

To be approved at the Board of Education meeting July 12, 2016.

MINUTES OF THE June 14, 2016 REGULAR BOARD OF EDUCATION MEETING.

The Shaker Heights Board of Education met in regular session on Tuesday, June 14, 2016 at 6:00 p.m. in the Large Conference Room of Shaker Heights Administration Building, 15600 Parkland Drive, Shaker Heights, Ohio 44120.

1. OPENING OF MEETING

1.1 CALL TO ORDER

At 6:00 p.m., President William L. Clawson II, who presided over the meeting, called the meeting to order.

1.2 ROLL CALL

President Clawson directed Treasurer Bryan C. Christman to call the roll.

Members present:

Todd C. Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland and William L. Clawson II.

1.3 PLEDGE OF ALLEGIANCE

Superintendent Gregory C. Hutchings, Jr., led the Board of Education in the pledge of allegiance.

1.4 PUBLIC COMMUNICATION TO THE BOARD

Board policy permits the President to invite public comment. The President designates the time for any comment and will limit the time to three minutes per speaker so as to be respectful of all who desire to offer public comment. Extensions to the three minute limit may be granted by the President. Anyone who wishes to speak at the time designated by the President should raise his or her hand and, when called upon, stand and state his or her name and address for the record. Because comments sometimes concern complex topics requiring research, an immediate response should not be expected. Board and staff members may be contacted for follow-up.

The Board heard from Mr. Charles Davis who shared information about M.I.T. Technology Day 2016.

1.5 APPROVAL OF BOARD MEETING MINUTES

At the recommendation of the Board President, and upon receiving a motion and a second, the Board of Education voted on approving the unofficial minutes for the May 10, 2016, Regular Board Meeting as presented in the attachment below.

Motion by Todd C. Davidson, second by Jeffrey Isaacs.

Final Resolution: Motion Carries

Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson II

16-06-67

1.6 RECOGNITION/HONORS OF STAFF AND STUDENTS

At this time Superintendent Hutchings acknowledged staff and/or students for special recognition and/or honors as follows:

Paula Damm Recognized

Our congratulations go out to Paula Damm, our nurse at the High School, who received the 2016 Susan J. Kramer Award for Excellence. She was nominated by the Scully Family. This award recognizes school nurses who have made a significant difference in the lives of children with diabetes. Ms. Damm received the honor this past Saturday during the open house at Camp Mo Mita Koda, which serves children with diabetes. We are very proud of Ms. Damm and the important work she does for our children and families.

State Auditor Commends Treasurer

Treasurer Bryan Christman and his department have again received a clean audit report and earned the Auditor of State Award with Distinction for its stewardship of public funds. This is an important honor that recognizes clean and accurate record-keeping. As you are aware, Mr. Christman and his staff have received this commendation on a regular basis. I join all Shaker taxpayers in expressing my gratitude for the high-quality work he and his department do.

Students Honor Tim Mitchell with Tickets, Backstage Visit to "Hamilton"

Tim Mitchell, our IB Diploma Programme coordinator at the High School, received a big surprise from his students: a pair of tickets to the Tony award-winning musical "Hamilton." Mr. Mitchell's students were so impressed with the way he used clips from "Hamilton" in his AP U.S. History class that they came together and presented him with the tickets before Winter Break. On May 13, Mr. Mitchell and his wife attended the musical in New York City. That's where he got the second surprise: his students had arranged for him to be called backstage to meet "Hamilton" creator Lin-Manuel Miranda! Congratulations to both Mr. Mitchell and his students, who demonstrate the power of teaching and learning!

MAC Scholars and Sister Scholars Honored

The 2015-2016 MAC Scholars and MAC Sister Scholars were honored during ceremonies at the High School last month. The latest class of 11 MAC Scholars upholds the program's 26-year tradition of students helping students. The keynote speaker was Dr. Bradford L. Picot, '98, a dentist and MAC Alumni Scholar. This year's MAC Scholars presented a jacket to Interim Principal James Reed III, declaring him an honorary MAC Scholar for life.

Meanwhile, the MAC Sister Scholars celebrated their 19th year with their annual awards ceremony. This year's class was made up of 12 outstanding young women. Keynote speaker Courtney Ottrix, '04, encouraged the MAC Sisters and the MAC Sister Scholars to embrace life's challenges. Courtney currently serves as the Marketing Manager for Global Cleveland. Both our MAC Scholars and our MAC Sisters Scholars leave a legacy of excellence in academics, extra-curricular activities and civic engagement.

1.7 CALENDAR COMMITTEE UPDATE

At this time Dr. Marla Robinson, Chief of Staff, gave an update on the Calendar Committee. Dr. Robinson first introduced members of her committee, thanking them for their contributions. The 30-person committee conducted a survey requesting feedback regarding the 2015-2016 calendar and received over 1,000 responses, over 100 of which were from SHHS teachers. More than 600 responded to the survey regarding the proposed calendars.

While there are no major changes to the 2017-2018 and 2018-2019 calendars, the committee implemented the following changes and/or opted to continue with changes made the previous year due to positive reaction from survey respondents:

- There will now be 4 professional days instead of 5 before school starts in August;
- Student class days increase from 172 to 174;
- All schools will be closed on Election Day;
- All Students will start school on the same day;
- Monday and Tuesday of Thanksgiving week will be used for professional days, giving students the entire week off.

Next steps include a hearing to be held in July and approval by the Board in August, after which the committee will begin the process of communicating the information. Dr. Hutchings commended Dr. Robinson on her work helming this committee. Mr. Isaacs then asked Dr. Robinson if she and her committee had glimpsed any potential changes that may occur in future years. In response, Dr. Robinson shared that there has been strong parental interest in having exams in December as well as the offering of evening teacher conference times which has been implemented already by the High School and strongly considered by Woodbury.

