

To be approved at the Board of Education meeting June 13, 2006.

MINUTES OF THE MAY 9, 2006 REGULAR BOARD OF EDUCATION MEETING.

The Shaker Heights Board of Education met in regular session on Tuesday, May 9, 2006 at 2:02 p.m. at the Administration Building, 15600 Parkland Drive, Shaker Heights, Ohio 44120.

Members present: Mr. Norman A. Bliss, Mrs. Mary S. Johnson, Ms. Annette Tucker Sutherland, and Ms. Freda J. Levenson. Mr. Feeling was late in arriving from another meeting and joined the meeting in progress at 2:13 p.m.

President Freda J. Levenson presided.

Upon the presentation of the Minutes of the April 18, 2006 regular meeting, Mr. Bliss moved, seconded by Mrs. Johnson to approve the minutes as presented.

Roll Call: Ayes: Mr. Bliss, Mrs. Johnson, Ms. Sutherland, Ms. Levenson.
The motion carried.

06-05-60

At this time President Levenson thanked the Board members and public for their outstanding support in achieving a 60% approval of the recent levy. The Board members expressed their appreciation and pride in the Shaker Heights City Schools community. They reaffirmed the Board's resolve to live within its means so as to remain on a three-year levy cycle.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

Upon the recommendation of Superintendent Mark Freeman, Ms. Sutherland moved, seconded by Mrs. Johnson, that the following personnel items be approved:

PERSONNEL

Certified

Appointments for the 2006-2007 School Year

Blattner, Eileen – (Guidance Counselor/High School) – Class M.A. + 30, step k of the Teachers' Salary Schedule – Effective September 1, 2006 through June 15, 2007

Hutter, Lynn – (Pre-K Special Education Teacher/Onaway School) – M.A. + 45, step k of the Teachers' Salary Schedule – Effective September 1, 2006 through June 15, 2007

McGovern, Mary Lynne – (Academic Advisor/High School) – 60% position – Class M.A. + 45, step k of the Teachers' Salary Schedule – Effective September 1, 2006 through June 15, 2007

Temporary Employees: Lunch Room Supervisors, Substitute Tutors, Home Instructors, Substitute Teachers, Substitute Nurses, Substitute Library Aides, Tutoring Center Tutors for the 2005-2006 School Year

Beran, Julie
Malicki, Elizabeth
Poling, Julie

Reichard, Kristen
Sivert, Michael

Change of Rate for Individual Substitute Teachers for the 2005-2006 School Year

Guzel, Christine – (Social Studies/High School) – Class B.A. – Effective April 26, 2006

Wiemer, Jeanne – (Science/Middle School) – Class B.A. – Effective May 10, 2006

Curriculum Writing and Instructional Planning for the 2005-2006 School Year

Authorization is requested for staff members to participate in curriculum writing and instructional planning. These activities will not exceed 10 units per individual. A unit refers to approximately one-half day of service at \$65.

English/Language Arts (Title I Targeted Assistance Grant)

1 unit for each individual

Brown, Selena	Reinhold, Jean
Cachat, Christine	Ross, Norris
Griffin, Renata	Rubin, Ellen
Hardaway, Stephen	Vail, Jennifer
Hassell, Andree	Walker, Delette
Haynam, Deborah	Woods, Deborah
Martin, Loretta	Wylie, Antonia
McGill, Marsha	Zucca, Matthew
Mohney, Kathleen	

English/Language Arts (Title II Improving Teacher Quality Grant)

1 unit for each individual

Eakin, Marybeth	Sweeney, John
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Special Assignments for the 2005-2006 School Year

Authorization is requested for staff members to participate in the following activities:

