To be approved at the Board of Education meeting December 17, 2013.

MINUTES OF THE NOVEMBER 6, 2013 REGULAR BOARD OF EDUCATION MEETING.

The Shaker Heights Board of Education met in regular session on Wednesday, November 6, 2013, at 6:06 p.m. at the Shaker Heights High School small auditorium, 15911 Aldersyde Drive, Shaker Heights, Ohio 44120.

**1. OPENING OF MEETING**

**CALL TO ORDER**

At 6:06 p.m. on November 6, 2013, Board President Annette Tucker Sutherland, who presided over the meeting, called the meeting to order.

**1.1 PLEDGE OF ALLEGIANCE**

President Sutherland introduced a student from Boulevard Elementary School who led the Board in the Pledge of Allegiance.

Superintendent Gregory C. Hutchings, Jr., asked Boulevard Elementary Principal Colleen Longo to give an overview of the building. In celebration of Boulevard’s 100th birthday, there are many activities going on in the building, including a timeline across the entire second floor of the building. On February 6, 2014, there will be a birthday party held for the building with the students and staff followed by an open house later that weekend.

**1.2 ROLL CALL**

President Sutherland directed Treasurer Bryan Christman to call the roll.

**Members present:**
William Clawson II, Amy Fulford, Annette Tucker Sutherland. Norman Bliss is out-of-town on business and unable to attend this evening. Reuben Harris, Jr., joined the meeting in progress at 6:11 p.m.

**1.3 PUBLIC COMMUNICATION TO THE BOARD**

Board policy permits the President to invite public comment. The President designates the time for any comment and may limit the time allotted to speakers. Anyone who wishes to speak at the time designated by the President should raise his or her hand and, when called upon, stand and state his or her name and address for the record. Because comments sometimes concern complex topics requiring research, an immediate response should not be expected. Board and staff members may be contacted for follow-up.

Audience member Barrie Sandman spoke briefly about the breakfast program at Lomond Elementary. The concern is that children are coming to school hungry and there is not enough time for them to be able to finish breakfast before going to their classroom. President Sutherland indicated that someone from the District would check into the matter and get back to her.

There being no further questions or comments, the meeting continued.

**1.4 APPROVAL OF MINUTES**

At the recommendation of Board President Sutherland, and upon receiving a motion and a second, the Board will vote on approving the unofficial minutes for the October 8, 2013 regular meeting and the October 24, 2013 special meeting work session, as presented in the respective attachments.

Motion by William Clawson, second by Amy Fulford.

Final Resolution: Motion Carries

Yes: William Clawson, Amy Fulford, Reuben Harris, Annette Tucker Sutherland

13-11-118

**1.5 RECOGNITION/HONORS OF STAFF AND STUDENTS**

Superintendent Hutchings spoke on several topics at this time:

* Congratulations to Annette Sutherland, Amy Fulford, and Alex Liston Dykema on their recent election/re-election.
* Cleveland Heights-University Heights approved their bond issue by a wide margin.
* The District’s fall athletic teams have had a great season. The field hockey team made the State Final Four, the football team is headed for the playoffs for the first time since 2005, men’s soccer made it to the district finals, one of our cross-country runners qualified for the State meet, and the crew team won 9 out of 11 events at a recent regatta.
* The High School PTO, with logistical support from the District, is reaching out to parents of 8th graders in private as well as public schools. Three events are scheduled where 8th grade parents can meet Shaker High School parents, students, and faculty members. Details are on the website.
* A very impressive group of 8 Shaker graduates were inducted into the Alumni Association Hall of Fame last month. They include a movie producer, an executive with the International Baccalaureate Organization, an ornithologist, a U.S. Navy aviator, a theoretical physicist, a women’s health expert, our Alumni Association president, and a top executive with the United Black Fund.
* Shaker Heights High School students’ photos of the Doan Brook Watershed are on display through December 30 at the Nature Center at Shaker Lakes. A 12th grade student at our High School photo won Best in Show.
* The Shaker Heights High School Chamber Orchestra has been selected to perform at the 2014 Ohio Music Educators’ Association Convention in Columbus in February. The Chamber Orchestra was chosen from 136 groups that applied and submitted audition recordings.
* The High School's Youth Ending Hunger (YEH)/Interact Club is having its annual Spaghetti Dinner fundraiser on November 7 in the High School upper cafeteria from 5 p.m. to 7 p.m.  Proceeds will go to All Faiths Pantry, an organization devoted to delivering groceries to elderly people and others with mobility challenges. During the dinner the Y.E.H./Interact club members will be holding a mini-carnival for younger kids.

