

To be approved at the Board of Education meeting February 10, 2009.

MINUTES OF THE JANUARY 13, 2009 REGULAR BOARD OF EDUCATION MEETING.

The Shaker Heights Board of Education met in regular session on Tuesday, January 13, 2009 at 8:36 p.m. in the small auditorium of the Shaker Heights High School, 15911 Aldersyde Road, Shaker Heights, Ohio 44120.

Members present: Mr. Norman A. Bliss, Ms. Freda J. Levenson, Mr. Peter A. Robertson, Ms. Annette Tucker Sutherland, and Mr. F. Drexel Feeling.

President F. Drexel Feeling presided.

Upon the presentation of the Minutes of the December 9, 2008 regular meeting, Ms. Levenson moved, seconded by Mr. Robertson to approve the minutes as presented.

Roll Call: Ayes: Mr. Bliss, Ms. Levenson, Mr. Robertson, Ms. Sutherland, Mr. Feeling.
The motion carried.

09-01-19

President Feeling inquired of the audience as to any questions or comments pertaining to agenda items. There being none, the meeting continued.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

Upon the recommendation of Superintendent Mark Freeman, Ms. Levenson moved, seconded by Mr. Bliss that the following personnel items be approved:

PERSONNEL

Certified

Tuition Reimbursement for Calendar Year 2008

Group I – Credit Toward First Master's Degree (SHTA Collective Bargaining Agreement)

Ahrens, Amanda – Notre Dame College – 3
Baird, Heather – Ursuline College – 12
Clemens, Jason – John Carroll University – 6
Clemente-Milne, Deanna – Ursuline College – 25
Cole, Sarah – Cleveland State University – 22
Doersen, Valerie – Cleveland State University – 3; John Carroll
University – 9
Flox, Cari – Ursuline College – 15
Gerstenberger, Tracey – Cleveland State University – 6
Hitchens, Patricia – Indiana Wesleyan University – 3
Johnson, Erik – Grand Canyon University – 6
Kalan, Timothy – Cleveland State University – 2
Kalich-Paley, Roberta – Cleveland State University – 3
Koppitch, John – Notre Dame College – 7
Luksenburg, Pamela – Andrews University – 3.34
Martin, Jane – Notre Dame College – 3
Miller, Carolyn – Ashland University – 3
Miller, Larry – Walden University – 20
Moulthrop, Dorothy – Cleveland State University – 12
Readance, Donald – Ashland University – 6

Reid, Jewel – Malone College – 12; Muskingham College – 3
 Roberts, Ellen – Notre Dame College – 3
 Sanford, Aquita – Ursuline College – 9
 Taylor, Aaron – John Carroll University – 10

Group II – Credit Beyond Master’s Degree
(SHTA Collective Bargaining Agreement)

Bates, Elizabeth – Lake Erie College – 1
 Berger, Brian – Antioch University – 2
 Berggrun, Michelle – Notre Dame College – 1
 Black, Shana – Drake University – 3
 Blakeslee-Vokes, Elizabeth – John Carroll University – 3
 Bonner, Shauna – John Carroll University – 18
 Brazalovics, Elizabeth - Lake Erie College – 2
 Brewster, Katherine – Kent State University – 9
 Brown, Selena – Notre Dame College – 3
 Burns, Cecilia – Endicott College – 1
 Canady, Regina – University of Akron – 3
 Carroll, Maureen – Cleveland State University – 4
 Carter, James – Notre Dame College – 3
 Chasten, Ella – Walsh University – 3
 Cohen, Marci – Cleveland State University – 1
 Cydula-Weinstein, Michele – Ashland University – 1
 Davis, Amy – Notre Dame College - 12
 DeCapua, Bethany – Notre Dame College – 3
 Devine, Tanutda – Lake Erie College – 3; Notre Dame College – 1;
 Ashland University – 1
 Dietz, Jocelyn – Notre Dame College – 3
 DiPiero, Jill – Cleveland State University – 3, John Carroll University – 4
 Dorenkott, Christine – Notre Dame College – 3
 Finney, Dollye – Cleveland State University – 18
 Fleming, Kathleen – Ashland University – 3
 Godbold, Sanya – Cleveland State University – 9
 Grosel, Ronald – John Carroll University – 6
 Hammer, Francine – Cleveland State University – 1
 Hardiman, Lisa – Cleveland State University – 12
 Harrell, Angela – Walden University – 18
 Hayduk, Crystal – Notre Dame College – 6
 Hayward, Christopher – Ashland University – 4
 Hayward, Kristina – Kent State University – 6
 Herbruck, Erin – Cleveland State University – 10
 Hess, Gretchen – Cleveland State University – 2
 Hill, Kevin – Lake Erie College – 1
 Jarvie, Sherri – Ashland University – 1
 Jons, Kelly – Lake Erie College – 3
 Kelly, Charles – Cleveland State University – 8
 Koenigsberger, Kristin – Notre Dame College – 3
 Loges, Naomi – Notre Dame College – 3
 Luther, Rachel – Notre Dame College – 3
 Marencik, Joseph – Northcentral University – 12
 McBurney, Christine – Cleveland State University – 9
 McCandless, Christine – Notre Dame College – 3
 McGuan, Martin – Cleveland State University – 4
 McGuffin-Cawley, Wendy – Miami University – 2.5; Notre Dame
 College – 3
 Nosse, Margaret – John Carroll University – 2
 Rabatin, Amanda – Cleveland State University – 3
 Reinhold, Jean – Notre Dame College – 4