Commencement Supervision

1 unit per individual

Becker, Michael	Rathbone, Joel
Cotton, Christopher	Reid, Jewel
Detorre, Susan	Russo, Dorothy
Fleming, Kathleen	Scanlon, William
Gilbert, Stuart	Shapero, Cheri
Gyurgyik, Suzanne	Shields, Lynne
Jones, Diana	Sullivan, Dawn
Klapholz, David	Thoennes, Bernadette
Kovach, Carole	Tournoux, Gene
Lawrence, Patricia	Vazquez, Anastacio
McIntyre, Hubert	White, Lori
Morgan, Ronald	Whitely, Daniel
Peterjohn, David	Zajac, Gene

Instructor/ParaPro Test

Up to 4.5 hours

Levitan, Nancy

Intervention Tutoring – Woodbury (Title I Targeted Assistance Grant)

Up to 7 hours per individual

Adie, Jeffrey	Dang, Libby
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McMillan-Davis, Marcia
 Grisez, Jennifer
 Lease, Patricia
 Pope, Bertha Louise

Topchian, Cynthia
 Wilcher-Norton, Barbara
 Zaransky, Sara

Sixth Grade Camping Project

Up to 2 nights

Adie, Jeffrey
 Anderson, Pamela
 Campbell, Stephanie
 Farinacci, Daniel
 Farren, Christine
 Mason, Aisha
 Pincoe, Heather
 Goodrum, Angela

Heide, Ruth
 Lewis, Gwendolyn
 Miller, Larry
 Nielson, Susan
 Orosz, Gregory
 Reese, Nathaniel
 Sheffler, Candace
 Thomas, Chante

Sixth Grade Camp Coordinators

Up to 15 nights

Lipovic, Darlene

Sakowski, Mark

Sixth Grade Camp Nurse

Up to 12 nights

Madeja, Karen

Leave of Absence for the 2005-2006 School Year

Braverman, Charlotte – (Music/Woodbury School) – Effective May 8, 2006 through June 9, 2006 (medical/FMLA)

Resignations

Blattner, Eileen – (Guidance Counselor/High School) – Effective end of the 2005-2006 School Year – 31 years of service (retirement)

Charnigo, Brian – (Intervention Specialist/High School) – Effective end of the 2005-2006 school year – 1 year of service

Hutter, Lynn – (Pre-K Special Education Teacher/Sussex Family Center) – Effective end of the 2005-2006 School Year – 20 years of service (retirement)

McGovern, Mary Lynne – (Academic Advisor/High School) – Effective end of the 2005-2006 School Year – 31 years of service (retirement)

Classified

Change in Assignment for the 2006-2007 School Year

Anderson, Erick – (Special Education Aide/Mercer School) – from 84% aide/16% teaching assignment to full-time special education aide – step 5 of the Teacher Aide Salary Schedule – Effective August 28, 2006

Project Coordinator for the 2005-2006 School Year

Up to 26 hours (Highly Qualified Teacher Aide preparation)

Morris, Deborah

Temporary Employees: Building Monitors, Head Lunchroom Aides, Lunchroom Aides, Off-Duty Police Officers, Student Technology Aides, Student Aides, Substitute Bus Drivers, Substitute Bus Monitors, Substitute Cafeteria Workers, Substitute Custodians, Substitute Secretarial Technicians, Substitute Security, Substitute Teacher Aides, Technology Interns, Tutoring Center Study Assistants for the 2005-2006 School Year

Clague, James
Emlaw, David

Planinsek, Jaime

Curriculum Writing and Instructional Planning for the 2005-2006 School Year

Authorization is requested for staff members to participate in curriculum writing and instructional planning. These activities will not exceed 10 units per individual. A unit refers to approximately one-half day of service at \$65.