**2. APPROVAL OF ALL ACTION ITEMS AND REPORTS – PERSONNEL**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board will vote on approving all personnel items. Note - section Categories 3. Personnel and 4. Addendum-Personnel of the agenda may be acted on in one motion. Note - all personnel actions are for the 2013-2014 school year unless otherwise noted.

**3. ACTION ITEMS AND REPORTS - PERSONNEL**

**3.1 APPOINTMENTS**

Zeigler, Daina - (Special Education Aide/Onaway) - Step 4 of the Teacher Aide/Assistant Salary Schedule - Effective October 29, 2013

**3.2 APPOINTMENTS - NON-PUBLIC SCHOOLS FUNDS**

Heyka, Kathy - (Auxiliary Clerk/St. Dominic School) - $3,831.00

**3.3 TEMPORARY EMPLOYEES**

**Temporary Employees: Building Monitors, Head Lunchroom Aides, Lunchroom Aides, Off-Duty Police Officers, Student Technology, Aides, Student Aides, Substitute American Sign Language Interpreters, Substitute Bus Drivers, Substitute Bus Monitors, Substitute Custodians, Substitute Secretarial Technicians, Substitute Security, Substitute Teacher Aides, Technology Interns, Tutoring Center Study Assistants, Proctors, Lunch Room Supervisors, Substitute Tutors, Home Instructors, Substitute Teachers, Substitute Nurses, Substitute Library Aides, Tutoring Center Tutors for the 2013-2014 School Year:**

|  |  |
| --- | --- |
| Beckman, Michael | Green, Zaylon |
| Booth, O’Tisharuth | Harris, Ryan |
| Clemons, Ian | McCamey, Carolyn |
| Coats, Nolan | McGhee, Dominic |
| Conner, Sherdena | Price, Kriston |
| Freeman, Sherida | Rice, Darren |

**3.4 SALARY RECLASSIFICATION**

Reclassification in accordance with the SHTA contract, Section 27.07, effective August 22, 2013

Bauer, Halle - B.A., step a to B.A. +15, step a

Demetro, Joyce - B.A., step 1 to M.A., step 1

Dora, Megan - B.A. +15, step d to M.A., step d

Durban, Raymond - B.A. +15, step o to M.A., step o

Fagan, Victoria - B.A. +15, step e to M.A., step e

Hannah, Amy - M.A., step m to M.A. +15, step m

Hsu, Nathanael - M.A., step i to M.A. +15, step i

Kline, Brenda - M.A., step r1 to M.A +15, step r1

McGuan, Martin - M.A. +15, step p5 to M.A. +30, step p5

Parks, Maggie - B.A. +15, step a to M.A., step a

Roach, Jocelyn - M.A. +15, step j to M.A. +30, step j

Roberts, Tana - B.A. +15, step e to M.A., step e

Robinson, Neal - M.A. +30, step p4 to M.A. +45, step p4

Sankovich, Sharron - M.A. +30, step s5 to M.A. +45, step s5

Schwenn, Michael - M.A., r3 to M.A. +15, r3

Steiner, Cynthia - M.A. +30, step o to M.A. +45, step o

**3.5 CHANGE IN ASSIGNMENT**

McCreary, Colleen - (Webmaster/Communications Specialist/Administration) - From Communications Specialist Class CC, grade 8 to Webmaster/Communications Specialist Class CC, grade 10 of the Supervisor, Classified Specialist, and Administrative Secretary Salary Schedule - Effective November 7, 2013

