Boulevard PTO Meeting Minutes October 25, 2017

In Attendance: Nicol Coxon, Tracy Peebles, Beth Gillespie, Aaron Steinmetz, Katy Fuerst, Neal Robinson, Lauren Rollins, Brenda Kline, Emily Shrestha, Cara Berg, Lauren Martin, (about 6-8 others, sign-in sheet missing)

I. Meeting Called to Order:

- Meeting called to order at 7:10 p.m.

II. Jeff Isaacs: Shaker School Board Presentation

- Jeff came in to give information re: the upcoming election
- He explained that the Shaker School Board is a 5-member board, with a 4-year term
- Jeff emphasized that all meetings are open to the public—official meetings are the 2nd Tuesday of the month; work sessions are the 4th Tuesday of each month
- The School Board is currently addressing the following issues: ManageBac—an IB software system to help track IB standards and recognize where we excel and where we can improve, the facilities and the future of the Middle School, and the Equity Task Force—a group that focuses on removing barriers for all students to achieve more

III. Approval of Minutes:

- September minutes approved

IV. Principal's Report: Neal Robinson

- Thanked Mrs. Berg & Mrs. Martin for the Book Fair, which had excellent attendance and did not disrupt Library time for the students this year, as it was held in the evening and on the weekend
- Tour Your Schools Day=Nov. 1 from 10am-11am
- Live Q&A Session with NASA astronauts at the Space Station was also held on November 1st
    - Two classes from each school attended the live Q&A at the high school; the rest of the classes held watch parties
    - Mrs. Eagleton & Mrs. Kline's classes represented Boulevard Elementary
- Thanksgiving Break is coming up—it is a full week off
    - The first two days are Professional Days for staff; the last three days are vacation days

Teachers Report: Lauren Rollins and Brenda Kline (teacher reps)

- Teachers are very busy with follow up from Conference Days
    - There is almost 100% participation from this year's conferences
- Halloween was discussed:
- Teachers have been prepping with Room Parents
    - Kindergartners came in costume to school and had their parade. The rest of the school could change into costumes at 2:40 for their parade and parties
    - Alternate activities were held for children who do not participate in Halloween
    - No weapons, masks, or high heels allowed as a part of costumes

V. Committee Reports

- **Communications: Carrie Shelfer**
  - Nov. 6th-Dewey's Pizza Fundraiser. Flyers will be sent home via backpack mail
  - Nov. 7th-Election (no school)
- **Financial Management: Erin Zelin**
  - Pumpkin Sale profits were close to $800; still working on cleaning up expenses
  - Our tents ae broken—this may be an upcoming expense
    - It was noted by two parents that we may be able to rent tents from the High School Crew Team
  - Boulevard Boutique orders were due Friday 10/27
    - Options to pay by check or on Payforit.net
  - Kalahari Fundraiser will be held Jan 18th; mention Blvd. Elementary when making reservations
  - Monster's Game Fundraiser will be held in spring (potentially March)
- **Book Fair Report: Cara Berg**
  - Thank you to everyone who assisted this year—40-45 people volunteered
  - We received $531 in donations from All for Books
  - Every student received a book this year; we spent $1502 to make this happen
  - Income decreased from the Book Fair, potentially due to holding it for 3 days vs. an entire week
    - Brought in $5,981 in revenue
    - Mac's Books came to Books & Breakfast on Saturday and will also donate, so revenue may increase
  - May need to consider having a larger committee for next year and a Volunteer Coordinator for the event to make things run more smoothly
  - Also need to re-evaluate the function of the event (fundraiser vs. literacy event), the time of the year, and the duration of the event for next year
- **Educational Enrichment: Emily Mankowski**
  - Chess fee increased to $64
  - 73 students are enrolled; attendance usually increases for the second session
- **Outreach: Jill Davies & Valerie Henderson**
  - Father's Walk was good and was well-attended
- **Parent Education & Advocacy: Emily Shrestha**
  - Attendance at potlucks continues to increase
  - Community Unity Days were held Oct. 26th at Woodbury
    - This is a good family event with physical activities, music, and free produce from the Food Bank
  - We're at 262 pairs of socks collected for Socktober; hoping to reach 500 by the end of the month

VI. Treasurer's Report: Aaron Steinmetz

- Activity is in line with the budget so far this year, but still awaiting expenses from recent events
- Back to School Bash was under budget
- Aaron is happy to follow up with parents individually if anyone has specific questions re: the budget

VII. Presidents' Report: Nicol Coxon and Tracy Peebles

- Nicol Coxon
    - Intends to do "Book Drive"
    - Donations will be coordinated and sorted by grade level—teachers can pick first, then the rest will be donated to the Book Bank
- Tracy Peebles
    - Urged all parents to tour other schools (ex: Woodbury, the Middle School) on Tour Your Schools Day
    - Reminded parents that there is no school on Nov. 7th for Election Day

VIII. Last Minute Business: Parents' Night: Beth Gillespie

- Trying to figure out location
    - Wine Spot: $100 to rent out during the week; $150 to rent Thurs-Saturday
    - Can bring your own food there
- Thinking of $20-25/person
    - Ticket includes drink ticket and food, which is brought in by volunteers
- Timing: after New Year's

IX. Adjournment

- The meeting was adjourned at 8:14 pm