1.8 STUDENT ADVISORY COMMITTEE PRESENTATION

Dr. Hutchings introduced members of his Student Advisory Committee which is comprised of 25 Shaker Heights High School students. The Board heard from representatives of the following committees:

Curriculum Committee/ Leadership Excellence in Academics Program (L.E.A.P.)

L.E.A.P. is comprised of 11 Junior Mentors and 11 Freshman Mentees; their trial year saw issues with communication and behavior. They have plans to improve communication with teachers and parents of mentees so that these adults can help insure that the students attend the meetings. They also hope to hold meetings more frequently than once a month and plan to expand the program and make it cyclical so that the mentees eventually become the mentors.

Student Experience

This committee addressed the long lunch lines in cafeteria by conducting a student survey. They saw survey participation of approximately 150 students (10% of student population) and found that most think purchasing lunch at school is indeed a problem. The long lines is a result of the checkout process at the end of the line so the committee is exploring with Mr. John Rizzo the possibility of digitalizing the school ID system to make checkout more quick and efficient. This system may also benefit the checkout process at the library or could be used as a classroom check-in system for attendance-taking purposes. The committee will discuss these ideas with Mr. Kuehnle.

Communications Committee

In hopes of hearing from a representation of the student body, this committee held a forum in February where students came to share their concerns. Additionally, the committee sought input from students in IB and AP classes. Students would like to feel better informed as to reasons behind policy decisions/changes and would like to have an opportunity to ask questions. The committee wants to create opportunity for better communication between the administration and the students in hopes this will make students feel both informed and heard. With the new school year, the committee will interview interested students to fill vacancies left by graduating seniors.

2. REGULAR MEETING SECTION

2.1 APPROVAL OF ALL CERTIFIED AND CLASSIFIED PERSONNEL ITEMS

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving all personnel items included in Category Sections 3 and 4 below. Note-Category Sections 3. Personnel and 4. Addendum-Personnel of the agenda may be acted on in one motion. Note-all personnel actions are for the 2016-2017 school year unless otherwise noted.

3. ACTION ITEMS AND REPORTS-PERSONNEL

3.1 APPOINTMENTS

Billington, Lori - (Math Teacher/Middle School) - Class B.A., step e of the Teacher's Salary Schedule - effective August 15, 2016

Brooks, Lloyd - (Grade 6 Math & Science Teacher/Woodbury) - Class B.A., step d of the Teacher's Salary Schedule - effective August 15, 2016

Chumney, Jessica - (Grade 5 Math & Social Studies Teacher/Woodbury) - Class M.A., step f of the Teacher's Salary Schedule - effective August 15, 2016

Crow, Michael - (Grounds Maintenance Worker/Service Center) - step 1 of the Local 200 Salary Schedule - effective July 5, 2016

Forman, Eric B. - (Principal/Onaway Elementary School) - Class E, grade 5 of the Certified Administrative Salary Schedule - effective July 1, 2016

Fornaro, Tina - (Administrative Assistant I/Middle School) - step 11 of the OAPSE 149 Salary Schedule - effective August 15, 2016

Hill, Sharita - (Biology Teacher/High School) - Class M.A., step b of the Teacher's Salary Schedule - effective August 15, 2016

Hillman, Jennifer - (61% Senior Administrative Secretary/Administration) - Class CC, grade 3 of the Supervisor, Classified Specialist, and Administrative Secretary Salary Schedule - effective August 22, 2016

Roche, Ashley - (Science Teacher/Middle School) - Class B.A., step c of the Teacher's Salary Schedule - effective August 15, 2016

Wyman, Matthew - (Science Teacher/Middle School) - Class B.A., step a of the Teacher's Salary Schedule - effective August 15, 2016

3.2 CHANGES IN ASSIGNMENT

Scanlon, Jacqueline - (Grade 5 & 6 Design Science Teacher/Woodbury) - from 50% Grade 6 Design Science Teacher/Woodbury to 100% Grade 5 & 6 Design Science Teacher/Woodbury - effective August 15, 2016

Sherrill, Khadeja (Administrative Assistant II/Administration) - from 53% Administrative Assistant II to 80% Administrative Assistant II - effective July 1, 2016

Skandul, Sandra - (Pre-K Teacher/Mercer) - from Kindergarten Teacher/Mercer to Pre-K Teacher/Mercer - effective August 15, 2016

Verderber Erica - (Sr. Administrative Assistant/Administration) - from Communications Specialist/Administration to Sr. Administrative Assistant/Administration - effective July 1, 2016

3.3 CONTINUATION OF ASSIGNMENT

Contract Renewal for 3 years - effective July 1, 2016

Abbott, April - Senior Administrative Assistant - Administration
 Bushley, Darlene - Director of Human Resources - Administration
 Dawson, Carol - Data Processing Supervisor - DLMO
 Domoracki - Matthew - Research & Project Specialist - Administration
 Hicks, Richard - Educational Support Specialist - Woodbury
 Holesovsky, James - Student Data Specialist - DLMO
 McMahon, Robert - RTI Coordinator - Middle School
 Myles, Douglas - Assistant Principal - Woodbury
 O'Keefe, Mark - District Courier - Administration
 Preston, Tiffany - Executive Assistant to the Superintendent - Administration
 Reese, Edwina - Data Programmer - DLMO
 Rizzo, John - Executive Director of Technology and Media Services - DLMO
 Rucker, Emily - Senior Administrative Assistant - Administration
 Stager, Augustus - Senior Accounting Specialist - Administration
 Stout, Kiki - Human Resources Specialist - Administration
 Tisdale, Charles - Auditorium Manager - High School
 Walker, Cynthia - Technical Support Specialist - DLMO
 Watson, David - ATS Supervisor - Middle School
 Wilkins, Steven - Assistant Superintendent of Business and Operations - Administration