McDonough, Lise – (20% Music Teacher/Middle School/67% Music Specialist/Woodbury) – From 67% Music Specialist/Woodbury to 20% Music Teacher/Middle School, Class M.A., step g of the Teachers’ Salary Schedule and 67% Music Specialist/Woodbury – Effective August 26, 2013

**3.6 SPECIAL ASSIGNMENTS**

Authorization is requested for staff members to participate in the following activities:

Crisis Prevention Intervention Training

Up to 2 units per individual

|  |  |
| --- | --- |
| Brown, Denise | Rollins, Lauren |
| Mohney, Kathleen           | Smyth-Morrow, Noreen |
| Morris, Sean | Zeigler, Daina |
| Naticchioni, Kayla | Zucca, Matthew |
| Powell, Torwarna |  |

Improving Student Achievement/Scholars' Facilitators

Up to $1,200 per individual

|  |  |
| --- | --- |
| Langford, Keith               | Miller, Larry |

Improving Student Achievement/Scholars' Assistants

Up to $600 per individual

Henry, James        Wagner, Kevin

**3.7 CURRICULUM WRITING AND INSTRUCTIONAL PLANNING**

Authorization is requested for staff members to participate in curriculum writing and instructional planning.  A unit refers to approximately one-half day of service at $65.

Program Planning

Up to 6 units per individual

|  |  |
| --- | --- |
| Brodsky, Amy (6) | O’Brien, Jessica (2) |
| Brown, Susan (2) | Owens, Kimberly (2) |
| Cohen, Marci (8.5) | Plautz, Elizabeth (2) |
| Colquitt, Elizabeth (2) | Ponce De Leon, Kimberly (2) |
| Dorenkott, Christine (2) | Rashid, Patricia (10) |
| Fleming, Kyle (2) | Reid, Jewel (5) |
| Gillette, Bradley (10) | Remington, Meryl (2) |
| Glavic-Galosi, Bonita (2) | Rice, Jonathan (2) |
| Grams, Colleen (2) | Robinson, Neal (1) |
| Hassell, Andree (10) | Rucinski, Michell (1) |
| Hochman, Carol (10) | Sandman, Barrie (1) |
| Hsu, Nathanael (2) | Schmidt, James (2) |
| Jackson, Susanna (2) | Schneider, Robert (2) |
| Lawlor, Cathleen (2) | Slovikovski, Walter (2) |
| Manary, Sarah (2) | Smith, Stephen (1) |
| Marencik, Joseph (2) | Stouffer, Christine (2) |
| Markel, Caroline (2) | Sullivan, Laureen (1) |
| Mauch, Erin (5) | Wagner, Meredith (1) |
| Murphy, Nora (2) | Willis, Eileen (2) |

Special Education

Roberts, Tana

Technology

Up to 2 units per individual

|  |  |
| --- | --- |
| Beney, Susan                             | Clemente-Milne, Deanna |
|  |  |

**3.8 SUPPLEMENTALS**

District

Baldarelli, Jenna – New Student Advisor - .10 x 29

Levine, Sara – New Student Advisor - .10 x 29

High School

Toth, Christopher - Fall Play Conductor - .10 x 37

Wells, Anthony - Freshman Basketball Coach Men (Winter) - 6.5 x 1

Middle School

Holmes, Katrina - Homework Tutoring Center - .10 x 6

Johnson, Damien - Homework Tutoring Center - .10 x 6

Katz, Beatrice - Choir Concert Support - .10 x 101.12

Kee, Brandon - Interscholastic Wrestling Coach (Winter) - 4.5 x 1

McGhee, Dominic - Homework Tutoring Center - .10 x 39

Riley, Michelle – Field Hockey Coach 6.0 x 1

Ruddell, John - Interscholastic Wrestling Coach - 4.5 x 1

Shenkelman, Nolan - Homework Tutoring Center - .10 x 9

Washington, Jasmine - 7th Grade Basketball Coach (Women) - 6.0 x 1

Wells, Anthony - Homework Tutoring Center - .10 x 16.5

**3.9 CHANGES IN RATE FOR INDIVIDUAL SUBSTITUTE TEACHERS**

Dynys, Anne - (6th Grade Intervention Specialist Teacher/Woodbury) - Class B.A. - Effective October 8, 2013

