

To be approved at the Board of Education meeting October 13, 2009.

## MINUTES OF THE SEPTEMBER 8, 2009 REGULAR BOARD OF EDUCATION MEETING.

The Shaker Heights Board of Education met in regular session on Tuesday, September 8, 2009 at 8:01 p.m. at Mercer Elementary School, 23325 Wimbledon Road, Shaker Heights, Ohio 44122.

Members present: Ms. Freda J. Levenson, Mr. Peter A. Robertson, and Ms. Annette Tucker Sutherland. Members absent: Mr. Norman A. Bliss and Mr. F. Drexel Feeling were unable to attend due to illness.

Board Member Ms. Freda J. Levenson, who served as President Pro-Tem, presided over the meeting.

Upon the presentation of the Minutes of the August 11, 2009 regular meeting, Ms. Sutherland moved, seconded by Mr. Robertson to approve the minutes as presented.

Roll Call: Ayes: Mr. Robertson, Ms. Sutherland, and Ms. Levenson.  
The motion carried.

09-09-99

Upon the presentation of the Minutes of the August 12, 2009 special meeting, Mr. Robertson moved, seconded by Ms. Sutherland to approve the minutes as presented.

Roll Call: Ayes: Mr. Robertson, Ms. Sutherland, and Ms. Levenson.  
The motion carried.

09-09-100

Upon the presentation of the Minutes of the August 13, 2009 special meeting, Ms. Sutherland moved, seconded by Mr. Robertson to approve the minutes as presented.

Roll Call: Ayes: Mr. Robertson, Ms. Sutherland and Ms. Levenson.  
The motion carried.

09-09-101

At this time Ms. Levenson, President Pro-Tem, announced that due to the absence of the President and Vice President, the following agenda items are deferred until a future Board of Education meeting: Financial Planning and Budgeting, Accountability & Fact Book Roundtable Discussion and the Executive Session.

## **SUPERINTENDENT'S REPORT AND RECOMMENDATIONS**

Upon the recommendation of Superintendent Mark Freeman, Ms. Sutherland moved, seconded by Mr. Robertson that the following personnel items be approved:

### **PERSONNEL**

#### **Certified**

#### **Appointments of Visiting Chinese Teachers for the 2009-2010 School Year**

Wu, Jingjing – (Mandarin Chinese Teacher) – Class B.A., step a of the Teachers' Salary Schedule (Note – portion of salary paid through international cooperative agreement) – District responsible for limited fringe benefits, transportation and other incidentals; also, authorization to use District-owned automobile, including all responsible and allowable expenses of maintenance, insurance, fuel and oil of said automobile to be borne by the Board of Education – Effective August 24, 2009

Yi, Wen – (Mandarin Chinese Teacher) – Class B.A., step c of the Teachers’ Salary Schedule (Note – portion of salary paid through international cooperative agreement) – District responsible for limited fringe benefits, transportation and other incidentals; also, authorization to use District-owned automobile, including all reasonable and allowable expenses of maintenance, insurance, fuel and oil of said automobile to be borne by the Board of Education – Effective August 24, 2009

**Changes in Assignment for the 2009-2010 School Year**

Bates, Elisabeth – (Grade 1/Lomond School) – from 60% teacher to 100% teacher – Effective August 24, 2009

Shaw, Elizabeth – (Grade 4/Boulevard School) – from 50% Intervention Specialist Tutor, and 50% Teacher Aide, Boulevard School – Class M.A., step 7 of the Non-Bargaining/Non-Administrative Salary Schedule, and step 7 of the Teacher Aide/Assistant Salary Schedule, to Grade 4 teacher – Class M.A., step h of the Teachers’ Salary Schedule – Effective August 24, 2009

**Temporary Employees: Lunch Room Supervisors, Substitute Tutors, Home Instructors, Substitute Teachers, Substitute Nurses, Substitute Library Aides, Tutoring Center Tutors for the 2009-2010 School Year**

Gross, Rachel

Pashaj, Marila

**Change of Rate for Individual Substitute Teachers for the 2009-2010 School Year**

Dovishaw, Helene – (Language Arts Teacher/High School) – Class B.A. - Effective August 25, 2009

Flox, Martin – (English/High School) – Class B.A. - Effective August 25, 2009

Pawlicki, Mary – (Nurse/Lomond) – Class B.A. - Effective August 24, 2009

**Summer Writing and Instructional Planning for Summer 2009**

Authorization is requested for staff members to participate in summer writing and instructional planning. These activities will not exceed 10 units per individual. A unit refers to approximately one-half day of service at \$65.

Student Achievement

O’Brien, Jessica (6)

Program Planning

Karim, Randa (5)

**Curriculum Writing and Instructional Planning for the 2009-2010 School Year**

Authorization is requested for staff members to participate in curriculum writing and instructional planning. These activities will not exceed 10 units per individual. A unit refers to approximately one-half day of service at \$65.

Mathematics

Hegele, Robyn (3)

Mentoring and Curriculum Mapping  
Up to 2 units per individual

Alexander, Megan  
Bendezu, Miguel  
Chen-Kieger, Michelle  
Culek, Kenneth  
Dang, Libby  
Gesing, Timothy  
Glazer, Neil  
Hastings, Terry  
Hegele, Robyn  
Hunter, Miata  
Houser, Joseph  
Jaryga, Elizabeth  
Lease, Patricia  
Li, Qihui  
McCauley, Tina

Moses, Leanne  
O'Brien, Jessica  
O'Verko, John  
Pelfrey, Clara  
Plautz, Elizabeth  
Ponce de Leon, Kimberly  
Pope, Joyce  
Schwartz, Georgetta  
Sheppard, Silvia  
Tritt, Karen  
Walker, Jason  
Warren, Melanie  
Weisbarth, Jennifer  
Wilkes, Jessica  
Wu, Mira

Scheduling  
Cheri Shapero (5)

Technology  
Bednar, Jason  
Cheney, DeVane  
Coffey, Mary  
Gillette, Bradley  
Lindsey, Dexter

McCauley, Tina  
Sattelmeyer, Lee  
Sweeney, John  
Vossler, Daniel

**Special Assignments for the 2009-2010 School Year**

Classroom Relocation  
\$200 per individual

Campbell, Nicole

Improving Student Achievement/Project Facilitators-Scholar Groups  
\$1,800 per individual

Gholson, Jacqueline  
Hitchens, Patricia  
Lindsey, Dexter

Miller, Larry  
Reese, Nathaniel

Improving Student Achievement/Scholar Group Advisor  
Up to 20 units per individual

Sullivan, Dawn

Project Coordinator  
Slovikovski, Karen

Tutoring Center Managers

McIntyre, Hubert	Secondary	\$1,727.65
Rucinski, Michell	Elementary	\$1,382.75

## **Supplemental Contracts for the 2009-2010 School Year**

### **District Special Supplementals**

Bonner, Shaunna - Student Ambassador Advisor - .1 x 29  
 Bourisseau, Mary - Student Ambassador Advisor - .1 x 29  
 McGovern, Mary Lynne - Student Ambassador Advisor - .1 x 29  
 Tobey, Addie - Student Ambassador Advisor - .1 x 29

### **Middle School**

Decapua, Bethany - Interscholastic Field Hockey Coach - 6.0 x 1  
 Orosz, Gregory - Cross Country Assistant Coach - 3.0 x 1  
 Sweeney, Eileen - Cross Country Assistant Coach - 3.0 x 1

### **High School**

Harmon, Demetrius - Pre-season Football Assistant Coach - 8.25 x 1  
 Hines, Wynn - Pre-season Football Freshman Coach - 2.5 x 1  
 Hines, Wynn - Football Freshman Coach - 6.5 x 1  
 Schmoltdt, William - Pre-season Football Freshman Coach - 2.5 x 1  
 Schmoltdt, William - Football Freshman Coach - 6.5 x 1

### **High School Special Supplementals**

Rossi, Julia - Season Box Office Manager - .1 x 64  
 Szalay, Keith - German Exchange - .10 x 20

## **Special Supplementals for the 2009-2010 School Year**

### **Districtwide/Fall Semester - Mentor**

Culek, Kenneth	O'Verko, John
Gesing, Timothy	Sheppard, Silvia
Glazer, Neil	Steggert, Stacey
Hastings, Terry	Wilkes, Jessica
Houser, Joseph	

## **Non-Public School Fund Appointments for the 2009-2010 School Year**

(Up to 100% Assignment – Subject to final allocation from the State of Ohio)

Amaddio, Maureen – (19.95% School Nurse/St. Dominic School) – Class B.A., step h of the Teachers' Salary Schedule

Gelehrter, Ann – (62.1% Reading Teacher/36.1% Reading Tutor) – Class M.A.+15, step s-1 of the Teachers' Salary Schedule, and Class M.A., step 14 of the Non-Bargaining/Non-Administrative Salary Schedule

