

To be approved at the Board of Education meeting February 14, 2012.

MINUTES OF THE JANUARY 10, 2012 ORGANIZATIONAL BOARD OF EDUCATION MEETING.

The Shaker Heights Board of Education held its Organizational Meeting on Tuesday, January 10, 2012 at 8:06 p.m. in the small auditorium of the Shaker Heights High School, 15911 Aldersyde Road, Shaker Heights, Ohio 44120.

Board Member Norman A. Bliss, the immediate past president of the Board, chaired this portion of the meeting, and called the meeting to order.

At this time, Mr. Bryan Christman, Treasurer, individually administered the oath of office to the newly-elected Board members Mr. William L. Clawson II, and Mr. Reuben Harris, Jr.

After the oath of office, Mr. Christman called the roll.

Members present: Mr. William L. Clawson II, Mr. Reuben Harris, Jr., Mrs. Jennifer P. Mearns, Ms. Annette Tucker Sutherland, and Mr. Norman A. Bliss.

Mr. Bliss welcomed the audience to the annual Shaker Heights City School District Board of Education Organizational Meeting and stated the purpose of the meeting was to elect Board officers for the year and to approve recurring annual resolutions enabling the District to carry out normal business operations.

In accordance with Section 3313.14 of the Ohio Revised Code, Mr. Bliss called for nominations for President of the Board of Education for a term of one year. Mr. Bliss nominated Ms. Annette Tucker Sutherland and provided a statement of endorsement. Mr. Harris seconded the nomination in support of Ms. Sutherland. There being no further nominations, Mr. Bliss called for the vote.

Roll Call: Ayes: Mr. Clawson, Mr. Harris, Mrs. Mearns, Ms. Sutherland, Mr. Bliss.
The motion carried.

12-01-03

President Sutherland assumed the President's chair and gave a brief acceptance statement. She presided over the remainder of the organizational meeting.

At this time, in accordance with Section 3313.14 of Ohio Revised Code, President Sutherland called for nominations for Vice President of the Board of Education for a term of one year. Mr. Bliss nominated Mrs. Jennifer Mearns and provided a statement of endorsement for Mrs. Mearns to serve as Vice President. Mr. Clawson seconded the nomination in support of Mrs. Mearns. There being no further nominations, President Sutherland called for the vote.

Roll Call: Ayes: Mr. Bliss, Mr. Clawson, Mr. Harris, Mrs. Mearns, Ms. Sutherland.
The motion carried.

12-01-04

At this time, Ms. Sutherland moved, seconded by Mrs. Mearns, that in accordance with Section 3313.15 of the Ohio Revised Code, the Board of Education shall fix the time and dates for holding its regular monthly meeting for 6:00 p.m. on the second Tuesday of each month. Additionally, the Board intends to hold a periodic second work session meeting on the 4th Tuesday of certain months for updates on district programs, committee reports and less formal opportunities for Board discussion.

Roll Call: Ayes: Mr. Bliss, Mr. Clawson, Mr. Harris, Mrs. Mearns, Ms. Sutherland.
The motion carried.

12-01-05

At this time Superintendent Mark Freeman provided introductory comments as the Board of Education prepared to recognize this year's National Scholars. Thirty-six members of the Class of 2012 have been honored by the National Merit, National Achievement, and National Hispanic Recognition Scholar programs. Together, they represent about 10 percent of Shaker's senior class.

High School Principal Michael Griffith welcomed the Board and public to the High School and then announced the following award recipients:

National Merit Semifinalists: Joshua Barnett, Benjamin Claus, Terence Conlon, Rachel Jensen, Aleksa Kaups, Matthew Krantz, Claire Lo, Rachel Shafran, Nathan Sun, and Benjamin Walker.

National Achievement Semifinalists: Morgan Hammonds, Nia Morgan, and Rachel Shands.

National Hispanic Scholars: Anamaria Boyd, David Levitz, and Spencer Seballos.

