-up.

There being none, the meeting continued.

2.2 APPROVAL OF MINUTES

At the recommendation of the Board President, and upon receiving a motion and a second, the Board of Education voted on approving the unofficial minutes for the December 9, 2014, regular meeting, as presented in the attachment below.

Motion by Annette Tucker Sutherland, second by Reuben Harris, Jr.

Final Resolution: Motion Carries

Yes: Alex Dykema, Amy Fulford, Reuben Harris, Jr., Annette Tucker Sutherland,
William Clawson II

15-01-12

2.3 RECOGNITION/HONORS OF STAFF AND STUDENTS

At this time Superintendent Hutchings acknowledged staff and/or students for special recognition and/or honors as follows:

Our new Innovative Center for Personalized Learning has its first graduate! This student worked very hard, with the support of the IC staff, to complete diploma requirements. There is an article about the IC in the new issue of Shaker Life magazine.

Art students from the High School won 46 awards in the 2015 Regional Scholastic Art Competition & Exhibition, receiving more honors than any other schools that participate. Awards include 8 Gold Keys, 15 Silver Keys, and 23 Honorable Mentions. Their work can be seen in a special exhibit at the Cleveland Institute of Art from January 14th through 30th.

Woodbury had its annual Geography Bee last week. The all-school winner was a 5th grader, who will move on to state competition. There were also five other students that were finalists. He congratulated all who participated.

At this time Dr. Hutchings recognized and expressed appreciation to the Board Members for their continued service to Shaker Heights City Schools, and noted the long history of Board Members serving without compensation.

2.4 APPROVAL OF ALL CERTIFIED AND CLASSIFIED PERSONNEL ITEMS

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board voted on approving all personnel items. Note-section Categories 3. Personnel and 4. Addendum-Personnel of the agenda may be acted on in one motion. Note-all personnel actions are for the 2014-2015 school year unless otherwise noted.

3. ACTION ITEMS AND REPORTS-PERSONNEL

3.1 APPOINTMENTS

Ailiff, Casey - (Network Manager/DLMO) - Class R, step 2 of the Classified Administrator Salary Schedule - effective January 20, 2015

Mugridge, Edwin - (50% In-School Suspension Monitor/High School) - Class M.A., step 11 of the Non-Bargaining/Non/Administrative Certificated Staff Salary Schedule - effective January 26, 2015

Sherrill, Khadeja - (55% Administrative Assistant III/Administration) - Step 3 of the Administrative Assistant III Salary Schedule - effective December 15, 2014

Wiescinski, Jennifer - (Intervention Specialist Tutor/Fernway) - Class M.A., step 8 of the Non-Bargaining/Non-Administrative Certificated Staff Salary Schedule - effective January 20, 2015

3.2 CHANGES IN ASSIGNMENT

Dean, James - (Head Custodian/Mercer) - From Building Assistant/Mercer to Head Custodian/Mercer - Step 6 of the Custodian Salary Schedule - effective December 15, 2014

3.3 RESCIND CHANGE OF TITLE

Rescind the following December 9, 2014 Board agenda Subject Item No. 3.3, CHANGE OF TITLE:

Moorehead, Jon - (Assistant Principal-Level One Discipline/High School) - From Dean of Students, Schedule XX, Grade 4, to Assistant Principal-Level One Discipline/High School, Schedule XX, Grade 4 - effective December 10, 2014

3.4 TEMPORARY EMPLOYEES

Building Monitors, Head Lunchroom Aides, Lunchroom Aides, Off-Duty Police Officers, Student Technology, Aides, Student Aides, Substitute American Sign Language Interpreters, Substitute Bus Drivers, Substitute Bus Monitors, Substitute Custodians, Substitute Secretarial Technicians, Substitute Security, Substitute Teacher Aides, Technology Interns, Tutoring Center Study Assistants, Blended Learning Tutors, Proctors, Lunch Room Supervisors, Substitute Tutors, Home Instructors, Substitute Teachers, Substitute Nurses, Substitute Library Aides, and Tutoring Center Tutors:

Binczyk, Kellie
Calhoun, Charles
Dortch, Teidra
Holliday, Keith
Jones, Kenneth
Leibovich, Adin

Lewis, Matthew
Manns, Gloria
Thomas, Rebecca
Thomas, Ricki
Zavelson, Nancy

3.5 SUBSTITUTE ADMINISTRATOR/SUPERVISOR

Roulette-McIntyre, Ovella

3.6 SPECIAL ASSIGNMENTS

Authorization is requested for staff members to participate in the following activities:

Improving Student Achievement/Scholars' Facilitator (Middle School)

\$1,300

Summers, Michael

K-12 English/Language Arts Curriculum Guide

Up to 3 units per individual

Chung, Carmen (K-4)
Patterson, Nicole (K-4)

Reid, Jewel (High School)
Mauch, Erin (High School)