Contract Extension for 1 year - effective July 1, 2016

Eaton, Gina - Coordinator Innovative Center - Innovative Center
 Rea, Robert - Assistant Principal - Middle School

3.4 TEACHERS RECOMMENDED FOR CONTINUING CONTRACT STATUS

Goldstein, Abigail - rescind (correction to the April 12, 2016 board agenda)

3.5 TEMPORARY EMPLOYEES

Proctor (2015-2016 School Year)

Berger, Ruth
 Bergren, Kristen
 Brozak, Joseph
 Lim-Ting, Allison
 Morgan, Thomas
 Muhammad, Safiyyah
 Richards, Patricia

Rosemond, Vincent
 Schweitzer-Schutte, Marijke
 Seballos, Sandra
 Simmons, Virginia
 Spangler, Sabrina
 Ziglar, Ferne

Substitute Bus Driver

McCloud, Stacy

Substitute Clerical

Fowler, Amity
 Freeman, Margaret

Gesing, Maureen
 Markey, Max

Substitute Special Education Aide

Cheverine, Caitlin

Patey, Carrie

3.6 SALARY RECLASSIFICATIONS

Effective July 1, 2016 (including July 1, 2016 step adjustment if applicable)

Andrei, Karen - (Assistant Treasurer/Administration) - from Class P, Grade 12 to Class F, Grade 4

Chengelis, Sara - (Assistant Principal/High School) - from Class O, Grade 6 to Class L, Grade 5

Herbruck, Erin - (Director of Professional Learning/Administration) - from Class M, Grade 11 to Class F, Grade 6

Inman, Ramsey - (Assistant Principal/High School) - from Class L, Grade 1 to Class L, Grade 3

Kuehnle, Jonathan - (Principal/High School) - from Class AAA, Grade 6 to Class BBB, Grade 9

Rashid, Patricia - (Assistant Principal/Woodbury) - from Class L, Grade 4 to Class O, Grade 7

Rizzo, John - (Executive Director of Technology & Media Services/DLMO) - from Class K, Grade 9 to Class D, Grade 3

Smith, Ouimet - (Director of Student Affairs/Administration) - from Class M, Grade 12 to Class F, Grade 6

Stephens, Scott- (Executive Director of Communications & Public Relations/Administration) - from Class F, Grade 11 to Class D, Grade 7

Wagner, Keith - (Director of Operations/Service Center) - from Class PPP, Grade 6 to Class F, Grade 2

Whittington, Dale - (Director of Research & Accountability) - from Class L, Grade 12 to Class F, Grade 7

3.7 SPECIAL ASSIGNMENTS

Authorization is requested for staff members to participate in the following activities. A unit refers to approximately one-half day of service at \$65.

Additional Days Beyond the Number of Contractual Days for Instructional Coaches

Brown, Kimberly - up to 5 days per diem
 Clark, Kristen - up to 5 days per diem
 Dietz, Jocelyn - up to 5 days per diem
 Weisbarth, Jennifer - up to 5 days per diem

Commencement Supervision (2015-2016 School Year)

Up to 1 unit per individual

Costa, Niki
 Morris, John

Steenberg, Marian

Manage College Board Applications for Accommodation (2015-2016 School Year)

Up to 24 units per individual

Keener, Lauren
 Roberts, Tana

Schmuck, Jessica

Resident Educator Mentors (2015-2016 School Year)

Up to 8 units per individual for each mentoring a Year 1 Resident Educator, up to 6 units per individual for each mentoring a Year 2 Resident Educator. Resident Educator Mentors may work with one or more Resident Educators

Roope, Kristen (8)
 Steiner, Cynthia (16)

Translator for State Tests (2015-2016 School Year)

Special work fee will be paid at \$60 per test

Griffin, Renauta

Transition Consulting Days - effective July 1, 2016

Auginas, Christine - up to 40 days as needed at final per diem rate of pay

Transition Support Days

Hochman, Carol - up to 15 days at final per diem rate of pay

Transition Training

Fornaro, Tina - up to 10 days per diem rate of pay

Woodbury Camp Coordinators (2015-2016 School Year)

12 nights per individual

Brooks, Lyndon
 Lipovic, Darlene

Lowe, Allison

Woodbury Camp Nurses (2015-2016 School Year)

Meinhard, Janet (5 days/4 nights) Smith, Stephanie (5 days/5 nights week)

Woodbury Camp Project (2015-2016 School Year)

Up to 2 nights per individual

Appel, Lee
 Bialo, Samuel
 Dang, Libby
 Deblock, Heather
 Farinacci, Dan
 Farren, Christine
 Garrison, Darlene
 Goodrum, Angela
 Harnish, Sean
 Heide, Ruth
 Hughes, Johnita
 Jaryga, Elizabeth
 Keitlen, Todd

Kline, Elise
 Lapp, Mary Jo
 Lewis, Gwendolyn
 Mason, Aisha
 Meek, Lauren
 Moore, LauraAnn
 Pincoe, Heather
 Portner, Bethamie
 Reese, Nathaniel
 Stonebraker, Megan
 Wylie, Antonia
 Young, Niccole

3.8 SUPPLEMENTAL CONTRACTS

Supplemental Contracts for the 2016-2017 School Year

District Per Diem Supplementals

Lockhart, Kelly - School Psychologist - 8 days
 Moses, Leanne - School Psychologist - 8 days
 Patel, Sagar - School Psychologist - 8 days
 Shapero, Cheri - School Psychologist - 8 days
 Smyth-Morrow, Noreen - School Psychologist - 8 days
 Tomasik, David - School Psychologist - 8 days
 Tuschman, Karen - School Psychologist - 8 days

Middle School Per Diem Supplementals

Abrams, Chamaine - Guidance - 13.5 days
 Anderson, Kelly - Guidance - 13.5 days
 Longino, Kristina - Guidance - 13.5 days
 Weiner, Diane - Speech Pathologist - 10 days

