

To be approved at the Board of Education meeting July 12, 2016.

## MINUTES OF THE JUNE 21, 2016 SPECIAL BOARD OF EDUCATION MEETING.

The Shaker Heights Board of Education met in special session on Tuesday, June 21, 2016, at 5:00 p.m. in the large conference room of the Shaker Heights Administration Building, 15600 Parkland Drive, Shaker Heights, Ohio 44120.

### **1. OPENING OF MEETING**

#### **1.1 CALL TO ORDER**

At 5:01 p.m., President William L. Clawson II, who presided over the meeting, called the meeting to order.

#### **1.2 ROLL CALL**

President Clawson directed Treasurer Bryan C. Christman to call the roll.

#### **Members present:**

Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland and William L. Clawson II. Board member Todd Davidson was unable to be present, but participated via conference call until about 5:15 p.m.

At this time, President Clawson announced that there would be an executive session added to the meeting agenda for the purpose of preparing for the Superintendent's evaluation.

### **2. BOARD OF EDUCATION**

#### **2.1 WORK SESSION – COMMUNICATIONS UPDATE**

At this time Scott Stephens, Executive Director of Communications and Public Relations, was joined by Communication Specialist Kristen Miller, who together provided an extensive update on the District's Communication Plan including a PowerPoint presentation detailing a review of the following communication areas:

- The Five-Year Strategic Plan;
- Communications Overview;
- Key Communications Challenges;
- Emergency Response;
- Achievements-Next Steps; and
- Questions/Comments.

Also participating in the presentation were Communications Advisory Council members Jim Sweeney, Bronwyn Monroe, Mary Neagoy, and Katie Brancato. The update included questions, answers and discussion with the Board and Superintendent, and lasted from about 5:03 p.m. until 6:51 p.m.

### **3. APPROVAL OF ALL ACTION ITEMS AND REPORTS - PERSONNEL**

#### **3.1 APPROVAL OF ALL CERTIFIED AND CLASSIFIED PERSONNEL ITEMS**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving all personnel items included in Category Section 4 below. Note-all personnel actions are for the 2016-2017 school year unless otherwise noted.

### **4. ACTION ITEMS AND REPORTS-PERSONNEL**

#### **4.1 APPOINTMENTS**

Folkman, Rachael - (School Psychologist/District) - Class M.A., step h of the Teacher's Salary Schedule - effective August 15, 2016

Welsch, Joseph - (Physical Education Teacher/Boulevard and Mercer) - Class B.A., step d of the Teacher's Salary Schedule - effective August 15, 2016

#### **4.2 SPECIAL ASSIGNMENTS**

Authorization is requested for staff members to participate in the following activities. A unit refers to approximately one-half day of service at \$65.

##### Speech Language Pathologists

Up to 2 units per individual

Allen-Jackson, Krystal  
Jones, Lauren  
Robbins, Laura

Strang, Deedra  
Weiner, Diane

#### **4.3 SUMMER WRITING AND INSTRUCTIONAL PLANNING**

Authorization is requested for staff members to participate in the following activities. A unit refers to approximately one-half day of service at \$65 (see attached).

#### **4.4 RESIGNATIONS**

Sauline, Kathleen - (Assistant Principal/High School) - effective June 30, 2016 - 1 year of service (resignation)

Motion by Annette Tucker Sutherland, second by Jeffrey Isaacs

Final Resolution: Motion Carries

Yes: Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson II

16-06-77

### **5. ACTION ITEMS AND REPORTS - BUSINESS**

#### **5.1 APPROVING THE PROCUREMENT OF ROOFING IMPROVEMENTS FROM GARLAND/DBS, INC. THROUGH PARTICIPATION IN A CONTRACT OF U.S. COMMUNITIES**

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the following resolution authorizing the procurement of Mercer Roof improvements from Garland/DBS, Inc. through participation in a contract of U.S. Communities.

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

**WHEREAS**, pursuant to a public competitive procurement process, U.S. Communities, a state association of political subdivisions operating a joint purchasing program in which the District is eligible for participation under Section 9.48(B)(2) of the Revised Code, has entered into a contract with Garland/DBS, Inc. that establishes pricing and allows for Garland/DBS, Inc., through its contract with U.S. Communities, to provide roofing improvements to Ohio political subdivisions; and

**WHEREAS**, this Board has determined that it is necessary and appropriate to procure roofing improvements at School District facilities; and

**WHEREAS**, this Board desires to participate in the contract of U.S. Communities pursuant to Section 9.48(B)(2) and (C) of the Revised Code by entering into an Agreement with Garland/DBS, Inc. for the purpose of procuring roofing improvements for Mercer Elementary School; and

**WHEREAS**, the purchase of the roofing improvements from Garland/DBS, Inc. is exempt from competitive bidding under Section 9.48(C) of the Revised Code;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio, that:

**Section 1. Approval and Execution of Agreement.** The President or Vice-President and Treasurer of this Board, pursuant to Sections 9.48(B) and (C) of the Revised Code, are hereby authorized to sign, acknowledge and deliver, in the name of and on behalf of the School District, an agreement substantially in the form now on file with the Treasurer for the procurement of the roofing improvements for Mercer Elementary School. The form of the Agreement is approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law and shall be approved by the Superintendent and Treasurer. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by the signing of the Agreement by those officials.

**Section 2. Approval and Execution of Related Documents.** The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

**Section 3. Financing of the Work.** This Board authorizes and directs the Treasurer to pursue financing for the Work to be undertaken pursuant to this Resolution and the Agreement and approves, ratifies and confirms all actions previously taken by the Treasurer in furtherance thereof.

**Section 4. Prior Acts Ratified and Confirmed.** Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

**Section 5. Compliance with Open Meeting Requirements.** This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

**Section 6. Captions and Headings.** The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

**Section 7. Effective Date.** This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion by Alex Liston Dykema, second by Annette Tucker Sutherland

Final Resolution: Motion Carries

Yes: Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson II

16-06-78

## **EXECUTIVE SESSION**

### **EXECUTIVE SESSION**

At the recommendation of the Board President, and upon receiving a motion and a second, the Board of Education voted on recessing the meeting and entering into executive session to discuss employee personnel matters under Ohio Revised Code (ORC) Section 121.22 (G)(1), including Superintendent evaluation planning.

Motion by Jeffrey Isaacs, second by William Clawson II

Final Resolution: Motion Carries

Yes: Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson II

16-06-79

The Board recessed the public session at 7:40 p.m. and commenced the executive session with Board members only.

At 9:03 p.m., President Clawson declared the end of the executive session.

## **6. ADJOURNMENT**

### **6.1 NEXT MEETING**

The next regular meeting of the Shaker Heights Board of Education will take place on July 12, 2016, at 6:00 p.m. at the Shaker Heights Administration Building.

### **6.2 ADJOURN THE MEETING**

There being no further business to come before the Board and upon receiving a motion and a second, the Board of Education voted on adjourning the meeting.

Motion by Jeffrey Isaacs, second by Annette Tucker Sutherland

Final Resolution: Motion Carries

Yes: Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, and William L. Clawson II.

16-06-80

The special meeting of the Shaker Heights Board of Education adjourned at 9:04 p.m.

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William L. Clawson II, President

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Bryan C. Christman, Treasurer