Lanese, Delia – (64% Reading Teacher/St. Dominic School) – Class M.A., step n of the Teachers' Salary Schedule

Lazarus, Shelly – (60% Learning Teacher/30% Learning Specialist/Hathaway Brown School) – Class M.A., step p-5 of the Teachers' Salary Schedule, and Class M.A., step 14 of the Non-Bargaining/Non-Administrative Salary Schedule

Pearlman, Ilissa – (81.5% School Psychologist/Laurel School) – Class Ph.D., step e of the Teachers' Salary Schedule

Perin, Mary – (School Nurse/University School) – Class B.A.+15, step L of the Teachers' Salary Schedule

St. Amour, Karen – (Learning Teacher/Hathaway Brown School) – Class M.A.+15, step r-2 of the Teachers' Salary Schedule

Wonderly, Eric – (School Psychologist/Hathaway Brown School) – Class Ph.D., step n of the Teachers' Salary Schedule

### **Leaves of Absence for the 2009-2010 School Year**

Bishko, Jeremy – (Science/Middle School) – Effective August 24, 2009, through June 11, 2010 (general)

Wiemer, Jeanne – (Science/High School) – Effective September 14, 2009, through September 25, 2009 (FMLA)

### **Resignation**

Helinski, Monica (School Psychologist/Laurel School) – Effective at the end of the 2008-2009 school year – 1 year of service

### **Classified**

### **Appointments for the 2009-2010 School Year**

Dean, James – (Custodian/High School) – step 1 – Effective September 21, 2009

Garcia, Kimberly – (Special Education Aide/Fernway School) – Step 8 of the Teacher Aide/Assistant Salary Schedule – Effective August 24, 2009

Johnson, Latoya – (Cook's Helper/Woodbury/20 hours per week) – step 1 – Effective August 20, 2009

Kilroy, Patricia – (Special Education Aide/Lomond School) – Step 2 of the Teacher Aide/Assistant Salary Schedule – Effective August 24, 2009

Kisner, Samuel, II – (Success Step/Woodbury School/Stimulus Funds) – Class EE, grade 1 of the Supervisor, Classified Specialist, and Administrative Secretary Salary Schedule – Effective August 26, 2009

Meyer, Cynthia – (Success Step/Woodbury School/Stimulus Funds) – Class DD, grade 1 of the Supervisor, Classified Specialist, and Administrative Secretary Salary Schedule – Effective August 24, 2009

Norton, Robert – (Special Education Aide/Mercer School) – Step 4 of the Teacher Aide/Assistant Salary Schedule – Effective August 24, 2009

Palda, Holly – (Special Education Parent Liaison/District/Parent Mentor Project Grant Fund) - \$20,650 salary

Porta, Kathryn – (Special Education Aide/Lomond School) – Step 5 of the Teacher Aide/Assistant Salary Schedule – Effective August 24, 2009

Slusar, Megan – (Special Education Aide/Mercer School) – Step 9 of the Teacher Aide/Assistant Salary Schedule – Effective August 24, 2009

Tysinger, Sherri – (Special Education Aide/Lomond/Stimulus Funds) – Step 1 of the Teacher Aide/Assistant Salary Schedule – Effective August 24, 2009

Woods, Richard – (80% Success Step/Woodbury School/Stimulus Funds) – Class DD, grade 1 of the Supervisor, Classified Specialist, and Administrative Secretary Salary Schedule – Effective August 31, 2009

### **Changes in Assignment for the 2009-2010 School Year**

Kee-Dean, Jeraldine – (Secretarial Technician/Service Center/12 ½ hours per week, Bus Monitor/Transportation/27 ½ hours per week) – from Secretarial Technician, Service Center, step 10, to Secretarial Technician, Service Center, step 10, Bus Monitor, Transportation, step 13 – Change in Effective Date to October 5, 2009

Richardson, Raeford – (Custodian with License/High School) – from Evening Assistant Head Custodian I, High School, step 10, to Custodian with License, High School, step 10 – Effective September 21, 2009

Sanchez-Rodriguez, Carlos – (Evening Assistant Head Custodian/High School) – from Head Custodian, Mercer, step C, to Evening Head Custodian, High School, step C – Effective September 21, 2009

Taylor, Alysha – (Cashier/Cook's Helper/Lomond) – from Cook's Helper, Middle School, step 1, to Cashier/Cook's Helper, Lomond, step 1 – Effective August 20, 2009

Willingham, Fred - (Special Education Aide/High School) – from Bus Monitor, Transportation – step 4/5 of the Teacher Aide/Assistant Salary Schedule, to Special Education Aide, High School – step 5 of the Teacher Aide/Assistant Salary Schedule – Effective August 24, 2009

### **Temporary Employees: Building Monitors, Head Lunchroom Aides, Lunchroom Aides, Off-Duty Police Officers, Student Technology Aides, Student Aides, Substitute Bus Drivers, Substitute Bus Monitors, Substitute Cafeteria Workers, Substitute Custodians, Substitute Secretarial Technicians, Substitute Security, Substitute Teacher Aides, Technology Interns, Tutoring Center Study Assistants for the 2009-2010 School Year**

Domoracki, Matthew  
Harrell, Brittany  
Holcomb, Maria

Pronio, Paula  
Williams, Gregory

### **Curriculum Writing and Instructional Planning for the 2009-2010 School Year**

Authorization is requested for staff member to participate in curriculum writing and instructional planning. These activities will not exceed 10 units per individual. A unit refers to approximately one-half day of service at \$65.

Technology  
McCord, Claudia

**Special Assignments for the 2009-2010 School Year**

**Improving Student Achievement/Project Facilitators-Scholar Groups**

\$1,800 per individual

Lockhart, Barbara

White, Michele

**Program Planning**

Up to 10 units

Morgan, Billie

**Non-Public School Fund Appointment for the 2009-2010 School Year**

(Up to 100% Assignment – Subject to final allocation from the State of Ohio)

Heyka, Kathleen – (Auxiliary Clerk/St. Dominic School) - \$8,681.90

**Suspension**

Kee, Tamika – (Cashier/Cook's Helper/Boulevard) – Five (5) days without pay – Effective August 31, 2009 through September 4, 2009

**Terminations**

Douglas, Ivan – (Special Education Aide/Mercer) – Effective end of the 2008-2009 school year – 4 months of service

Gardner, Lisa – (Special Education Aide/Mercer) – Effective end of the 2008-2009 school year – 2 years of service

**Resignations**

Cannata, Grace – (Library Technician/High School) – Effective March 1, 2010 – 24 years, 7 months of service

Davis, Amy – (10% Special Education Aide/Middle School) – Effective August 24, 2009

Perry, Artis – (Permanent Part-Time Bus Driver/Transportation) – Effective at the end of the 2008-2009 School Year – 6 years, 8 months of service

**ADDENDUM**

**Certified**

**Non-Bargaining/Non-Administrative Appointment for the 2009-2010 School Year**

Wolenski, Jeanne – (Intervention Specialist Tutor/Woodbury) – Class B.A., step 5 – Effective August 24, 2009

**Change in Assignment for the 2009-2010 School Year**

Kalan, Timothy – (Art/Onaway School) – From 80% to 100% - Class B.A.+15, step c of the Teachers' Salary Schedule - Effective August 24, 2009

**Temporary Employees: Lunch Room Supervisors, Substitute Tutors, Home Instructors, Substitute Teachers, Substitute Nurses, Substitute Library Aides, Tutoring Center Tutors for the 2009-2010 School Year**

Gutin, David  
Markt, Lois  
McKey, Bryce  
Opaskar, Marguerite  
Raynor, Mary

Rice, Nicole  
Rivitz, Joan  
Schlein, Linda  
Weed, Lindsey

**Change of Rate for Individual Substitute Teachers for the 2009-2010 School Year**

McKey, Bryce – (Social Studies/Middle School) - Class B.A. - Effective August 24, 2009

Rice, Nicole – (Art/Middle School) – Class B.A. – Effective September 8, 2009

**Curriculum Writing and Instructional Planning for the 2008-2009 School Year**

Authorization is requested for staff members to participate in curriculum writing and instructional planning. These activities will not exceed 10 units per individual. A unit refers to approximately one-half day of service at \$65.