Middle School Special Supplementals

Abrams, Chamaine - Guidance - .1 x 32
 Anderson, Kelly - Guidance - .1 x 32
 Longino, Kristina - Guidance - .1 x 32

High School Per Diem Supplementals

Blakeslee-Vokes, Elizabeth - Guidance - 13.5 days
 Blattner, Eileen - Guidance - 31 days
 Bonner, Shaunna - Guidance - 13.5 days
 Bourisseau, Mary - Guidance - 13.5 days
 Manuel, Renee - Guidance - 13.5 days
 Peake, David - 13.5 days
 Peterjohn, David - Guidance - 13.5 days
 Szendrey, Catherine - Guidance - 13.5 days

High School Special Supplementals

Blakeslee-Vokes, Elizabeth - Guidance - .1 x 32
 Blattner, Eileen - Guidance - .1 x 32
 Bonner, Shaunna - Guidance - .1 x 32
 Bourisseau, Mary - Guidance - .1 x 32
 Manuel, Renee - Guidance - .1 x 32
 Peake, David - Guidance - .1 x 32
 Peterjohn, David - Guidance - .1 x 32
 Szendrey, Catherine - Guidance - .1 x 32

Woodbury Per Diem Supplementals

Lenczewski, Mark - Guidance - 13.5 days

High School (2015-2016)

Ruiz, Alexander - Assistant Baseball Coach - 3.25 x 1

3.9 CURRICULUM WRITING AND INSTRUCTIONAL PLANNING

Authorization is requested for staff members to participate in the following activities. A unit refers to approximately one-half day of service at \$65.

K-4 Science and Social Studies Committee (2015-16 School Year)

Up to 1 unit per individual

Baker, Maria	Kortemeyer, Laura
Brodsky, Amy	Martin, Larissa
Cone, Teri	Nieves, Ilka
Deep, Debra	Patterson, Nicole
Devine, Tanutda	Stoller, Stacy
DiLeo, Jennie	Strachan, Tara
Goulden, Jennifer	Vail, Jennifer
Harden, Jamie	

International Baccalaureate Extended Essay (2015-2016 School Year)

Up to $\frac{3}{4}$ of a unit per individual

Gadelsayed, Tana

German - Sixth Grade (2015-16 School Year)

Up to 10 units per individual

Bradd, Andrea	Szalay, Keith (3)
Harter, Kristen	

3.10 CHANGES IN RATE FOR INDIVIDUAL LONG TERM SUBSTITUTES (2015-2016 School Year)

Silberberg, Mariela - (Art Teacher/Mercer) - Class M.A., effective April 4, 2016
 (correction to the March 8, 2016 board agenda)

3.11 SUMMER WRITING AND INSTRUCTIONAL PLANNING

Authorization is requested for staff members to participate in summer writing and instructional planning. A unit refers to approximately one-half day of service at \$65.

AVI Culinary Camp, Grades 2-4 and Grades 5-7

Up to 4 units per individual

Quarterman, Angell

Bridge to Algebra, Grade 7

Up to 2 units per individual

Meek, Lauren

Master Schedule Program Planning

up to 10 units per individual

Currie, Jennifer
Kippen, NancyLevine, Sara
Turoff, DebraPublish Your Own Book Grade 8

Up to 2 units per individual

Roy, Piyali

Publish Your Own Book Grade 3

Up to 2 units per individual

Strachan, Tara

Shaker Choir Summer Enrichment

Up to 2 units per individual

Sharpe, Rebekah

Summer Program Planning

Up to 4 units per individual

Steggert, Stacey

World Language Exploratory Camp - German

Up to 2 units per individual

Harter, Kristen

3.12 EXTENDED SCHOOL YEAR APPOINTMENTS (ESY)

Authorization is requested for staff members to teach in the following programs at the rate of \$31.44 per hour:

High School Credit Recovery Summer Program (24/4 hour sessions)

Vazquez, Enid

Vazquez, Anastacio

Special Start K-12 Program (30/5 hour sessions)Jaryga, Elizabeth
Loveman, Maureen

Roberts, Tana

Special Start Pre-K Program (24/3.5 hour sessions)

Sandman, Barrie

Special Start Program Prek-12 Adapted Specials

Cowan, Allison (6x4 hours)
Engbert, Melanie (6x3 hours)

Mitchell, Eric (6x4 hours)
Starks, Bobby (6x4 hours)

Special Start Program Nurse

Amaddio, Maureen (up to 22x5)
Klausner, Paula (up to 10x5)

Meinhard, Janet (up to 10x5)
Richardson, Tanesha (up to 10x5)

Authorization is requested for staff members to work as aides in the following programs at the rate of \$17 per hour:

Special Education Multi-Factored Evaluations - Special Education Teachers (up to 50 hours)

Koenigsberger, Kristin

Steggert, Stacey

Special Start Program (30/5 hour sessions)

Bialo, Samuel
Bowers, Samantha
Davis, Kiera
Graves, Carlene
Hill, Ray

Hughes-Lewis, William
Robinson, Haley
Scott, Brenda
Thompson, Victrene

Authorization for extended school year services in accordance with Individual Education Plan at the rate of \$62 per hour

Extended School Year (up to 100 hours)

Allen-Jackson, Krystal

Robbins, Laura

Special Education Multi-Factored Evaluations - School Psychologists (\$250 for re-evaluations and \$350 for initial evaluations)

Patel, Sagar
Smyth-Morrow, Noreen

Tomasik, David

3.13 SUMMER. EXPLORATION, FUN AND LEARNING (SELF) APPOINTMENTS

Authorization is requested for staff members to participate in the following activities:

Secretarial

Burdine, Leslie
Kerns, Maria

Powell, Kerry

Project Coordinators

Jackson, Kevin
Lindsey, Dexter

Morgan, Billie
Tournoux, Gene

Planning

Up to 5 units

Morgan, Billie

Authorization is requested for staff members to teach in the Summer Exploration, Fun and Learning (SELF) program at the rate of \$31.44 per hour per Hourly and Unit Rate Schedule.