3.7 SUPPLEMENTAL CONTRACTS

Boulevard

Taylor, William - Computers - 3.4 x 1

District Supplementals

Litterst, Nicole - Moodle Facilitator - 1.5 x 1

Districtwide Second Semester – Mentors

Becerra, Melissa – Lead Mentor – 4.0 x 1
Marencik, Joseph – Lead Mentor – 4.0 x 1

Allen-Woodard, Jill – 2.0 x 1
Anderson, Kelly – 2.0 x 1
Appel, Lee – 2.0 x 1
Boyd, Carol – 2.0 x 1
Baker, Maria – 3.0 x 1
Bradd, Andrea – 2.0 x 1
Canady, Regina – 3.0 x 1
Damm, Paula – 2.0 x 1
Deep, Thomas – 2.0 x 1
Dietz, Jocelyn – 2.0 x 1
Eakin, Mary Beth – 2.0 x 1
Fagan, Victoria – 2.0 x 1
Holliday, Keaf – 2.0 x 1
Hruby, Anna – 2.0 x 1
Kalich-Paley, Roberta – 2.0 x 1
Keitlen, Todd – 2.0 x 1
Koenigsberger, Kristin – 2.0 x 1
Lease, Patricia – 2.0 x 1
Leibovich, Rick – 2.0 x 1

Li, Luling – 3.0 x 1
Mason, Elaine – 2.0 x 1
Oryl, Christopher – 3.0 x 1
Overko, John – 2.0 x 1
Pincoe, Heather – 2.0 x 1
Robbins, Laura – 2.0 x 1
Rollins, Lauren – 2.0 x 1
Roope, Kristen – 2.0 x 1
Schmidt, James – 2.0 x 1
Shapero, Cheri – 2.0 x 1
Smith, Nicole – 2.0 x 1
Sweeney, John – 2.0 x 1
Thoennes, Bernadette – 2.0 x 1
Turoff, Debra – 2.0 x 1
Wagner, Kevin – 2.0 x 1
Weisbarth, Jennifer – 2.0 x 1
Willis, Eileen – 2.0 x 1
White, Lori – 2.0 x 1

3.8 CHANGES IN RATE FOR INDIVIDUAL LONG TERM SUBSTITUTE TEACHERS

Holliday, Keith - Class M.A., effective January 5, 2015
Smith, Nicole – Class M.A., effective January 6, 2015

3.9 TUITION REIMBURSEMENT

Group I – Credit Toward First Masters Degree (SHTA Collective Bargaining Agreement)

Baldarelli, Jenna – Cleveland State University – 8
 Bauer, Halle – Cuyahoga Community College – 6
 Cohen, Heidi – Notre Dame College – 12
 Cole, Kady – Dominican College – 3
 Creel, Damion – American College of Education – 12
 Deep, Debbie – Notre Dame College – 3
 Harnish, Sean – Notre Dame College – 15
 Harter, Kristen – Baldwin Wallace – 3
 Hernan, Joseph – Cleveland State University – 9
 Holmes, Katrina – John Carroll University – 3
 James, Kara – Baldwin Wallace – 4
 James, Kara – Arizona State University – 6
 Keener, Lauren – Indiana Wesleyan – 15
 Konopinski, Joseph – Cleveland State University – 11
 Kortemeyer, Laura – Cleveland State University – 3
 Lesak, Jennifer – Notre Dame College – 3
 Majka, Kaylee – John Carroll University – 3
 McCaffrey, Andrew – Kent State University – 3
 Neelon, Karrie – Notre Dame College – 6
 Pfeiffer, Erika – Western Governors University - 16
 Robinson, Karlee – American College of Education – 15
 Sumerak, Scott – University of Las Vegas – 3
 Ukleja, Dana – Cleveland State University – 3

Group II – Credit Beyond Masters Degree (SHTA Collective Bargaining Agreement)

Abrams, Jacklyn – Notre Dame College – 3
 Baker, Maria – Ursuline College – 6
 Bendersky, Mara – Ashland University – 1
 Bradd, Andrea – Dominican University – 6
 Brindza, Elizabeth – Colorado State University – 3
 Brindza, Elizabeth – North Dakota University – 3
 Canady, Regina – University of Akron – 3
 Daberko, Laura – Muskingum University – 3
 Devine, Tanutda – Kent State University – 1
 DePiero, Jill – Lourdes University – 3
 Enie, Mark – Fresno Pacific University – 3
 Fleming, Kathleen – University of San Diego – 2
 Fogerty, Amy – Notre Dame College – 4
 Gainford, Karen – John Carroll University – 6
 Hastings, Terry – Lake Erie College – 3
 Hess, Gretchen – Notre Dame College – 3
 Hoynacke, Bonnie – Muskingum University – 3
 Horstman, Yvonne – Dominican University – 2
 Hruby, Anna – Notre Dame College – 3
 Hsu, Nathaneal – Kent State University – 7
 Huyan, Qun – Notre Dame College – 6
 Kippen, Nancy – Adams State University – 3
 Klapholz, David – Dominican University – 2