Robinson, Neal – Notre Dame College – 1
 Roth, Linda – Cleveland State University – 6
 Rucinski, Michell – Cleveland State University – 3
 Sheppard, Sylvia – John Carroll University – 2
 Siegel, Elizabeth – Endicott College – 1
 Slovikovski, Walter – Drake University – 3
 Smith, Karen – Cleveland State University – 3; Franciscan University of
 Steubenville – 3; Notre Dame College – 3
 Spivey, Brenda – Lake Erie College – 1
 Starks, Bobby – Indiana Wesleyan University – 1
 Strouse, Mary – Cleveland State University – 8
 Steggert, Stacey – Cleveland State University – 14
 Steiner, Cynthia – Cuyahoga Community College – 7
 Townsend, Donita – Cleveland State University – 17
 Vazquez, Anastacio – Notre Dame College – 3
 Vazquez, Enid – Notre Dame College – 3
 Warshay, Alisa – Kent State University – 12
 Weiner, Susan – Notre Dame College – 6
 Whidden, Anne – Cleveland State University – 8
 White, Sarah – Lake Erie College – 1
 Wigton, Erica – Cleveland State University – 27
 Zucca, Matthew – Notre Dame College – 6
 Zucker, Adrienne – Cleveland State University – 3

Regularly Employed, Non-bargaining Employees Eligible for Tuition Reimbursement

Auginas, Christine – Cleveland State University – 1
 Halapy, Jenifer – Ashland University – 3; Cuyahoga Community College – 4
 Howell, Lisa – Kent State University – 15
 Jaryga, Elizabeth – Cleveland State University – 6
 Mendelson, Joshua – John Carroll University – 6
 Mizer, Laura – Cleveland State University – 11
 Musgrave, Laura – Notre Dame College – 9
 Philbin, John – Notre Dame College – 3
 Pope, Latina – Ashland University – 3
 Romano, Joseph – Notre Dame College – 3
 Safier, Barbara – Notre Dame College – 3
 Smith, Ouimet – Cleveland State University – 3
 Wessinger, Francis – Walsh University – 3

**Temporary Employees: Lunch Room Supervisors, Substitute Tutors,
 Home Instructors, Substitute Teachers, Substitute Nurses, Substitute
 Library Aides, Tutoring Center Tutors for the 2008-2009 School Year**

Kirchner, Nancy
 Smith, Isaac, IV

Sullivan, Jack
 Zullo, Millecent

Supplemental Contracts for the 2008-2009 School Year

Woodbury School Special Supplements

Grim, Dorothy – Jump Rope Club – .05 x 30
 Jarvie, Sherri – Jump Rope Club – .05 x 30
 Lease, Patricia – Jump Rope Club – .05 x 32
 Lipovic, Darlene – Jump Rope Club – .05 x 80

Middle School

Pope, Timothy – Interscholastic Wrestling Coach – 3.0 x 1

Middle School Special Supplementals

Sullivan, Dawn – Public Address Supervisor – .1 x 20

Watson, Linda – Office Organization – .1 x 40

High School

Collier, Howard – Soccer Assistant Coach (Women – 6.5 x 1

Schwartz, John – Pre-season Golf Coach (Men) – 3.5 x 1

Schwartz, John – Golf Head Coach (Men) – 7.0 x 1

Wamsley, Bryan – Pre-season Swimming Assistant Coach (Men) - 2.5 x 1

Wamsley, Bryan – Swimming Assistant Coach (Men) – 6.5 x 1

High School Special Supplementals

Dehn, Donna – Music Support – .1 x 7.5

Dehn, Donna – Pit Director – .1 x 32

Thornton, James – Ensemble Consultant – .1 x 40

Special Supplementals for the 2008-2009 School Year**Districtwide/Fall Semester – Mentor**

Drosdeck, Carola

Special Supplementals for the 2008-2009 School Year**Districtwide/Spring Semester – Mentor**

Corbin, Sue

Drosdeck, Carola

Flox, Cari

Hoynacke, Bonnie

Pattie, Jeffrey

Roth, Linda

Schneider, Robert

Tobey, Addie

Classified**Appointments for the 2008-2009 School Year**

Brugman, Jordan – (Custodian Without License/Onaway) – step 1 – Effective January 5, 2009

Loggins, Danielle – (Cook's Helper/High School/20 hours per week) – step 2 – Effective January 5, 2009

Mahoney, Kevin – (Custodian Without License/Boulevard) – step 1 – Effective January 5, 2009

Mills, Ardran – (Cook's Helper/High School/20 hours per week) – step 1 – Effective January 5, 2009

Smith, Vivian – (Cook's Helper/High School/25 hours per week) – step 1 – Effective January 5, 2009

Tuition Reimbursement for Calendar Year 2008**Bargaining Employee Eligible for Tuition Reimbursement**