Simon, Sheryl - (5th/6th ELA Teacher/Woodbury) - Class M.A. - Effective August 27, 2013

**3.10 SUSPENSION**

Stone, Andrew - (Special Education Aide/Woodbury) - Without pay - Effective October 22, 2013

**3.11 RESIGNATIONS**

​McEnery, Maureen - (30% Science Teacher/Middle School) - Effective at the end of day November 1, 2013 - 3 years of service

Slayton, Vernice - (Permanent Part Time Bus Driver/Transportation) - Effective at the end of the day October 11, 2013 - 25 years, 11 months of service

Tyree, Darryl - (Building Assistant/Mercer) - Effective June 1, 2013 - 22 years, 1 month of service (disability retirement)

Woodring, Betsy - (Administrative Assistant/Data Center- District Library Media Office) - Effective at the end of the day January 31, 2014 (retirement)

**3.12 OTHER**

Christman, Bryan - (Treasurer/Administration Building) - In conjunction with the Board's Fiscal 2013 annual performance evaluation of the Treasurer, a payment of the January 2013 stipend-1% of annual base salary, not to adjust base salary.

**4. ADDENDUM – PERSONNEL**

**4.1 TEMPORARY EMPLOYEES**

**Temporary Employees: Building Monitors, Head Lunchroom Aides, Lunchroom Aides, Off-Duty Police Officers, Student Technology, Aides, Student Aides, Substitute American Sign Language Interpreters, Substitute Bus Drivers, Substitute Bus Monitors, Substitute Custodians, Substitute Secretarial Technicians, Substitute Security, Substitute Teacher Aides, Technology Interns, Tutoring Center Study Assistants, Proctors, Lunch Room Supervisors, Substitute Tutors, Home Instructors, Substitute Teachers, Substitute Nurses, Substitute Library Aides, Tutoring Center Tutors:**

|  |  |
| --- | --- |
| Bates, Lynette | Lawrence, Sheri |
| Carroll, Victoria | Nemeth, Monica |
| Clark, Yolanda | Nims, Shyla |
| Donatelli, Bryan | O’Bryan, Keely |
| Dortch, Tiedra | Price, Sandra |
| Fader, Christine | Raack, Claire |
| Grim, Geoffrey | Rose, Laura |
| Jackson, Damon | Roy, Shaunak |
| Jackson, Lisa | Steele, Demian |
| Janowitz, Michael | Strang, Carson |
| Kenny, Ruth | Tillman, Obie |
| Ketcham, Joanne |  |