National Merit Commended Students: Kristen Amaddio, Brian Benton, Shoshana Bieler, Noah Eisen, Vincent Gassman, Jiawei He, Burcu Kahriman, Jackson Laskey, Jack Lawrence, Ian Limoli, Hannah Lyness, Hannah McCandless, Nia Morgan, Maneesha Pimplikar, Diana Ponitz, Karim Ragab, Spencer Seballos, Rachel Shaw, Brianna Stack, Audrey Steiner-Malumphy, Joan Thompson, and Lukun Zhang.

These scholastically talented seniors are considered top candidates for admission to the most selective colleges and for merit-based scholarships. All three programs are administered by The College Board. The National Merit program, dating to 1955, is open to all students who take the PSAT; Semifinalists are in the top 1% in the nation. The National Achievement program was established in 1964 to recognize academically promising African-American students; this year approximately 1,300 Semifinalists were selected from around the U.S. The Hispanic Scholars program recognizes nearly 5,000 top achievers from the United States, Puerto Rico, and U.S. Territories.

The Organizational meeting continued after the recognition of the National Scholars.

Mr. Bliss moved, seconded by Mrs. Mearns, that the Board of Education approve the following appointments:

- **HEARING OFFICER**

The Board of Education hereby appoints the Superintendent, or his designee, as the Board of Education's Hearing Officer for student discipline matters.

- **OHIO HIGH SCHOOL ATHLETIC ASSOCIATION REPRESENTATIVE**

The Board of Education hereby appoints the Superintendent, or his designee, as the Board of Education's representative to the Ohio High School Athletic Association for matters including but not limited to student transfers.

Roll Call: Ayes: Mr. Bliss, Mr. Clawson, Mr. Harris, Mrs. Mearns, Ms. Sutherland.
The motion carried.

12-01-06

Mrs. Mearns moved, seconded by Mr. Clawson that the Board of Education adopt the following resolution dispensing with resolutions approving checks:

BE IT RESOLVED, by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio:

Section 1. This Board does hereby dispense with the adoption of resolutions authorizing the purchase or sale of property other than real estate, the payment of debts or claims, salaries of superintendent, teachers or other employees, and does hereby dispense with the adoption of resolutions approving warrants for the payment of any claim from school funds, if provision therefore is made in the annual appropriation resolution, unless otherwise required by law.

Section 2. This Board hereby directs the Treasurer to include in the monthly financial statement to the Board a listing of all checks paid.

Roll Call: Ayes: Mr. Bliss, Mr. Clawson, Mr. Harris, Mrs. Mearns, Ms. Sutherland.
The motion carried.

12-01-07

Mr. Bliss moved, seconded by Mrs. Mearns that in accordance with Section 3315.15 of the Ohio Revised Code, the Board of Education establish a service fund.

WHEREAS, Section 3315.15 of the Revised Code of Ohio provides that any board of education may by resolution set aside each year from the General Fund a sum, not to exceed two dollars per pupil enrolled or \$20,000, whichever is greater, to be used for paying the expenses incurred by board members, their official representatives or members-elect in the performance of their official duties, and

WHEREAS, the Shaker Heights Board of Education has in the past and expects to continue to provide in its general operation fund an appropriation for the Service Fund;

NOW, THEREFORE, BE IT RESOLVED, that the Shaker Heights Board of Education hereby establishes a Service Fund for year 2012 with an appropriation in the amount of \$20,000 made to expenditure category Fund 001 Function 2300 Object 800 to be used as indicated by Section 3315.15 of the Ohio Revised Code.

Roll Call: Ayes: Mr. Bliss, Mr. Clawson, Mr. Harris, Mrs. Mearns, Ms. Sutherland.
The motion carried.