Leibovich, Rick – Notre Dame College – 5
 Lever, Jennifer – Cleveland State University – 3
 Lever, Jennifer – Kent State University – 1
 Lever, Jennifer – Fitchburg State University – 1
 Mardell, Ruth – Brandman University – 2
 McGuan, Martin – Cleveland State University – 4
 McCandless, Christine – John Carroll University – 1
 Meek, Lauren – Cleveland State University – 3
 Miller, Meredith – Walsh University – 3
 Moore, John – Cleveland State University – 31
 Murphy, Nora Jean – John Carroll University – 3
 Nosse, Margaret – Notre Dame College – 3
 Peters, Lynn – Notre Dame College – 6
 Ponce de Leon, Kimberly – Dominican University – 6
 Ponce de Leon, Kimberly – Kent State University – 2
 Portner, Bethamie – Notre Dame College – 3
 Reese, Susan – John Carroll University – 6
 Roberts, Ellen – Dominican University – 6
 Roberts, Ellen – University of the Pacific – 3
 Robbins, Laura – Ashland University – 2
 Santos, Amy – Notre Dame College – 3
 Shepherd, Aquita – Notre Dame College – 8
 Shiner, Windy – Ursuline College – 17
 Shiner, Windy – Concordia University – 1
 Starks, Bobby – Ursuline College – 12
 Szalay, Keith – North Central University – 12
 Thoennes, Bernadette – Dominican University – 6
 Thoennes, Bernadette – Kent State University – 1
 Thoennes, Bernadette – Notre Dame College – 3
 Vail, Jennifer – Kent State University – 1
 Weiss-Flynn, Penny – Ashland University – 2
 Woloszynek, Lisa – Cleveland State University – 24
 Zucker, Adrienne – John Carroll University – 6

Regularly Employed Certified and Classified, Non-Bargaining Employees Eligible for Tuition Reimbursement

Davis, Amy – Cleveland State University – 4
 Davis, Katherine – Cleveland State University – 3
 Domoracki, Matthew – Cleveland State University - 2
 Drost, Bryan – Ursuline College – 3
 Filippakis, John – University of Dayton – 6
 Giannetti, Christine – Cleveland State University – 12
 Hill, Britton – Cuyahoga Community College - 6
 Kulich, Lynne – Ashland University – 3
 Langhinrichs, Julie – John Carroll University – 6
 Lazio, Sara – Walsh University – 6
 Marencik, Lynn – Heidelberg University – 15
 Moore, LauraAnn – Cleveland State University - 7
 Myles, Douglas – Dominican University – 3
 Ostroske, Chantal – John Carroll University – 3
 Patty, Lauren – Notre Dame College – 18
 Quarterman, Angell – Cuyahoga Community College - 7
 Scott, Constance – Notre Dame College – 3

Triozzi, Monica – Cleveland State University – 6
 White, Michele – Grand Canyon University – 20
 Workman, Sarah – Heidelberg University – 6
 Young, Nicole – ATS Institute of Technology – 38.5

3.10 RESIGNATIONS

Rose, Asim - (Security Guard/District) - effective January 5, 2015 (resignation)

Caldwell, Margaret - (Director of Communications/Administration) - effective at the end of the day April 17, 2015 - 21 years of service (retirement)

Godbold-Bell, Sanya - (Grade 3 Teacher/Onaway) - effective at the end of the day January 16, 2015 - 11 years, 6 months of service (resignation)

Houser, Joseph - (Social Studies Teacher/High School) - effective at the end of the 2014-2015 school year - 15 years of service (retirement)

Longo, Colleen - (Principal/Boulevard) - effective July 1, 2015 - 10 years of service (retirement)

Plautz, Elizabeth - (Social Studies Teacher/High School) - effective at the end of the 2014-2015 school year - 6 years of service (resignation)

Potter, Ellen - (ESL Tutor/Boulevard) - effective at the end of the 2014-2015 school year - 31 years of service (retirement)

4. ADDENDUM - PERSONNEL

4.1 CHANGES IN ASSIGNMENT

Whalen, Kathleen - (50% KRP Aide/50% Skills Tutor/Fernway) - From 100% KRP Aide to 50% KRP Aide, step 7 of the Teacher Aide/Assistant Salary Schedule and 50% Skills Tutor, Class M.A., step 1 of the Non-Bargaining/Non-Administrative Certificated Staff Salary Schedule - effective December 10, 2014

4.2 TEMPORARY EMPLOYEES

Building Monitors, Head Lunchroom Aides, Lunchroom Aides, Off-Duty Police Officers, Student Technology, Aides, Student Aides, Substitute American Sign Language Interpreters, Substitute Bus Drivers, Substitute Bus Monitors, Substitute Custodians, Substitute Secretarial Technicians, Substitute Security, Substitute Teacher Aides, Technology Interns, Tutoring Center Study Assistants, Blended Learning Tutors, Proctors, Lunch Room Supervisors, Substitute Tutors, Home Instructors, Substitute Teachers, Substitute Nurses, Substitute Library Aides, and Tutoring Center Tutors:

Bendezu, Holly
 Dickson, Christine
 Hurle, April

Rodriguez, Elisa
 Salvage, Gary

4.3 SPECIAL ASSIGNMENTS

Authorization is requested for staff members to participate in the following activities. A unit refers to approximately one-half day of service at \$65.