**4.2 SUPPLEMENTALS**

District

Baldarelli, Jenna - New Student Advisor - .10 x 29

Levine, Sara - New Student Advisor - .10 x 29

High School

Harris, Mark – Pre Season Swimming Assistant Coach Men (Winter) – 2.5 x1

Harris, Mark – Swimming Assistant Coach Men (Winter) – 6.5 x 1

Wells, Anthony – Pre Season Freshman Basketball Coach Men (Winter) – 2.5 x 1

Middle School

Baldarelli, Jenna - 7th Grade Team Leader Semester 1 - 2.0 x 1

Baldarelli, Jenna - 7th Grade Team Leader Semester 2 - 2.0 x 1

Collier, Jevette - 8th Grade Team Leader Semester 1 - 2.0 x 1

Collier, Jevette - 8th Grade Team Leader Semester 2 - 2.0 x 1

Freeman, Laura - 7th Grade Team Leader Semester 2 - 2.0 x 1

Johnson, Damien - 7th Grade Team Leader Semester 2 - 2.0 x 1

Nagal, Mark - 7th Grade Team Leader Semester 1 - 2.0 x 1

Nagal, Matthew - 8th Grade Team Leader Semester 1 - 2.0 x 1

Nagal, Matthew - 8th Grade Team Leader Semester 2 - 2.0 x 1

Oryl, Christopher - 8th Grade Team Leader Semester 1 - 2.0 x 1

Oyrl, Christopher - 8th Grade Team Leader Semester 2 - 2.0 x 1

Parker, Lavirt - Homework Tutoring Center - .10 x 12

Pfeiffer, Erika - 8th Grade Team Leader Semester 1 - 2.0 x 1

Pfeiffer, Erika - 8th Grade Team Leader Semester 2 - 2.0 x 1

Repasy, Paul - 7th Grade Team Leader Semester 1 - 2.0 x 1

Repasy, Paul - 7th Grade Team Leader Semester 2 - 2.0 x 1

Weaver, Valerie - 7th Grade Team Leader Semester 1 - 2.0 x 1

**4.3 RESIGNATION**

Hutchinson, Eric - (Assistant Principal/High School) - Effective June 30, 2014 - 19 years of service - (change to the September 10, 2013 agenda)

Motion by Amy Fulford, second by William Clawson.

Final Resolution: Motion Carries

Yes: William Clawson, Amy Fulford, Reuben Harris, Annette Tucker Sutherland

13-11-119

**5. ACTION ITEMS AND REPORTS - BUSINESS (no items)**

**6. ADDENDUM - BUSINESS (no items)**

**7. ACTION ITEMS - BOARD OF EDUCATION**

**7.1 WAIVER OF THE THIRD READING & ADOPTION OF BOARD POLICIES AFC-1 & AFC-2**

At the recommendation of the Board Policy Committee, and upon receiving a motion and a second, the Board will vote on approving the Waiver of the Third Reading and the Adoption of Board Policies AFC-1 & AFC-2 as listed and attached below.

WHEREAS, a Board Policy Review Committee was appointed to review the District’s entire set of Board Policies and present suggested revisions as appropriate to the entire Board; and

WHEREAS, the Board Policy Review Committee was also charged with reviewing and editing newly-required or recently-revised proposed policies, and has a set of such proposed policies to be submitted for the approval of the Board; and

WHEREAS, the required implementation date for the proposed new Evaluation of Professional Staff (Teachers & Administrators) Policies does not allow for the District Policy BFC required three readings;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education that the Board hereby waives the third reading of Policies AFC-1 OTES, Evaluation of Professional Staff (Teachers) and AFC-2 OPES, Evaluation of Professional Staff (Administrators Both Professional and Support) as recommended by the Policy Review Committee; and

FURTHER, BE IT RESOLVED by the Board of Education that the Board hereby approves the adoption of Policies AFC-1 OTES, Evaluation of Professional Staff (Teachers) and AFC-2 OPES, Evaluation of Professional Staff (Administrators Both Professional and Support) as listed and attached below.

**SECOND AND THIRD OF THREE READINGS**

(Note:  The first reading was October 8, 2013)

AFC-1 OTES      EVALUATION OF PROFESSIONAL STAFF (Teachers)

AFC-2 OPES      EVALUATION OF PROFESSIONAL STAFF (Administrators Both Professional and Support)

Complete policies delineated in attachments below.

Motion by Reuben Harris, second by William Clawson.

Final Resolution: Motion Carries

Yes: William Clawson, Amy Fulford, Reuben Harris, Annette Tucker Sutherland

13-11-120

**7.2 ADOPTION AND/OR REVISION OF BOARD POLICIES**

WHEREAS, a Board Policy Review Committee was appointed to review the District’s entire set of Board Policies and present suggested revisions as appropriate to the entire Board; and

WHEREAS, the Board Policy Review Committee was also charged with reviewing and editing newly-required or recently-revised proposed policies, and has a set of such proposed policies to be submitted for the approval of the Board;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education that the Board Policy Review Committee’s recommended proposed policies be hereby approved.

**FIRST OF THREE READINGS**

(Note:  In accordance with Board Policy, no action is required at this time for this the first of three required readings of these policies.)

IGBI     LIMITED ENGLISH PROFICIENCY

IKEB    PROMOTION, RETENTION AND ACCELERATION OF STUDENTS

JFCG    TOBACCO USE BY STUDENTS

KGC     SMOKING ON DISTRICT PROPERTY

Complete policies delineated in attachments below.