12-01-08

Mr. Harris moved, seconded by Mrs. Mearns, that the Board of Education approve the following authorizations:

MEMBERSHIPS

The Board of Education hereby approves the following memberships including payment of membership fees for the new calendar or ensuing school year as applicable:

- **Ohio School Boards Association Membership**
In accordance with Section 3313.87 of the Ohio Revised Code, by a majority vote of its members, the Board of Education may join the Ohio School Boards Association.
- **Legal Assistance Fund Membership**

In accordance with Section 3313.171 of the Ohio Revised Code, the Board of Education has in past years entered into a consultant service contract with the Ohio School Boards Association as part of the Legal Assistance Fund.

- **National School Boards Direct Affiliation**

In accordance with Section 3313.87 of the Ohio Revised Code, the Board of Education has in past years been a direct affiliate of the National School Boards Association.

- **Ohio High School Athletic Association**

The Board of Education has historically agreed to, and abided by, the rules, regulations and obligations of membership in the Ohio High School Athletic Association that governs the conduct of the school's interscholastic program.

- **Ohio Schools Council**

The Board of Education has historically participated in the Ohio Schools Council Cooperative Purchasing Program, which provides cost savings for the District.

PARTICIPATION IN OHIO SCHOOLS COUNCIL LAKE ERIE EDUCATIONAL MEDIA CONSORTIUM

The Board of Education hereby approves the District's participation in the Ohio Schools Council Lake Erie Educational Media Consortium for the ensuing school year.

PARTICIPATION IN CUYAHOGA COUNTY EDUCATIONAL PROGRAMS

The Board of Education hereby approves the District's participation in the following Educational Service Center of Cuyahoga County Educational Programs for the ensuing school year:

- **City-County Funding Program**

In accordance with Section 3313.843 of the Ohio Revised Code, the District has historically agreed to and utilized the various services including, but not limited to: supervision in the special education, general education, and gifted & talented education areas; professional development, research & development, and placement of children with disabilities as provided by the Educational Service Center.

- **Special Education State Support Services**

The District has historically participated in the component projects comprising the Educational Service Center of Cuyahoga County under the terms and conditions specified for use of Federal Education Grant Funds issued through Part B of the Education for All Handicapped Children Act P.L. 94-142, as amended by the Individuals with Disabilities Education Act (IDEA) and further amended by the Individuals with Disabilities Education Improvement Act (IDEIA), and that the District incurs no financial obligation for the activities carried out under the terms of the Project as a Participating Agency.

NON-SALARY REMUNERATION FOR EMPLOYEES

The Board of Education hereby adopts the following resolution:

WHEREAS, the Attorney General of the State of Ohio has issued formal opinions (OAG 81-052 and 82-006) with regard to the authority of a school board to grant certain non-salary employee benefits, and

WHEREAS, OAG 81-052 and 82-006 broadened the scope of a school board's authority to compensate its employees with those benefits that are not otherwise specifically circumscribed by statute, and

WHEREAS, it is a determination of the Board of Education that it is in the best interests of the Shaker Heights City School District and its employees to grant certain non-salary benefits to its employees to further the objectives and goals of the Shaker Heights City School District;

NOW, THEREFORE, BE IT RESOLVED, that under authority of and in accordance with OAG 81-052 and 82-006, the Shaker Heights Board of Education now authorizes the following non-salary benefits to employees of the Shaker Heights City School District:

Meals or refreshments at some meetings, formal and informal, of district employees that further the objectives of the Shaker Heights City School District;

Free admission to certain School District events; and

Awards in recognition of service (e.g. pins, plaques, certificates, etc);

BE IT FURTHER RESOLVED, that this resolution shall be effective during the period from January 1 through December 31, 2012.

SUPERINTENDENT TO ACCEPT RESIGNATIONS

The Board of Education hereby adopts the following resolution:

BE IT RESOLVED, that the Superintendent, on behalf of this Board, be hereby authorized to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance; and

BE IT FURTHER RESOLVED, that this resolution shall be effective during the period from January 1 through December 31, 2012.