Program Planning

Burgess, Holly (15)

**Special Assignment for Summer 2009**

School Improvement Coach

Up to 60 hours

Burgess, Holly

**Special Assignment for the 2009-2010 School Year**

Instructor/ParaPro Test

Up to 40 hours per individual

Levitan, Nancy

Wormser, Mary Ann

**Supplemental Contracts for the 2009-2010 School Year**

Onaway School Special Supplementals

Grant, Beven - .05 x 20

Middle School Special Supplementals

White, Michele - Saturday Initiative - .1 x 20

White, Michele - Mediation - .1 x 10

Middle School

White, Michele - Women's Locker Room Supervisor - 4.0 x 1

White, Michele - Interscholastic Soccer Coach - 6.0 x 1

White, Michele - Interscholastic Track Coach - (Women) -6.0 x 1

High School Special Supplementals

White, Michele - Cheerleading Support - .1 x 50

High School

Clarke, Jennifer – Pre-season Field Hockey Coach – 2.5 x 1

Clarke, Jennifer – Field Hockey Assistant Coach – 6.5 x 1

**Special Supplemental for the 2009-2010 School Year  
Districtwide/Fall Semester - Mentor**

Hunter, Miata

**Project Assistants for the 2009-2010 School Year**

Keene, Ann

Lamalfa, Carol

**Classified****Appointments for the 2009-2010 School Year**

Filippakis, John – (Special Education Aide/Lomond) – Step 8 of the Teacher Aide/Assistant Salary Schedule – Effective September 8, 2009

Smith, Isaac, IV – (Special Education Aide/Fernway) – Step 4 of the Teacher Aide/Assistant Salary Schedule – Effective September 8, 2009

**Change in Classification for the 2009-2010 School Year**

Robakowski, Mark – (Custodian with License/High School) – step 5 – from Custodian without License/High School – Effective September 4, 2009

**Changes in Assignment for the 2009-2010 School Year**

Taylor, Alysha – (Cashier/Cook's Helper/Lomond) – from Cook's Helper, Middle School, step 2, to Cashier/Cook's Helper, Lomond, step 2 – Effective August 20, 2009 (Correction to Agenda)

Tresler, Kristen – (60% Special Education Aide/Lomond School) – From 100% to 60% - Effective August 24, 2009, through December 18, 2009

**Temporary Employees: Building Monitors, Head Lunchroom Aides, Lunchroom Aides, Off-Duty Police Officers, Student Technology Aides, Student Aides, Substitute Bus Drivers, Substitute Bus Monitors, Substitute Cafeteria Workers, Substitute Custodians, Substitute Secretarial Technicians, Substitute Security, Substitute Teacher Aides, Technology Interns, Tutoring Center Study Assistants for the 2009-2010 School Year**

Adrine, Parker, Jr.  
Curry, Nazaree  
Farmer, Richard  
Hetzl, Janice  
McKinney, Jasmine  
Moore, Terrence

Payne, Albert  
Payne, W. Ann  
Pritchard, Zeolia  
Reaves, Malukah  
Shanklin, Shadiyah  
Shears, Alichelle

## **Resignation**

Cannata, Grace – (Library Technician/High School) – Effective March 1, 2010 – 24 years, 7 months of service (retirement)

Ms. Sutherland inquired about the Student Ambassador Program. Dr. Freeman and Dr. Paces explained that this program focuses on greeting and orienting new students and families to the District, and providing support to ensure a smooth transition.

Roll Call: Ayes: Mr. Robertson, Ms. Sutherland and Ms. Levenson.  
The motion carried.

09-09-102

At this time discussions continued regarding the First Ring school districts' collaboration on efforts to help new students and families experience a smooth academic and social transition when they relocate.

At this time Ms. Sutherland provided an update on the status of the Strategic Plan process.

## **BUSINESS**

Upon the recommendation of Superintendent Freeman, Mr. Robertson moved, seconded by Ms. Sutherland that the Board approve the following resolution:

AUTHORIZING THE EXECUTION AND DELIVERY OF A RETAIL  
POWER SALES AGREEMENT BETWEEN THE DISTRICT AND THE  
OHIO SCHOOLS COUNCIL'S ENDORSED SUPPLIER, DUKE ENERGY  
RETAIL SALES, LLC.

WHEREAS, the boards of education of certain school districts located in northeastern Ohio established the Ohio Schools Council as a regional council of governments, pursuant to Revised Code Chapter 167 (the "Council"), for the purposes of carrying out cooperative purchase programs and promoting cooperative arrangements and agreements among its member school districts and government agencies or private persons; and

WHEREAS, the members of, and other participating public schools associated with, the Council desire to purchase retail electric power services from the supplier of such services that has received the endorsement of the Council, Duke Energy Retail Sales, LLC (the "Endorsed Supplier") for the Council's Energy for Education III Program; and

WHEREAS, the Board of Education (the "Board") of this School District (the "District"), pursuant to this resolution desires to authorize the execution and delivery by the District of a retail power sales agreement between the District and Duke Energy Retail Sales, LLC (the "Power Sales Agreement"), pursuant to which the District, will purchase electricity generation at a discount for its school facilities; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SHAKER HEIGHTS CITY SCHOOL DISTRICT, COUNTY OF CUYAHOGA, STATE OF OHIO, as follows:

**Section 1.** The Board authorizes and directs the Treasurer to execute and deliver, in the name of the District and on its behalf, the Power Sales Agreement, substantially in the form now on file with this Board, with any changes that are not inconsistent with this resolution and that may be acceptable to the Treasurer whose acceptance shall be conclusively evidenced by the execution of such document by the Treasurer.

**Section 2.** Monies adequate to pay amounts due under the Power Sales Agreement for the current fiscal year are hereby appropriated for that purpose.

**Section 3.** It is hereby found and determined that all formal actions of the Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll Call: Ayes: Mr. Robertson, Ms. Sutherland and Ms. Levenson.  
The motion carried

09-09-103

**WELCOME - MR. LINDSAY FLORENCE, MERCER ELEMENTARY SCHOOL PRINCIPAL**

At this time Superintendent Freeman introduced Mr. Lindsay Florence, Principal of Mercer Elementary School. Mr. Florence extended a warm welcome to the Board and community.

**BOARD OF EDUCATION**

**BOARD POLICIES**

**APPROVING REVISIONS TO BOARD POLICIES –SECOND READING**

(Note: In accordance with Board Policy, no action is required at this time for this the second of three required readings of these Policy amendments. First reading was August 11, 2009.)

- |               |                                      |
|---------------|--------------------------------------|
| AC            | HUMAN RELATIONS POLICY               |
| AFE (also IM) | EVALUATION OF INSTRUCTIONAL PROGRAMS |
| BCCA          | INCAPACITY OF TREASURER              |
| CBAA          | INCAPACITY OF SUPERINTENDENT         |
| IM (also AFE) | EVALUATION OF INSTRUCTIONAL PROGRAMS |

Complete policies delineated in attached Item A.1.

WHEREAS, a Board Policy Review Committee was appointed to review the District’s entire set of Board Policies and present suggested revisions as appropriate to the entire Board; and

WHEREAS, the Board Policy Review Committee has reviewed such Board Policies and has a preliminary set of revisions to be submitted for the approval of the Board;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education that the Board Policy Review Committee’s recommended revisions to existing Board Policies be hereby approved.

**APPROVING REVISIONS TO BOARD POLICIES – THIRD READING**

(Action required by State Law) (Note: In accordance with Board Policy, this is the third of three required readings of the Policy amendments. The first reading was April 14, 2009, and the second reading was May 12, 2009.)

Upon the presentation of the third reading of Board policies, Mr. Robertson moved, seconded by Ms. Sutherland that the recommended revisions to existing Board policies be hereby approved.

- |       |                                      |
|-------|--------------------------------------|
| ACAA  | PROHIBITION OF HARASSMENT            |
| EGAAA | COPYRIGHTING OF CURRICULUM MATERIALS |

Complete policies delineated in attached Item A.2.

Roll Call: Ayes: Mr. Robertson, Ms. Sutherland and Ms. Levenson.  
The motion carried.

09-09-104

### DISTRICT HIGHLIGHTS

- Thanks to the combined efforts of teachers, aides, tutors, custodians, building and grounds staff members, bus drivers, secretaries and administrative staff members, the opening of school on August 26 was exceptionally smooth. Late enrollment by many families continues to be a concern. Isolated issues with scheduling, class balancing, and transportation routing have been addressed promptly.

In instruction and professional development, strong focus continues on the use of assessment data and other information to identify each student's strengths, areas of need, and learning style so that interventions can be timely and targeted. Other districtwide priorities include improvement of school climate, with clear communication of expectations and consistent responses, and continued progress toward K-12 adoption of the International Baccalaureate program as a vehicle for a cohesive, globally oriented curriculum.

Enrollment thus far appears to be fairly stable. The chart below shows fall enrollment by grade for each of the past 10 years.