**SECOND OF THREE READINGS**

(Note:  In accordance with Board Policy, no action is required at this time for this the second of three readings of this policy.  The first reading was October 8, 2013.)

JP        POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS

Complete policy delineated in attachment below.

**7.3 APPOINTING A MEMBER TO THE FINANCE & AUDIT COMMITTEE**

At the recommendation of President Sutherland, and upon receiving a motion and a second, the Board will vote to approve the following resolution appointing Pawan Divakarla to the Finance and Audit Committee:

WHEREAS, the Shaker Heights Board of Education previously created and appointed members to a Finance & Audit Committee; and

WHEREAS, the Board of Education desires to appoint a new member for an existing vacancy on the Committee; now

THEREFORE, BE IT RESOLVED, that the Shaker Heights Board of Education hereby appoints Pawan Divakarla to fill a current Committee vacancy.

Motion by Reuben Harris, second by William Clawson.

Final Resolution: Motion Carries

Yes: William Clawson, Amy Fulford, Reuben Harris, Annette Tucker Sutherland

13-11-121

**8. ACTION ITEMS AND REPORTS - TREASURER - FINANCE & BUDGET**

**8.1 MONTHLY FINANCIAL REPORT**

At the recommendation of Treasurer Bryan C. Christman, and upon receiving a motion and a second, the Board will vote on approving the monthly financial report consisting of the financial statements for the month and year-to-date ended September 30, 2013 (attached Exhibit T-1 in Subject Section 8.2) and the Interim Investments (attached Exhibit T-2 in Subject Section 8.3). Note-Subject Sections 8.2 and 8.3 of the agenda may be acted on in one motion.

**8.2 FINANCIAL STATEMENTS**

See the September 30, 2013 Financial Statements, Exhibit T-1, attached.

President Sutherland asked Mr. Christman to review the highlights of the financial statements. He commented on items as delineated in the financial and miscellaneous briefs and as follows:

The revenue activity for the month and for the fiscal year-to-date September 2013 has been very similar to the same reporting period for the prior year with the following exceptions:

* The semi-annual SF-14 tuition payment amounting to $621,000 was received in September in 2013, but not until October in the fall of 2012. The SF-14 tuition receipts are payments from other school districts to reimburse Shaker for the cost of educating their residential students that are court-placed in foster homes within the Shaker District.
* The 2nd half real estate tax collection settlement was received in September, which resulted in total fiscal year-to-date tax collections being $0.9 million below last year-to-date levels, but only $0.3 million below budget year-to-date. $0.6 million of this reduction was anticipated in the budget as a result of the reduction in 2013 assessed value (reference previous months financial statement briefs and the Fiscal 2013 annual appropriation document). Only about 50% of the $0.3 million difference is expected to be an unfavorable budget variance for the fiscal year.

The expenditure activity for the month and for the fiscal year-to-date September 2013 has been better than expected as purchased services are $0.7 million below budget year-to-date, with total expenditures $0.9 million below budget. At this time, it is still not possible to predict if such favorable variances will hold up through the end of the fiscal year. Accordingly, as of this time we expect these variances to reverse themselves over the next nine months.

In summary, the District’s finances are on target with expectations incorporated into the annual appropriation.

Mr. Christman also commented on the following legislative items:

* **Status on State Budget Results:** State revenues are below budget for this year-to-date by $145.8 million.
* **Bipartisan Caucus to Address School Funding:** State Representative John Patterson (D-Jefferson) recently announced the organization and inaugural meeting of the Ohio Education Funding Caucus (EFC).
* **Straight A Grant:** There were 570 applications from 420 organizations submitted to the State in hopes of being awarded a portion of the $100 million available under round #1 of 2 for this program authorized by the 2013-2015 biennial budget. The applications collectively requested funding totaling $868 million.
* **Expansion of Medicaid by the Controlling Board:** The State filed its response in the lawsuit filed over the Kasich administration’s use of the Controlling Board to expand Medicaid and to secure federal funding.
* **House Joint Resolution No. 8,** sponsored by Representative John Becker of Cincinnati, would extend the current 8 years to 12 years for term limits. Under the bill, all elected officials including local government officials, judges, Ohio Supreme Court Justices and General Assembly members would be able to serve for up to 12 consecutive years. The State-wide constitutional offices would remain at 8 years. U.S. Congressman and Senators would be excluded.
* **Ohio Senate Bill No. 210** would add a 4% Ohio income tax rate reduction on top of the income tax cuts enacted by the biennial budget House Bill No. 59. Funding would be provided by the expected $400 million savings under the Medicaid expansion.