Professional Development Workshop – enVision Training Team Grades K-5
 Up to 2 units per individual

K-4 Elementary

Baker, Maria
 Berggrun, Michelle
 Brown, Denise
 Dietz, Jocelyn
 Gerstenberger, Tracey
 Goulden, Jennifer
 Harden, Jamie
 Hess, Gretchen
 Kortemeyer, Laura
 Loomis, Megan

Mardell, Ruth
 Mauser, Sharon
 Neelon, Karie
 Patterson, Nicole
 Rollins, Lauren
 Schlein, Laurie
 Smith, Nicole
 Sweeney, Jim
 Vail, Jennifer
 Weiss-Flynn, Penny

Woodbury

DeJohn, Daniel

Santos, Amy

K-6 Mathematics Curriculum Guide
 Up to 2 units per individual

K-4 Elementary

Anderson, Angela
 Baker, Maria
 Bates, Elisabeth
 Becerra, Melissa
 Benton, Denice
 Berggrun, Michelle
 Brown, Denise
 Cachat, Christine
 Chung, Carmen
 Dietz, Jocelyn

DiPiero, Jill
 Eakin, Marybeth
 Feinstein, Robyn
 Hassell, Andree
 Hayduk, Crystal
 Jindra, Judy
 Lewis, Adrian
 Mortus, Adam
 Sweeney, Jim

Woodbury

DeJohn, Daniel
 Jarvie, Sherri
 Sweeney, Eileen

Taylor, Chante T.
 Weisbarth, Jennifer

4.4 TUITION REIMBURSEMENT

Davis, Amy - Cleveland State University - 4
 Giannetti, Christine - Cleveland State University - 6

4.5 LEAVES OF ABSENCE

Heller, Rachel - (Special Education Aide/Onaway) - effective January 26, 2015 through the end of the 2014-2015 school year (caregiver)

4.6 RESIGNATIONS

Hastings, Ryan – (Math Teacher/Middle School) – effective March 6, 2015 – 9 years, 6 months of service (resignation)

Motion by Reuben Harris, Jr., second by Amy Fulford.
 Final Resolution: Motion Carries

Yes: Alex Dykema, Amy Fulford, Reuben Harris, Jr., Annette Tucker Sutherland,
William Clawson II

15-01-13

5. ACTION ITEMS AND REPORTS - BUSINESS (no items)

6. ADDENDUM - BUSINESS (no items)

7. ACTION ITEMS - BOARD OF EDUCATION

7.1 APPROVAL OF OAPSE LOCAL 152 COLLECTIVE BARGAINING AGREEMENT-MEMORANDUM OF UNDERSTANDING

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on ratifying the Memorandum Of Understanding (MOU) between the Shaker Heights Board of Education and the Ohio Association of Public School Employees Local 152 (OAPSE-Security) (see attachment below).

In connection with the establishment of the newly certified collective bargaining unit consisting of the District's security guards, hereafter known as OAPSE Local 152, the attached Memorandum Of Understanding will serve as an interim agreement until a full collective bargaining agreement is negotiated between the parties later this year.

Motion by Annette Tucker Sutherland, second by William Clawson II.

Final Resolution: Motion Carries

Yes: Alex Dykema, Amy Fulford, Reuben Harris, Jr., Annette Tucker Sutherland,
William Clawson II

15-01-14

7.2 ADOPTION OF SCHOOL CALENDARS FOR THE 2015-2016 AND 2016-2017 SCHOOL YEARS

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on adopting school calendars for the 2015-2016 and 2016-2017 school years, including the approval of a minor reduction in the number of hours that the schools are scheduled to be open for instruction from the 2014-2015 school year.

Marla Robinson spoke briefly to the Board addressing the feedback and comments received after the December Board meeting.

WHEREAS, in accordance with the provisions of Amended Substitute House Bill No. 59, beginning in the 2014-2015 school year, the minimum school year has changed from a day basis to an hourly basis. In addition the legislation requires that, prior to adopting a school calendar, a district board of education must, at least 30 days prior to adoption, hold a public hearing on the school calendar, that must address topics that include, but are not limited to, the total number of hours in a school year, length of school day, and beginning and ending dates of instruction; and

WHEREAS, beginning on July 1, 2014, the act prohibits a school district from reducing the number of hours that the school is scheduled to be open for instruction from one school year to the next, unless the district board of education approves the reduction by resolution. However, the resolution cannot be used to reduce the number of hours that the school is scheduled to be open for instruction below the minimum number required by law; and