English/Language Arts (Title I Targeted Assistance Grant)

Stewart, Judy (1)

Program Planning (Title I Targeted Assistance Grant)

Hampton, Alice (10)

Extension to Leave of Absence for the 2005-2006 School Year

Johnson, Edward – (Custodian/Middle School) – Effective May 5, 2006 through July 2, 2006 (medical)

Leave of Absence for the 2005-2006 School Year

Collier, Jevette – (Special Education Aide/Middle School) – Effective April 27, 2006 through May 31, 2006 (FMLA)

Resignations

Armour, Harold – (Bus Monitor/Special Education Aide/Hourly) – Effective end of the day May 12, 2006 – 8 months of service

Coleman, Annette – (Secretarial Technician/Mercer School) – Effective end of the 2005-2006 school year – 5 years of service (retirement)

Personnel Actions for Employees Not Covered by Collective Bargaining Agreement

It is recommended that the Board of Education approve a continuation of all fiscal year 2005-2006 non-bargaining employee salary schedules for the fiscal year 2006-2007. This continuation maintains the same step, salary and/or hourly rate, and benefits for all non-bargaining employees effective July 1, 2006. The non-bargaining employee groups include all employees classified in one of the following salary categories: Administrative; Subject Specialist & Classified Administrator; Supervisor, Classified Specialist & Administrative Secretary; Non-Bargaining/Non-Administrative Certificated Staff; Teacher Aide/Teacher Assistant; Data Processing; Security; Off-Schedule Employee Group; and the Hourly & Unit Rate Schedule.

ADDENDUM**Certified****Leave of Absence for the 2006-2007 School Year**

Sekicky, Natalie – (English/High School) – Effective August 28, 2006 through June 15, 2007 (sabbatical)

Roll Call: Ayes: Mr. Bliss, Mrs. Johnson, Ms. Sutherland, Ms. Levenson.
The motion carried.

06-05-61

BUSINESS

Upon the recommendation of Superintendent Mark Freeman, Mr. Bliss moved, seconded by Mrs. Johnson, that the Board of Education approve reimbursement in lieu of transportation for the 2005-2006 school year. Transportation for certain eligible non-public school students is determined to be impractical and unreasonable. It is recommended that the list of eligible students be sent to the State Department of Education for certification. The recommended per pupil annual reimbursement amount is \$172.00.

**PAYMENT IN LIEU OF TRANSPORTATION REIMBURSEMENT
2005-2006 SCHOOL YEAR**

Final as of 05/03/06

<u>SCHOOL</u>	<u>STUDENT</u>	<u>PAYABLE TO</u>
Fuchs Mizrahi of Cleveland 2301 Fenwick Road Cleveland OH 44118	Elan Zashin (K) Gabriela Zashin (3)	Lisa M. Zashin 46 Lyman Circle Shaker Heights OH 44122
Montessori School at Holy Rosary 12009 Mayfield Road Cleveland OH 44106	Katherine Campanelli (K)	Maria & Michael Campanelli 15100 Shaker Boulevard Shaker Heights OH 44122
	Conal Demian (2)	Elizabeth Demian 3006 Kingsley Road Shaker Heights OH 44122
	Emily Wollman (2)	Fiona Payne-Wollman 22150 Calverton Road Shaker Heights OH 44122
St. Ann School 2160 Stillman Road Cleveland Heights OH 44118	Ashley Alexandersen (8) Blair Alexandersen (5)	Becky Blair 3158 Somerset Drive Shaker Heights OH 44122
	Julia Mae Dolak (1) Natalie Therese Dolak (5)	Cheryle M. Dolak 3003 Eaton Road Shaker Heights OH 44122
	Anne Lougheed (3) Grace Lougheed (K) Patrick Lougheed (4)	Kathryn Lougheed 19801 Shelburne Road Shaker Heights OH 44118

Achievement Centers for Children
14487 Madison Avenue
Cleveland OH 44107

Colleen Lavelle (5)
Keely Lavelle (8)
William "Quinn" Lavelle (1)

Irene Lavelle
2960 Claremont Road
Shaker Heights OH 44122

Williams, Blake (K)

Donna Marie Williams
3669 Glencairn Road, Up
Shaker Heights OH 44122

Roll Call: Ayes: Mr. Bliss, Mr. Feeling, Mrs. Johnson, Ms. Sutherland, Ms. Levenson.
The motion carried.