Lomond Summer Enrichment Camp (12 x 6 hour sessions)

Malone, Veronica
Royal, Alexandria

Wasserman, Andrea

Middle School Bridge to Algebra (29 x 5 hour sessions)

Harnish, Sean

Middle School Cognitive Tutor (29 x 5 hour sessions)

McClaine, Yvette

Publish Your Own Book Grade 3 (15 x 5 hour sessions)

Strachan, Tara

Publish Your Own Book Grade 4 (15 x 5 hour sessions)

Meris, Angeli

Publish Your Own Book Grade 5 (15 x 5 hour sessions)

Cheverine, Caitlin

Ready-Set-Go Grade 2 (15 x 5 hour sessions)

Pierce, Kathleen

Camp Invention (5 x 8 hour sessions)

Grant, Emily
Murphy, Karie

Snyder, Morgan
Warren, Tracey

Publish Your Own Book Grade 8 (15 x 5 hour sessions)

Roy, Piyali

Raider Readers (14 x 5 hour sessions)

Weiss-Flynn, Penny

Shaker Choir Summer Enrichment (5 x 4 hour sessions)

Sharpe, Rebekah

World Language Exploratory Camp - German (5 x 5 hour sessions)

Harter, Kristen

Authorization is requested for staff members to work as aides in the Summer Exploration, Fun and Learning (SELF) program at the rate of \$17 per hour per Hourly & Unit Rate Schedule.

AVI Culinary Camp Grades 2-4 (5 x 5 hour sessions)
Quarterman, Angell

AVI Culinary Camp Grades 5-7 (10 x 5 hour sessions)
Alexander, Julie

Lake Erie Ink Grades 2 – 3 (5 x 5 hour sessions)
Thomas, Maureen

Middle School Leap Ahead to Success Grade 7 (15 x 5 hour sessions)
Kilroy, Patricia

Middle School Leap Ahead to Success Grade 8 (15 x 5 hour sessions)
Long, Angela

Publish Your Own Book Grade 1 (15 x 5 hour sessions)
Williams, Adriana

Publish Your Own Book Grade 2 (15 x 5 hour sessions)
Cole, Anne

Publish Your Own Book Grade 3 (15 x 5 hour sessions)
Chowdhry, Nadia

Publish Your Own Book Grade 4 (15 x 5 hour sessions)
Scott, Sabrina

Publish Your Own Book Grade 5 (15 x 5 hour sessions)
Turner, Vivia

Publish Your Own Book Grade 6 (15 x 5 hour sessions)
Nims, Shyla

Ready-Set-Go Grade 1 (15 x 5 hour sessions)
Williams, Adriana

Ready-Set-Go Grade 2 (15 x 5 hour sessions)
Cole, Anne

Ready-Set-Go Grade 3 (15 x 5 hour sessions)
Chowdhry, Nadia

Ready-Set-Go Grade 4 (15 x 5 hour sessions)
Parker, Luvirt

Ready-Set-Go Grade 5 (15 x 5 hour sessions)
Turner, Vivia

Ready-Set-Go Grade 6 (15 x 5 hour sessions)
Muttillio, Alyssa

Progress with Chess Grades 1 – 4 (5 x 5 hour sessions)
Thomas, Maureen

Publish Your Own Book Grade 7 (15 x 5 hour sessions)
Alexander, Julie

Publish Your Own Book Grade 8 (15 x 5 hour sessions)
Long, Angela

Robotics Shark Tank Grade 5 (14 x 5 hour sessions)
Hughes, Johnita

Camp Invention (5 x 8 hour sessions)
Bryant, Denise
Freeman, Margaret

Moss, Shanita
Ng, Jane

Great Lakes Science Center (5 x 8 hour sessions)
Freeman, Margaret
Moss, Shanita

Ng, Jane

Techie Camp (5 x 8 hour sessions)
Ng, Jane

Lomond Summer Enrichment Camp (12 x 6 hour sessions)
Burrell, Jonathan
Parker, Lurvit

Powell, Torwarna
White, Shelia

3.14 LEAVES OF ABSENCE

Daberko, Laura - (Library Media Teacher/High School) - effective August 15, 2016 through January 20, 2017 (caregiver)

Manousogiannakis, Justine - (KRP Support Teacher/Fernway) - effective for the 2016-2017 school year (caregiver)

Santos, Amy - (Grade 5 Math & Science Teacher) - effective for the 2016-2017 school year (general)

3.15 RESIGNATIONS

Jackson, Susanna - (English Teacher/High School) - effective at the end of the 2015-2016 school year - 8 years of service (resignation)

3.16 RESIGNATIONS

Kives, David - (Security Monitor/Middle School) - effective at the end of the 2015-2016 school year - 8 years and 9 months of service (retirement)

Phillips, William - (Permanent Part Time Bus Driver/Transportation) - effective June 7, 2016 - 7 months of service (retirement)

Williams, Curtis - (Permanent Part Time Bus Driver/Transportation) - effective June 3, 2016 - 7 months of service (retirement)

3.17 NON-BARGAINING SALARY SCHEDULE ADOPTION

It is recommended that the Non-Bargaining Salary Schedules effective July 1, 2016 attached below be adopted by the Board of Education.