STUDENT ACTIVITY PROGRAM CONTRACTS

The Board of Education hereby adopts the following resolution:

WHEREAS, certain student activity and other public school support function programs require that contracts be entered into with vendors, and

WHEREAS, the Treasurer's signature on the requisition/purchase order and contract indicates that there is a sufficient appropriation and sufficient monies available to honor that contract, and

WHEREAS, Board Policy IGDG - Student Activity Programs and Their Fiscal Management, provides maintaining a system of both accounting and internal controls including the use of administrative procedures and guidelines that anticipates the need for financial commitments for the calendar year;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Shaker Heights City School District that authorization be given to building principals and the Treasurer to enter into on behalf of the Board during 2012 student activity and other public school support program contracts involving financial commitments, providing such contracts are consistent with the Ohio Revised Code, with Policy IGDG - Student Activity Programs and their fiscal management - and fall within the scope of activity program goals, purposes and budget as approved by the District.

EMERGENCY ACTION

The Board of Education hereby adopts the following resolution:

BE IT RESOLVED by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio, that the Superintendent or his designee may, if an emergency exists, act

to repair or replace property or otherwise make possible the continuous operation of schools; and

BE IT FURTHER RESOLVED that the Superintendent may close the schools or dismiss them early in the event of hazardous weather or other emergencies that threaten the safety or health of students or staff members. The Districts contingency plan will be to make up those cancelled school days to the extent required by the Ohio Department of Education, using the scheduled school breaks including spring break, Good Friday, and the professional day at the end of the school year.

ADOPTION OF INSTRUCTIONAL MATERIALS, COURSEWARE AND TEXTBOOKS

The Board of Education hereby adopts the following resolution:

BE IT RESOLVED, by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio, that in accordance with Ohio Revised Code and Administrative Code, the Board of Education hereby adopts the instructional materials, courseware and textbooks as proposed, selected and implemented by the Superintendent, after having been jointly developed by the Superintendent in consultation with faculty and other sources as needed and in furtherance of the key components of the District's curriculum, mission statement and strategic plan. Such instructional materials, courseware and textbooks may be updated at the Superintendent's discretion.

PARENTAL NOTIFICATION OF CORE CURRICULUM REQUIREMENTS

The Board of Education hereby adopts the following resolution:

BE IT RESOLVED, by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio, that in accordance with Ohio Revised Code, the Board of Education hereby adopts the Superintendent recommended procedure for notifying the parent, guardian, or custodian of each student enrolled in the Shaker Heights High School as to the requirements of the Ohio core curriculum as prescribed in Ohio Revised Code Section 3313.603, including the fact that one consequence of not completing that curriculum is ineligibility to enroll in most state universities in Ohio without further course work. Such notification procedure may be updated at the Superintendent's discretion.

Roll Call: Ayes: Mr. Bliss, Mr. Clawson, Mr. Harris, Mrs. Mearns, Ms. Sutherland.

The motion carried.

12-01-09

Mrs. Mearns moved, seconded by Mr. Bliss that the Board of Education adopt the following resolution:

WHEREAS, O.R.C. 5715.19 provides that the Board of Education may file complaints as to the valuation or assessment of real estate property, and

WHEREAS, it is necessary that the Board of Education duly exercise said complaints, and

WHEREAS, in connection with the valuation of real property within the Shaker Heights City School District, it is necessary for tax purposes, to review actions of the Cuyahoga County Board of Revision, Common Pleas Court and the Board of Tax Appeals of the State of Ohio;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Shaker Heights City School District that appearances before the Cuyahoga County Board of Revision, the filing of complaints therein, and the filing of prosecution of appeals from orders of the Cuyahoga County Board of Revision by Charles P. Braman & Co., Inc. and/or the law firm of Brindza

McIntyre & Seed LLP, on behalf of the Shaker Heights Board of Education during 2012 be authorized, and

BE IT FURTHER RESOLVED, that the Treasurer be authorized on behalf of the Shaker Heights Board of Education to execute, or cause to be executed, all complaint documents as determined by the Treasurer, upon the advice of Charles P. Braman & Co., Inc. and/or Brindza McIntyre & Seed LLP to be necessary pursuant to O.R.C. 5715.19 to be filed with appropriate Cuyahoga County or State offices during the calendar year 2012.