WHEREAS, the act also requires the board of each city, exempted village, and local school district, prior to making any change in the hours or days in which a high school is open for instruction, to consider the compatibility of the proposed change with the scheduling needs of any joint vocational school district (JVSD) in which any of the high school's students are also enrolled. The board must consider the impact of the proposed change on student access to the instructional programs offered by the JVSD, incentives for students to participate in vocational education, transportation provisions, and the timing of graduation. The board also must provide the JVSD board with advance notice of the proposed change, and both boards must enter into a written agreement prescribing reasonable accommodations to meet the scheduling needs of the JVSD prior to implementing the change; and

WHEREAS, the Board of Education held a public hearing on December 9, 2014, in accordance with the provisions of Amended Substitute House Bill No. 59 to address the required topics (attached below); and

WHEREAS, the number of hours that the schools will be open for instruction for the 2015-2016 and the 2016-2017 school years are well above the minimum number required by law; and

WHEREAS, the District has considered the compatibility of the proposed schedule changes with the Vocational Compact within which the District participates and will be cooperating fully to meet the needs of the students enrolled in such programs;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education that the proposed school calendars (attached below) for the 2015-2016 and 2016-2017 school years be hereby adopted; and

BE IT FURTHER RESOLVED by the Board of Education that the minor reduction in the number of hours that the schools are scheduled to be open for instruction for the 2015-2016 and the 2016-2017 school years as compared to the 2014-2015 school year, is hereby approved; and

BE IT FURTHER RESOLVED by the Board of Education that the Superintendent and Treasurer are hereby authorized to carry out all required steps to effectuate the terms of this resolution.

Motion by Alex Dykema, second by Amy Fulford.

Final Resolution: Motion Carries

Yes: Alex Dykema, Amy Fulford, Reuben Harris, Jr., Annette Tucker Sutherland, William Clawson II

15-01-15

8. ACTION ITEMS AND REPORTS - TREASURER - FINANCE & BUDGET

8.1 MONTHLY FINANCIAL REPORT

At the recommendation of Treasurer Bryan C. Christman, and upon receiving a motion and a second, the Board of Education voted on approving the monthly financial report consisting of the financial statements for the month and year-to-date ended November 30, 2014 (attached Exhibit T-1 in Subject Section 8.2), the Interim Investments for December 2014 (attached Exhibit T-2 in Subject Section 8.3), the Supplemental Appropriations listed below in Subject Section 8.4, and the Transfers Between Funds listed below in Subject Section 8.5. Note-Subject Sections 8.2, 8.3, 8.4 and 8.5 of the agenda may be acted on in one motion.

8.2 FINANCIAL STATEMENTS

It is recommended that the attached monthly financial statements for the month and year-to-date ended November 30, 2014 (Exhibit T-1) be accepted and placed on file for audit.

NOVEMBER 2014 FINANCIAL OVERVIEW

The revenue activity for the month and for the fiscal year-to-date November 2014 has been very similar to the same reporting period for the prior year with the following exceptions:

- Personal Property Taxes are \$180,784 more than last year due to the receipt in October of the final installment of the OfficeMax delinquent taxes;
- State Foundation receipts through November are \$0.5 million higher than the prior year in accordance with the State's increase under the "gain cap" limitation available in the new fiscal year;
- Other State revenue is \$1 million higher than the prior year attributable to the catastrophic aid reimbursement for Fiscal 2013 delayed by the State and paid in July rather than in June. As previously reported, because of the enhanced State funding, the District received a significantly higher percentage reimbursement than has been the case in recent years. We received \$1,026,145, or about 56.3% of our \$1,823,427 submission (the previous year we received \$358,645 in June 2013). The actual receipt exceeded the original budgeted \$368,000 amount by \$658,145.
- The Homestead Exemption & Rollback (HERB) payment was received in November this year, but not until December last year, thus this year's revenues are \$4.5 million above last year for this item.

The expenditure activity for the fiscal year-to-date November 2014 was \$0.6 million or 1.6% below the prior year. Excluding the \$0.3 million lower spending this year for capital outlay, the variance is only 0.7% below the prior year to date expenditures and is in accordance with budget expectations projected through yearend. In summary the District's overall finances are on target with expectations incorporated into the annual appropriation.

Mr. Christman also reported on the following items:

Fiscal Year-End Financial Audit:

The General Services Division of Rea & Associates recently completed their conversion and preparation of the fiscal year Generally Accepted Accounting Principles (GAAP) financial statements and the Comprehensive Annual Financial Report (CAFR). The Auditor of State, who returned this year as the District's auditing firm, has completed their preliminary audit field work and is currently finalizing their final audit field work which is anticipated to be concluded by the end of December. We do not anticipate any issues of significance as a result of their audit. A meeting with the Auditor of State representatives and the District's Finance & Audit Committee to review the final audited reports is currently scheduled for February 19th at 7:00 p.m.