Pelc, Jason – Bryant & Stratton College – 19

County Employee Eligible for Tuition Reimbursement

Boris, John – Cleveland State University – 15

Regularly Employed, Non-bargaining Employees Eligible for Tuition Reimbursement

Belk, James – Notre Dame College – 6
 Bowman, Sarah – Lake Erie College – 1
 DeLiberato, Lisa – Cleveland State University – 21
 Hindesmiller, Sylvester – Ashford University – 12
 Kline, Elise – Notre Dame College – 2
 Malacki, Elizabeth – Notre Dame College – 12
 Quarterman, Angell – Notre Dame College – 16
 Roberts, Cybil – Cleveland State University – 18
 Tresler, Kristen – Notre Dame College – 37
 Winkelman, Anne – Cleveland State University – 19

Extensions to Leaves of Absence for the 2008-2009 School Year

Johnson, Jean – (Secretarial Technician/Fernway) – Effective December 17, 2008, through April 6, 2009 (caregiver)

Plank, Gregory – (Grounds Maintenance Worker/Warehouse) – Effective December 29, 2008, through March 29, 2009 (caregiver)

Leaves of Absence for the 2008-2009 School Year

Lynch, Terrence – (Messenger/District) – Effective December 11, 2008, through June 12, 2009 (medical)

Palmer, Joseph – (Bus Driver/Transportation) – Effective January 22, 2009, through June 14, 2009 (medical)

Reinstatement

Scott, Kevin – (Custodian/Woodbury) – Effective December 10, 2008

Approval of Overtime Pay for Food Services Employees Participating in AVI Training

Effective January 2, through January 4, 2009
 Up to 24 hours

Hawkins, Kemii
 Kee, Timeika
 Ivey, Vanikke
 Lewis, Denise

Mezzacappa, Rane
 Stone, Nikole
 Tatum, Mary
 Wright, Andrea

Personnel Action for Employees Not Covered by Collective Bargaining Agreement

It is recommended that the Board of Education approve an increase from \$7.00 per hour to \$7.30 per hour for the Student Aides, Tutoring Center Study Aides and Student Technology Aides positions on the Hourly & Unit Rate Schedule. This change is needed

so the School District is in compliance with the new Ohio mandated minimum wage rate of \$7.30 per hour. Effective January 1, 2009.

ADDENDUM

Certified

Tuition Reimbursement for Calendar Year 2008

Regularly Employed, Non-bargaining Employees Eligible for Tuition Reimbursement

Hayward, Christopher – Ashland University – 4 (correction to Agenda)

Cydulka-Weinstein, Michele – Ashland University – 1, Cuyahoga Community College – 1 (correction to Agenda)

Change of Rate for Individual Substitute Teachers for the 2008-2009 School Year

Shaw, Elizabeth – (SLD/Boulevard) – Class M.A. – Effective January 5, 2009

Simon, Sheryl – (6th Grade/Woodbury) – Class B.A. – Effective November 17, 2008 (correction to the December 9, 2008 Board Agenda)

Wiest, Linda – (Kindergarten/Lomond) – Class M.A. – Effective January 26, 2009

Special Supplementals for the 2008-2009 School Year **Districtwide/Fall Semester – Mentor**

Brindza, Elizabeth

Special Supplementals for the 2008-2009 School Year **Districtwide/Spring Semester – Mentor**

Brindza, Elizabeth
Culek, Kenneth
Foote, Leslie
Glickman, Andrea
Lawrence, Patricia

Perlmutter, Robin
Roth, Linda
Weiss-Flynn, Penny
White, Robert

Supplemental Contracts for the 2008-2009 School Year

Fernway School

Mohney, Kathleen – Teacher-in-Charge – 1.33 x 1

High School

Brown, Selena – Lacrosse Assistant Coach (Women) – 6.5 x 1

ClassifiedTemporary Employees: Building Monitors, Head Lunchroom Aides, Lunchroom Aides, Off-Duty Police Officers, Student Technology Aides, Student Aides, Substitute Bus Drivers, Substitute Bus Monitors, Substitute Cafeteria Workers, Substitute Custodians, Substitute Secretarial Technicians, Substitute Security, Substitute Teacher Aides, Technology Interns, Tutoring Center Study Assistants for the 2008-2009 School Year

Hurle, April

Lewis, Tiffany

Roll Call: Ayes: Mr. Bliss, Ms. Levenson, Mr. Robertson, Ms. Sutherland, Mr. Feeling.
The motion carried.