4. ADDENDUM - PERSONNEL

4.1 APPOINTMENTS

Brock, Carolyn – (Permanent Part Time Bus Driver/Transportation) – step 2 of the Local 200 Salary Schedule – effective August 15, 2016

Forman, Eric - (Principal/Onaway) - Class E, grade 5 of the Certified Administrative Salary Schedule - effective July 1, 2016; plus up to 4 days per diem before June 30, 2016 (correction to the June 14 board agenda)

Moisio, Mitchell - (School Psychologist/District) - Class Ph.D, step o of the Teacher's Salary Schedule - effective August 15, 2016

Stephens, Jessica - (Skills Support Teacher/Woodbury) - Class B.A., step c of the Support Teacher's Salary Schedule - effective August 15, 2016

4.2 TEMPORARY EMPLOYEES

Student Aide

Baul, Scott
Baum, Lillie
Cicarelli, Sophia

Grube, Sarah
Wise, Justin

Substitute Clerical

Davis, Kimberly
Ng, Jane
Schachtel, Nancy

Shlonsky, Eleanor
Storms, Deirdre

Substitute Special Education Aide

Grace, Radford
Kaffen, Jennie

O'Connor, Maureen

4.3 SUMMER, EXPLORATION, FUN AND LEARNING (SELF)

Authorization is requested for staff members to work as aides in the Summer Exploration, Fun and Learning (SELF) program at the rate of \$17 per hour per Hourly & Unit Rate Schedule.

Instructional Aide

Billups, Brittany
Davis, Andrew
Kelner, Therese

Tatum, Valerie
White, Sheila

Authorization is requested for staff members to teach in the Summer Exploration, Fun and Learning (SELF) program at the rate of \$31.44 per hour per Hourly and Unit Rate Schedule.

Teacher

Allen, Nancy
Burns, Cecilia
Grim, Dorothy

Pope, Latina
Reese, Nathan
Rivers, Dawn

Lease, Patricia

Stead, Kathryn

4.4 NON-BARGAINING SALARY SCHEDULE ADOPTION

It is recommended that the Non-Bargaining Salary Schedules effective July 1, 2016 included in Agenda item 3.17 of the June 14, 2016 agenda be amended to add the following to Page B2 of the Attachment.

	<u>SALARY</u>		<u>BASE</u>	<u>TRAINING</u>	<u>SALARY W/</u>	<u>\$</u>	<u>%</u>	<u>Position Title</u>
	<u>CLASS</u>	<u>GRADE</u>	<u>SALARY</u>	<u>CREDIT*</u>	<u>CREDITS</u>	<u>INCREASE</u>	<u>INCREASE</u>	<u>FYE 2016-17</u>
			<u>2.5%</u>					
Karen Slovikowski	XX	5	\$60,248		\$60,248	\$3,182	5.6%	Testing Coordinator

Motion by Alex Liston Dykema, second by Annette Tucker Sutherland

Final Resolution: Motion Carries

Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson II

16-06-68

5. ACTION ITEMS AND REPORTS – BUSINESS

5.1 FACILITIES UPDATE

At this time Stephen Wilkins, Assistant Superintendent of Business and Operations, gave an update on the Master Planning Facilities Project. Joining Mr. Wilkins were Chris Dewey of Van Auken Akins Architects LLC, Paul Garland of Legat KingScott, Robin Randall of Legat KingScott, and Larry Tomec of Ohio Schools Council. The update included a PowerPoint presentation along with other overhead items. Also participating in the presentation and discussion were Superintendent Hutchings, Terri Breeden, Assistant Superintendent of Curriculum & Instruction, and Treasurer Bryan C. Christman. An extensive question, answer and discussion session ensued including discussing the pros and cons of the three options for a Master Plan segment. The update presentation and discussion continued from about 7:15 p.m. through 8:30 p.m., when President Clawson declared a recess to the Facilities discussion in order to receive the SHTA Supplemental Committee update, after which the Board will return to the Facilities discussion.

7. ACTION ITEMS - BOARD OF EDUCATION

7.1 SHTA SUPPLEMENTAL COMMITTEE UPDATE

At this time from about 8:35 p.m. until 9:00 p.m., Darlene Bushley, Director of Human Resources, Eileen Sweeney, Intervention Specialist, and Mike Sears, Social Studies Teacher, gave an update on the Shaker Heights Teachers' Association Supplemental Committee, after which the proposed Memorandum of Understanding was submitted to the Board for approval.

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on ratifying the Supplemental Contracts Memorandum of Understanding (MOU) between the Shaker Heights Board of Education and the Shaker Heights Teachers' Association (SHTA) (see attachment below).

Motion by Alex Liston Dykema, second by Todd Davidson

Final Resolution: Motion Carries

Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker
Sutherland, William Clawson II

16-06-69

Immediately after the SHTA Supplemental Committee Update at approximately 9:00 p.m., President Clawson declared a brief 10-minute recess, after which the meeting reconvened at approximately 9:10 p.m.

At this time, the Section 5.1 Facilities Update discussion resumed and continued until about 10:40 p.m. After hearing the architects and planners viewpoints about what work would be required to be performed if the option to renovate the Middle School were to be selected, the general consensus of the group was that Financial Option #3, the combo CFAP and non-CFAP option was the most logical segment option to pursue. In that regard, the Administration will commence to undertake a site survey to ascertain the viability of site development at the Middle School location.

President Clawson then declared another brief 10-minute recess, after which the meeting reconvened at approximately 10:50 p.m. returning to the remaining agenda items.

5.2 APPROVING CHANGE ORDERS WITH PERRIN ASPHALT COMPANY, INC. FOR THE TENNIS COURTS AND ADMINISTRATION BUILDING PARKING LOT IMPROVEMENT PROJECT

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on approving the change orders for the Tennis Courts and Administration Building Parking Lot Improvements project (see attachments below).