Mr. Christman also reported on the following legislative items:

- **State Budget Status:** Ohio tax revenues picked up in December after dipping below estimates in November. State revenues for December 2014 are above budget by \$22.3 million or 1.2% with YTD revenues above budget by \$205.1 million. There was a \$400 million favorable net variance for net revenues and expenses YTD through November.
- **General Assembly:** the new 131st General Assembly is now in session in Columbus.

Mr. Christman also updated the Board on the Treasurer’s Department activities since the last meetings. Activities included the following:

- Negotiations preparation and meetings;
- OASBO Legislative Committee meeting;
- NEOASBO meeting;
- Tyler Munis ERP update;
- Policy Review Committee meeting;
- Investment Advisor meeting;
- Senior Executive, Superintendent Cabinet and Monthly Administrative meetings;
- Personnel legal matters;
- District business matters-ComDoc;
- HR Assessment;
- OSC Advisory Committee meeting;
- Finalize Audit & filing of CAFR with GFOA & ASBO;
- Charter school audit firm consult; and
- Continuing Professional Investment (CPIM) training.

8.3 INTERIM INVESTMENTS

It is recommended that in accordance with Section 135.14 of the Ohio Revised Code, the Interim Investments for December listed in the attached Exhibit T-2, be ratified.

8.4 SUPPLEMENTAL APPROPRIATIONS

It is recommended that the Board approve the following supplemental appropriation resolution:

WHEREAS, the Shaker Heights Board of Education has received grants and awards from various funding sources; and

WHEREAS, the Shaker Heights Board of Education on September 10, 2014, adopted annual appropriations for the 2014-2015 budget year, which in part this appropriation in addition to others adopted since September will either replace or amend;

NOW, THEREFORE, BE IT RESOLVED, that the Shaker Heights Board of Education amend its previously adopted appropriation accounts:

Funding Agency: Confucius Institute Headquarters (Hanban)
Funding: International
Project: Confucius Classroom

FUND	SPCC	FUNC.	OBJ.	OPU	DESC.	APPROP.
007	9975	VAR.	VAR.	VAR.		\$26,798

8.5 TRANSFERS BETWEEN FUNDS

It is recommended that the Board of Education approve the following Transfers Between Funds:

FROM:

<u>FUND</u>	<u>SPCC</u>	<u>FUNC.</u>	<u>OBJ.</u>	<u>OPU</u>	<u>AMOUNT</u>
001	0000	7200	910	000	\$60,000

TO:

<u>FUND</u>	<u>SPCC</u>	<u>RECEIPT</u>	<u>OPU</u>	<u>AMOUNT</u>
300	9601	5100	120	\$30,000
300	9603	5100	120	\$20,000
300	9602	5100	100	\$10,000

Reason: To provide funds for the athletic departments at the High School and Middle School.

FROM:

<u>FUND</u>	<u>SPCC</u>	<u>FUNC.</u>	<u>OBJ.</u>	<u>OPU</u>	<u>AMOUNT</u>
001	0000	7200	910	000	\$5,000

TO:

<u>FUND</u>	<u>SPCC</u>	<u>RECEIPT</u>	<u>OPU</u>	<u>AMOUNT</u>
020	0000	5100	000	\$5,000

Reason: To provide funds for Shaker Shop inventory purchases.

Motion by Reuben Harris Jr, second by Alex Dykema.

Final Resolution: Motion Carries

Yes: Alex Dykema, Amy Fulford, Reuben Harris, Jr., Annette Tucker Sutherland, William Clawson II

15-01-16

8.6 ADOPTION OF THE 2015-2016 TAX BUDGET

This portion of the Board meeting serves as the District's tax budget hearing in compliance with the Ohio Revised Code (ORC). At this time, Mr. Christman presented the proposed Tax Budget for the fiscal year 2015-2016 (Exhibit T-3) to the Board and the public audience, discussing the following aspects of the process:

1. ORC requirements:
 - a. Prepare a Tax Budget for the fiscal year ended June 30, 2016;
 - b. Advertise date of the hearing and availability of Budget document for public inspection;
 - c. Have a public hearing open to public participation;
 - d. Adopt the Tax Budget prior to the 15th of January; and
 - e. File with the County Budget Commission prior to January 20th.
2. I certify that the District is in compliance with such requirements.
3. Tax Budget Process:
 - a. Preliminary step for governmental budgeting process;
 - b. More perfunctory than substantive in nature, nonetheless a statutory requirement;

- c. District must request a level of tax revenues that will at least equal the amount of tax revenue generated when the maximum voter-approved level of taxes are levied. The current tax budget meets such requirement.
 - d. The tax budget mirrors the District's most recent five-year forecast.
4. Synopsis of Document:
- a. Schedule 1 - Tax levies and requested tax revenues.
 - b. Schedule 2 - All Funds summary page of revenues and expenditures for the projected fiscal year.
 - c. Schedules 3&4 - Principal and Interest Debt Schedules-used to determine the need for assessing the property tax rate for the calendar year as tax is only levied to satisfy debt service requirements for voted district debt general obligations.
5. General Fund: \$78,400,000
6. Bond Fund: \$2,384,044
7. Other Funds: No assurance that we will be awarded these amounts.
8. Opening up to the floor for questions and/or comments.
9. Motion, second and vote.