	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009 preliminary
Pre-K	40	33	42	28	45	46	51	57	62	54
K	377	368	389	403	399	386	386	371	365	382
1	375	385	365	393	430	404	386	395	389	378
2	425	378	408	361	396	426	398	393	393	397
3	437	441	375	423	387	389	429	384	417	401
4	491	424	428	389	437	370	391	432	401	477
5	424	473	449	418	412	422	388	390	434	398
6	457	453	478	449	426	412	425	394	407	419
7	430	457	454	489	467	422	418	418	395	419
8	474	428	463	461	495	475	433	425	422	395
9	518	552	508	550	527	579	553	529	524	516
10	407	431	468	439	461	448	476	417	459	409
11	425	411	414	443	435	452	429	451	420	411
12	345	385	366	377	417	395	410	420	443	377
Ungraded			1			2	4	7	11	12
<b>Total</b>	<b>5625</b>	<b>5619</b>	<b>5608</b>	<b>5623</b>	<b>5734</b>	<b>5628</b>	<b>5577</b>	<b>5482</b>	<b>5542</b>	<b>5385</b>

Notes: All figures are from official October enrollment except 2009. Some special-education students are in ungraded classrooms.

The following chart shows fall enrollment by building.

	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009 preliminary
Pre-K @ SFC			18	18	22	24	0	0	0	0
Boulevard	413	389	382	384	424	393	363	340	339	345
Fernway	334	338	306	300	312	313	322	333	342	354
Lomond	503	510	530	512	538	518	519	512	497	500
Mercer	420	385	375	414	432	411	416	432	425	411
Onaway	464	400	388	371	370	360	393	414	424	420
Woodbury	879	922	925	865	834	833	809	785	843	817
Middle School	902	881	914	954	904	900	852	843	818	817
High School	1711	1750	1747	1805	1838	1876	1803	1823	1854	1721

*Note: Totals from the two charts may differ slightly because of special-education placements. Pre-K units were moved in 2006 from the Shaker Family Center to Onaway School.*

- Training will begin next week for community members who have volunteered to interview residents for *Imagine Shaker*, a public engagement project initiated by the Board of Education to involve residents in planning for the future of the Shaker schools.

*Imagine Shaker* will involve many citizens through a technique called Appreciative Inquiry, pioneered at the Weatherhead School of Management at Case Western Reserve University. Appreciative Inquiry has been used by corporations, public sector organizations, and nonprofit organizations around the world to create positive change.

Appreciative Inquiry involves personal contact with many individuals to hear their stories and from their stories derive themes, priorities and ideas which will drive the design of a strategic plan for the District. The resulting plan, drawing also on the District's existing Strategic Framework, will position Shaker for the future.

The project will be guided by two top experts in Appreciative Inquiry, **Dr. Ronald Fry** of the Weatherhead School of Management at Case Western Reserve University, and **Dr. Charleyse Pratt**, Director of Learning Communities at Cleveland State University. Dr. Fry was a co-creator of the Appreciative Inquiry model, and Dr. Pratt is one of his former doctoral students.

Interviews with citizens will be conducted from September until early November. A team of doctoral students from the Weatherhead School of Management will analyze the responses and prepare a summary for presentation at a public meeting. Planning based on the interview responses and other information will occur in early spring. More information is available at [www.shaker.org/strategicplan](http://www.shaker.org/strategicplan).

- Public health authorities are advising schools, families, and communities to prepare for possible outbreaks this fall of H1N1 influenza (also known as "swine flu"). Caution should be exercised because children and young adults appear especially susceptible to the H1N1 virus.

The Shaker Heights schools are monitoring and following the guidance of the U.S. Centers for Disease Control (CDC), the Ohio Department of Health, and the Shaker Heights Health Department.

Staff members of the Shaker schools are in frequent contact with the Shaker Heights Health Department to share information and obtain advice, and will continue to follow the guidelines established by federal, state, and local public health authorities. In keeping with their advice, schools are emphasizing frequent and thorough hand washing, use of alcohol-based sanitizers (now available in all classrooms and other locations in the schools), and the proper way to cover coughs and sneezes. Students and staff members who are ill are urged not to come to school until they have been free of fever and other symptoms for 24 hours.

General information about flu symptoms, care, and precautionary measures has been sent to families and posted at [shaker.org/news/H1N1.htm](http://shaker.org/news/H1N1.htm). Further measures will depend upon the extent and severity of the disease and on the advice of public health authorities.

- The Martha Holden Jennings Foundation has awarded the District a \$30,000 grant to support the implementation of the International Baccalaureate's Primary Years Programme in each of Shaker's K-4 schools. Specifically, the grant will help pay for professional development workshops for K-4 faculty and for a curriculum advisor who will work with K-4 faculty to infuse International Baccalaureate content and techniques into their daily instruction.

The International Baccalaureate program continues to move forward at the High School as well. Faculty members have created course outlines meeting the standards for the Diploma Programme and submitted them to the International Baccalaureate Organization for approval. A team of inspectors from International Baccalaureate will make a site visit to the High School on October 15 and 16 as the next step in the approval process.

- The District has received \$30,000 from Hanban, the Chinese government agency that promotes the worldwide teaching of Chinese language and culture, to establish a demonstration classroom at the High School. Called a “Confucius Classroom,” it will serve as a hub for a network of schools wanting to begin or expand their offerings in this area. Confucius Classrooms develop best practices, provide support, and share their experience and knowledge with other schools. The grant funds will support exchanges, instructional materials, and activities. One of a handful of similar classrooms in U.S. high schools, Shaker’s Confucius Classroom is to be run by **Li Luling**, Shaker’s first visiting teacher of Chinese, in collaboration with her home school in Heibei, China, and with Cleveland State University’s Confucius Institute.

In addition, several Shaker students participated in summer activities aimed at improving their knowledge of Chinese language and culture. Two Shaker students were among 11 students from the Cleveland area who spent two weeks in China through the China Bridge Camp sponsored by the Confucius Institute at Cleveland State University. In addition, Shaker hosted a summer Chinese immersion camp, under the sponsorship of The Ohio State University, at the High School.

- A substantial number of faculty members participated in instructional improvement and professional development activities over the summer. Curriculum development occurred in English/language arts, International Baccalaureate courses for high school students, mathematics, reading, science, social studies and study skills. In addition, instructional planning initiatives focused on improving student achievement, expanding elementary Chinese language instruction, and creating an International Baccalaureate concept map for grades K-4. In June, approximately 175 staff members attended a two-day International Baccalaureate training session at Shaker Heights High School. Additional training opportunities will be made available. Staff development was also provided in the use of Moodle, an online instructional tool, and the “walk-through” technique for conducting short, informal observations of instruction.

This year’s summer programs involved approximately 340 students in pre-K through high school. Areas of focus included extended-year classes; summer academy for students in grades 1-4; enrichment math classes at Woodbury, the Middle School and High School; and preparation for the Ohio Graduation Test. Twenty students participated in space camp, where they had an opportunity to learn through simulation projects.

- Repairs and preventive maintenance continued over the summer, with interior and exterior painting, carpet and tile replacement, repairs of athletic and playground facilities, sidewalk and asphalt repairs, installation of additional security cameras and access control devices, and roof maintenance. A new Hot Shoppe area, offering quick, healthy snacks, was created in the Middle School cafeteria.

The severe storm on August 10 caused more than \$250,000 worth of damage to school buildings and property, mostly roofs. Fortunately, the District’s insurance policy will cover all necessary repairs above the \$10,000 deductible. The High School’s roof sustained the most serious damage. Repairs will begin in mid-September, when slates matching the existing roofs arrive. Temporary measures are in place to prevent damage to the buildings pending repair.

For the 19<sup>th</sup> year, the Transportation Department achieved a 100% passing rate on bus inspections by the State Highway Patrol. In addition, a new onboard GPS system provides the ability to monitor safety and efficiency. Eight new school buses soon will be added to the fleet, which also should improve efficiency and reliability.

Technology equipment installations took place in many classrooms over the summer and will continue into the school year. The District continues to expand the use of projected learning, with mounted projectors and other tools such as augmented sound systems at the K-4 level, SmartBoards, and student response systems. This is funded by the bond issue and Red & White funds.

- **Steven Fox**, formerly of the High School English department, and retired Onaway teacher **Rosemary Nagy** are the first two former faculty members to earn the newly created designation of Shaker Educator Emeritus.

The emeritus program was developed last spring to foster the ongoing engagement of retired employees who choose to remain connected to the District through service to the schools.

A Shaker educator can receive this designation one year after retirement. Eligibility criteria include at least 20 years in education, the last 10 of which must have been in Shaker Heights and identification of ways in which the educator intends to remain involved in the schools.

The District and PTO will co-sponsor Walk With Your Child to School Day at Shaker's K-4 schools and Woodbury on Thursday, October 1. The event, supported by grant funding from the Ohio Department of Transportation, is an effort to promote family wellness through physical activity. Details will be sent home with elementary students as the event approaches.

### **REAPPOINTMENT OF TREASURER AND APPROVAL OF TREASURER'S BOND**

Upon the recommendation of Ms. Levenson, President Pro Tem, Ms. Sutherland moved, seconded by Mr. Robertson that the Board of Education approve the reappointment of the Treasurer and approval of the Treasurer's Bond in accordance with the resolution below.