1. Relocation of Handicap Water Fountain	\$2,340.00
2. Installation of Silt Fence	\$2,742.50
3. Install Water Quality Structure	\$23,874.96
4. Construction Testing Allowance Credit	(\$12,000.00)
5. Sidewalk Replacement	\$37,000.00
Total	\$53,957.46

Motion by William Clawson II, second by Todd Davidson

Final Resolution: Motion Carries

Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker
Sutherland, William Clawson II

16-06-70

5.3 AUTHORIZING A RENTAL LEASE AGREEMENT FOR 3620 LEE ROAD WITH NEW OWNER

At the recommendation of Superintendent Gregory C. Hutchings, Jr., and upon receiving a motion and a second, the Board of Education voted on authorizing the Superintendent and Treasurer to negotiate and enter into a rental lease agreement for 3620 Lee Road with the new owner.

The District has for a number of years rented 3620 Lee Road for warehouse space. The new owner (Craig Stout) is willing to negotiate a new lease for the same facility space with the District at a modest increase in the rental rate, but otherwise at very similar terms as the existing agreement.

Motion by Annette Tucker Sutherland, second by William Clawson II

Final Resolution: Motion Carries

Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson II

16-06-71

6. ADDENDUM - BUSINESS (no items)

8. ACTION ITEMS AND REPORTS - TREASURER - FINANCE & BUDGET

8.1 MONTHLY FINANCIAL REPORT

At the recommendation of Treasurer Bryan C. Christman, and upon receiving a motion and a second, the Board of Education voted on approving the monthly financial report consisting of the financial statements for the month and year-to-date ended April 30, 2016 (attached Exhibit T-1 in Subject Section 8.2) and the Interim Investments for May 2016 (attached Exhibit T-2 in Subject Section 8.3). Note-Subject Section 8.2 and 8.3 of the agenda may be acted on in one motion.

8.2 FINANCIAL STATEMENTS

It is recommended that the attached monthly financial statements for the month and year-to-date ended April 30, 2016 (Exhibit T-1) be accepted and placed on file for audit.

At this time, Mr. Christman reported on the following financial items:

APRIL 2016 FINANCIAL OVERVIEW

The revenue activity for the month and for the fiscal year-to-date April 2016 has been similar to the same reporting period for the prior year with the following exceptions:

- The real estate tax collections in the first six months of this fiscal year were \$2.4 million higher than last year's due to collections on the new levy which went in effect January 2015; January through April 2016 tax collections were \$0.2 million higher than the same period in 2015. Tax receipts for the fiscal yearend are projected to be in line with the annual budget amount;
- The Personal Property Taxes are \$181,460 below prior year due to the non-recurring delinquent property tax case settlement received in the prior year;
- The Homestead Exemption & Rollback receipts are a net \$47,432 higher this fiscal YTD through March. The 1st half 2016 HERB amount was received in April this year, not until May in 2015, thus resulting in \$4.5 million more in receipts this YTD vs the prior year. Total receipts for the year will be very close to budget;
- Investment Earnings are \$200,458 higher this fiscal YTD than last year, reflecting improving interest rates on higher balances. The favorable variance amount projected through fiscal yearend is \$150,000;

- Other Local receipts are \$15,248 less this fiscal YTD than last year, due primarily to receipt of non-recurring receipts offset by lower first half SF-14 tuition settlements received from other districts;
- State Foundation payments are \$1.0 million higher than last year in conjunction with an expected increase over the prior year in accordance with the State allocation. A favorable variance of \$0.2 million is projected through fiscal yearend;
- Other State revenue was \$1.0 million lower than the prior year attributable to the catastrophic aid reimbursement for Fiscal 2013 delayed by the State and paid in July 2014, while the Fiscal 2014 reimbursement was received in June 2015;
- As discussed in previous month's financial briefs, Federal receipts in November included the four-year interim period (2005-2009) settlement from the Ohio Department of Medicaid amounting to \$437,000, which when combined with the March/April receipts of \$318,000 for the F2012 Medicaid settlement accounts for the \$0.8 million favorable variance over last year's actual. Receipts for the fiscal year are projected to end with a \$445,000 favorable variance to budget, primarily attributable to the 2005-09 settlement payment;
- The above differences combine for a net increase of \$7.8 million in revenue this vs. last YTD, but are projected through yearend to exceed projections by \$0.8 million attributable to the favorable variances in investment earnings, State Foundation, and Medicaid reimbursements.

The expenditure activity for the month and for the fiscal year-to-date April 2016 was \$1.3 million higher than the prior year amount due to differences, including an increase of \$0.7 million of sick leave severance payments due to higher than usual retirements at the end of Fiscal 2015, more than offset by favorable variances for other expenditure items. Expenditures through fiscal yearend are projected to be \$1.9 million (including \$0.4 million less transfers out due to no transfer to the Capital Fund of the Medicaid 2005-09 settlement payment) or 2.1% below budget. In summary the District's overall finances are better than original expectations and are projected to end the year with a bottom line favorable variance of \$2.7 million.

Mr. Christman also reported on the following legislative items:

State Budget Status: State revenues for the first ten months of FY16 through April are an unfavorable variance of \$310 million, while expenditures are a favorable variance of \$287 million, for a net unfavorable variance of \$23 million; revenues through May are an unfavorable variance from budget of \$500 million or 2.5%, mostly considered a timing difference.

Ohio General Assembly: the GA has begun its summer recess, with the Senate scheduled to return in September, while the House is not expected to reconvene until after the November election, which will be the biennial lame duck session which is expected to see many pieces of legislation considered.

Mr. Christman also updated the Board on the Treasurer's Department activities since the last meeting:

- Various Administrative meetings;
- Insurance renewal;
- Processing Workers' Compensation transition payments;

- Attending Library Executive Director retirement reception;
- Catastrophic Aid submission;
- Medicaid processing contract for CMS changes;
- Strategic Plan Quarterly Chat;
- Excess Cost submission;
- OASBO Legislative Committee meeting in Columbus;
- Finance & Audit Committee meeting;
- Lee Road lease agreement negotiation;
- Collective Bargaining Agreement negotiations-Aides;
- Tax Incentive Review Commission preparation meeting;
- Employee Benefits Consortium meeting;
- Health Insurance compliance review meeting; and
- Annual Records Commission meeting.