06-05-62

TREASURER'S REPORT AND RECOMMENDATIONS

Upon the recommendation of Mr. Bryan Christman, Treasurer, Mr. Bliss moved, seconded by Ms. Sutherland that the financial statements for April 2006 (Exhibit T-1) be accepted and placed on file for audit.

President Levenson asked Mr. Christman to review the highlights of the April financial statements. He commented on items as delineated in the financial and miscellaneous briefs and as follows:

- The financial position status for April 2006 is similar to prior month reports.
- The Board of Revision activity is included in the April financial briefs.
 - Three increase complaints were filed with a fair market value of \$513,000.
 - Taxpayers filed 29 decrease complaints—4 commercial and 25 residential, values for which are not yet available.
 - A copy of reports reflecting 2005 activity at the Board of Revision and the Board of Tax Appeals are attached to the financial briefs. Tax dollars protected for activity at the Board of Revision level approximate \$280,000.
- Levy results – Approximately 59.4% or 111 out of 187 Ohio school district funding issues passed.

Mr. Christman also commented on the following legislative items:

- House Bill 530 issues continue to be discussed;
- Governor Taft's request to increase core curriculum instructional requirements is causing concern and controversy; and
- Training sessions are being held regarding the Tax Expenditure Limitation (TEL).

Roll Call: Ayes: Mr. Bliss, Mr. Feeling, Mrs. Johnson, Ms. Sutherland, Ms. Levenson.
The motion carried.

06-05-63

Upon the recommendation of Mr. Bryan Christman, Treasurer, Mr. Bliss moved, seconded by Ms. Sutherland that in accordance with Section 135.14 of the Ohio Revised Code, the interim investments listed below be ratified.

**INTERIM INVESTMENTS
APRIL 2006**

<u>FEDERAL & OTHER SECURITIES:</u>						
<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Amount</u>	<u>Bond Equiv. Yield</u>	<u>Type of Invstmt.</u>	<u>Interest to be Earned</u>	<u>Dealer/Issuer</u>
3/1 - 3/31/06	Each Business Day	\$2,000-\$1,012,000	4.45-4.55%	Overnight Sweep	\$990.00	National City Bank (Payroll)
04/07/06	04/05/07	\$991,436.11	5.169%	FHLMC	\$51,063.89	Huntington Capital Corp.
<u>OTHER DEPOSIT ACCOUNTS:</u>						
<u>Account</u>	<u>Balance at 04/30/06</u>	<u>Avg. Annual Interest Rate for Month</u>	<u>Interest Earned</u>			
Star Ohio-General	\$1,771.77	4.62%	\$6.71			
Bank One High Balance	\$38,975.63	4.51%	\$2,184.34			
Charter One High Balance	\$7,984,159.70	4.66%	\$35,553.99			

Roll Call: Ayes: Mr. Bliss, Mr. Feeling, Mrs. Johnson, Ms. Sutherland, Ms. Levenson.
The motion carried.

06-05-64

Upon the recommendation of Mr. Bryan Christman, Treasurer, Mrs. Johnson moved, seconded by Mr. Feeling that the Board of Education approve the following supplemental appropriation resolution:

WHEREAS, the Shaker Heights Board of Education has received grants and awards from various funding sources; and

WHEREAS, the Shaker Heights Board of Education on September 20, 2005, adopted annual appropriations for the 2005-2006 budget year, which in part this appropriation will either replace or amend;

NOW, THEREFORE, BE IT RESOLVED, that the Shaker Heights Board of Education, amend its previously adopted appropriation accounts:

- 1. NO EXHIBIT – Increase in previous appropriation**
Funding Agency: Ohio Department of Education
Funding: Federal Government
Project: IDEA – Early Childhood Special Education

