

To be approved at the Board of Education meeting September 8, 2009.

MINUTES OF THE AUGUST 11, 2009 REGULAR BOARD OF EDUCATION MEETING.

The Shaker Heights Board of Education met in regular session on Tuesday, August 11, 2009 at 6:07 p.m. at the Shaker Heights Board of Education Administration Building, 15600 Parkland Drive, Shaker Heights, Ohio 44120.

Members present: Mr. Norman A. Bliss, Ms. Freda J. Levenson, Mr. Peter A. Robertson, Ms. Annette Tucker Sutherland, and Mr. F. Drexel Feeling.

President F. Drexel Feeling presided.

Upon the presentation of the Minutes of the June 16, 2009 regular meeting, Ms. Levenson moved, seconded by Ms. Sutherland to approve the minutes as presented.

Roll Call: Ayes: Mr. Bliss, Ms. Levenson, Mr. Robertson, Ms. Sutherland, Mr. Feeling.
The motion carried.

09-08-85

Upon the presentation of the Minutes of the July 14, 2009 regular meeting, Mr. Bliss moved, seconded by Ms. Sutherland to approve the minutes as revised.

Roll Call: Ayes: Mr. Bliss, Ms. Levenson, Mr. Robertson, Ms. Sutherland, Mr. Feeling.
The motion carried.

09-08-86

President Feeling inquired of the audience as to any questions or comments pertaining to agenda items. There being none, the meeting continued.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

Upon the recommendation of Superintendent Mark Freeman, Ms. Levenson moved, seconded by Ms. Sutherland that the following personnel items be approved:

PERSONNEL

Certified

Appointments for the 2009-2010 School Year

Moses, Leanne – (School Psychologist/Lomond – Stimulus Funds) – Class M.A.+30, step a of the Teachers' Salary Schedule – Effective August 24, 2009

Tritt, Karen – (90% School Nurse/Mercer) – Class B.A.+15, step b of the Teachers' Salary Schedule – Effective August 24, 2009

Warren, Melanie – (80% Spanish/High School) – Class M.A., step a of the Teachers' Salary Schedule – Effective August 24, 2009

Non-Bargaining/Non-Administrative Appointments for the 2009-2010 School Year

Kippen, Nancy – (Intervention Specialist Tutor/Woodbury – Stimulus Funds) – Class M.A., step 5 – Effective August 24, 2009

Shaw, Elizabeth – (50% Intervention Specialist Tutor/Boulevard – Stimulus Funds) – Class M.A., step 7 – Effective August 24, 2009

Changes in Assignment for the 2009-2010 School Year

Ackerman, Lynda – (70% Latin/Middle School) – from 50% to 70% position – Class M.A., step m of the Teachers’ Salary Schedule – Effective August 24, 2009

Cole, Sara – (Intervention Specialist Coordinator – Stimulus Funds) – from Intervention Specialist Teacher, Woodbury School to Intervention Specialist Coordinator – Class M.A., step g of the Teachers’ Salary Schedule – Effective August 24, 2009

Dang, Libby – (50% Intervention Specialist Teacher/50% Intervention Specialist Tutor/Woodbury – Stimulus Funds) – from 100% tutor, to 50% teacher – Class B.A., step i of the Teachers’ Salary Schedule, and 50% tutor – Class B.A., step 7 of the Non-Bargaining/Non-Administrative Salary Schedule – Effective August 24, 2009

Jaryga, Elizabeth – (Intervention Specialist Teacher/Woodbury – Stimulus Funds) – from Intervention Specialist Tutor, Woodbury, to Intervention Specialist Teacher, Woodbury – Class M.A., step e of the Teachers’ Salary Schedule – Effective August 24, 2009

Klausner, Paula – (School Nurse/Onaway) – from 90% School Nurse, Lomond School, Class B.A.+15, step g/h of the Teachers’ Salary Schedule, to 100% School Nurse, Onaway School, Step B.A+15, step g of the Teachers’ Salary Schedule – Effective August 24, 2009

Nagal, Matthew – (Social Studies/Middle School) – from 80% to 100% position – Class B.A., step b of the Teachers’ Salary Schedule – Effective August 24, 2009