8.3 INTERIM INVESTMENTS

It is recommended that in accordance with Section 135.14 of the Ohio Revised Code, the interim investments listed in the attached Exhibit T-2 be ratified.

Motion by William Clawson II, second by Alex Liston Dykema

Final Resolution: Motion Carries

Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker Sutherland, William Clawson II

16-06-72

8.4 SUPPLEMENTAL APPROPRIATIONS

At the recommendation of Treasurer Bryan C. Christman, and upon receiving a motion and a second, the Board of Education voted on approving the following supplemental appropriation resolution.

It is recommended that the following supplemental appropriation be approved.

WHEREAS, the Shaker Heights Board of Education has received grants and awards from various funding sources; and

WHEREAS, the Shaker Heights Board of Education on September 8, 2015, adopted annual appropriations for the 2015-2016 budget year, which in part this appropriation in addition to others adopted since September will either replace or amend;

NOW THEREFORE, BE IT RESOLVED that the Shaker Heights Board of Education amend its previously adopted appropriation accounts:

Funding Agency: Various

Funding: Various

Project: Various

FUND SPCC FUNC. OBJ. OPU DESC. APPROP.

See Attached Exhibit T-3

Motion by Todd Davidson, second by Annette Tucker Sutherland

Final Resolution: Motion Carries

Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker
Sutherland, William Clawson II

16-06-73

8.5 ADOPTION OF THE 2016-2017 TEMPORARY ANNUAL APPROPRIATIONS

At the recommendation of Treasurer Bryan C. Christman, and upon receiving a motion and a second, the Board of Education voted on adopting the 2016-2017 Temporary Annual Appropriations (Exhibit T-4 attached below).

Motion by William Clawson II, second by Alex Liston Dykema

Final Resolution: Motion Carries

Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker
Sutherland, William Clawson II

16-06-74

9. SUPERINTENDENT'S REPORT

9.1 SUPERINTENDENT'S REPORT

At this time, the Superintendent provided a report on various district matters including a status update on the Shaker Heights Schools' Strategic Plan, as listed below:

Commencement

Our 99th annual Commencement was a tremendous success, and I want to thank all of the students, teachers, administrators, families and friends who made it a memorable evening. For the first time, we sat our graduates on stage facing the audience, and we think that setup worked well. As you might imagine, many people played a role in Commencement, but I especially want to thank the High School staff, led by Ms. Sara Chengelis, one of our assistant principals, and Dr. Erin Herbruck, our Director of Professional Learning, for coordinating an event that has many moving pieces. For the first time, Commencement was streamed live on our own web site, and the broadcast went off without a hitch. More than 600 people watched the event live, and more than 1,800 have watched it in total.

AASA

I had the honor of presenting at an all-day module on strategic thinking and planning put on by AASA and Howard University on May 21. Our session focused on how an urban district can develop a strategic plan, how strategic planning and strategic thinking differ, how they can be used to create a successful superintendency, and how an urban superintendent's entry plan can provide effective acclimation into his or her district. This was a very collaborative process, and I was able to share with my fellow superintendents many of our successes here in Shaker.

Onaway Principal Hired

As you are aware, we have chosen Mr. Eric Forman as our new principal of Onaway Elementary School. Mr. Forman, who lives in Shaker Heights, emerged as the strongest of 73 applicants. He was chosen for the position after a series of panel interviews and meetings with students, parents, faculty and staff, and community members. We were very fortunate to have two very strong finalists, and it was not an easy decision, but we are excited that Mr. Forman has agreed to join the Shaker Team. I want to thank the Onaway faculty, staff, parents and PTO leaders for all of

the time they put into this process, and for the valuable feedback they provided.
Mr. Forman begins July 1.

10. BOARD MEMBERS' REPORTS AND HIGHLIGHTS

10.1 BOARD MEMBERS' REPORTS AND HIGHLIGHTS

At this time, the Board Members provided reports on various district matters including the following:

Due to the lateness of the hour, there were no Board Member reports.

11. EXECUTIVE SESSION

11.1 EXECUTIVE SESSION

At the recommendation of the Board President, and upon receiving a motion and a second, the Board of Education voted on recessing the meeting and entering into executive session to discuss employee personnel matters under Ohio Revised Code (ORC) Section 121.22 (G)(1) and to discuss matters relative to the preparation for collective bargaining negotiations under ORC Section 121.22 (G)(4).

Motion by Todd Davidson, second by Alex Liston Dykema

Final Resolution: Motion Carries

Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker
Sutherland, William Clawson II

16-06-75

The Board recessed the public session at 11:24 p.m. and commenced the executive session with Board members only.

At 11:48 p.m., President Clawson declared the end of the executive session.

12. ADJOURNMENT

12.1 NEXT MEETING

The next regular meeting of the Shaker Heights Board of Education will take place on Tuesday, July 12, 2016 at 6:00 p.m. at the Shaker Heights City School District Administration Building.

12.2 ADJOURN THE MEETING

There being no further business to come before the Board, and upon receiving a motion and a second, the Board of Education voted on adjourning the meeting.

Motion by Alex Liston Dykema, second by Todd Davidson

Final Resolution: Motion Carries

Yes: Todd Davidson, Alex Liston Dykema, Jeffrey Isaacs, Annette Tucker
Sutherland, William Clawson II

16-06-76

The regular meeting of the Shaker Heights Board of Education adjourned at 11:49 p.m.

William L. Clawson II, President

Bryan C. Christman, Treasurer