<u>FUND</u>	<u>SPCC</u>	<u>FUNC.</u>	<u>OBJ.</u>	<u>OPU</u>	<u>DESC.</u>	<u>INCREASE APPROP.</u>
587	9206	Var.	Var.			\$1,730.22

- 2. NO EXHIBIT – Increase for Estimated Interest Income**
Funding Agency: Ohio Department of Education
Funding: State of Ohio
Project: Auxiliary Services

HATHAWAY BROWN SCHOOL

FUND	SPCC	FUNC.	OBJ.	OPU	DESC.	INCREASE APPROP.
401	9921	3260	Var.	220		\$5,500

LAUREL SCHOOL

FUND	SPCC	FUNC.	OBJ.	OPU	DESC.	INCREASE APPROP.
401	9922	3260	Var.	221		\$4,500

ST. DOMINIC SCHOOL

FUND	SPCC	FUNC.	OBJ.	OPU	DESC.	INCREASE APPROP.
401	9923	3260	Var.	222		\$2,000

UNIVERSITY SCHOOL

FUND	SPCC	UNC.	OBJ.	OPU	DESC.	INCREASE APPROP.
401	9924	3260	Var.	223		\$4,200

HANNA PERKINS SCHOOL

FUND	SPCC	FUNC.	OBJ.	OPU	DESC.	INCREASE APPROP.
401	9925	3260	Var.	225		\$ 175

TOTAL INCREASE						\$16,375
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- 3. EXHIBIT T-3**
Funding Agency: Ohio Department of Education
Funding: Federal Government
Project: Hurricane Education Recovery Act of 2006

FUND	SPCC	FUNC.	OBJ.	OP	DESC.	APPROP.
599	9850	Var.	Var.	U Var.		\$22,000

Roll Call: Ayes: Mr. Bliss, Mr. Feeling, Mrs. Johnson, Ms. Sutherland, Ms. Levenson.
The motion carried.

06-05-65

Upon the recommendation of Mr. Bryan Christman, Treasurer, Mrs. Johnson moved, seconded by Mr. Bliss that the Board of Education adopt the following resolution:

WHEREAS, this Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2006, and

WHEREAS, the Budget Commission of Cuyahoga County, Ohio, has certified its action thereon to this Board, and what part thereof is without, and what part within, the ten mill tax limitation; now

THEREFORE, BE IT RESOLVED, by the Board of Education of the Shaker Heights City School District, Cuyahoga County, Ohio that the amounts and rates as determined by the Budget Commission in its certification, be and the same are hereby accepted; and

BE IT FURTHER RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A
Summary of Amounts Required from General Property Tax Approved
by Budget Commission, and County Auditor's Estimated Tax Rates

FUND	COUNTY AUDITOR'S ESTIMATE OF TAX RATE TO BE LEVIED	
	INSIDE 10 MILL LIMIT	OUTSIDE 10 MILL LIMIT
Bond Retirement		3.67
General	4.10	162.53
Library		4.00
Total	4.10	170.20

AND BE IT FURTHER RESOLVED, that the Treasurer of this Board be and is hereby directed to certify a copy of this resolution to the Cuyahoga County Auditor.

Mr. Christman provided the following relating to the tax rate resolution:

- Annual Board approval so as to provide authority to County to levy the voter-approved tax rates;
- General Fund numbers include the newly-approved 9.9 mills;
- Assessed value for 2007 (due to 2006 reappraisal) expected to increase 10-12%;
- General fund millage is subject to House Bill No. 920 reduction;
- Bond retirement millage **is not** subject to House Bill No. 920 reduction; and
- Bond retirement millage is lower due to expected increase in assessed value.

Roll Call: Ayes: Mr. Bliss, Mr. Feeling, Mrs. Johnson, Ms. Sutherland, Ms. Levenson.
The motion carried.