Temporary Employees: Lunch Room Supervisors, Substitute Tutors, Home Instructors, Substitute Teachers, Substitute Nurses, Substitute Library Aides, Tutoring Center Tutors for the 2009-2010 School Year

Brodsky, Beverly
Butze, Tracy
Cannata, Jill
Coven, Beth
Debeljak, Kelly
Detorre, Susan
Ferguson, Stephaniee
Grant, Tania
Green, Joan
Kirby, Rochelle
Kirchner, Nancy
Levitan, Nancy

Mardell, Ruth
Murphy, Nora Jean
Pawlicki, Mary
Porter, Miriam
Schilling, Harriet
Siegel, Laura
Steiner, Carolyn
Tausch, Sonja
Tennessee, NaTasha
Wormser, Mary Ann
Yoder, Carolyn

Summer Writing and Instructional Planning for Summer 2009

Authorization is requested for staff members to participate in summer writing and instructional planning. These activities will not exceed 10 units per individual. A unit refers to approximately one-half day of service at \$65.

English/Language Arts

Tobey, Addie (5)

Mathematics

Baldarelli, Jenna
Freeman, Laurie
Hastings, Ryan
Hastings, Terry

Hunter, Miata,
Sonnie, Wallace
Warren, Tracey

Curriculum Writing and Instructional Planning for the 2009-2010 School Year

Authorization is requested for staff members to participate in curriculum writing and instructional planning. These activities will not exceed 10 units per individual. A unit refers to approximately one-half day of service at \$65.

Program Planning

Warshay, Alisa

Scheduling

Brewster, Katherine

Brodsky, Amy

McCauley, Tina

Paskewitz, Lena (2.5)

Romano, Joseph

Additional Assignments for the Summer 2009 School Year

Brunton, Eric – 8 days per diem

Smith, Ouimet – 3 days per diem

Young, H. Danny – 5 days per diem

Special Assignments for the 2009-2010 School Year

5th Grade Team Building Coordinator/District

Up to 15 days

Meyer, Cynthia – Class O, grade 1 of the Administrative Salary Schedule

Kindergarten Kickoff/Mercer

Up to 1 unit per individual

Beney, Susan

Morris, Shannon

Walk-through Training

Up to 2 units

Campbell, Nicole

Davis, Amy

Garrison, Darlene

Halapy, Jennifer

Heide, Ruth

Hitchens, Patrica

Kramer, Laura

Manousogiannakis, Eleni

Mason, Aisha

Mason, Elaine

Roy, Piyali

Sheppard, Silvia

Thomas-Taylor, Chante

Whidden, Anne

Wilcher-Norton, Barbara

Supplemental Contract for the 2008-2009 School Year

High School Special Supplemental

White, Robert – Latin Club - .1 x 40

Supplemental Contracts for the 2009-2010 School Year

Middle School

Repasy, Paul - 7th Grade Team Leader – Semester One - 2.0 x

Repasy, Paul - 7th Grade Team Leader – Semester Two - 2.0 x 1

Schaedlich, Brian - Interscholastic Tennis Coach (Men) - 6.0 x

Tobey, Addie – 7th Grade Team Leader – Semester One – 2.0 x 1

High School

Anderson, Hilary - Pre-season Field Hockey Head Coach - 4.5 x 1
 Anderson, Hilary - Field Hockey Head Coach - 8.5 x 1
 Douglas, Ivan – Assistant Football Coach – 6.5 x 1
 Hill, Ray – Pre-season Assistant Football Coach – 2.75 x 1
 Hill, Ray – Football Freshman Coach – 6.5 x 1
 MacCannon, Ronald – Pre-season Football Assistant Coach – 2.75 x 1
 Senor, Robert – Pre-season Football Assistant Coach – 5.5 x 1
 Senor, Robert – Football Assistant Coach – 6.5 x 1
 Watkins, Anthony – Pre-season Football Head Coach – 7.5 x 1
 Watkins, Anthony – Football Head Coach – 8.5 x 1
 Watkins, Anthony – Pre-season Track Head Coach (Men) – 4.5 x 1
 Watkins, Anthony – Track Head Coach (Men) – 8.5 x 1
 Watkins, Anthony – Indoor Track Coach (Men) – 3.5 x 1
 Watts, Khaliah - Pre-season Volleyball Assistant Coach - 2.5 x 1
 Watts, Khaliah - Volleyball Assistant Coach - 6.5 x 1