09-01-20

DISTRICT HIGHLIGHTS

- A crew from Nick News, an award-winning program hosted by **Linda Ellerbee** for the Nickelodeon network, came to Shaker last week to produce a segment on the Student Group on Race Relations. The crew documented a meeting of SGORR leaders, followed a SGORR session in a sixth-grade class, and interviewed students about their experiences with the organization. One of a series on students who are making a difference in their communities, the segment is tentatively scheduled to run at 9 p.m. on February 8 on the Nickelodeon channel. Nick News is aimed primarily at young people aged 10 to 15 and is recognized for its coverage of tough issues such as poverty, AIDS, and war.
- The Shaker Heights Human Relations Commission has chosen the Ludlow Community Association for its 2009 Martin Luther King, Jr. Award for Human Relations. The awards presentation, titled “A Drum Major, Yesterday and Today,” will be held at 7 p.m. on January 29 in the Large Auditorium at Shaker High School. The High School A Cappella Choir and the St. Dominic Choir will perform. Refreshments will be served at a reception after the ceremony. The award is presented in recognition of the Association’s leading role in defining how Shaker Heights responds to adversity. Ludlow has used the arts to speak to the concepts of inclusion and equality. The Human Relations Award recognizes Ludlow’s special role, along with Verlezza Dance and the Shaker Arts Council, in leading the community to speak with one artistic voice. Their collaborative effort produced “In Concert with Ludlow” in the spring of 2008, a concert of music, dance, drama, and poetry presented by participants of all ages, races and abilities, and attended by more than 500 people. Association Co-Presidents **Tom Chelimsky** and **Luiz Coelho**, band director at Woodbury Elementary School, will accept the award.
- In a spirited Woodbury Geography Bee that went into quintuple overtime, sixth grader **Narayan Sundararajan** prevailed over fellow finalists **Ellie Brownlow**, **Ben Robertson**, and **Zane Weltman**. Indicating the level of difficulty of the questions, the last of the five tiebreakers was: *The Shebele River rises in the mountains of Ethiopia and flows south into what country?* Narayan’s correct response – *Somalia* – clinched the school championship and the chance to continue in state competition. **Joe Romano** of the Woodbury faculty coordinates the Geography Bee. National Geographic sponsors the program.
- Seventy-seven seniors have already been accepted to colleges through early decision, early action, and rolling admissions programs. Among the wide range of schools to which students have been admitted are Bowdoin, Case Western Reserve, Duke, Fordham, Hampton, Kenyon, Michigan, Notre Dame, Ohio University, Santa Clara, Savannah College of Art & Design, Spelman, and Yale. Regular admissions notices will be sent out in the spring.

- By reducing the number and severity of workplace injuries by 10%, the District has earned a 2% rebate in premiums from the Ohio Bureau of Workers' Compensation totaling \$5248. Factors in the reduction of injuries included improved training of supervisory personnel and online training of employees based on the responsibilities and risks associated with their positions.

The online training program, PublicSchoolWORKS, is also being used in the District to provide training in areas ranging from acceptable use of District technology facilities to prevention of infection through bloodborne pathogens. The system automatically records staff members' course completion and generates reminder e-mails to those who have not completed required training.

- Invitations will soon go in the mail for *A Night for the Red & White*, the annual benefit sponsored by the Friends of the Shaker Schools Foundation. Each year this celebration brings together more than 800 parents, alumni, staff members and community residents to raise money for enrichment in the schools, netting a total of \$1.6 million since its inception in 1992. This year's proceeds will be devoted to enrichment in the arts, technology, health and fitness. The gala begins at 7 p.m. on March 7 at the InterContinental Hotel. For more information, visit www.shaker.org/foundation/redandwhite.
- High School Assistant Principal **Jasmine Clark** has been invited to join the Leadership Academy sponsored by the First Ring Superintendents' Collaborative. The academy provides training and mentoring for teachers and administrators with aspirations and potential for senior administrative roles. Ms. Clark began her Shaker career as a social studies teacher at the High School.
- **Christina Savvides**, a sixth grader at Woodbury, is a winner in the Cleveland Section of the American Chemical Society's chemistry contest in the grades 6-8 category for her research paper on the effect of sports ball composition and combination on rebound height. Christina's project compared the rebound heights of different sports balls, including a ping-pong ball, Superball and golf ball, both individually and in combination. The project also involved background research on what contributes to elasticity as a ball bounces and calculated the average returned kinetic energy of each type of ball and ball combination. Her conclusions: The material of which the ball was made was more important than size or weight in predicting rebound height, and the choice of materials in sports balls varies depending on how the ball is expected to perform when hit or bounced.
- MyCom: My Commitment, My Community, a youth development project supported by The Cleveland Foundation, will kick off on Wednesday, February 4, 2009, with a town hall meeting. All residents of Shaker Heights are invited to attend the meeting from 7-9 pm at the Shaker Heights High School Auditorium.

The program will begin with introductory remarks by Superintendent **Mark Freeman**, Mayor **Earl Leiken**, County Commissioner **Peter Lawson Jones** and **Lisa Bottoms**, Program Director for Human Services at the Cleveland Foundation. Attendees will be asked to participate in small breakout sessions to discuss assets and gaps in youth development offerings in Shaker and to suggest future directions. Suggestions and information gathered at the meeting will be used to help plan programs for youth.

The grant award is the result of collaboration between the Shaker Heights Youth Center, Shaker Prevention Coalition, Shaker Heights Public Library, Shaker Heights City School District, the Shaker Schools Foundation and the City of Shaker Heights. Shaker received one of eight planning grants awarded throughout Greater Cleveland.

The planning process will continue through the spring under the auspices of a Neighborhood Council composed of community representatives including youth, businesses, faith-based organizations, civic organizations, service providers, law enforcement, Shaker schools and the City of Shaker Heights.

BOARD OF EDUCATION

At this time Mr. Feeling introduced the next agenda item by stating that he and Ms. Sutherland had interviewed Ms. Allen at the time when she was appointed to fill an unexpired term of a prior Board of Trustees member. They were both impressed with Ms. Allen's credentials and other Library Board Trustees have complimented her work and state that she has done an excellent job. Mr. Feeling and Ms. Sutherland wholeheartedly endorse her reappointment to a seven-year term.