**8.3 INTERIM INVESTMENTS**

See the October 2013 Interim Investments, Exhibit T-2, attached.

Motion by Amy Fulford, second by Reuben Harris.

Final Resolution: Motion Carries

Yes: William Clawson, Amy Fulford, Reuben Harris, Annette Tucker Sutherland

13-11-122

**9. REPORTS - STRATEGIC PLAN (no report)**

**10. SUPERINTENDENT'S REPORT**

**10.1 SUPERINTENDENT'S REPORT**

Dr. Hutchings reported on the following activities:

The Straight A Grant has been submitted and the District should hear within two months if we will receive the grant.

Dr. Hutchings met with the Citizen Police Academy Group. He found it helpful to know all that they do to help with the safety and security of the Shaker Heights Community.

Dr. Hutchings also spoke about how safety and security is very important here at Shaker Heights City Schools. There are measures taken every day to ensure safety for our students and staff. Dr. Hutchings full report can be found on the District website.

Along with District principals, Dr. Hutchings attended Ohio Principals Evaluation Systems (OPES) training.

To date Dr. Hutchings has performed building scans in 145 classrooms.

Dr. Hutchings will be calling four Shaker parents each month to get insight on their experiences with the District.

**11. BOARD MEMBERS' REPORTS AND HIGHLIGHTS (no reports)**

President Sutherland announced that Board members would be attending the Ohio School Board Association’s Annual Capital Conference in Columbus the following week.

**12. EXECUTIVE SESSION**

**12.1 EXECUTIVE SESSION**

At the recommendation of Board President Sutherland, and upon receiving a motion and a second, the Board will vote on recessing the meeting and entering into executive session to discuss employee personnel matters under Ohio Revised Code (ORC) Section 121.22(G)(1), and preparation for collective bargaining negotiations under ORC Section 121.22(G)(4).

Motion by Amy Fulford, second by Reuben Harris.

Final Resolution: Motion Carries

Yes: William Clawson, Amy Fulford, Reuben Harris, Annette Tucker Sutherland

13-11-123

The Board recessed for Executive Session at 7:20 p.m. Superintendent Hutchings, Treasurer Christman, Personnel Director Lisa Scott, and District legal counsel David Millstone of Squire Sanders joined the Board Members in Executive Session. Additionally, Board Member Norman Bliss participated in the Executive Session discussion via conference call.

Mr. Millstone departed the session at 8:30 p.m., while Ms. Scott departed the session at 9:00 p.m. Board Member Reuben Harris and Superintendent Hutchings both departed the meeting at 9:12 p.m. Board Member Bliss departed the session at 9:22 p.m., and Treasurer Christman departed the session at 9:45 p.m.

At 10:55 p.m., President Sutherland declared the end of executive session, at which time the public session reconvened.

**13. ADJOURNMENT**

**13.1 NEXT MEETINGS**

The next special meeting/work session of the Shaker Heights Board of Education will take place on November 19, 2013 at 6:00 p.m. in the Shaker Heights High School small auditorium.

The next regular meeting will take place on Tuesday, December 17, 2013, at 5:00 p.m. in the Shaker Heights High School small auditorium.

**13.2 ADJOURN THE MEETING**

There being no further business to come before the Board and upon receiving a motion and a second, the Board will vote on adjourning the meeting.

Motion by Amy Fulford, second by William Clawson.

Final Resolution: Motion Carries

Yes: William Clawson, Amy Fulford, Annette Tucker Sutherland

13-11-124

The regular meeting of the Shaker Heights Board of Education adjourned at 10:56 p.m.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Annette Tucker Sutherland, President

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Bryan C. Christman, Treasurer