Leave of Absence for the 2009-2010 School Year

Konover, Lisa – (Special Education Aide/Woodbury) – Effective August 24, 2009 through June 11, 2010 (caregiver)

ClassifiedAppointments for the 2009-2010 School Year

Domoracki, Matthew – (54% Research Assistant/Administration) – Class CC, Grade 2 of the Supervisor, Classified Specialist and Administrative Secretary Salary Schedule – Effective July 27, 2009

Rafferty, Kerry – (Special Education Aide/Onaway) – Step 7 of the Teacher Aide/Assistant Salary Schedule – Effective August 24, 2009

Shaw, Elizabeth – (50% Special Education Aide/Boulevard) – Step 7 of the Teacher Aide/Assistant Salary Schedule – Effective August 24, 2009

Strachan, Tara – (Special Education Aide/Onaway – Step 13 of the Teacher Aide/Assistant Salary Schedule – Effective August 24, 2009

Zullo, Millicent – (Special Education Aide/Onaway School) – Step 4 of the Teacher Aide/Assistant Salary Schedule – Effective August 24, 2009

Changes in Assignment for the 2009-2010 School Year

Gayle, Victor – (Grounds Maintenance Worker) – from Custodian, High School, step 9, to Grounds Maintenance Worker, step 11 – Effective August 12, 2009

Outlaw, Gregory – (Security Monitor/High School) – from Permanent Part-Time Bus Driver, Transportation, step 3, to Security Monitor, High School, step 2 - Effective August 20, 2009

Temporary Employees: Building Monitors, Head Lunchroom Aides, Lunchroom Aides, Off-Duty Police Officers, Student Technology Aides, Student Aides, Substitute Bus Drivers, Substitute Bus Monitors, Substitute Cafeteria Workers, Substitute Custodians, Substitute Secretarial Technicians, Substitute Security, Substitute Teacher Aides, Technology Interns, Tutoring Center Study Assistants for the 2009-2010 School Year

Almady, Michelle
Brooks, Lloyd
Brown, Brenda
Burks, Eloise
Campbell, Mark

Lenor, Steven
Leverette, Yvette
Rocker, Judith
Sawyer, Vertrina

Curriculum Writing and Instructional Planning for the 2009-2010 School Year

Authorization is requested for staff members to participate in curriculum writing and instructional planning. These activities will not exceed 10 units per individual. A unit refers to approximately one-half day of service at \$65.

Program Planning

Hampton, Alice

Strah, Heather

Summer School Appointments for Summer 2009

Authorization is requested for staff members to work as aides in the following programs at the rate of \$67.00 per half-day session (4 hours):

Summer Academy (18 half-day sessions)

Kisner, Samuel, II

Norton, Robert

Suspension

Bailey, Michael – (Custodian/Lomond) – Ten (10) days without pay – Effective August 4, 2009, through August 17, 2009

Resignation

Roberts, Cybil – (Special Education Aide/Lomond School) – Effective at the end of the 2008-2009 school year – 1 year of service

ADDENDUM

Certified

Appointments for the 2009-2010 School Year

Bendezu, Miguel – (20% Intervention Specialist Teacher/80% Intervention Specialist Tutor/Middle School – Stimulus Funds) – Class M.A.+30, step g of the Teachers' Salary Schedule, and Class M.A., step 6 of the Non-Bargaining/Non-Administrative Salary Schedule – Effective August 24, 2009

Weiner, Diane – (Speech Pathologist – Stimulus Funds) – Class M.A.+30, step k of the Teachers' Salary Schedule – Effective September 1, 2009

Non-Bargaining/Non-Administrative Appointment for the 2009-2010 School Year

Triozzi, Monica – (ESL Tutor/Lomond School) – Class M.A., step 0 – Effective August 24, 2009

Changes in Assignment for the 2009-2010 School Year

Sullivan, Lauren – (Skills Tutor/Lomond School) – from Special Education Aide, Lomond, to Skills Tutor, Lomond – Class M.A., step 3 of the Non-Bargaining/Non-Administrative Salary Schedule – Effective August 24, 2009

Summer Writing and Instructional Planning for Summer 2009

Authorization is requested for staff member to participate in summer writing and instructional planning. These activities will not exceed 10 units per individual. A unit refers to approximately one-half day of service at \$65.