Ms. Levenson moved, seconded by Ms. Sutherland that the Board of Education approve the reappointment of Judith Allen to a seven-year term to the Shaker Heights Public Library Board of Trustees beginning April 1, 2009 to March 31, 2016.

Roll Call: Ayes: Mr. Bliss, Ms. Levenson, Mr. Robertson, Ms. Sutherland, Mr. Feeling.
The motion carried.

09-01-21

At this time the Board received the current edition of the District's Strategic Framework for review, comments and discussion. Superintendent Freeman explained that this is not a completed document with further work to be continued. Dr. Freeman also stated that discussions are taking place to retain some professional help to work with the school district in finalizing this important document.

President Feeling opened up this part of the meeting for comments and discussions by the Board. Each Board member complimented the work and time that was expended in developing the document. Ms. Levenson commented that although she realizes that this is a work in progress, the document does not focus on funding, nor does it say anything about Shaker and why families move here.

President Feeling commented that during the Superintendent's mid-year evaluation, the Superintendent and Board agreed upon a goal of completing the District's Strategic Framework document as soon as possible to allow the District to move to a second phase the strategic planning process. President Feeling further stated that the second phase in would address some of the areas not addressed by the Strategic framework and would involve more direct community engagement. President Feeling also stated that a committee should be formed to assist in planning for the commencement of the second phase.

Mr. Bliss thanked all who were involved in the work of the document. He commented that the acceptance of the Strategic Plan document is the "end of the beginning" and excited to move into the second phase.

Mr. Robertson gave his support for the direction in which the Plan points to the central role of the District's International Baccalaureate effort. However, much work is still needed to tie in the understanding of the goals, strategies and actions of what we intend to do. The Plan should explain the new District three-year technology plan required to be done by June, and the new three-year Professional Development Plan.

Ms. Sutherland also commented about the many hours the staff put into the document, but the Plan does not make clear where our bench marks are, what objectives and measurable actions steps we need to take toward implementation of each strategy and goal. We need a clear assignment of personnel responsibility and resources and appropriate diagnoses and analysis of what has been accomplished and what needs to be modified to move forward. Ms. Sutherland further commented that we should be very

committed to broadening the scope of this planning process to seek greater public involvement.

President Feeling echoed some of the comments offered by the Board members and thanked the Superintendent and staff for all of the hard work expended in getting the Board to where they are. He stated that we should move with great haste to the second phase and appoint a committee consisting of Board members, administrative staff and members of the public to form a steering committee. Mr. Bliss and Ms. Sutherland will represent the Board.

Superintendent Freeman thanked the Board and commented that a lot of headway has been made. Dr. Freeman suggested postponing the presentation of the consultant group he already talked to until we know exactly what we want. Board members Bliss and Sutherland will get together with the committee to talk and move expediently but cautiously to address and bring back to the Board for continued discussion at future Board meetings.

APPROVING REVISIONS TO BOARD POLICIES

At this time Superintendent Freeman informed the Board that we now have a group of policies that have gone through the committee process and are ready for the first reading. Policies ACA and GBA have been removed from the first reading. In accordance with Board Policy, no action is required at this time for this the first reading of this Policy amendment.

WHEREAS, a Board Policy Review Committee was appointed to review the District's entire set of Board Policies and present suggested revisions as appropriate to the entire Board; and

WHEREAS, the Board Policy Review Committee has reviewed such Board Policies and has a preliminary set of revisions to be submitted for the approval of the Board;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education that the Board Policy Review Committee recommended revisions to existing Board Policies as delineated in the attached Item C be hereby approved.

AFE (IM)	EVALUATION OF INSTRUCTIONAL PROGRAMS
AFI	EVALUATION OF EDUCATIONAL RESOURCES
BBA	BOARD OF EDUCATION POWERS AND DUTIES
BBC/BBD	DELETE ENTIRE POLICY - BOARD MEMBER RESIGNATION/ REMOVAL FROM OFFICE
BBF	BOARD MEMBER ETHICS
BCC	TREASURER
BDDG	MINUTES
BFCA	DELETE ENTIRE POLICY - BOARD OF EDUCATION REVIEW OF PROCEDURES
BFD/BFF/BFG	POLICY DISSEMINATION/SUSPENSION OF POLICIES/POLICY REVIEW AND EDUCATION
BHBA	BOARD OF EDUCATION CONFERENCES, CONVENTIONS, AND WORKSHOPS
DM	CASH IN SCHOOL BUILDINGS
ECAB	THEFT AND VANDALISM
EGAA	COPYRIGHT COMPLIANCE
GBE	DELETE ENTIRE POLICY - STAFF HEALTH
GBEA (JHCCA)	INFECTIOUS AND CONTAGIOUS DISEASE CONTROL

GCBDA	DELETE ENTIRE POLICY - SICK LEAVE
GDCA	DELETE ENTIRE POLICY - RECRUITMENT AND EMPLOYMENT OF SCHOOL NURSES
IBCD (LEB)	EDUCATIONAL OPTIONS
ILA	DELETE ENTIRE POLICY - COMPETENCY BASED EDUCATION
JHCCA (GBEA)	INFECTIOUS AND CONTAGIOUS DISEASE CONTROL
LEB (IBCD)	EDUCATIONAL OPTIONS

Upon the recommendation of Superintendent Freeman, Ms. Levenson moved, seconded by Mr. Bliss that the Board of Education approve the resolution below authorizing the Preconstruction and Joint Use Agreement between the Shaker Heights City School District and the Shaker Heights Public Library.