On behalf of the Board, Ms. Levenson expressed the Board's pleasure in reappointing Bryan Christman as Treasurer. Ms. Levenson further commented that Mr. Christman has served extremely ably, winning numerous financial reporting awards. Treasurer Bryan Christman accepted and thanked the Board and public for the reappointment.

In accordance with Section 3313.22 of the Ohio Revised Code, the Board of Education hereby reappoints Bryan C. Christman as Treasurer for the period commencing January 12, 2010, through July 31, 2014.

In accordance with Section 3313.25 of the Ohio Revised Code, the Board of Education shall approve a faithful performance bond for the Treasurer in the amount of \$100,000.

Roll Call: Ayes: Mr. Robertson, Ms. Sutherland and Ms. Levenson.  
The motion carried.

09-09-105

### **TREASURER'S REPORT AND RECOMMENDATIONS**

Upon the recommendation of Mr. Bryan Christman, Treasurer, Mr. Robertson moved, seconded by Ms. Sutherland that the financial statements for the month ended August, 2009 (Exhibit T-1) be accepted and placed on file for audit.

Ms. Levenson asked Mr. Christman to review the highlights of the financial statements. He commented on items as delineated in the financial and miscellaneous briefs and as follows:

- **Real Estate Taxes** - \$3.6 million or 13.4% less than taxes received through August 2008. \$836,014 of the variance is due to the early receipt of a 2<sup>nd</sup> half advance in May. Although the remaining unfavorable variance from last year totals \$2.7 million YTD, the final 2<sup>nd</sup> half settlement (anticipated within the month), based upon information from the County Auditor's Office, will bring us to within \$500,000 of the prior year total 2<sup>nd</sup> half collections.
- **Investment Earnings** - Interest rates remain low. The Fed left the Fed funds rate unchanged at the range 0.0% to 0.25% again as expected at their meeting on June 24<sup>th</sup> and again at their meeting on August 11-12<sup>th</sup>.

- Other State Sources - \$352,791 or 71.7% more than the amount received in the prior year due primarily to the increase in the scheduled phase-in of the tangible personal property tax reimbursement (\$840,051 this year vs. \$478,073 last year).
- Expenditures – On a cash basis, total expenses were \$987,233 or 7.3% more than the YTD expenditure level for the prior fiscal year. This variance is due to a combination of increased costs and timing differences in payments.
- Electricity & Natural Gas Refunds – The District received \$7,041 and \$64,104, respectively, representing the District’s share of a final distribution of funds from the prior Ohio Schools Council electricity and natural gas consortia. As approved by the Board earlier in this meeting, the District’s participation in the OSC’s newest “Energy for Education III” electricity consortium will be in effect from September 2009 through May 2011. The program will provide an additional 14.3% discount on the generation portion of the District’s school building electricity usage, and a 23% discount on the generation portion of the District’s non-school building electricity usage. Additionally, due to OSC’s significant efforts in the recent PUCO rate-setting process, all school districts will receive a discount of 8.7% on the distribution portion of their electricity bill. The combined savings to the District is expected to be \$100,000 or more per year.

Mr. Christman also commented on the following legislative/judicial items:

- An Ohio Supreme Court case challenging the constitutionality of the video lottery terminals (VLT’s) could prove troublesome for school districts since the biennial budget bill includes a projected \$933 million in revenues from the installation and operation of such machines at the horse racing tracks in Ohio. If the VLT’s are ruled unconstitutional it is feared that the primary and secondary education budgets would most likely take the brunt of any such negative budgetary outcome.
- Another Ohio Supreme Court case with similar types of financial implications to the State budget (over \$180 million per year but including prior years refunds, a \$500 million impact to the biennial budget) pertains to the grocery store industry arguing that the Ohio Commercial Activity Tax (CAT) is a tax on food, and thus unconstitutional under the Ohio Constitution. As you may recall under House Bill No. 66, in addition to other changes, the corporate franchise tax and the tangible personal property tax were eliminated and replaced with the CAT.
- The Ohio Roundtable has filed a different lawsuit against the VLT’s and the implementation of them at the horse racing tracks in Ohio.
- Just like everyone else, governmental entities are hit hard by the economic downturn with respect to lower tax collections, but also with regards to their formal financial ratings utilized in obtaining lower borrowing costs. Moody’s has lowered Ohio’s economic outlook from “stable” to “negative”, which tends to make Ohio general obligations less attractive to investors, thereby resulting in increasing the borrowing costs to the State. Unfortunately, often times that negative effect flows down to the political sub-divisions within the State as well, due to the State’s overall rating as a negative economic outlook.

Roll Call: Ayes: Mr. Robertson, Ms. Sutherland and Ms. Levenson.  
The motion carried.

09-09-106

Upon the recommendation of Mr. Bryan Christman, Treasurer, Mr. Robertson moved, seconded by Ms. Sutherland that in accordance with Section 135.14 of the Ohio Revised Code, the interim investments listed below be ratified.

**SHAKER HEIGHTS CITY SCHOOL DISTRICT  
INTERIM INVESTMENTS  
September 2009**

<u>FEDERAL &amp; OTHER SECURITIES:</u>						
<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Amount</u>	<u>Bond Equiv. Yield</u>	<u>Type of Investment</u>	<u>Interest to be Earned</u>	<u>Dealer/Issuer</u>
09/03/09	03/04/10	\$1,000,000.00	1.30%	CD-CDAR's	\$6,531.78	TriState Capital Bank
09/03/09	09/02/10	\$1,000,000.00	1.90%	CD-CDAR's	\$19,029.11	TriState Capital Bank
<u>OTHER DEPOSIT ACCOUNTS:</u>						
<u>Account</u>		<u>Balance at 09/30/09</u>	<u>Avg. Annual Interest Rate for Month</u>		<u>Interest Earned</u>	
Star Ohio - General		\$16,379.40	0.17%		\$2.25	
Charter One - High Balance Ckg		\$59,079.04	0.25%		\$10.26	
Charter One - Money Market		\$10,929,275.99	0.39%		\$2,667.05	
Huntington - DVP S/K		\$10,048.59	0.05%		\$0.49	

Roll Call: Ayes: Mr. Robertson, Ms. Sutherland and Ms. Levenson.  
The motion carried.

09-09-107

Upon the recommendation of Mr. Bryan Christman, Treasurer, Ms. Sutherland moved, seconded by Mr. Robertson that the Board of Education approve the following Transfer between Funds:

**FROM:**

<u>FUND</u>	<u>SPCC</u>	<u>FUNC.</u>	<u>OBJ.</u>	<u>OPU</u>	<u>AMOUNT</u>
001	0000	7200	910	000	\$60,000

**TO:**

<u>FUND</u>	<u>SPCC</u>	<u>REC.</u>	<u>OPU</u>	<u>AMOUNT</u>
300	9601	5100	120	\$30,000
300	9603	5100	120	20,000
300	9602	5100	100	10,000

Reason: To provide funds for the athletic departments at the High School and Middle School.

Roll Call: Ayes: Mr. Robertson, Ms. Sutherland and Ms. Levenson.  
The motion carried.

09-09-108

Upon the recommendation of Mr. Bryan Christman, Treasurer, Mr. Robertson moved, seconded by Ms. Sutherland that the Board of Education rescind Resolution No. 09-06-76, the Temporary Annual Appropriations for 2009-2010, and approve the 2009-2010 Annual Appropriations attached as Exhibit T-3.

Ms. Levenson asked Mr. Christman for a brief explanation. Mr. Christman made the following explanatory comments.

In addition to comments incorporated into the document, Mr. Christman provided the following comments regarding the budget:

- A temporary appropriation was adopted in June, which enables the District to continue to operate until the annual appropriation is adopted. The annual appropriation is required by Ohio Revised Code to be adopted prior to October 1<sup>st</sup> of each year.
- A brief description of the major funds including General, Bond Retirement, Building, Food Services, Self-Insurance-Health, Auxiliary Services, IDEA Part B-Special Education, Title I, the Stimulus Funds, and others, including brief explanations for major variances from the prior year.
- Significant note references included on both the Annual Appropriation Summary and the General Fund Budget Summary were discussed.