English/Language Arts

Doersen, Valeria

Supplemental Contracts for the 2008-2009 School Year

Middle School Special Supplemental

Kapel, Jesse - Musical Director - .1 x 27.58

High School Special Supplemental

Thornton, James - Production Consulting (Spring) - .1 x 15

Supplemental Contracts for the 2009-2010 School Year

Middle School Special Supplemental

Kapel, Jesse - Musical Director - .1 x 27.58

Myles, Douglas - Skiing Coach - .1 x 20

Myles, Douglas – Spelling Bee - .1 x 10

Classified

Appointment for the 2009-2010 School Year

Rothenberg, Margaret – (Special Education Aide/Mercer) – Step 10 of the Teacher Aide/Assistant Salary Schedule – Effective August 24, 2009

Changes in Assignment for the 2009-2010 School Year

Kee-Dean, Jeraldine – (Secretarial Technician/Service Center/12 ½ hours per week, Bus Monitor/Transportation/27 ½ hours per week) – from Secretarial Technician, Service Center, step 10, to Secretarial Technician, Service Center, step 10, Bus Monitor, Transportation, step 13 – Effective August 21, 2009

Seman, Janet – (Secretarial Technician/Fernway/30 hours per week/9 ½ months per year) – from Special Education Aide, Fernway, step 2 of the Teacher Aide Salary Schedule, to Secretarial Technician, Fernway, step 8 – Effective August 21, 2009

Temporary Employees: Building Monitors, Head Lunchroom Aides, Lunchroom Aides, Off-Duty Police Officers, Student Technology Aides, Student Aides Substitute Bus Drivers, Substitute Bus Monitors, Substitute Cafeteria Workers, Substitute Custodians, Substitute Secretarial Technicians, Substitute Security, Substitute Teacher Aides, Technology Interns, Tutoring Center Study Assistants for the 2009-2010 School Year

Campbell, Mark
Dumas, Latoyia
Echols, Janine
Friedlander, Claudia
Harrell, Brittany

Sparks, Michelle
Toeran, Valerie
White, Shelia
Wiebe, Jennifer
Williams, Phyllis

Roll Call: Ayes: Mr. Bliss, Ms. Levenson, Mr. Robertson, Ms. Sutherland, Mr. Feeling.
The motion carried.

09-08-87

At this time a public meeting on the issue of reemployment of L. David Lawrence was held.

New reemployment guidelines have been established by Ohio law in House Bill No. 95. Under this bill, when a board of education wants to consider reemploying a retiree in the same position held prior to retirement, a prescribed process must be followed. First, a public notice announcing a public meeting considering the reemployment must be placed at least sixty days prior to the reemployment action (expected to be on September 8, 2009). The Treasurer has certified that such notice was placed in the July 9, 2009 edition of the Sun Press. Second, such public meeting must take place between 15 and 30 days before the reemployment action.

As announced in that notice, the meeting this evening satisfies the second requirement for any member of the public to provide input on the reemployment of L. David Lawrence.

At this time, the public was invited to provide input on the issue of this reemployment. There were no comments from the public audience.

BUSINESS

Upon the recommendation of Superintendent Freeman, Mr. Robertson moved, seconded by Ms. Levenson that the Shaker Heights City School District approve the annual agreement for services with the Greater Cleveland Regional Transit Authority (RTA) for the 2009-2010 school year. As part of this agreement, the RTA will offer reduced fares for the purpose of transportation of students on regular bus or rapid transit service.

Roll Call: Ayes: Mr. Bliss, Ms. Levenson, Mr. Robertson, Ms. Sutherland, Mr. Feeling.
The motion carried.

09-08-88

BOARD OF EDUCATION

BOARD POLICIES

WHEREAS, a Board Policy Review Committee was appointed to review the District's entire set of Board Policies and present suggested revisions as appropriate to the entire Board; and

WHEREAS, the Board Policy Review Committee has reviewed such Board Policies and has a preliminary set of revisions to be submitted for the approval of the Board;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education that the Board Policy Review Committee's recommended revisions to existing Board Policies be hereby approved.