**A RESOLUTION APPROVING A PRECONSTRUCTION
AND JOINT USE AGREEMENT WITH THE BOARD OF
TRUSTEES OF THE SHAKER HEIGHTS PUBLIC LIBRARY**

WHEREAS, the Library Board operates the Shaker Heights Public Library, a school district public library, in a main facility located at 16500 Van Aken Boulevard, Shaker Heights, Ohio (the Main Library), which facility is owned by the City and leased to the Library Board for the purpose pursuant to a Lease Agreement dated as of November 18, 1991 (as amended and supplemented to date, the "Lease"), and in a branch facility at 20600 Fayette Road, which facility is owned by the Library Board; and

WHEREAS, the voters of the Shaker Heights City School District (the School District) approved, at an election on November 2, 2004, the issuance of general obligation bonds (including anticipatory securities) of the School District for the purpose of providing and improving School District buildings and facilities by renovating, remodeling, adding to, furnishing, equipping and otherwise improving school buildings and other facilities for School District purposes and improving and equipping their sites (the Bond Issue); and

WHEREAS, prior to that election the Library Board and the School Board entered into a Memorandum of Understanding dated as of September 13, 2004 (the Memorandum of Understanding), pursuant to which the Library Board and the School Board agreed to cooperate in providing and improving certain facilities in the Main Library (the Project) and in the operation of the resulting facilities located on the second floor of the Main Library (the Facilities), which, as provided in the Memorandum of Understanding, would be used for School District purposes, but would also be available for library and community uses, consistently with the purpose of the Bond Issue and the rules and regulations established by the Library Board for the Main Library; and

WHEREAS, the School District has heretofore issued and sold all \$23,500,000 of the obligations authorized at the election on November 2, 2004; and

WHEREAS, the School Board intends to allocate an aggregate amount not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000) from the proceeds of the Bond Issue and/or other available School District funds to pay costs of the Project (the School District's Allocation for Project Costs); and

WHEREAS, the Memorandum of Understanding contemplated that a more detailed "Preconstruction and Joint Use Agreement" relating to the Project and the Facilities would be entered into following the approval of the Bond Issue to set forth in more detail the agreements of the parties relating to the Project and the Facilities;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio, that:

Section 1. The President and Treasurer of this Board are authorized and directed to sign and deliver, in the name and on behalf of the Board and in their official capacities, a Preconstruction and Joint Use Agreement between the Board of Education and the Library Trustees in substantially the form now on file with the Treasurer. The Preconstruction and Joint Use Agreement is approved, together with any changes or amendments that are not inconsistent with this resolution and not substantially adverse to the School District and that are approved by the President and Treasurer on behalf of this Board, all of which shall be conclusively evidenced by the signing of that Agreement or amendments thereto. The President and Treasurer of this Board are also authorized and directed to take any and all other actions as are necessary and appropriate to carry out the obligations of the Board under the Preconstruction and Joint Use Agreement and are consistent with this resolution.

Section 2. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Council and of any committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 3. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll Call: Ayes: Mr. Bliss, Ms. Levenson, Mr. Robertson, Ms. Sutherland, Mr. Feeling.
The motion carried.

09-01-22

TREASURER'S REPORT AND RECOMMENDATIONS

Upon the recommendation of Mr. Bryan Christman, Treasurer, Ms. Levenson moved, seconded by Mr. Robertson that the financial statements for the month ended December 2008 be accepted and placed on file for audit.

President Feeling asked Mr. Christman to review the highlights of the financial statements. He commented on items as delineated in the financial and miscellaneous briefs and as follows:

- Real Estate Taxes - \$417,280 or 1.5% more than taxes received through December 2007 and \$399,220 above budget YTD. The combined favorable variance for real estate taxes and Homestead Exemption & Rollback is \$975,000 as compared to the prior year and about \$733,000 with respect to the current YTD budget due to increased collection of delinquencies as a result of the County sale of delinquent tax accounts.
- Personal Property Taxes – \$228,293 or 20.9% less than the amount received at this time last year, but \$420,574 more than budgeted for this year due to higher OfficeMax delinquent tax case settlement payments received in fiscal 2008 than in the current fiscal year.
- Investment Earnings – Unfortunately our earnings are down compared to prior year due to the lower interest rates. The Fed again lowered the rate 50 basis points from 1.5% to 1.0% at its meeting on October 28-29th, and then to a range from 0.0% to 0.25% at its meeting on December 16th.
- Total Revenue – We are about 1.2 million above budget YTD primarily attributable to the higher real estate tax collections as discussed above.
- Salaries & Wages – Payroll expenses as of December 31st represent a 2.9% increase from last year's payrolls for the same number of year-to-date pay dates. Excluding sick leave severance payments, however, the increase is only 3.5% over the prior year, which reflects the cumulative effect of the contractual and step increases that went into effect over the last 12 months. Classified overtime paid in December 2008

was \$19,109 less than December 2007. Sick leave severance payments this YTD totaled \$372,327, representing a \$114,786, or 23.6% decrease from the prior year YTD total of \$487,113. Salaries and fringe benefits are both near budget YTD.