06-05-66

Upon the recommendation of Mr. Bryan Christman, Treasurer, Mr. Bliss moved, seconded by Mr. Feeling that the Board of Education approve the H.B. No. 412 Five-Year Financial Forecast (Exhibit T-4) and further that the Treasurer be directed to file a copy of such forecast with the Ohio Department of Education.

Mr. Christman commented on the Five-Year Forecast as follows:

- Required two times per year, last one approved in October 2005. The second filing must be by the end of May 2006;
- Can be amended and submitted at any time during the year;
- Reflects the projected fiscal 2006 revenue and expenses;
- Basic format requires three years of historical and five years of projected data;
- The only thing for which we can be assured of is that all of the numbers will be different;
- The forecast is meant to be a tool used in planning for the future;
- It is designed to help identify issues and circumstances that need to be dealt with; and
- Not necessarily the exact layout of future events.

The major revenue assumptions include:

- The elimination of the tangible personal property tax is reflected as declining collections through fiscal 2009. Replacement payments are reflected in the Restricted Grants-In-Aid line;
- Flat fund of the State Foundation revenues at the same level as for fiscal 2006;
- No revenues from the CAFS or similar reimbursement program during the forecast period;
- Continuation of the Public Utility Reimbursement payment beyond the guaranteed five-year payment period in fiscal 2007.

Major expenditure assumptions include:

- Salary increases at contractual rates through end of this contract with projected increases beyond;
- An increase in the current 14% employer contribution to the STRS retirement system by 0.5% per year for 5 years in accordance with a current proposal;
- A projected annual growth rate of 15% for health insurance costs coupled with an annual 1% increasing employee shared premium payment for fiscal 2008 (10% in fiscal 2007 due to only one half year subject to increase) and beyond;
- Projected increases in utilities and other expenses including diesel fuel; and
- Property insurance growth rate of 7.5% per year due to expected insurance industry fallout from recent natural disaster anticipated losses.

Major overall assumptions include:

- The approval of continuing property tax levies with a projected yield equivalent of at least 9.9 mills in both calendar 2006 and calendar 2009; and
- A net annual budget savings of \$4.5 million commencing in fiscal 2007, plus an additional net annual budget savings of \$1.3 million in fiscal 2008 and beyond, and an additional net annual budget savings of \$3 million in fiscal 2010 and each year beyond.

Ms. Levenson emphasized that the Forecast is a planning document and is not set in stone. The assumptions used typically reflect conservative, but prudent financial planning practices.

Roll Call: Ayes: Mr. Bliss, Mr. Feeling, Mrs. Johnson, Ms. Sutherland, Ms. Levenson.
The motion carried.

06-05-67

At this time President Levenson asked if there were any questions or comments from the audience.

Mrs. Jane Wood inquired about private contributions for the field renovations. Superintendent Freeman responded that District monies were funding the projects.

At this time Mrs. Johnson moved, seconded by Ms. Sutherland that the Board of Education recess to executive session to discuss personnel matters including conducting the Superintendent's evaluation.

Roll Call: Ayes: Mr. Bliss, Mr. Feeling, Mrs. Johnson, Ms. Sutherland, Ms. Levenson.
The motion carried.

06-05-68

The Board of Education recessed to executive session to discuss personnel matters at 2:54 p.m.

The executive session ended and the Board of Education reconvened the public session at 5:20 p.m.

The Board of Education then set dates and times for the June 13, 2006 regular Board of Education meeting to begin at 3:00 p.m., and the July 18, 2006 regular Board of Education meeting to begin at 1:00 p.m.

There being no further business to come before the Board, Mrs. Johnson moved, seconded by Ms. Sutherland, that the meeting be adjourned.

Roll Call: Ayes: Mr. Bliss, Mr. Feeling, Mrs. Johnson, Ms. Sutherland, Ms. Levenson.
The motion carried.

06-05-69

The regular meeting of the Shaker Heights Board of Education adjourned at 5:30 p.m.

Freda J. Levenson, President

Bryan C. Christman, Treasurer