APPROVING REVISIONS TO BOARD POLICIES – FIRST READING

(Note: In accordance with Board Policy, no action is required at this time for this the first reading of these Policy amendments.)

| | |
|------|--------------------------------------|
| AC | HUMAN RELATIONS POLICY |
| AFE | EVALUATION OF INSTRUCTIONAL PROGRAMS |
| BCCA | INCAPACITY OF TREASURER |
| CBAA | INCAPACITY OF SUPERINTENDENT |
| IM | EVALUATION OF INSTRUCTIONAL PROGRAMS |

Complete policies delineated in attached Item A.1.

TREASURER'S REPORT AND RECOMMENDATIONS

Upon the recommendation of Mr. Bryan Christman, Treasurer, Mr. Bliss moved, seconded by Mr. Robertson that the financial statements for the month ended July 2009 (Exhibit T-1) be accepted and placed on file for audit.

President Feeling asked Mr. Christman to review the highlights of the financial statements. He commented on items as delineated in the financial and miscellaneous briefs and as follows:

- Real Estate Taxes - \$2,091,103 or 8.3% less than taxes received in July 2008. \$836,014 of the variance is due to the early receipt of a 2nd half advance in May. The remaining \$1,255,089 variance is assumed to be due to delinquencies.
- Annual Financial Audit - The Auditor of State's office has this week begun the annual financial audit. The process consists of two stages, including a conversion from cash basis to Generally Accepted Accounting Principles (GAAP) basis performed by the Local Government Services division, and the actual audit of the financial operations performed by the audit division.
- ODE Form 4502 – The District filed its annual report with the Ohio Department of Education, commonly referred to as the “4502” Report. The entire report is on file for public inspection in the Treasurer's office.

Mr. Christman also commented on the following legislative items:

- House Bill No.1, the State's biennial budget – The Governor vetoed a provision in the final bill that called for a permanent continuation of the tangible personal property tax reimbursement payments from the State to school districts. The remaining language still allowed for the possibility of a two-year extension to the full reimbursement payments during the scheduled phase-out process.
- More stimulus information is coming out soon. The first part of the stimulus monies that the District has received is part of the State's Budget Stabilization monies, and is being used by the State to make up for budget shortfalls in the regular State Foundation payments.

Roll Call: Ayes: Mr. Bliss, Ms. Levenson, Mr. Robertson, Ms. Sutherland, Mr. Feeling.
The motion carried.

09-08-89

Upon the recommendation of Mr. Bryan Christman, Treasurer, Ms. Levenson moved, seconded by Mr. Robertson that in accordance with Section 135.14 of the Ohio Revised Code, the interim investments listed below be ratified.

**SHAKER HEIGHTS CITY SCHOOL DISTRICT
INTERIM INVESTMENTS
July 2009**

| <u>FEDERAL & OTHER SECURITIES:</u> | | | | | | |
|---|-----------------------------|-----------------------------------|---|----------------------------------|-------------------------------------|------------------------------|
| <u>Purchase Date</u> | <u>Maturity Date</u> | <u>Investment Amount</u> | <u>Bond Equiv. Yield</u> | <u>Type of Investment</u> | <u>Interest to be Earned</u> | <u>Dealer/Issuer</u> |
| 6/1 - 6/30/09 | Each Business Day | \$207,000 - \$933,000 | 0.15% | Overnight Sweep | \$17.42 | National City Bank (Payroll) |
| 07/29/09 | 07/29/11 | \$2,001,000.00 | 1.33% | FHLB | \$54,000.00 | Citigroup |
| 07/31/09 | 03/15/10 | \$1,000,000.00 | 0.70% | CD | \$4,350.83 | Charter One |
| 07/31/09 | 03/31/10 | \$1,000,000.00 | 0.70% | CD | \$4,657.50 | Charter One |
| 07/31/09 | 04/30/10 | \$1,000,000.00 | 0.70% | CD | \$5,232.50 | Charter One |
| 07/31/09 | 05/14/10 | \$1,000,000.00 | 0.70% | CD | \$5,500.83 | Charter One |
| 07/31/09 | 05/28/10 | \$1,000,000.00 | 0.96% | CD | \$7,943.06 | Charter One |
| 07/31/09 | 06/30/10 | \$1,000,000.00 | 0.96% | CD | \$8,813.89 | Charter One |
| 07/31/09 | 07/14/10 | \$1,000,000.00 | 0.96% | CD | \$9,183.33 | Charter One |
| 07/31/09 | 07/30/10 | \$1,000,000.00 | 0.96% | CD | \$9,605.56 | Charter One |
| <u>OTHER DEPOSIT ACCOUNTS:</u> | | | | | | |
| <u>Account</u> | | <u>Balance at 07/31/09</u> | <u>Avg. Annual Interest Rate for Month</u> | | <u>Interest Earned</u> | |
| Star Ohio - General | | \$16,374.65 | 0.19% | | \$2.64 | |
| Charter One - High Balance Ckg | | \$135,791.85 | 0.25% | | \$9.70 | |
| Charter One - Money Market | | \$18,222,275.89 | 0.40% | | \$3,859.95 | |
| Huntington - DVP S/K | | \$10,097.68 | 0.05% | | \$0.44 | |