- Purchased Services – Total purchased services are \$745,246 or 13.4% more than the prior YTD, due primarily to a \$262,076 or 43.5% increase in utilities, and a \$611,514, or 33.3% increase in out-of-district tuition. On budgetary basis, purchased services are \$374,198 above budget attributable to \$464,000 higher out-of-district tuition payments. These differences are considered to be due to timing at this point. We are also doing an in depth analysis of outstanding encumbrances for out-of-district tuition.
- Total Expenditures - On a budgetary basis, total expenses were only \$266,712 or 0.6% more than the YTD budget amount, while encumbrances were \$551,538 or 7.6% more than the YTD budget amount. Both budget variances are attributable to timing differences as of this point in time.
- Property Tax Schedule A Analysis - The new assessed values, which reflect the second year after the sexennial reappraisal, decreased \$0.8 million overall for a 0.1% decrease from the prior year level. The decrease consists of a \$1.8 million decrease in residential real estate, a \$1.7 million increase in commercial real estate, a \$0.5 million increase in public utility tangible, and a \$1.2 million reduction in tangible personal property. It is not uncommon for the real estate assessed value to decline in the two years immediately after a reappraisal or an update year. The tangible personal property decline is a direct result of the phase out provisions of House Bill No. 66. The total Schedule A projected general fund revenues are within \$300,000 of the prior year Schedule A (before adjusting for collection rates).
- Real Estate Tax Bills – The semi-annual real estate tax bills were mailed to taxpayers in December for payments due in January. There were two levies that became effective in 2009. The Shaker Heights Public Library replacement levy was approved in 2007, and a Cuyahoga County Health and Human Services replacement levy was approved in March 2008, both effective January 1, 2009. The impact of these two levies on a \$100,000 market value home in the Shaker Heights City School District is an annual increase of approximately \$25 and \$24, respectively.
- Property Tax % Allocation – Included on your real estate property tax bill is a “Tax Distribution” section that lists the breakdown of your tax payment amount amongst the various taxing entities. The summary of this information that is included in the financial briefs indicates that the District’s share of the total residential tax bill is 69.81% in 2009.
- State Budget Cuts – Round No. 3 – On December 19th, the Governor announced an additional \$640 million in budget reductions in order to balance a deficit for the remainder of the current fiscal year. Although there is no direct impact to the District since the State Foundation and tax reimbursement line items have been left untouched, the impact if any of indirect reductions is unknown at this time.

Mr. Christman also commented on the following legislative items:

- The 128th General Assembly convened on January 5, 2009 with new leadership including our State Representative Armond Budish as Speaker of the House.
- On December 19th Governor Strickland announced Round 3 of Spending cuts for the remainder of F09 totaling \$640 million, \$180.5 million in cuts, while \$460 million will be made up through Medicaid spending adjustments and various other cash management strategies.
- Governor Strickland states Education Funding Reform Proposal to be ready in 2009. He plans to talk about it in his State of the State address on Wednesday, January 28th.
- If congressional apportionment were held today, Election Data Services predicts eight states including Ohio would lose one or more seats in Congress. Ohio’s population even though it has grown since the 2000 census, has grown less than other states such that Ohio would lose two seats. Five states would gain one seat (AZ, FL, GA, NV & UT – Texas gains 8 seats).
- The new Medicaid cost reimbursement program is finally getting underway and claims are scheduled to begin being submitted within the next several weeks for fiscal 2008 and fiscal 2009 to date.

- S.B. 57 – Special Education Vouchers bill failed to pass in the lame duck session in December.

Roll Call: Ayes: Mr. Bliss, Ms. Levenson, Mr. Robertson, Ms. Sutherland, Mr. Feeling.
The motion carried.

09-01-23

Upon the recommendation of Mr. Bryan Christman, Treasurer, Ms. Levenson moved, seconded by Ms. Sutherland that in accordance with Section 135.14 of the Ohio Revised Code, the interim investments listed below be ratified.

**SHAKER HEIGHTS CITY SCHOOL DISTRICT
INTERIM INVESTMENTS
December 2008**

<u>FEDERAL & OTHER SECURITIES:</u>						
<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Amount</u>	<u>Bond Equiv. Yield</u>	<u>Type of Investment</u>	<u>Interest to be Earned</u>	<u>Dealer/Issuer</u>
11/1 - 11/30/08	Each Business Day	\$175,000 - \$641,000	0.900%	Overnight Sweep	\$215.95	National City Bank (Payroll)
 <u>OTHER DEPOSIT ACCOUNTS:</u>						
<u>Account</u>		<u>Balance at 12/31/08</u>	<u>Avg. Annual Interest Rate for Month</u>		<u>Interest Earned</u>	
Star Ohio - General		\$515,795.52	1.41%		\$464.83	
Charter One - High Balance Ckg		\$40,455.51	0.77%		\$74.57	
Charter One - Money Market		\$3,122,174.14	1.59%		\$4,907.63	
Huntington - DVP S/K		\$1,098,919.36	0.12%		\$81.66	

Roll Call: Ayes: Mr. Bliss, Ms. Levenson, Mr. Robertson, Ms. Sutherland, Mr. Feeling.
The motion carried.