Roll Call: Ayes: Mr. Bliss, Mr. Clawson, Mr. Harris, Mrs. Mearns, Ms. Sutherland.
The motion carried.

12-01-10

Mr. Harris moved, seconded by Mrs. Mearns that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio:

Section 1. The law firms of Squire, Sanders & Dempsey L.L.P.; Brindza McIntyre & Seed LLP; Taft, Stettinius & Hollister LLP; and Wilkerson & Associates Co., L.P.A.; and the City of Shaker Heights Law Department, and/or their successor firms are hereby employed as legal counsel for this Board.

Section 2. The duties of said legal counsel shall be to prepare resolutions, notices, certificates and other legal papers in connection with the issuance of notes or bonds by this Board, to prepare legal opinions, to act as legal advisor to this Board and its administrative personnel and to represent this Board as this Board may from time to time require.

Section 3. The compensation of the legal counsel for services in connection with the issuance of notes or bonds and the preparation of certificates and transcripts in connection herewith, and for the handling of settlement of any litigation involving this Board, or other legal services performed shall be upon reasonable basis.

Roll Call: Ayes: Mr. Bliss, Mr. Clawson, Mr. Harris, Mrs. Mearns, Ms. Sutherland.
The motion carried.

12-01-11

Mrs. Mearns moved, seconded by Mr. Clawson that in accordance with Section 3313.642 and Section 3313.813 the Superintendent be authorized to establish school lunch and milk prices, class fees, student fees, and other appropriate school fees.

Roll Call: Ayes: Mr. Bliss, Mr. Clawson, Mr. Harris, Mrs. Mearns, Ms. Sutherland.
The motion carried.

12-01-12

Mrs. Mearns moved, seconded by Mr. Bliss that the Board of Education adopt the following resolution:

BE IT RESOLVED, that the Shaker Heights Board of Education authorize the Superintendent of Schools to seek grants and contracts for various funded programs from outside sources including the federal, state, and other governments, foundations, private sector corporations, and other funding sources that would be of benefit to the Shaker Heights City School District. Such grants and contracts include, **but are not limited to**, No Child Left Behind Act-the Elementary and

Secondary Education Act (Title I), Title IIA-Improving Teacher Quality, Title IID-Technology, Title III-Limited English Proficiency/Immigrant, the Individuals with Disabilities Education Improvement Act (IDEIA), Pre-School Special Education, Stimulus Funds (Race to the Top and Educational Jobs), Charter Schools, Community Schools, Conversion Schools, and other federal programs and/or their successor programs; and Auxiliary Service Funds, eTechOhio Funds (formerly known as SchoolNet), Data Communication, Alternative Education, Educational Management Information Systems (EMIS), Parent Mentor Program, and other state or private grant programs and/or their successor programs.

Roll Call: Ayes: Mr. Bliss, Mr. Clawson, Mr. Harris, Mrs. Mearns, Ms. Sutherland.
The motion carried.

12-01-13

There being no further business to come before the Board, Mr. Harris moved, seconded by Mrs. Mearns that the Board of Education Organizational meeting be adjourned.

Roll Call: Ayes: Mr. Bliss, Mr. Clawson, Mr. Harris, Mrs. Mearns, Ms. Sutherland.
The motion carried.

12-01-14

The Organizational meeting of the Shaker Heights Board of Education adjourned at 8:26 p.m.

Annette Tucker Sutherland, President

Bryan C. Christman, Treasurer