Roll Call: Ayes: Mr. Bliss, Ms. Levenson, Mr. Robertson, Ms. Sutherland, Mr. Feeling.
The motion carried.

09-08-90

Upon the recommendation of Mr. Bryan Christman, Treasurer, Ms. Sutherland moved, seconded by Mr. Bliss that the Board of Education approve the following supplemental appropriation resolution:

WHEREAS, the Shaker Heights Board of Education has received grants and awards from various funding sources; and

WHEREAS, the Shaker Heights Board of Education on June 16, 2009, adopted temporary annual appropriations for the 2009-2010 budget year, which in part this appropriation will either replace or amend;

NOW, THEREFORE, BE IT RESOLVED, that the Shaker Heights Board of Education, amend its previously adopted appropriation accounts:

EXHIBIT T-3

Funding Agency: Cleveland Foundation

Funding: Foundation

Project: Accelerated Reader

| FUND | SPCC | FUNC. | OBJ. | OPU | DESC. | APPROP. |
|-------------|-------------|--------------|-------------|------------|--------------|----------------|
| 007 | 9951 | Var. | Var. | Var. | | \$25,000 |

Roll Call: Ayes: Mr. Bliss, Ms. Levenson, Mr. Robertson, Ms. Sutherland, Mr. Feeling.
The motion carried.

09-08-91

Upon the recommendation of Mr. Bryan Christman, Treasurer, Ms. Sutherland moved, seconded by Ms. Levenson that in accordance with Sections 135.01 through 135.21 of the Ohio Revised Code, the Board of Education award depository contracts to the TriState Capital Bank for active and interim deposits for a period beginning August 12, 2009, through June 30, 2010; and further, that the Treasurer be authorized and directed to execute such depository contracts and security agreements as required to make this resolution effective.

Roll Call: Ayes: Mr. Bliss, Ms. Levenson, Mr. Robertson, Ms. Sutherland, Mr. Feeling.
The motion carried.

09-08-92

At this time President Feeling asked if there were any Board Committee reports. Ms. Sutherland reviewed the Board Policy process and the Committee's work thus far. Ms. Sutherland also updated the Board on the Strategic Planning process. Next week, Mr. Bliss and Ms. Sutherland will update City Council on the Strategic Planning process. In her capacity as the Board's legislative liaison, Ms. Sutherland will send to the Board a summary of the education provisions of the recent state biennial budget legislation.

President Feeling asked for comments from the public audience. There being none, at 6:34 p.m. Ms. Levenson moved, seconded by Mr. Robertson that the Board of Education recess to executive session to discuss collective bargaining and personnel matters relative to the evaluation of the Treasurer.

Roll Call: Ayes: Mr. Bliss, Ms. Levenson, Mr. Robertson, Ms. Sutherland, Mr. Feeling.
The motion carried.

09-08-93

Mr. Feeling declared the end of the executive session at 11:15 p.m., at which time the Board of Education reconvened the public session. There being no further business to come before the Board, Mr. Robertson moved, seconded by Ms. Sutherland that the meeting be adjourned.

Roll Call: Ayes: Mr. Bliss, Ms. Levenson, Mr. Robertson, Ms. Sutherland, Mr. Feeling.
The motion carried.

09-08-94

The regular meeting of the Shaker Heights Board of Education adjourned at 11:16 p.m.

F. Drexel Feeling, President

Bryan C. Christman, Treasurer