SHAKER HEIGHTS CITY SCHOOL DISTRICT					
ANNUAL APPROPRIATIONS SUMMARY					
FYE 2009 - 2010					
		2009-10	2008-09	\$ Inc (Dec)	% Inc (Dec)
<b>Fund No.</b>	<b>Fund Name</b>	<b>Appropriation</b>	<b>Final Approp.</b>	<b>vs.Pr.Yr.Approp</b>	<b>vs.Pr.Yr.Approp</b>
001	General Fund	\$90,173,562	\$87,051,913	\$3,121,649	3.6%
002	Bond Retirement	3,750,000	8,900,000	(\$5,150,000)	-57.9%
004	Building Fund	5,000,000	6,000,000	(\$1,000,000)	-16.7%
006	Food Services	1,950,000	1,850,000	\$100,000	5.4%
007	Special Trust	60,000	5,650	\$54,350	961.9%
009	Uniform School Supplies	95,000	70,000	\$25,000	35.7%
011	Rotary Fund-Special Services(AP Testing)	100,000	100,000	\$0	0.0%
014	Special Rotary Fund(gym clothes, bookstore, etc.)	100,000	100,000	\$0	0.0%
018	Public School Support	220,000	200,000	\$20,000	10.0%
020	Shaker Merchandise	15,000	15,000	\$0	0.0%
022	District Agency	100,000	100,000	\$0	0.0%
024	Self-Insurance-Health	11,000,000	11,000,000	\$0	0.0%
027	Self-Insurance-Workers' Comp	300,000	300,000	\$0	0.0%
200	Student Activity	400,000	400,000	\$0	0.0%
300	Athletics	350,000	350,000	\$0	0.0%
401	Auxiliary Services (Non-Public)	1,200,000	1,281,748	(\$81,748)	-6.4%
432	Management Information Systems	20,000	16,665	\$3,335	20.0%
440	Entry Year Program	15,000	11,900	\$3,100	26.1%
451	Data Communication	16,000	24,000	(\$8,000)	-33.3%
452	School Net Professional Development	3,000	2,970	\$30	1.0%
463	Alternative Schools	45,000	54,727	(\$9,727)	-17.8%
494	Poverty Based Assistance (formerly DPIA)	125,000	123,104	\$1,896	1.5%
499	Miscellaneous State Grants-Parent Mentor	50,000	40,252	\$9,748	24.2%
516	IDEA Part B ( Title VI-B SpEd)	1,210,000	1,152,305	\$57,695	5.0%
516	IDEA Part B ( Title VI-B SpEd)-Stimulus	700,000	0	\$700,000	#DIV/0!
532	Fiscal Stabilization Fund-Stimulus	440,000	0	\$440,000	#DIV/0!
533	Title II-D - Technology (formerly in Fund 599)	7,000	0	\$7,000	#DIV/0!
551	Title III Limited English Proficiency	45,000	34,933	\$10,067	28.8%
572	Title I	800,000	832,232	(\$32,232)	-3.9%
572	Title I-Stimulus	215,000	0	\$215,000	#DIV/0!
573	Title V - Innovative	0	5,443	(\$5,443)	-100.0%
584	Title IV - Safe & Drug-Free School Grant	20,000	18,467	\$1,533	8.3%
587	Preschool/Individuals with Disabilities	18,000	20,865	(\$2,865)	-13.7%
587	Preschool/Ind. with Disabilities-Stimulus	25,000	0	\$25,000	#DIV/0!
590	Title II-A - Improving Teacher Quality	170,000	174,036	(\$4,036)	-2.3%
599	Miscellaneous Federal Grants	40,000	37,682	\$2,318	6.2%
	<b>Total for all Funds</b>	<b>\$118,777,562</b>	<b>\$120,273,892</b>	<b>(\$1,496,330)</b>	<b>-1.2%</b>
			0.00	0.00	0
<b>NOTES:</b>					
Fund 002-	Decrease from prior year due to no repayment of Bond Anticipation Notes required in F2010.				
Fund 004-	Remaining funds from Bond Issuance and Non-Bond Fund proceeds portion of Fund 004.				
Fund 451-	Expected decrease in funding from the State.				
Fund 463-	Expected decrease in funding from the State.				
Fd 516-Stimulus-	Increase due to additional stimulus allocation.				
Fd 532-Stimulus-	Increase due to State Budget Stabilization monies, used by State to fill budget hole to pay State Foundation pmts. No net new money to the District.				
Fund 533-	Formerly included in Fund 599.				
Fund 551-	Fiscal 2010 includes approximately \$10,000 for expected Immigrant grant in edition to the LEP grant.				
Fd 572-Stimulus-	Increase due to additional stimulus allocation.				
Fund 573-	Expected decrease in funding from the Federal Gov't.				

**SHAKER HEIGHTS CITY SCHOOL DISTRICT**  
**General Fund Budget Summary**  
**Fiscal Year Ending**  
**June 30, 2009**

	May09F10 Forecast (millions)	Budget	Net \$	Net %	Note Ref.	Actual	Actual	Net \$	Net %
		FYE 6/30/2010	Inc(Dec)	Inc(Dec)		FYE 6/30/2009	FYE 6/30/2008	Inc(Dec)	Inc(Dec)
<b>REVENUE:</b>									
Real Estate Taxes	\$56.9	\$56,780,791	(\$1,451,256)	-2.5%	1	\$58,232,047	\$57,741,784	\$490,263	0.8%
Personal Property Taxes	0.2	250,000	(614,341)	-71.1%	2	864,341	2,769,698	(1,905,357)	-68.8%
New Levy Revenues-included above	0.0	0	0	#DIV/0!		0	0	0	#DIV/0!
Investment Earnings	1.0	750,000	(275,831)	-26.9%	3	1,025,831	1,716,106	(690,275)	-40.2%
Other Local	1.8	1,810,937	(67,640)	-3.6%		1,878,577	1,912,581	(34,004)	-1.8%
State Foundation	13.9	14,259,120	(376,945)	-2.6%	4	14,636,065	14,565,095	70,970	0.5%
Homestead Exemption & RollBack	7.8	7,800,000	(200,854)	-2.5%	5	8,000,854	7,441,196	559,658	7.5%
Other State	3.4	3,395,140	748,835	28.3%	6	2,646,305	2,288,035	358,270	15.7%
Federal-primarily Medicaid	0.2	101,000	(223,775)	-68.9%	7	324,775	26,828	297,947	1110.6%
Transfers & Advances In	0.0	0	0	#DIV/0!		0	0	0	#DIV/0!
<b>TOTAL REVENUE</b>	<b>85.2</b>	<b>85,146,988</b>	<b>(2,461,807)</b>	<b>-2.8%</b>		<b>87,608,795</b>	<b>88,461,323</b>	<b>(852,528)</b>	<b>-1.0%</b>
<b>EXPENDITURES:</b>									
Salaries & Wages	53.1	52,828,000	2,527,616	5.0%	8	50,300,384	48,994,404	1,305,980	2.7%
Fringe Benefits:									
Health Insurance	9.0	8,808,000	819,340	10.3%	9	7,988,660	7,538,409	450,251	6.0%
Retirement Expense	8.3	8,187,000	358,661	4.6%	10	7,828,339	7,515,432	312,907	4.2%
All Other Fringes	1.5	1,467,600	224,267	18.0%	11	1,243,333	1,307,080	(63,747)	-4.9%
Total Fringe Benefits	18.8	18,462,600	1,402,268	8.2%		17,060,332	16,360,921	699,411	4.3%
Purchased Services:									
Utilities	2.1	1,940,962	31,667	1.7%	12	1,909,295	1,472,132	437,163	29.7%
Out-of-District Tuition	5.1	4,899,000	362,495	8.0%	13	4,536,505	4,193,627	342,878	8.2%
Pupil Transportation	1.5	1,491,000	71,396	5.0%		1,419,604	1,368,012	51,592	3.8%
All Other Purchased Services	5.3	4,899,000	553,523	12.7%	14	4,345,477	4,764,999	(419,522)	-8.8%
Total Purchased Services	14.0	13,229,962	1,019,081	8.3%		12,210,881	11,798,770	412,111	3.5%
Materials & Supplies	3.2	3,216,000	308,977	10.6%	15	2,907,023	2,528,089	378,934	15.0%
Capital Outlay	0.7	600,000	216,900	56.6%	16	383,100	617,795	(234,695)	-38.0%
Other-primarily Cty.Aud.&Treas.Fees	1.4	1,337,000	13,602	1.0%		1,323,398	1,095,366	228,032	20.8%
Budget Reductions-allocated out	0.0								
Transfers & Advances Out	0.5	500,000	25,000	5.3%		475,000	175,000	300,000	171.4%
<b>TOTAL EXPENDITURES</b>	<b>91.7</b>	<b>90,173,562</b>	<b>5,513,444</b>	<b>6.5%</b>		<b>84,660,118</b>	<b>81,570,345</b>	<b>3,089,773</b>	<b>3.8%</b>
<b>Net Revenues/(Expenditures)</b>	<b>(6.5)</b>	<b>(5,026,574)</b>	<b>(7,975,251)</b>	<b>-270.5%</b>		<b>2,948,677</b>	<b>6,890,978</b>	<b>(3,942,301)</b>	<b>-57.2%</b>
<b>Cash, Beginning of Year</b>	<b>25.2</b>	<b>26,833,467</b>	<b>2,948,677</b>	<b>12.3%</b>		<b>23,884,790</b>	<b>16,993,812</b>	<b>6,890,978</b>	<b>40.5%</b>
<b>Cash, End of Year</b>	<b>18.7</b>	<b>21,806,893</b>	<b>(5,026,574)</b>	<b>-18.7%</b>		<b>26,833,467</b>	<b>23,884,790</b>	<b>2,948,677</b>	<b>12.3%</b>
Less O/S Encumbrances	4.2	5,160,705	0	0.0%		5,160,705	3,387,587	1,773,118	52.3%
Less Budget Reserve	0.4	353,070	0	0.0%		353,070	353,070	0	0.0%
<b>Fund Balance, End of Year</b>	<b>\$14.1</b>	<b>\$16,293,118</b>	<b>(\$5,026,574)</b>	<b>-23.6%</b>		<b>\$21,319,692</b>	<b>\$20,144,133</b>	<b>\$1,175,559</b>	<b>5.8%</b>
<b>Note References:</b>									
1	Decrease expected due to delinquencies/foreclosure activity and Board of Revision Activity.								
2	Decrease due to inventory, exempt & H.B.No.66 phase-out of TPP & OfficeMax settlement dropoff.								
3	Decrease expected due to combination of reduced rates and lower cash balances due to end of capital funds.								
4	Reflects the projected revenues from the State in accordance with new biennial budget.								
5	Reflects expected decrease in real estate tax collections.								
6	Increase due to ramp up of Tangible Personal Property Tax Replacement payments due to H.B.No.66.								
7	Reflects conservative estimate of new Medicaid reimbursement program collections. Prior year included \$230,866 of non-recurring prior year settlement payments.								
8	Reflects growth due to actual & estimated contractual and step increases in addition to some increased costs.								
9	Reflects actual and projected increase for rate renewals effective January 2009, July 2009 & January 2010. Also reflects moderation in insurance costs.								
10	Assumes expected increase in STRS rate is not effective until early 2011.								
11	Includes estimated increases in workers' compensation and medicare tax fringe benefits.								
12	Reflects moderation of increases for both electricity and natural gas.								
13	Reflects expected increases for current out-of-district tuition, net of payment timing differences.								
14	Includes estimated amounts for increased technology needs and grant replacement funds.								
15	Reflects ongoing expected textbook purchases and other initiatives.								
16	Reflects return to historical level of general fund capital outlay & Repair&Maintenance expenditures.								