Mr. Christman clarified that this document only requests tax revenues from previously voter-approved tax levies including the new 6.9 mill levy approved last May. It does not include any future tax levy requests yet to be approved by the electorate.

At this time, the floor was opened for questions and/or comments from the audience and the Board pertaining to the proposed tax budget. There being no questions or comments from the audience, Mr. Christman then fielded questions from the Board, after which President Clawson called for a motion to approve the tax budget as presented.

At the recommendation of Treasurer Bryan C. Christman, and upon receiving a motion and a second, the Board of Education voted on adopting the 2015-2016 Tax Budget (attached Exhibit T-3) and directed the Treasurer to file the Tax Budget with the Cuyahoga County Budget Commission.

Motion by Amy Fulford, second by Reuben Harris Jr.

Final Resolution: Motion Carries

Yes: Alex Dykema, Amy Fulford, Reuben Harris, Jr., Annette Tucker Sutherland, William Clawson II

15-01-17

9. SUPERINTENDENT'S REPORT

At this time, Superintendent Hutchings reported on various district matters including a status update on the Shaker Heights Strategic Plan as follows:

Goal 1: The Shaker Experience

International Baccalaureate Americas Regional Council

Dr. Hutchings was recently appointed to be a part of the IB Americas Regional Council that represents IB schools in North and South America. The Americas

Council serves as a strategic advisory board to the Regional Director and provides information and assistance related to IB issues in various parts of the Americas.

Spring 2015 Verification Visit Date

The International Baccalaureate Organization has verified our spring authorization visit for April 27 - 29, 2015 and we are on target with our MYP authorization plan. The MYP team consisting of IB coordinators, teachers, principals, and central office administrators will collaborate to establish a tentative schedule for the visit.

Global Citizen Scholarship Winner

EF Tours has named Max Markey as the winner of the 2015 Global Citizen Scholarship. Max will travel to London, Paris, and Davos with young people from all over the world to propose solutions for global issues at the Global Student Leaders Summit. Max is a junior at SHHS and serves on the Superintendent's Student Advisory Committee.

Please review Max's video application, which he submitted for consideration for the scholarship: (<https://www.youtube.com/watch?v=FdMvzNskS60>)

Proposed Calendars for 2015-2016 and 2016-2017

Since the proposed calendars were presented publicly at the December 9, 2014 Board of Education meeting, Dr. Marla Robinson has received feedback from several parents who contacted her to voice their concerns about the proposed calendars. Below is a list of the most frequently discussed topics pertaining to these calendars:

- Professional Learning
- Kindergarten Orientation
- Parent Conferences
- Instructional Time/Days
- Testing
- Semesters

IB/MYP Academy Resources from November 11, 2014

Professional learning resources used during sessions led by Woodbury, Middle School and High School staff at the November 11, 2014 professional learning IB/MYP Academy have been uploaded to our website. Collecting and uploading these documents was a collaborative effort between the MYP coordinators and the Professional Learning office with support from the Communications Department. Below is a direct link to the page.

<http://www.shaker.org/MYPAcademyNovember2014.aspx>

Goal 2: Continuous Improvement

Paperless Interim Reports We are designing a process to issue paperless interim grade reports in late January for the second trimester at Woodbury Elementary. We will do the same in March for the third quarter at the Middle School and High School. This change is a joint effort between the Curriculum and Instruction, Communications, and Technology Departments. The principals and clerical leads at all three schools are in favor of this change.

Technology Update – Network Support Services

The District utilizes a managed services agreement to provide network monitoring, support and maintenance. This agreement provides coverage of all network equipment necessary to provide access to District electronic resources (email,

network file sharing), phone service and, ultimately, the Internet. On 12/15/2014, the District received notification from the current support provider dissolving the relationship effective 1/5/2015. Since this notification, three quotes have been solicited from competing vendors in order to select a replacement. After review of all submitted quotes, the Shaker Heights City Schools' IT Department has selected Bailey Communications Inc. Bailey will provide network monitoring and support comparable to the former vendor at a \$39,000 per year savings.

Goal 4: Human Resources and Facilities

Technology Update

The IT Department realized a backlog of tickets at the onset of the 2014-15 school year. Several factors contributed to this including the reimaging of most District computers to Windows 7, unexpected loss of a staff member in July, an environmental issue in the High School MDF, which caused sporadic Internet outages, and the on boarding of a new Director of Technology and Media Services.