09-01-24

Upon the recommendation of Mr. Christman, Treasurer, Mr. Robertson moved, seconded by Mr. Bliss that the Board of Education approve the following Transfers between Funds:

<u>FROM:</u>					
<u>FUND</u>	<u>SPCC</u>	<u>FUNC.</u>	<u>OBJ.</u>	<u>OPU</u>	<u>AMOUNT</u>
001	0000	7200	910	000	\$160,000
 <u>TO:</u>					
<u>FUND</u>	<u>SPCC</u>	<u>REC.</u>	<u>OPU</u>	<u>AMOUNT</u>	
300	Var.	5100	Var.	\$ 60,000	
006	0000	5100	000	\$100,000	

Reason: To provide funds for the athletic departments at the High School and Middle School; and to the Food Service Fund to cover operating costs.

Roll Call: Ayes: Mr. Bliss, Ms. Levenson, Mr. Robertson, Ms. Sutherland, Mr. Feeling.
The motion carried.

09-01-25

This portion of the Board meeting serves as the District's tax budget hearing in compliance with the Ohio Revised Code (ORC). At this time, Mr. Christman presented the proposed Tax Budget for the fiscal year 2009-2010 (Exhibit T-3) to the Board and the public audience, discussing the following aspects of the process:

1. ORC requirements:
 - a. Prepare a Tax Budget for the fiscal year ended June 30, 2010;
 - b. Advertise date of the hearing and availability of Budget document for public inspection;
 - c. Have a public hearing open to public participation;
 - d. Adopt the Tax Budget prior to the 15th of January; and
 - e. File with the County Budget Commission prior to January 20th.
2. I certify that the District is in compliance with such requirements.
3. Tax Budget Process:
 - a. **preliminary** step for governmental budgeting process;
 - b. **More perfunctory than substantive** in nature, nonetheless a statutory requirement;
 - c. District must request a **level of tax revenues** that will at least equal the amount of tax revenue generated when the **maximum voter-approved level** of taxes are levied. The **current tax budget meets such requirement**.
 - d. The **tax budget mirrors the District's most recent five-year forecast**.
4. Substitute House Bill No. 129
 - a. Enacted effective June 2002, was invoked by the Cuyahoga County Budget Commission in October 2002.
 - b. Allows them to waive requirement for taxing authorities to adopt a tax budget as provided under ORC 5705.281;
 - c. But shall instead require the filing of an alternative tax budget info document on an annual basis.
 - d. The attached is that alternative format.
5. Synopsis of Document:
 - a. Schedule 1 - Tax levies and requested tax revenues.
 - b. Schedule 2 - All Funds summary page of revenues and expenditures for the projected fiscal year.
 - c. Schedules 3&4 - Principal and Interest Debt Schedules- used to determine the need for assessing the property tax rate for the calendar year as tax is only levied to satisfy debt service requirements for voted district debt general obligations.
6. General Fund: \$68,545,000
7. Bond Fund: \$ 3,679,518
8. Other Funds: No assurance that we will be awarded these amounts.
9. Opening up to the floor for questions &/or comments.
10. Motion, second and vote.

Mr. Christman clarified that this document only requests tax revenues from previously voter-approved tax levies and does not include any new tax levy request yet to be approved by the electorate.

At this time, the floor was opened for questions and/or comments from the audience and the Board pertaining to the proposed tax budget. There being no questions or comments, President Feeling called for a motion to approve the tax budget as presented. Ms. Levenson moved, seconded by Mr. Bliss that the Board of Education adopt the 2009-2010 Tax Budget (Exhibit T-3) and that the Treasurer be directed to file the Tax Budget with the Cuyahoga County Budget Commission.

Roll Call: Ayes: Mr. Bliss, Ms. Levenson, Mr. Robertson, Ms. Sutherland, Mr. Feeling.
The motion carried.

09-01-26

At this time Mr. Feeling called for Board Committee reports. Ms. Levenson reported that she would be attending the Federal Relations Network conference in Washington D.C. in early February. Ms. Levenson also reported that Marcia Fudge has been sworn in as the new Congresswoman from our District who has appointed a new education aide with which Ms. Levenson has already been corresponding and looking forward to meeting her. Ms. Levenson will report to the Board concerning the Conference at the February meeting. Ms. Sutherland reported that she has contacted Nina Turner, the new State Senator who took Lance Mason's seat in the Senate. She will be meeting her soon. Ms. Sutherland also reported that she intends to attend an OSBA Legislative conference in February and will report to the Board upon completion.

President Feeling asked for comments or questions from the public audience. There being none, Ms. Sutherland moved, seconded by Mr. Robertson that the meeting be adjourned.

Roll Call: Ayes: Mr. Bliss, Ms. Levenson, Mr. Robertson, Ms. Sutherland, Mr. Feeling.
The motion carried.

09-01-27

The regular meeting of the Shaker Heights Board of Education adjourned at 9:42 p.m.

F. Drexel Feeling, President

Bryan C. Christman, Treasurer