Roll Call: Ayes: Mr. Robertson, Ms. Sutherland and Ms. Levenson.  
The motion carried.

09-09-109

Upon the recommendation of Mr. Bryan Christman, Treasurer, Mr. Robertson moved, seconded by Ms. Sutherland that the Board of Education approve the following supplemental appropriations resolution:

WHEREAS, the Shaker Heights Board of Education has received grants and awards from various funding sources; and

WHEREAS, the Shaker Heights Board of Education on September 8, 2009, adopted annual appropriations for the 2009-2010 budget year, which in part this appropriation will either replace or amend;

NOW, THEREFORE, BE IT RESOLVED, that the Shaker Heights Board of Education, amend its previously adopted appropriation accounts:

**1. Exhibit T-3A**

**Funding Agency: Confucius Institute Headquarters (Hanban)**

**Funding: International**

**Project: Establishing a Confucius Classroom**

<b>FUND</b>	<b>SPCC</b>	<b>FUNC.</b>	<b>OBJ.</b>	<b>OPU</b>	<b>DESC.</b>	<b>APPROP.</b>
007	9956	Var.	Var.	Var.		\$ 30,000.00

**2. Exhibit T-3B**

**Funding Agency: Martha Holden Jennings Foundation**

**Funding: Foundation**

**Project: Enrichment for All (IB)**

<b>FUND</b>	<b>SPCC</b>	<b>FUNC.</b>	<b>OBJ.</b>	<b>OPU</b>	<b>DESC.</b>	<b>APPROP.</b>
007	9957	Var.	Var.	Var.		\$ 30,000.00

Roll Call: Ayes: Mr. Robertson, Ms. Sutherland and Ms. Levenson.  
The motion carried.

09-09-110

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Upon the recommendation of Mr. Bryan Christman, Mr. Robertson moved, seconded by Ms. Sutherland that the Board of Education approve the resolution below authorizing the issuance of school bus financing.

**A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF  
\$600,000 NOTES, IN ANTICIPATION OF THE ISSUANCE OF  
BONDS, FOR THE PURPOSE OF ACQUIRING SCHOOL BUSES  
AND ALL NECESSARY APPURTENANCES THERETO.**

WHEREAS, the Treasurer of this Board, as fiscal officer of the School District, has certified to this Board that the estimated life or period of usefulness of the improvements described in Section 1 is at least five years, the estimated maximum maturity of the Bonds described in Section 1 is at least ten years, and the maximum maturity of the Notes described in Section 3, to be issued in anticipation of the Bonds, is fifteen years;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio, that:

Section 1. It is necessary to issue bonds of this School District in the aggregate principal amount of \$600,000 (the Bonds) for the purpose of acquiring school buses and all necessary appurtenances thereto.

Section 2. The Bonds shall be dated approximately October 1, 2010, shall bear interest at the now estimated rate of 5% per year, payable semiannually until the principal amount is paid, and are estimated to mature in ten annual principal installments that are substantially equal. The first installment of interest on the Bonds is estimated to be payable on December 1, 2010, and the first installment of principal of the Bonds is estimated to be payable on December 1, 2011.

Section 3. It is necessary to issue and this Board determines that notes in the aggregate principal amount of \$600,000 (the Notes) shall be issued in anticipation of the issuance of the Bonds. The Notes shall be dated the date of their issuance, and shall mature one year from their date of issuance; provided that the Treasurer of this Board may, if he determines it to be necessary or advisable in connection with the sale of the Notes, establish a different maturity date that is not more than 30 days prior to one year from the date of issuance of the Notes, by setting forth that date in his certificate awarding the Notes in accordance with Section 6 of this Resolution (the Certificate of Award). The Notes shall bear interest at a rate not to exceed 4% per year (computed on the basis of a 360-day year consisting of twelve 30-day months), payable at maturity and until the principal amount is paid or payment is provided for. The rate of interest on the Notes shall be determined and specified by the Treasurer in the Certificate of Award in accordance with Section 6.

Section 4. The debt charges on the Notes shall be payable in lawful money of the United States of America, or in Federal Reserve funds of the United States of America if so requested by the original purchaser, and shall be payable, without deduction for services of the School District's paying agent, at the principal corporate trust office of The Huntington National Bank, Columbus, Ohio, or, if approved by the original purchaser of the Notes, at the office of the Treasurer of the Board, Shaker Heights, Ohio, or at the principal office of a bank or trust company requested by the original purchaser of the Notes, provided that such request shall be approved by the Treasurer after determining that the payment at that bank or trust company will not endanger the funds or securities of the School District and that proper procedures and safeguards are available for that purpose.

Section 5. The Notes shall be signed by the President or the Vice President of the Board and the Treasurer, in the name of the School District and in their official capacities, provided that one of those signatures may be a facsimile. The Notes shall be issued in the denominations and numbers as requested by the original purchaser and approved by the Treasurer of the Board; provided that the entire principal amount may be represented by a single note. The Notes may be issued as fully registered securities (for which the Treasurer will serve as note registrar) and in book entry or other uncertificated form in accordance with Section 9.96 and Chapter 133 of the Revised Code, with a single physical note certificate representing the entire issue, if it is determined by the Treasurer that issuance of fully registered securities in that form will facilitate the sale and delivery of the Notes. The Notes shall not have coupons attached, shall be numbered as determined by the Treasurer and shall express upon their faces the purpose, in summary terms, for which they are issued and that they are issued pursuant to the provisions of Chapter 133 of the Revised Code and this Resolution.

As used in this Section and this Resolution:

“Book entry form” or “book entry system” means a form or system under which (i) the ownership of beneficial interests in the Notes and the principal of, and interest on, the Notes (book entry interests) may be transferred only through a book entry, and (ii) a single physical Note certificate is issued by the School District and payable only to a Depository or its nominee, with such Note deposited with and retained in the custody of the Depository or its agent for that purpose. The book entry maintained by others than the School District is the record that identifies the owners of book entry interests in the Notes and that principal and interest.

“Depository” means any security depository that is a clearing agency under federal law operating and maintaining, with its Participants or otherwise, a book entry system to record ownership of book entry interests in the Notes or the principal of, and interest on, the Notes and

to effect transfers of the Notes, in book entry form, and includes and means initially The Depository Trust Company (a limited purpose trust company), New York, New York.

“Participant” means any participant contracting with a Depository under a book entry system and includes security brokers and dealers, banks and trust companies, and clearing corporations.