A plan was developed and put into place to help remediate the high help desk ticket count and improve overall customer service. Portions of this plan include:

- a renewed departmental focus on owning help desk tickets and seeing them through to
- resolution utilization of contracted services in order to augment existing
- technology staff
- one-on-one technical consultation with various departments
- analysis of the District Internet filtering appliance and removal of packet shaping rules
- hiring of an additional technician

Goal 5: Communications

First Ring Superintendents' Collaborative (FRSC)

January 6, 2015

FRSC is working with the strategic planning organization, The People Advantage, to establish a strategic plan and redefine FRSC's mission, vision, and goals. The collaborative consists of Superintendents from First Ring school districts as well as the Dean of Education from Cleveland State University and Eric Gordon, CEO of Cleveland Metropolitan School District, who are all working together to provide students with a high quality education using best research practices in education.

Leadership Cleveland

January 8th and 9th, 2015

This month, the focus of Leadership Cleveland was on collaborative civic leadership. The sessions included key speakers, such as Martin Linsky from Harvard University and Sharon Sobol, who serves as the Chief of Staff for Cuyahoga County Executive, Armond Budish. Leadership Cleveland class members discussed best practices with establishing a collaborative working environment.

New Web Pages

The Communications Department has created several new web pages to keep the public and staff informed about strategic initiatives. Please see the following links for more information about these initiatives:

Early Childhood Task Force

<http://www.shaker.org/earlychildhoodtaskforce.aspx>

International Travel

<http://www.shaker.org/internationaltravel.aspx>

Middle School Program Planning Committee

<http://www.shaker.org/ProgramPlanningCommittee.aspx>

International Baccalaureate Middle Years Programme

<http://www.shaker.org/InternationalBaccalaureateMiddleYearsProgramme.aspx>

Family Engagement Series

<http://www.shaker.org/FamilyEngagementSeries.aspx>

10. BOARD MEMBERS' REPORTS AND HIGHLIGHTS**10.1 BOARD MEMBERS' REPORTS AND HIGHLIGHTS**

At this time, the Board Members provided reports on various district matters.

Ms. Sutherland reported that the East Side Board Members Group will be planning an event for February that will feature speakers from OSBA on testing issues.

Ms. Sutherland also reported on the Shaker Schools Foundation; Choral Alumni from forty years ago raised more than \$10,000 for a donation to the Foundation. *The House Jacks* performed in October and worked with high school students while they were here. The Foundation has given 17 enrichment grants to faculty for projects in various areas. Student scholarships have been given for international travel and they will help support the TEDx event being held in Shaker Heights in February.

Mr. Dykema reported the Policy Committee continues to work on reviewing policies.

Mr. Clawson reported that the Shaker Heights Library Board has two open positions and applications will be taken until February 6th.

Ms. Sutherland reported that the PTO Council continues having great meetings, with good attendance and participation.

Mrs. Fulford reported that the January Finance & Audit Committee meeting has been cancelled. February's meeting will be held on February 19th at which time the fiscal year 2014 audit will be reviewed with representatives from the Auditor of State.

Mr. Clawson reported members of the Board of Education and Administrative staff will travel to Columbus to attend a Facilities Commission seminar.

11. EXECUTIVE SESSION**11.1 EXECUTIVE SESSION**

At the recommendation of the Board President, and upon receiving a motion and a second, the Board of Education voted on recessing the meeting and entering into executive session to discuss employee personnel matters under Ohio Revised Code (ORC) Section 121.22(G)(1); and to discuss matters relative to the preparation for collective bargaining negotiations under ORC Section 121.22(G)(4).

Motion by Amy Fulford, second by Annette Tucker Sutherland.

Final Resolution: Motion Carries

Yes: Alex Dykema, Amy Fulford, Reuben Harris, Jr., Annette Tucker Sutherland,
William Clawson II

15-01-18

The Board of Education recessed the public session at 7:30 p.m. After a short break, the executive session convened at 7:45 p.m.

At 8:49 p.m., President Clawson declared the end of the executive session, at which time the public session reconvened.

12. ADJOURNMENT

12.1 NEXT MEETINGS

The next regular meeting of the Shaker Heights Board of Education will take place on Tuesday, February 10, 2015 at 5:00 p.m. in the Shaker Heights High School small auditorium, after which beginning at 6:00 p.m. in the large auditorium, the annual **State of the Schools** presentation will take place.

A special organizational work session Board meeting will take place on Saturday, January 17, 2015 at 8:30 am at the offices of *enlight advisors*, 16828 Chagrin Boulevard, 2nd floor.

A special work session Board meeting will take place on Tuesday, January 27, 2015 at 6:00 p.m. in the Shaker Heights High School upper cafeteria.

12.2 ADJOURN THE MEETING

There being no further business to come before the Board, and upon receiving a motion and a second, the Board of Education voted on adjourning the meeting.

Motion by Annette Tucker Sutherland, second by Alex Dykema.

Final Resolution: Motion Carries

Yes: Alex Dykema, Amy Fulford, Reuben Harris, Jr., Annette Tucker Sutherland,
William Clawson II

15-01-19

The regular meeting of the Shaker Heights Board of Education adjourned at 8:50 p.m.

William L. Clawson II, President

Bryan C. Christman, Treasurer