The Notes may be issued to a Depository for use in a book entry system and, if and as long as a book entry system is utilized, (i) the Notes may be issued in the form of a single Note made payable to the Depository or its nominee and deposited with and retained in the custody of the Depository or its agent for that purpose; (ii) the owners of book entry interests shall have no right to receive the Notes in the form of physical securities or certificates; (iii) ownership of book entry interests shall be shown by book entry on the system maintained and operated by the Depository and its Participants, and transfers of the ownership of book entry interests shall be made only by book entry by the Depository and its Participants; and (iv) the Notes as such shall not be transferable or exchangeable, except for transfer to another Depository or to another nominee of a Depository, without further action by the School District.

If any Depository determines not to continue to act as a Depository for the Notes for use in a book entry system, the Treasurer may attempt to establish a securities depository/book entry relationship with another qualified Depository. If the Treasurer does not or is unable to do so, the Treasurer, after making provision for notification of the book entry interest owners by the then Depository and any other arrangements deemed necessary, shall permit withdrawal of the Notes from the Depository, and shall cause the Notes in bearer or payable form to be signed by the officers authorized to sign the Notes and delivered to the assigns of the Depository or its nominee, all at the cost and expense (including any costs of printing), if the event is not the result of School District action or inaction, of those persons requesting such issuance.

The Treasurer is also hereby authorized and directed, to the extent necessary or required, to enter into any agreements determined necessary in connection with the book entry system for the Notes, after determining that the signing thereof will not endanger the funds or securities of the School District.

Section 6. The Notes shall be sold by the Treasurer of this Board at private sale at a purchase price not less than par and any accrued interest in accordance with law and the provisions of this Resolution. In accordance with his determination of the best interest of the School District and based on conditions then existing in the financial markets, the Treasurer shall sign the Certificate of Award to determine and specify the interest rate the Notes are to bear, the final purchase price of the Notes and other final terms of the Notes in accordance with the provisions of this Resolution and to evidence the sale of the Notes to the original purchaser. The Treasurer shall then cause the Notes to be prepared, and have the Notes signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Notes if requested by the original purchaser, to the original purchaser upon payment of the purchase price. Any member of this Board, the President and the Vice President of this Board, the Treasurer and the Superintendent of Schools, as appropriate, are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Resolution.

Section 7. The proceeds from the sale of the Notes, except any premium and accrued interest, shall be paid into the proper fund or funds, and those proceeds are appropriated and shall be used for the purpose for which the Notes are being issued. Any portion of those proceeds representing premium and accrued interest shall be paid into the Bond Retirement Fund.

Section 8. The par value to be received from the sale of the Bonds or of any renewal notes and any excess funds resulting from the issuance of the Notes shall, to the extent necessary, be used to pay the debt charges on the Notes and the Bonds and are pledged for that purpose.

Section 9. During the year or years in which the Notes are outstanding, there shall be levied on all the taxable property in the School District, in addition to all other taxes, the same tax that would have been levied if the Bonds had been issued without the prior issuance of the Notes. The tax shall be within the ten-mill limitation imposed by law, shall be and is ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner, and at the same time that taxes for general purposes for each of those years are certified, levied, extended and collected, and shall be placed before and in preference to all other items and for the full amount thereof. The proceeds of the tax levy shall be placed in the Bond Retirement Fund, which is irrevocably pledged for the payment of the debt charges on the Notes or the Bonds when and as the same fall due.

Section 10. The Board and the School District covenant that they will use, and will restrict the use and investment of, the proceeds of the Notes in such manner and to such extent as may be necessary so that (a) the Notes will not (i) constitute private activity bonds or arbitrage bonds under Sections 141 or 148 of the Internal Revenue Code of 1986, as amended (the Code), or (ii) be treated other than as bonds the interest on which is excluded from gross income under Section 103 of the Code, and (b) the interest on the Notes will not be an item of tax preference under Section 57 of the Code.

The Board and the School District further covenant that (a) they will take or cause to be taken such actions that may be required of them for the interest on the Notes to be and remain excluded from gross income for federal income tax purposes, (b) they will not take or authorize to be taken any actions that would adversely affect that exclusion and (c) they, or persons acting for them, will, among other acts of compliance, (i) apply the proceeds of the Notes to the governmental purposes of the borrowing, (ii) restrict the yield on investment property, (iii) make timely and adequate payments to the federal government, (iv) maintain books and records and make calculations and reports and (v) refrain from certain uses of those proceeds and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code.

The Notes are hereby designated as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code. In that connection, the Board and the School District hereby represent and covenant that the Board and the School District, together with all their subordinate entities or entities that issue obligations on their behalf, or on behalf of which they issue obligations, in or during the calendar year in which the Notes are issued (i) have not issued and will not issue tax exempt obligations designated as “qualified tax exempt obligations” for purposes of Section 265(b)(3) of the Code (including the Notes, but excluding qualified 501(c)(3) bonds as defined in Section 145 of the Code so designated) in an aggregate amount in excess of \$30,000,000, and (ii) have not issued, do not reasonably anticipate issuing, and will not issue, tax exempt obligations (including the Notes, but excluding obligations that are private activity bonds as defined in Section 141 of the Code and excluding refunding obligations that are not advance refunding obligations as defined in Section 149(d)(5) of the Code) in an aggregate amount exceeding \$30,000,000, unless the School District first obtains a written opinion of nationally recognized bond counsel that such designation or issuance, as applicable, will not adversely affect the status of the Notes as “qualified tax-exempt obligations”. Further, the Board and the School District represent and covenant that, during any time or in any manner as might affect the status of the Notes as “qualified tax-exempt obligations”, neither the Board nor the School District has formed or participated in the formation of, or benefitted from or availed itself of, any entity in order to avoid the purposes of subparagraph (C) or (D) of Section 265(b)(3) of the Code, and neither the Board nor the School District will form, participate in the formation of, or benefit from or avail itself of, any such entity. The Board and the School District further represent that the Notes are not being issued as part of a direct or indirect composite issue that combines issues or lots of tax-exempt obligations of different issuers.

The Treasurer, as the fiscal officer, or any other officer of the Board or the School District having responsibility for issuance of the Notes is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the Board and the School District with respect to the Notes as the Board and the School District are permitted to or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections provided for in Section 148(f)(4)(C) of the Code or

available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Notes or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments or penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the Board and the School District, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Notes, and (c) to give one or more appropriate certificates of the Board and the School District, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the Board and the School District regarding the amount and use of all the proceeds of the Notes, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Notes.

Section 11. The legal services of the law firm of Squire, Sanders & Dempsey L.L.P. be and are hereby retained. Those legal services shall be in the nature of legal advice and recommendations as to the documents and the proceedings in connection with the authorization, sale and issuance of the Notes and rendering at delivery a related legal opinion, all as set forth in this Resolution and the form of engagement letter dated as of September 8, 2009, now on file in the office of the Treasurer. In providing those legal services, as an independent contractor and in an attorney-client relationship, that firm shall not exercise any administrative discretion on behalf of this Board in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, any county or municipal corporation or of this Board, or the execution of public trusts. For those legal services that firm shall be paid just and reasonable compensation and shall be reimbursed for actual out-of-pocket expenses incurred in providing those legal services. The Treasurer is authorized and directed to sign and deliver the engagement letter, and to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm.

Section 12. The Treasurer is directed to deliver a certified copy of this Resolution to the Cuyahoga County Auditor.

Section 13. This Board determines that all acts and conditions necessary to be done or performed by the Board or the School District or to have been met precedent to and in the issuing of the Notes in order to make them legal, valid and binding general obligations of the Shaker Heights City School District have been performed and have been met, or will at the time of delivery of the Notes have been performed and have been met, in regular and due form as required by law; that the full faith and credit and general property taxing power (as described in Section 9) of the School District are pledged for the timely payment of the debt charges on the Notes; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Notes.

Section 14. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 15. This Resolution shall be in full force and effect immediately upon its adoption.

Roll Call: Ayes: Mr. Robertson, Ms. Sutherland and Ms. Levenson.  
The motion carried.

At this time Ms. Levenson asked if there were any Board Committee reports. There being none, Ms. Levenson asked for comments from the public audience. Three audience members inquired about efforts to increase the achievement levels of the lowest performing District students and/or efforts to reduce the achievement gap. Superintendent Freeman and the Board Members responded with examples of District efforts designed to address these and other academic performance concerns.

Another audience member inquired as to the impact of a reduced assessed valuation and the next operating levy. Ms. Levenson responded with a brief explanation of the basic mechanics of House Bill No. 920.

There being no further business to come before the Board, Mr. Robertson moved, seconded by Ms. Sutherland that the meeting be adjourned.

Roll Call: Ayes: Mr. Robertson, Ms. Sutherland and Ms. Levenson.  
The motion carried.

09-09-112

The regular meeting of the Shaker Heights Board of Education adjourned at 9:51 p.m.

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Freda J. Levenson, President Pro Tem

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Bryan C. Christman, Treasurer